

MINUTES

Regular Meeting of Council
Wednesday, November 4, 2020 @ 4:00 pm
Council Chambers

Present:

P. Farwell	Mayor
T. Pollett	Deputy Mayor
R. Anstey	Councillor
G. Brown	Councillor
B. Dove	Councillor
P. Woodford	Councillor

Advisory and Resource:

B. Hefford	Town Clerk
K. Hiscock	Director of Finance (A)
J. Blackwood	Director of Engineering
K. Sceviour	Director of Recreation & Community Services (A)
T. Barron	Director of Municipal Works
R. Locke	Director of Development
H. Lowe	Fire Chief
K. White	Communications Coordinator

Regrets:

O. Fudge	Councillor
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1. CALL TO ORDER

The Meeting was called to order at 4:00pm.

2. VISITORS/PRESENTATIONS

Remembrance Period Proclamation

The Mayor proclaimed November 1 - 11, 2020 as Remembrance Period in the Town of Gander. The Mayor reminded of changes to the wreath laying ceremony. There will be a Rogers broadcast of ceremony on TV and Rogers.ca, and the public is encouraged to observe monument on their front step.

3. APPROVAL OF AGENDA

Motion #20-249

Approval of Agenda

Moved by Councillor Dove and seconded by Councillor Anstey that the Agenda for the Regular Meeting of Council on November 4, 2020 be adopted.

In Favour: 6 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #20-250

Regular Minutes for Approval

Moved by Deputy Mayor Pollett and seconded by Councillor Brown that the Minutes from the Regular Meeting of Council on October 14, 2020 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

6. REPORTS – STANDING COMMITTEES:

A. Recreation & Community Services:

The Recreation & Community Services report was presented by Councillor Fudge.

The Recreation & Community Services meeting was held on October 26, 2020. The meeting was chaired by O. Fudge, Councillor. Other members present included: T. Pollett, Deputy Mayor; G. Brown, Councillor; P. Woodford, Councillor; B. Freeborn, Director of Recreation & Community Services (A); B. Hefford, Town Clerk.

The following items were discussed:

Delegation: Pat Redmond, Gander Community Tennis Association

Delegation – Gander Community Tennis Association

A representative of the Gander Community Tennis Association met with the Committee to discuss proposed alternations to the softball field fence to allow accessibility features at the new Senior/Family Play area located behind Ballfield A. There are some accessibility issues in the new play area and had asked that the outfield fence be moved in three feet towards home plate to provide more space. There was a concern that moving the fence would interfere with the regulations for the Men’s Softball league as well as hosting tournaments.

The Gander Tennis Association and Men's Softball met and are proposing that Council approve the installation of a 10' fence on the outfield of Field A. They explained that the increased height would offset dimensional changes and the field would retain a classification as a regulation softball field for tournament hosting purposes. The total cost of the fence will be approximately \$14,000. The fence will be installed by the tennis association. Therefore, they are requesting the following:

- Council allocate \$9,000 towards the fence.
- The Engineering Department complete a design for the fence and mark the location for the new fence posts.
- The Municipal Works Department provide the equipment and manpower to dig the holes for the new posts.

The Committee thanked the Gander Community Tennis Association and the Men's Softball League for their work on this project and noted that their request will be reviewed.

The Committee discussed this request and agrees that a new 10' fence be installed as this will also make the playing area safer for softball players as well as users of the new play area. The Director noted that there is a savings of \$7,000 in the Community Partnership Fund that could be reallocated, and if the Engineering and Municipal Works Departments are able to assist, the posts could be installed this season and the remaining work done in the spring.

The Committee agrees with reallocating the \$7,000 with the other \$2,000 being reviewed during the 2021 budget process. The request for assistance from the Engineering and Municipal Works Departments is being forwarded to their Committees for their review and recommendation.

Christmas Tree Lighting Ceremony and Christmas Parade

The Committee discussed the plans for the Christmas Tree Lighting Ceremony and the Christmas Parade which are tentatively scheduled for December 3rd and December 5th, respectively. The provincial government has not released any regulations regarding Christmas events to date, therefore the Committee asked the Department to continue planning these two events.

