

MINUTES

**Regular Meeting of Council
Wednesday, September 28, 2022 @ 4:00 pm
Council Chambers**

Present:	P. Farwell	Mayor
	B. Ford	Deputy Mayor
	G. Brown	Councillor
	W. Hoffe	Councillor
	P. Woodford	Councillor
	T. Pollett	Councillor
	S. Hancock	Councillor

Advisory and Resource:	D. Chafe	CAO
	B. Hefford	Town Clerk
	K. Hiscock	Director of Corporate Services
	J. Blackwood	Director of Planning and Development
	N. Newell	Director of Community Services
	T. Barron	Director of Municipal Works
	H. Lowe	Director of Public Safety & Protective Services
	K. White	Communications Officer

1. CALL TO ORDER

The Meeting was called to order at 4:00pm.

2. VISITORS/PRESENTATIONS

Mi'kmaq Grand Council Flag Raising

The Mayor welcomed guests and dignitaries from the local indigenous community, including the Qalipu First Nations Glenwood Ward Council Member Francis Skeard, as well as staff and board members from the Kikmanaq Indigenous Revival Association in Gander.

Council was honoured to also welcome Chief Mi'sel Joe to the monumental event. He has been involved in First Nation Politics since 1973, first as a Councilor and then in 1982, he became Traditional Saqamaw and the Newfoundland District Chief for the Mi'kmaq Grand Council. He is currently serving his 15th consecutive two year term in this position. Mi'sel Joe is also the spiritual leader of his people gaining recognition provincially, nationally, and internationally, particularly in the area of spiritual healing. He is a recognized author with 3 published literary works. He has been awarded an Honorary Doctor of Laws, from Memorial University of Newfoundland & Labrador (2004), The Queen's Jubilee medal (2012), and the Order of Canada (2018).

We acknowledge the land on which we gather as the ancestral homelands of the Beothuk, whose culture has been lost forever and can never be recovered. We also acknowledge the island of Ktaqmkuk [uk-dah-hum-gook] (Newfoundland) as the unceded, traditional territory of the Beothuk and the Mi'kmaq. And we acknowledge Labrador as the traditional and ancestral homelands of the Innu of Nitassinan[ne-tass-eh-nen], the Inuit of Nunatsiavut [nu-nat-see-ah-vut], and the Inuit of NunatuKavut [nu-nah-tuhk-ahvut]. We recognize all First Peoples who were here before us, those who live with us now, and the seven generations to come. As First Peoples have done since time immemorial, we strive to be responsible stewards of the land and to respect the cultures, ceremonies, and traditions of all who call it home.

The Town Council of Gander is pleased to display the Mi'kmaq Grand Council flag at the Town Hall as part of its efforts to recognize indigenous heritage and in the effort of reconciliation.

Several special events have been on going this week for Truth and Reconciliation Week in Gander. Our Council will recognize September 30th as a day to honour the children who never returned home and survivors of residential schools, as well as their families and communities. Public commemoration of the tragic and painful history, and ongoing impacts of residential schools, is a vital component of the reconciliation process.

Council is pleased to donate to the Orange Shirt Society, who has a mandate of fostering Indian Residential School reconciliation, raising awareness across Canada of the continuing intergenerational impacts of the schools, and of the concept of "Every Child Matters".

Please join us on Friday, September 30th at 10 a.m. in wearing orange shirts and raising the Every Child Matters Flag at Cobb's Pond Rotary Park.

Wrongful Conviction Day Proclamation

The Mayor proclaimed October 2, 2022 as Wrongful Conviction Day in the Town of Gander.

Hurricane Fiona

The Mayor offered support to the Mayor, Council and residents of Channel – Port Aux Basques and surrounding communities on the south western cost of NL who experienced devastation from Hurricane Fiona.

3. APPROVAL OF AGENDA

Motion #22-161

Approval of Agenda

Moved by Councillor Handcock and seconded by Councillor Pollett that the Agenda for the Regular Meeting of Council on September 28, 2022 be adopted.

In Favour: 7 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #22-162

Regular Minutes for Approval

Moved by Councillor Pollett and seconded by Deputy Mayor Ford that the Minutes from the Regular Meeting of Council on August 31, 2022 be adopted as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

6. REPORTS – STANDING COMMITTEES:

A. Community Services Committee:

The Community Services report was presented by Councillor Pollett.

The Community Services meeting was held on September 13, 2022. The meeting was chaired by T. Pollett, Councillor. Other members present included: B. Ford, Deputy Mayor; W. Hoffe, Councillor; G. Brown, Councillor; D. Chafe, CAO (Teams); N. Newell, Director of Community Services; B. Hefford; Town Clerk.