The Tree Lighting Ceremony will take place in front of the Town Hall with a maximum number of 100 attending; however, the ceremony will also be held virtually so that all citizens can enjoy the event.

The Committee asked the Department to contact the businesses' and community groups who have been involved in the parade in previous years to let them know that plans are continuing and ask if they would like to be involved this year. It will be a requirement of those attending the parade that they social distance by spreading out on the route as well as wear a mask.

The Committee would like to advise residents that even though plans are continuing, they may need to be altered or canceled depending on the provincial health regulations at the time of the events.

The Chair advised that further direction has been received from the Medical Officer of Health on best practices for various events include Christmas Parades. Council was informed that staff will review the options considering this guidance and bring recommendations to Committee for consideration.

B. Public Safety & Protective Services Committee:

The Public Safety & Protective Services Committee report was presented by Councillor Dove.

The Public Safety & Protective Services Committee was held on October 28, 2020. The meeting was chaired by B. Dove, Councillor. Other members present included: T. Pollett, Deputy Mayor; R. Anstey, Councillor; H. Lowe, Director of Protective Services/Fire Chief; B. Hefford, Town Clerk; L. Small, Administrative Assistant.

The following items were discussed:

Dirt Bike Complaints

At the previous meeting there was a complaint regarding off road vehicles and the Director advised that Municipal Enforcement had followed up with the complainant and provided the requested information; a PSA was also released from our communications officer reminding residents of the regulations.

The Committee had a discussion regarding the use of off- road vehicles on town streets and rules governing the use of the vehicles. It was agreed once the Trails Sub-Committee completes its recommendations, council can evaluate the changes related to the use of ATV's and other off -road vehicles on both the trails and on town roads.

It was suggested that continued public relations efforts be under-taken to ensure the existing rules and regulations are communicated. This would include the potential consequences of using the vehicles outside the provincial regulations for insurance and licensing.

Ball Field/Splash Pad Exit lanes

The Director explained that there are still some safety concerns at the front parking lot of the splash pad on Elizabeth Drive. There were three parking spaces removed based on an earlier decision of Council. However, a resident still has concerns with traffic exiting and entering the parking lot.

The Committee discussed the level of activity in this area. There are tennis courts, softball fields, splash pad, and a playground. Additional parking requirements was discussed, and it was suggested that Engineering review the area for current hazards and potential improvements now and into the future.

The Committee agreed to refer this back to the Engineering Department for another review as there are still safety concerns. The Director will check on the signage for this parking lot. The splash pad is closed for the season, but this should be reviewed again for next year at the Recreation Department.

Crosswalk- 55 Elizabeth Drive

The Committee reviewed the crosswalk at Elizabeth Drive/MacKay St. At the time of installation, this was seen as the safest location to assist residents who live in the senior's apartments.

The current crosswalk services one building, however the second building cannot access it without walking along the side of the road, with no sidewalk. This pose concerns for the residents, particularly those with mobility issues.

Several suggestions were identified, but all require more in-depth planning and discussion.

The Committee agreed to consult with the Engineering department again to determine the best course of action.

False Alarm Charges

The Director presented the Committee with a list of dates that Gander Fire Rescue has attended to false fire alarms at a local apartment building. As per the Town of Gander's Policy FD-009, Fire Services Responding to False Alarms, he wishes to proceed with invoicing the owner of the building the amount of \$ 2,250.00.

The Committee agreed with the invoicing as five nuisance alarms in 6 weeks at the same location is excessive.

New Fun Land Daycare- Open Fire Request

The Committee reviewed a request from the New Fun Land Daycare on Rowsell Boulevard to have open fires in the wooded area of town owned land behind the building. This was part of a new initiative in the Early Learning Framework for natural exploration.

The Director does not condone this activity in a wooded area and is not recommending this activity continue. They will be asked to use a small, enclosed fire pit on their own property in accordance with the Outdoor Fire Regulations.

The Committee agreed and the owners will be notified of the Committee's decision.

Department Activity Report

The Fire Department will be doing the Pumpkin Patrol this year with Covid-19 restrictions in place. Firefighters only are permitted in the trucks and masks and gloves must be worn.

C. Public Works & Services Committee:

The Public Works & Services Committee report was presented by Councillor Anstey.

The Public Works & Services Committee meeting was held on October 27, 2020. The meeting was chaired by P. Woodford, Councillor. Other members present included: G. Brown, Councillor; T. Pollett, Deputy Mayor; O. Fudge, Councillor; T. Barron, Director of Municipal Works and Services; B. Hefford, Town Clerk; G. Whitt, Administrative Support Clerk.

The following items were discussed:

Delegation – Broadening Horizons

Broadening Horizons Recycling (BHR) is a not-for-profit organization that offers recycling services to residents. The program employs adult clients of the VON Broadening Horizons day program who have intellectual disabilities, providing them with the personal and financial benefits of employment, while encouraging greater participation in recycling throughout the community.

The Committee met with Kim Murphy and Paula Payne, representatives of Broadening Horizons to discuss their request for continued financial support for 2021. With consideration to the restrictions put in place due to the Covid-19 pandemic, annual fundraising that normally offset expenses were cancelled. This shortfall of funds, together with the building lease up for renewal, has increased their request for support in 2021 by \$25,000.00, for a total of \$65,000.00.

Details of their current operations are outlined in the attached letter and was discussed with the Committee to provide a better understanding of the request for additional funds.

The Committee thanked the delegates for their efforts to keep the program running and will consider all aspects of the program when discussing their request for additional financial support during the 2021 budget process.

Tap Water Quality Report, Winter 2020

The Director presented the Committee with the Town of Gander Tap Water Quality Report. This quarterly report shows the Town's water quality with reference to the Canadian Drinking Water Guidelines for each parameter.

A Water Quality Index (WQI) is a means by which water quality data is summarized for reporting to the public in a consistent manner. It is similar to a UV index or an air quality index, and tells us, in simple terms, the quality of water from a drinking water supply.

The most recent report is for the first quarter, Winter 2020, where the Town's Water Quality Index (WQI) had a rating of 97% - Excellent. A WQI Value of 95 - 100 tells us the water quality is protected with a virtual absence of impairment and conditions are very close to pristine levels. These index levels can only be obtained if all measurements meet recommended guidelines virtually all the time.

It was noted in the report that the perceived water quality may be lower due to the exceedance of the aesthetic parameter, colour, in the tap sample.

This testing is conducted by the Provincial Government and a detailed report of the analysis results may be viewed on the Department of Municipal Affairs and Environment website:

<https://www.mae.gov.nl.ca/waterres/whatsnew/index.html>

Snow Plan

The Director reviewed the 2020/21 Snow Plan with the Committee. There were minimal additions of streets incorporated into the routes this season and the level of service and timelines will remain the same as the previous year.

The Committee agrees with the standards set in the 2020/21 Snow Plan as outlined in the attachment.

Notable Dates

- Garbage Collection scheduled for the Remembrance Day Holiday on Wednesday, November 11th, will now be collected on Thursday, November 12th.

- Upcoming Waste Transfer Station scheduled dates are November 14th and December 12th. Hours of operation are 8 a.m. – 4 p.m.

Details on these events can be viewed on the Town of Gander Website at www.gandercanada.com.

D. Development and Tourism Committee:

The Development and Tourism Committee report was presented by Deputy Mayor Pollett.

The Development and Tourism Committee meeting was held on October 27, 2020. The meeting was chaired by T. Pollett, Deputy Mayor. Other members present included: P. Farwell, Mayor; O. Fudge, Councillor; G. Brown, Councillor; R. Locke, Development Director; B. Hefford, Town Clerk.

The following items were discussed:

Delegation: Patrick White, EVAS Air and Troy Freeborn, EVAS Air

Delegation: EVAS Air

The Committee welcomed a delegation representing EVAS Air. The Committee and EVAS Air initiated the meeting as manner to maintain communication regarding the status of their operations as well as opportunities currently being pursued by EVAS.