Delegation: S. Hoyles and K. Garland – YQX Dog Agility Group

The following items were discussed:

Delegation – YQX Dog Agility

Representatives of the Gander Dog Agility Group provided the Committee with a presentation and overview of their non-profit dog agility group who consist of 20 plus dedicated dog training enthusiasts. This sport is popular in Canada, the United States and Europe and has been historically limited to the Avalon Peninsula so they are advocating to grow the sport across this province. There are three different kinds of sanctioned agility trials, and they are required to follow certain criteria for their events such as judging, site and equipment inspections, competitor behaviour and insurance regulations. The dogs are highly trained, and handlers are well versed in dog behaviour and competition etiquette. There is only one dog at a time on the course and no eliminations are permitted as this results in immediate excusal from the judge.

Over the last few years the group was able to use space in town but have been advised it is no longer available; therefore, they would like to obtain space to host two weekend tournaments tentatively scheduled for June 17-18 and August 12-13, 2023. They need to secure this space by the end of November 2022 as it needs to be inspected and approved by a judge. It was discussed using the green space at the new sports complex as well as space at either one of the elementary schools. Council feels that dog agility is an exciting new opportunity for Gander as well as the central region and is willing to work with the group to secure space to host these events.

The Delegation left the Committee meeting.

Active NL Funding

The Director advised that applications are open for the Active NL funding. This funding is available for initiatives, infrastructure, and equipment that increases participation in physical activity, sport, active recreation and supports healthy eating for individuals of all ages.

The Director has discussed this with staff and some ideas for the application include accessible sledges and a bike rack for the Steele Community Centre, equipment for programming, snowshoes as well as items for seniors programming. The Committee agrees with these ideas and has asked the Director to complete the application.

9 Wing re Festival of Flight

The Committee reviewed correspondence from Lieutenant-Colonel Evequoz, 9 Wing Gander, regarding the 2022 Festival of Flight. She was very appreciative of the Town of Gander for hosting the Support the Troops event for their members as well as the partnership on the Commander Gander Road Run. This event was very successful and 9 Wing Gander looks forward to partnering on other initiatives with the Town of Gander. The Committee thanks the Lieutenant-Colonel and 9 Wing Gander for their kind words and partnership.

Gander Rotary re Water Dispenser

The Gander Rotary Club has asked Council for assistance installing a water dispenser located at Cobb's Pond Rotary Park that the public can use to refill reusable bottles for themselves and/or their pets. They have agreed to fund the purchase of the dispenser and is asking that the Town of Gander provide staff, in-kind, for the installation in the Spring of 2023. The Committee felt this was an excellent idea for the park and has asked the Director to work with the Municipal Works Department. This is being referred to the Municipal Works Department for their consideration.

Gander Revolution re Field Rental Charges

Gander Revolution wrote asking that Council review their rental invoice for the 2022 soccer season which totaled \$3,651.31. They feel that they should not have to pay this much because the field was only mowed twice this year and chalked once. They also stated that since the field is owned by NLESD, they could have applied to use it themselves and paid for their own maintenance.

The Director advised that their bill is based on \$8.50 per participant + HST. This includes field maintenance, the use of bleachers, porty-a potty, garbage collection and equipment storage. The Committee understands that the field being used is not ideal and that the new sports complex is still under construction, however all youth user groups are charged the same fees based on registration. The Committee also noted that they have worked to support the soccer program as much as possible on items such as the purchase of new nets and shelters in 2021. The Committee is not prepared to reduce the fee for Gander Revolution.

Resident Complaint re Seniors Play Area

The Department received a complaint from a resident about equipment being thrown onto their property from the Senior/Family Play Area. The Director spoke to the President of the Gander Community Tennis Association, and he advised that this incident was likely due to non-members accessing the area from the gate left open. He will remind staff to keep the gates closed and hopefully it will not be an issue going forward.

Gander Rotary Club Revitalization Committee Minutes

The minutes from the Gander Rotary Club Revitalization Committee meeting held on August 30th were reviewed. The Winter Plan was discussed which includes having the park cleared as a priority for the winter and staff to keep the park open all year round which would include the washrooms and building. The club also discussed the number of dead trees in the park around the boardwalk and having them removed as they feel that they are a safety risk and are quite noticeable. It was also discussed removing the debris under sections of the boardwalk. The Committee thanked the Rotary for these suggestions, and they will be considered during the 2023 budget process.

Winter Games 2024

The Director advised the Committee that she has been working with the Sport NL Games Coordinator on the 2024 Winter Games. They are working on applications from provincial sporting organizations, securing the winter games date with Newfoundland and Labrador School Board as well as setting a site visit in Gander to view the facilities. It was recommended that the Winter Games Executive Committee start meeting regularly so the Director will set up a meeting.

SPCA Book

The Committee reviewed the book "Never Too Old to Find Love – a Senior Dog's Story." This book was an initiative of the SPCA's BOND project which is an informational program designed to spread love, education, and a nurturing bond between people and animals. The BOND project places focus on children to promote a lifelong love and respect for animals of all kinds. This book was made possible by funding from the Town of Gander's Community Partnership Fund. The Committee would like to thank the SPCA for acknowledging the contribution the Town of Gander's Community Partnership Fund made to their program.

Volunteer Fair

The Community Sector Council, in partnership with the Elks Club, will be holding a Community Services and Volunteer Fair on Saturday, October 29th from 10 am – 2pm. It is an invitation for community groups and agencies to recruit new members or volunteers, promote an event, activity, or service and to engage with others in the community. To learn more or to book a free table, contact Bettina Ford at bettinaford@cscnl.ca.

Upcoming Events

The following events will be taking place over the next couple of months:

Sept 28 – 30	National Day for Truth & Reconciliation Events
Oct 8 & 22	Farmers/Vendors Market at Cobb's Pond Rotary Park
Oct 13 – 15	Recreation NL Conference
Oct 27 – 28	Haunted House

B. Municipal Works & Services Committee:

The Municipal Works & Services Committee report was presented by Councillor Woodford.

The Municipal Works & Services Committee meeting was held on September 14, 2022. The meeting was chaired by P. Woodford, Councillor. Other members present included: S. Handcock, Councillor; T. Pollett, Councillor; G. Brown, Councillor; W. Hoffe, Councillor; T. Barron, Director of Municipal Works & Services; B. Hefford, Town Clerk; G. Whitt, Administrative Support Clerk.

The following items were discussed:

Silent Witness Site – Correspondence Review

The Committee reviewed correspondence received from a visitor of the Silent Witness Memorial site who expressed his view on the condition of the access road and parking availability. It is currently a gravel road with no designated parking lot.

The Town of Gander has a lease agreement in place for the memorial site itself, but the access road is owned by Gander International Airport Authority (GIAA). The area is jointly maintained to ensure public access to the memorial facility as well as operational access for the authority. Upgrades to the infrastructure would require planning of both parties and could be a significant investment.

The Committee recommends the correspondent be contacted, and informed, that his view will be taken into consideration during planning for the site.

Snow Plan Review

The Director advised the Committee that the 2022-23 Snow Plan will be reviewed for presentation to Council at the next Municipal Works & Services Committee meeting. It was suggested the Committee review the 2021-22 Snow Plan prior to the next meeting and bring forth any suggestions for amendment.

Fall 2021 – Tap Water Quality Report

The Director presented the Committee with a summary of the Town of Gander Tap Water Quality Report. The report shows the Town's water quality with reference to the Canadian Drinking Water Guidelines for each parameter.

The most recent report is for Fall 2021, where the Town's Water Quality Index has a rating of 97%, categorized excellent. This index level can only be obtained if all measures meeting the recommended guidelines virtually all the time.

This testing is conducted and reported by the Provincial Government and the and results may be viewed on the GOVNL – Environment and Climate Change, water resources management webpage.

Notable Dates

- Garbage collection for the Thanksgiving Day Holiday, Monday, October 10th, will be collected on Wednesday, October 12th.

- The Town will be hosting a curbside giveaway event on October 15th – 16th in an effort for residents to avail of good used items that would otherwise be directed to the landfill. Guidelines will be made available to the residents prior to the event.
- The 2022 Annual Curbside Cleanup is scheduled for October 17th - 28th, inclusive.
- Household Hazardous Waste Day is scheduled for Saturday, October 22nd at the Steele Community Center parking lot.
- The next Transfer Station event on McCurdy Drive is scheduled for November 19th. Hours of operation are 8 a.m. – 4 p.m.

Council would like to remind residents that details of notable dates and events can be viewed on the Town of Gander Website at www.gandercanada.com.

C. Public Safety & Protective Services Committee:

The Public Safety & Protective Services Committee report was presented by Councillor Woodford.

The Public Safety & Protective Services Committee was held on September 15, 2022. The meeting was chaired by S. Handcock, Councillor. Other members present included: G. Brown, Councillor; H. Lowe, Director of Protective Services/Fire Chief; B. Hefford, Town Clerk; G. Whitt, Administrative Support Clerk.

The following items were discussed:

Fire Smart Community

The Committee reviewed the Fire Smart Program, designed to encourage local, self-organized groups of neighbours to implement solutions for wildfire safety. By engaging and supporting homeowners, community leaders and others, shared efforts will protect the people and property from wildfire.

The program is structured similar to the neighbourhood watch program, in that volunteers and community engagement are the foundation. The Committee agrees the Town should promote the program and is asking residents who may be interested in orchestrating community engagement to contact Gander Fire Rescue. To learn more about the Fire Smart Community program visit www.firesmartcanada.ca.

Boys & Girls Club

The Committee reviewed correspondence from a resident expressing safety concerns with children playing in the wooded area/ green space adjacent to the Curling Club, at the entrance to the Steele Community Center parking lot. With the amount of traffic flow there, it was suggested to fence a designated play area.

The concerns brought forward are not identified as a problem by the Boys & Girls Club and the Committee did not identify children at play in this area as a safety concern. Signage was deemed unnecessary as a community center parking lot entrance would automatically initiate a slow traffic zone due to higher volume vehicle and pedestrian traffic.

The Committee would like to thank the correspondent for bringing forward his concerns, and they will be taken into consideration when evaluating Town green spaces.