EVAS informed the Committee that despite their struggles encountered because of COVID-19, it has provided the company an opportunity to investigate new products and service offerings, helping to diversify the company and remain competitive within the aerospace sector, despite significant challenges.

EVAS continues to work on innovative solutions to remain flexible in the ever-changing aviation industry.

The delegation emphasized that it is committed to Gander, as one of the Town's largest employers, and is pleased with the level of support provided by Council.

The Committee is pleased that EVAS Air is expanding and pursuing new opportunities during these uncertain times. Furthermore, the Committee thanked the delegation for attending and offered to work collaboratively with the company on current and future initiatives.

The Mayor stated the company lost a major contract with Air Canada. Though the Town shares the company's concerned about the future, including measures such as layoffs of staff, Council is pleased they are taking an aggressive approach to grow through innovation to face the challenges of COVID.

The Mayor also noted the impact on GIAA and public service impacts of Air Canada's reductions in flights. Council understands the provincial priority has been placed on controlling the spread of COVID through public health protocols. However, he also noted that this approach has had an unprecedented impact on the commercial viability of aviation industry. Air access is an essential component of Newfoundland and Labrador's transportation infrastructure.

The Atlantic Bubble is severely impacted the viability of airlines, Gander International Airport Authority, NAV CANADA, and other businesses that service the aviation industry in Gander. The Mayor highlighted strategies being considered in other jurisdictions such as rapid testing, which would allow a balanced plan that has measured approach to maintaining public safety and public travel.

Indian Bay Ecosystem Corporation Advertising Request

The Committee reviewed a request from the Indian Bay Ecosystem Corporation to sponsor their “709 Watershed” podcast. They are requesting \$75.00 for a 6-month sponsorship which includes a 15-30 second advertisement within each of the 6 episodes.

Over the past 2 years, the podcast has featured interviews with non-profit organizations, local and provincial government officials, business leaders, authors, etc. covering topics such as fish management, eco-tourism, importance of supporting small business, environmental issues, local politics and much more.

After consideration, the Committee agrees with supporting this request for a 6-month period as this would be a great medium to promote positive things that are happening in the region and potentially identify opportunities for regional collaboration.

2020 Art Procurement Program

The Committee was provided an update regarding the upcoming 2020 Town of Gander Art Procurement “Call for Submissions”.

The 2020 program is open to artists who have been residents of Gander for the past 12 months prior to date of submission and will recognize submissions from artist in the following categories of 2 or 3-Dimensional Visual Art:

- Drawing
- Illustration
- Painting
- Print making
- Photography
- Textile/fiber art
- Mixed media
- Carving
- Sculpture
- Glass
- Metal

Artworks should be of a size and subject suitable for display in public buildings and venues throughout the community. The selected artwork(s) will be purchased within the overall annual financial allocation by the Town of Gander.

Each submission must be accompanied by the “Artwork Submission Form”, available at:

- Town Hall - Main Desk
- Steele Community Centre - Administration Office
- Online at www.gandercanada.com : Choose the “Town Hall” tab, click on “Publications & Forms”, then click on the link “2020 Artwork Procurement Policy and Artwork Submission Form”.

If picking up a form in person, please remember use of a proper mask is required in all Town buildings.

Artworks will be received at the Town Hall from 8:30 a.m. Monday, November 23 until 4:00 p.m. Friday, November 27, 2020. The artworks will be displayed in the Town Hall during formal adjudication by the Judges panel, informal voting via Facebook for “Residents Choice” and selection of artworks the following week. The selected artworks will be announced at the Regular Meeting of Council on December 16, 2020.

For further details, please visit the Town of Gander’s website and/or social media sites or contact the Tourism Development Officer at bwilliams@gandercanada.com.

It was noted that the current policy does not place any limits on the cost of Art. It was suggested that the policy be reviewed to contemplate such limits.

Regional ATV Trail

Councillor Fudge informed the Committee that he has received responses from municipalities regarding the establishment of a regional ATV trail.