D. Planning & Development Committee:

The Planning & Development Committee report was presented by Councillor Brown.

The Planning & Development Committee meeting was held on September 20, 2022. The meeting was chaired by G. Brown, Councillor. Other members present included: B. Ford, Deputy Mayor; S. Handcock, Councillor; J. Blackwood, Director of Planning & Development; B. Hefford, Town Clerk; D. Quinton, Economic Development Officer.

The following items were discussed:

Economic Development Update

The Economic Development Officer provided the Committee with an update on the Bachelor of Nursing Program. Students began classes this semester and Council was pleased to participate in the Student Orientation held at the College of the North Atlantic Gander Campus on September 6, 2022. Mayor Farwell was in attendance and extended an official welcome, expressing how grateful the Town was to be home to a new Bachelor of Nursing Campus. The Community is pleased to welcome such bright new minds to our community. Town staff provided orientation regarding the amenities and social and recreational opportunities available in the Gander area.

The students were pleased to receive welcome packages containing a few useful items and had questions regarding life in Gander. It is worth noting that the vast majority of the inaugural Bachelor of Nursing class were from outside of Gander with several arriving from outside the province. Students were invited to make the most of their time in Gander through participation and utilization of Community resources and encouraged to reach out to staff should they require additional information or support.

The Committee was provided an update regarding proposed renovation upgrades to several downtown businesses. The Committee was pleased to hear that local businesses continue to see the benefit of investing in property. Council has identified Economic Recovery as a strategic priority as we emerge from covid – 19. It was also noted that with Phase 1 of the Dickins Street extension near completion, that local business investors can now consider new commercial construction opportunities in this area as well. For more information on commercial land availability in Gander, please contact, dquinton@gandercanada.com

Home Based Business – 7 Henley Street

The Committee reviewed a Home-Based Business application from a resident at 7 Henley Street. The applicant, Little Nest Family Childcare is seeking Council's permission to operate a childcare service from that property.

The property is situated in a Residential Medium Density Zone and home-based business is permitted as a discretionary use. Discretionary use notices were advertised with no objections being received by the advertised deadline.

Motion #22-163

Home Based Business – 7 Henley Street

Moved by Councillor Brown and seconded by Councillor Handcock that Little Nest Family Childcare be permitted to operate a home-based business from that property.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Accessory Building Request – 83 Bannock Street

The Committee reviewed a request from the owner of lots 225-226 Bannock Street to construct an accessory building at that address. It was noted that the Developer was revising their legal lot surveys to have lots 225 and 226 consolidated to become a single civic address of 83 Bannock Street and once completed, the application would conform to the Town of Gander's Development Regulations.

The Committee agreed with this request.

Motion #22-164

Accessory Building Request – 83 Bannock Street

Moved by Councillor Brown and seconded by Councillor Pollett that the properties of 225 and 226 Bannock be consolidated to form civic address 83 Bannock Street.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Discretionary Notice – 169 Roe Avenue

Notice is hereby given that the Town Council of Gander has received an application to occupy the building at the above noted address for the purposes of operating a cross fit gym facility.

It is noted that this property is situated within a Commercial General zone. General Assembly uses (gymnasiums) are permitted as a Discretionary Use under the Town of Gander Development Regulations.

A Discretionary use notice was advertised with no objections being received by the advertised deadline.

Motion #22-165

Discretionary Notice – 169 Roe Avenue

Moved by Councillor Brown and seconded by Deputy Mayor Ford that the application be approved to operate a gym facility at 169 Roe Avenue.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Discretionary Notice – 175 Roe Avenue

Notice is hereby given that the Town Council of Gander has received an application to occupy the building at the above noted address for the purposes of operating a pet services business.

It is noted that this property is situated within a Commercial General zone. Kenel uses (including training, daycare, grooming, etc.) are permitted as a Discretionary Use under the Town of Gander Development Regulations.

A Discretionary use notice was advertised with no objections being received by the advertised deadline.

Motion #22-166

Discretionary Notice – 175 Roe Avenue

Moved by Councillor Brown and seconded by Deputy Mayor Ford that the application be approved to occupy building at 175 Roe Avenue as a pet services business.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Discretionary Notice – 40 Armstrong Blvd.

Notice is hereby given that the Town Council of Gander has received an application to occupy the building at the above noted address for the purposes of operating a warehouse.

It is noted that this property is situated within a Commercial General zone. Light Industry uses (warehouses) are permitted as a Discretionary Use under the Town of Gander Development Regulations.

A Discretionary use notice was advertised with no objections being received by the advertised deadline.

Motion #22-167

Discretionary Notice – 40 Armstrong Blvd.

Moved by Councillor Brown and seconded by Councillor Handcock that the application be approved to operate a warehouse at 40 Armstrong Blvd.

Streetlights – Kingsford Smith Place

The Committee reviewed correspondence from residents living on Kingsford Smith Place regarding a recent break and enter that took place in that area. Several residents have signed a letter supporting the request to have lighting installed in the field at the rear of their properties. The Director confirmed that the existing streetlighting in that area conforms with the standard applied in new streets and subdivision development throughout Town.

The Committee recommends that this item be forwarded to the Community Services Committee for review of their standards for illumination of open spaces and to Public Safety and Protective Services in hopes they may provide guidance to the residents on how to better protect their homes from criminal activity.

300 Baird Place Proposal

The Committee was presented with a site plan for the civic address of 300 Baird place. The applicant wishes to develop the property as indicated on the site plan and to merge that property with the existing adjacent civic address of 280 Baird Place to form one consolidated piece of property. The department has reviewed the proposal and confirmed that it will conform with the Town of Gander Development Regulation and the commercial landscape regulations contingent upon the consolidation of both properties to form one.

The Committee agreed with this request.

Motion #22-168

300 Baird Place Proposal

Moved by Councillor Brown and seconded by Councillor Handcock that the properties of 280 Baird Place and 300 Baird Place be Consolidated upon the execution of the purchase and sale agreement for lot 300 Baird Place.

In Favour: 7 Opposing: 0

Decision: Motion carried.

335 and 337 Gander Bay Road

Correspondence was received from the successful bidder on a parcel of land at 335 Gander Bay Road which the Town had recently tendered. The individual is requesting that Council consolidate this parcel of land with the adjacent property at 337 Gander Bay Road which the individual currently owns.

The Committee agreed with this request.

Motion #22-169

335 and 337 Gander Bay Road

Moved by Councillor Brown and seconded by Deputy Mayor Ford the properties of 335 and 337 Gander Bay Road be consolidated upon the execution of the purchase and sale agreement for lot 335 and upon completion of a Town of Gander development application.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Cobb's Pond Rotary Park Swing Set

The Committee reviewed the quotes received for Cobbs Pond Rotary Park Swing Set, site preparation and installation. Three quotes were received with the lowest of the quotes which met the specifications being received from Mulrooney's Construction. The Director advised that the quote from Mulrooney's met the specifications and recommends awarding the work. The Committee agreed and forwards it to the Corporate Services Committee for their review and consideration.

E. Governance & Legislative Services Committee:

The Governance & Legislative Services Committee report was presented by Deputy Mayor Ford.

The Governance & Legislative Services Committee was held on September 21, 2022. The meeting was chaired by B. Ford, Deputy Mayor. Other members present included: G. Brown, Councillor; W. Hoffe, Councillor; B. Hefford, Town Clerk/Director of Governance & Legislative Services; K. Bull, Deputy Municipal Clerk; K. White, Communications Officer; R. Locke, Strategic Initiatives Manager.

The following items were discussed:

CNHF – Celebrity Chef Fall Fundraising Gala Sponsorship Package

Central Northeast Health Foundation is hosting their 1st Annual Fall Fundraising Gala at the Gander International Lounge on Wednesday, October 26. The evening will feature a three-course dinner prepared by celebrity Chef Todd Perrin, a silent auction, and a live auction.

The Committee recommends that Council donate a prize package for the auction and wishes the Foundation a successful and enjoyable event.

Website Review

The Communications Officer presented a quote from GHD Digital, a company with extensive experience in creating modern websites for municipalities throughout the nation. The new website would be user-friendly and tailored to meet the needs of the community. GHD is a preferred vendor with Canoe Procurement, which sources the best value products and services for all Canadian municipal, public sector, and not-for-profit organizations.

The total cost of the creation, implementation, hosting and staff training for the new website is \$19,600. There is no impact to the budget and is within purchasing authority of administration.

Marketing & Communications Strategy Framework

The Committee reviewed a Marketing, Communications & Engagement Planning Framework presented by the Communications Officer. The framework includes a form designed to improve internal planning processes and ensure cohesive delivery of marketing, communication or engagement plans. The Committee was pleased with the document and recognizes the value that effective communications adds to the organization.

60 Armstrong Boulevard Deed

The Committee reviewed the land sale as per terms and conditions outlined in the Development Agreement between McCurdy Enterprises Ltd. and the Town of Gander and recommends the sale of the land as presented.

Motion #22-170

60 Armstrong Boulevard Deed

Moved by Deputy Mayor Ford and seconded by Councillor Brown that the Town of Gander sell land adjacent to 60 Armstrong Blvd. in accordance to the Development Agreement for the Armstrong Blvd. Commercial Subdivision.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Multicultural Women’s Organization of NL (MWONL)

Deputy Mayor Ford attended the MWONL roundtable discussion on September 8. Topics included services for newcomer women and their families, labour shortages, and the importance of multiculturalism in communities. The Town of Gander is committed to working with MWONL to ensure that newcomers have a positive and welcoming experience.

F. Corporate Services Committee:

The Corporate Services Committee report was presented by Councillor Hoffe.

The Corporate Services Committee meeting was held on September 21, 2022. The meeting was chaired by W. Hoffe, Councillor. Other members present included: T. Pollett, Councillor; P. Woodford, Councillor; K. Hiscock, Director of Corporate Services; B. Hefford, Town Clerk.

The following items were discussed:

Delegation – Lakeview Electrical

The owner of Lakeview Electrical met with the Committee to discuss the 2019 business tax charged on his property located at 270 Garrett Drive.

The amount owing was disputed due to how the business was classified for business tax purposes. The business classification was changed for the 2020 tax year but was not applied retroactively to 2019. As a result, there was an outstanding amount in arrears, including accrued interest.

As the classification was changed in 2020, the Committee is recommending that the adjustment be applied retroactively as a means of settling the dispute. The adjustment will apply to the original 2019 tax bill and all accrued interest associated with the property, provided all accounts are made current by October 15, 2022. The adjustment, including interest, as of September 22, 2022, is \$1,951.54.

Motion #22-171

Delegation – Lakeview Electrical

Moved by Councillor Hoffe and seconded by Councillor Woodford that Council enter into a tax agreement for property and business taxes associated with 270 Garrett Drive, which will include changing the business classification on the 2019 business tax bill and adjust all outstanding interest conditional on the account being paid in full prior to October 15, 2022.

In Favour: 7 Opposing: 0

Decision: Motion carried.

The Delegation left the Committee meeting.

Budget Schedule

The Committee was presented with a proposed schedule for preparing and adopting the 2023 budget. Following the schedule, Council will present the 2023 budget at the public meeting on November 23rd, 2022, for adoption.

Council is seeking input from residents, businesses, and community groups to be considered during the 2023 process. There will be an opportunity to make requests and feedback through public consultations on October 11th and 12th. To register to attend the public consultations or provide your input online, visit www.gandercanada.com/budgetconsultations. An anonymous survey is also available at www.gandercanada.com/budgetconsultations and will be circulating on Facebook and Twitter in the coming days. If anyone has any questions or needs assistance in registering or completing the survey, they can call Kayla White, Communications Officer at 651-5909.

Motion #22-172
Budget Schedule

Moved by Councillor Hoffe and seconded by Councillor Pollett the adoption of the 2023 budget schedule, as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Quote for Cobb’s Pond Rotary Park Site Preparation

The results of the quote for Cobb’s Pond Rotary Park site preparation were presented to the Committee for review. With three bids received, the lowest that met specifications was from Mulrooney’s Construction in the amount of \$29,342.42 HST included.

Currently, the project is \$3,391 under budget.

Motion #22-173
Quote for Cobb’s Pond Rotary Park Site Preparation

Moved by Councillor Hoffe and seconded by Councillor Pollett the tender for the Cobb’s Pond Rotary Park New Site Preparation be awarded to Mulrooney’s Construction in the amount of \$29,342.42 HST included.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Tender – WWTP Storage Facility

The results of tender #17-NRP-17-00006 for the Wastewater Treatment Plant Storage Facility was presented to the Committee for review. With six bids received, the lowest that met specifications was from East-Glo Electric Ltd. in the amount of \$ 749,897.75 HST included.

The Consultant we engaged to design and prepare the tender documents have reviewed the bids and have not identified any errors or omission and is recommending awarding the tender to the lowest bidder. The project will be cost shared with the Provincial and Federal Governments with the Town share being 37.07%.

Motion #22-174

Tender – WWTP Storage Facility

Moved by Councillor Hoffe and seconded by Councillor Pollett tender #17-NRP-17-00006 be awarded to East-Glo Electric Ltd. in the amount of \$ 749,897.75 HST included.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Quote – Eventide Recording System (Datalogger)

The results of the quote for an Eventide Recording System (Datalogger) were presented to the Committee for review. The one quote received was from Cartel Communication Systems Inc. in the amount of \$46,089.95 HST included.

Motion #22-175

Quote – Eventide Recording System (Datalogger)

Moved by Councillor Hoffe and seconded by Councillor Handcock the quote for the Eventide Recording System (Datalogger) be awarded to Cartel Communication Systems Inc. in the amount of \$46,089.95 HST included.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Gene’s Catering Contract Renewal

During the 2022 Festival of Flight, Gene’s Catering was contracted to provide bar services for the events held at Cobb’s Pond and the Steele Community Centre. Gene’s Catering is requesting this contact be extended to include the 2023 Festival of Flight events.

The Director of Corporate Services advised the Committee there were no issues identified after reconciling the ticket sales with cash and ending inventory. The current contract which provides the Town with 55% of the net profit from the bar sales with Gene’s Catering receiving 45% will continue for an additional year.

The final agreement with specific details will be presented to the Governance Committee for consideration once determined.

Motion #22-176

Gene's Catering Contract Renewal

Moved by Councillor Hoffe and seconded by Councillor Woodford to approve in principle the extension of the current bar services agreement with Gene's Catering for one year subject to the finalization of the special events schedule.

In Favour: 7 Opposing: 0

Decision: Motion carried.

G. Committee of the Whole:

The Committee of the Whole report was presented by Mayor Farwell.

The Committee of the Whole meeting was held on September 6, 2022. The meeting was chaired by P. Farwell, Mayor. Other members present included: B. Ford, Deputy Mayor; T. Pollett, Councillor; G. Brown, Councillor; S. Handcock, Councillor; P. Woodford, Councillor; D. Chafe, Councillor; B. Hefford, Town Clerk; K. Hiscock, Director of Corporate Services; K. Bull, Deputy Municipal Clerk; N. Newell, Director of Community Services; J. Blackwood, Director of Planning and Development; H. Lowe, Director of Public Safety and Protective Services.

The following items were discussed:

Delegation: B. Suley, D. Farrell, B. Harris, and D. Tweedie - SPCA

SPCA

For several years, the Board of Directors of the SPCA has worked very hard to raise adequate funds to purchase and renovate a building on Magee Road to have a modern facility to fulfill their mandate. Although the Board has raised a substantial amount of money, they have identified a shortfall to finish the project as was planned.

The Board will submit financial statements and a formal request for funding for Council consideration. Council thanked the Board for their dedication and work and is recognized the organization as an important community partner and hope to find a solution that will allow the project to continue.

The SPCA left the Committee meeting.

National Day of Truth and Reconciliation

In 2021, the Federal Government declared September 30 as National Truth and Reconciliation Day. The day honours the children who never returned home and survivors of residential schools, as well as their families and communities. Public commemoration of the tragic and painful history and ongoing impacts of residential schools is a vital component of the reconciliation process.

September 30 is not a statutory holiday in Newfoundland and Labrador. Although all federal and provincial offices close for the day, it is not a requirement for municipalities. Office closures are decided by individual Councils.

The Town Council of the Town of Gander feels that in the spirit of reconciliation it is important that the Town recognizes September 30 and Town offices and facilities will close.

Committee of the Whole:

The Committee of the Whole report was presented by B. Ford, Deputy Mayor.

The Committee of the Whole meeting was held on September 22, 2022. The meeting was chaired by P. Farwell, Mayor. Other members present included: B. Ford, Deputy Mayor; T. Pollett, Councillor; G. Brown, Councillor; S. Handcock, Councillor; P. Woodford, Councillor; W. Hoffe, Councillor; D. Chafe, Councillor; B. Hefford, Town Clerk; K. Hiscock, Director of Corporate Services; K. Bull, Deputy Municipal Clerk; N. Newell, Director of Community Services; J. Blackwood, Director of Planning and Development; H. Lowe, Director of Public Safety and Protective Services; T. Barron, Director of Municipal Works & Services.

The following items were discussed:

Delegation: G. Blandford, D. Lomond, A. March, R. Mercer - Civic Enhancement Committee

Civic Enhancement Committee

The Civic Enhancement Committee is comprised of volunteers from the community who have a mandate to recommend locations for planting trees and overall beautification of the community. Members from the Committee meet with staff to decide where greenery is needed.

This Committee has been in existence for approximately 20 years. Over the past two decades, the volunteers have done significant work to ensure the streets of Gander will be tree-lined in the future. At this point, both Council and the Committee feel that the legacy work completed is a true testament to the fulfillment of this mandate.

However, both parties acknowledge that the activities moving forward may need to be re-examined and possibly change in response to the changing needs of community.

Council is very thankful for the work and dedication of the Committee members and looks forward to a continued relationship.

The Delegation left the Committee meeting.

Steele Community Centre Exterior Painting Contract

One bid was received for the exterior painting of the Steele Community Centre.

The bidder is Mount Pearl Painting Ltd., and the amount of their bid is \$238,261.60, which is \$2,816.00 under budget.

Staff has recommended that Council accept the bid. Applying exterior paint on metal is recommended when temperatures are at or above 10 degrees Celsius, and it is not uncommon to see temperatures below this benchmark in October and recommending the bid be accepted subject to a revised completion schedule. Council will take the opportunity to explore colour and design options in the coming months.

Motion #22-177

Steele Community Centre Exterior Painting Contract

Moved by Deputy Mayor Ford and seconded by Councillor Brown that the contract for the exterior painting of the Steele Community Centre shall be awarded to Mount Pearl Painting Limited for the tendered amount of \$238,261.60 HST included subject to an approved work schedule.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Cobb's Pond Rotary Park Safety Matting Contract

One bid was received for the playground safety matting at Cobb's Pond Rotary Park by Sofsurfaces Inc., and the amount of their bid is \$49,777.44, which is under budget.

Motion #22-178

Cobb's Pond Rotary Park Safety Matting Contract

Moved by Deputy Mayor Ford and seconded by Councillor Pollett that the contract for the playground safety matting at Cobb's Pond Rotary Park shall be awarded to Sofsurfaces Inc for the tendered amount of \$49,777.44 HST included.

In Favour: 7 Opposing: 0

Decision: Motion carried.

H. Other Reports:
None

7. ADMINISTRATION
None

8. CORRESPONDENCE
None

9. NEW BUSINESS
300 Baird Place – Parcel of Land

The Committee reviewed an application to purchase commercial land located at 300 Baird Place. The proposed use meets zoning regulations and technical requirements. The Planning and Development Department is recommending approval of the application.

The business indicated its desire to purchase land to expand its operations at 280 Baird Place. Council agreed that it would enter into a Purchase and Sale Agreement conditional on it being consolidated with 280 Baird Place.

Motion #22-179
300 Baird Place – Parcel of Land

Moved by Councillor Brown and seconded by Councillor Handcock that the Town of Gander approve the sale of 300 Baird Place in accordance with Section 201.2 of the NL Municipalities Act, 1999, conditional on the application meeting all other requirements of the NL Municipalities Act, 1999, Town's Commercial Land Sales Policy, and it being consolidated with 280 Baird Place.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Municipal Plan Amendment # 1, 2022 & Development Regulations Amendment # 2, 2022

Municipal Plan Amendment # 1, 2022 and Development Regulations Amendment # 2, 2022 is now ready for approval by Council.

This amendment proposes to re-zone the properties situated at 10 Carr Crescent and 175 Baird Place from *Commercial General* to *Industrial General*.

The required advertising and provincial review have been completed. A Public Hearing was scheduled for September 28, 2022 at the Town Hall. No objections or representation were received by the deadline date and the hearing is cancelled.

Motion #22-180

Municipal Plan Amendment # 1, 2022 & Development Regulations Amendment # 2, 2022

Moved by Councillor Brown and seconded by Councillor Pollett that Municipal Plan Amendment # 1, 2022 and Development Regulations Amendment # 2, 2022 be approved under Section 23 of the Urban and Rural Planning Act 2000.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Municipal Plan Amendment # 2, 2022 & Development Regulations Amendment # 3, 2022

Municipal Plan Amendment # 2, 2022 and Development Regulations Amendment # 3, 2022 is now ready for approval by Council.

This amendment proposes to add a *Drinking Establishment* classification to the Discretionary Use Classes of the *Industrial General* zone.

A change will also be initiated to the Industrial General policies of the Gander Municipal Plan in support of this addition.

The required advertising and provincial review have been completed. A Public Hearing was scheduled for September 28, 2022 at the Town Hall. No objections or representation were received by the deadline date and the hearing is cancelled.

**Motion #22-181
Municipal Plan Amendment # 2, 2022 &
Development Regulations Amendment # 3, 2022**

Moved by Councillor Brown and seconded by Councillor Pollett that Municipal Plan Amendment # 2, 2022 and Development Regulations Amendment # 3, 2022 be approved under Section 23 of the Urban and Rural Planning Act 2000.

In Favour: 7 Opposing: 0

Decision: Motion carried.

10. ADJOURNMENT

**Motion #22-182
Adjournment**

There being no further business, it was moved by Councillor Brown and seconded by Councillor Pollett that the meeting be adjourned.

In Favour: 7 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:30 p.m.

P. Farwell, Mayor

B. Hefford, Town Clerk

2023 BUDGET SCHEDULE

Date	Item	Responsibility
Sept 22	Computerized working documents to be made available to all Department Heads	<ul style="list-style-type: none"> • Director of Corporate Services
Sept 27	Directors to meet with Council to review line items of current expenditures and review Departmental priorities	<ul style="list-style-type: none"> • CAO • All Directors • Council
Oct 11	All Department budgets to be submitted to the CAO	<ul style="list-style-type: none"> • CAO • Director of Corporate Services • All Directors
Oct 11 & 12 Council Chamber Time TBD	Public Consultations	<ul style="list-style-type: none"> • Mayor & Council • All Directors
Oct 12-14 CAO's Office	Department Budgets reviewed by Director of Corporate Services and CAO with each Department Head	<ul style="list-style-type: none"> • CAO • Director of Corporate Services • Appropriate Director
Oct 27 @ 9-12 pm Council Chambers	Community Services & Public Safety	<ul style="list-style-type: none"> • CAO • Appropriate Dept. Head • Director of Corporate Services • Town Clerk • Council
Oct 28 @ 9-12 pm Council Chambers	Governance & Corporate Services	<ul style="list-style-type: none"> • CAO • Appropriate Dept. Head • Director of Corporate Services • Town Clerk • Council
Oct 31 @ 9-12 pm Council Chambers	Public Works & Planning & Development	<ul style="list-style-type: none"> • CAO • Appropriate Dept. Head • Director of Corporate Services • Town Clerk • Council
Nov 9-10 @ 9am-4:30pm Council Chambers	Corporate Services Committee recommendations are submitted to a Privileged Meeting of Council for discussion.	<ul style="list-style-type: none"> • CAO • Appropriate Dept. Head • Director of Corporate Services

		<ul style="list-style-type: none"> • Town Clerk • Council
Nov 23	Budget speech and press release are prepared and brought forward at the Regular Council Meeting	<ul style="list-style-type: none"> • Corporate Services Committee
Dec 1	Budget submitted to Department of Municipal Affairs	<ul style="list-style-type: none"> • Director of Corporate Services