It was suggested that if this were to become a priority of Council, focus should be placed on:

- Maintenance of in town trail system
- Maintenance of the NL T’railway from Lewisporte to Gambo
- Development of regional trails connecting communities throughout the region

The Committee asked staff to connect with Adventure Central and the Government of NL Tourism Development Officer to discuss best options for moving this initiative forward as well as identifying potential challenges and possible funding partnerships.

E. Engineering, Planning & Controls:

The Engineering, Planning & Controls Committee report was presented by Councillor Woodford.

The Engineering, Planning & Controls Committee meeting was held on October 28, 2020. The meeting was chaired by P. Woodford, Councillor. Other members present included: P. Farwell, Mayor; T. Pollett, Deputy Mayor; B. Dove, Councillor; G. Brown, Councillor; O. Fudge, Councillor; J. Blackwood, Director of Engineering; B. Hefford, Town Clerk; J. Hillier, Administrative Assistant.

The following items were discussed:

Delegation: K. Noble, Fed Up Group; D. Laing, Fed Up Group; B. Warren, Fed Up Group

Delegation

The Committee welcomed the delegation representing the Fed Up Group to the meeting. The Fed Up Group requested to meet with Council to discuss proposed revisions to the Accessory Building Regulations, Landscape Regulations, and the newly proposed Shipping Container Regulation.

The delegation informed Council that after review of the newly proposed Shipping Container Regulation, the only concern was regarding the location of shipping containers on a lot and they felt that building separations, for placement of shipping containers, should be modeled after the Service NL requirements. The delegation then discussed their concerns with the Accessory Building Regulation. They suggested that,

- Flexibility be given for larger lots in a residential zone and indicated that the maximum size should not be limited to 1000 square feet.
- Minimum separation requirements be reduced.
- Accessory buildings in non-residential zones be restricted by only a maximum of 8% of the total lot size.
- The maximum height for accessory buildings be increased.
- Council’s discretion should be permitted for requests not meeting the existing regulation as each situation for accessory buildings can be different depending on the usage and lot configuration.

The delegation then discussed the Landscape Regulations, and they feel that the proposed regulation is too restrictive, especially on small business owners. They would like to see the regulation more flexible and accommodating to current and future businesses within the Town of Gander. The group discussed the potential of having incentives for new businesses aspiring to develop in Gander. Proposed revisions by the group included:

- The required 100% landscaping security deposit be reduced to 30% with the value being determined by the developer. They felt this would benefit those seeking assistance from lenders such as the Business Development Bank of Canada (BDC).
- Time allotment for the total completion of landscaping be increased to 2 years.
- The required percentage of landscaped frontage be reduced to 3M.
- Required fencing/screening be at the discretion of the business owner and that there be no requirement in industrial zones.
- Allowing the applicant more flexibility in the establishment of entrance location, size and the use of asphalt and curb in their design.
- More flexibility in accommodating the individual needs of the diverse business community.

Following much discussion, Council thanked the delegation for presenting their concerns and advised that their suggestions will be taken into consideration during the regulation review. They also advised that prior to the regulations being presented to Council for a first reading, a draft copy will be sent to the Fed Up Group for their review and consideration.

The Committee agreed that further review of the Landscape Regulation and the Accessory Building Regulation is warranted prior to presentation for first readings at the next Council meeting. Therefore, the Committee recommends that these two regulations be discussed in detail at the next Engineering, Planning and Controls Committee meeting and any revisions made will be sent to the Fed Up Group for review.

The Committee recommends moving forward with the proposed Shipping Container Regulation at this time, therefore, the Committee presents it for its first reading as attached.

French Drain – 3 Marc Garneau Place

The Committee reviewed correspondence from the homeowner of 3 Marc Garneau Place requesting permission and assistance from Council to install a French drain on that property to help alleviate future flooding.

The Director advised that in the past, the Town has permitted residents to construct storm drains on their property which tied into municipal infrastructure however, this work was carried out at the expense of the property owner.

After discussion, the Committee recommends approval for the homeowner of 3 Marc Garneau Place to install a French drain on that property and that it may be connected to the Town's storm drains. The homeowner will be responsible for all cost associated with the work including reinstatement of disturbed municipally owned infrastructure and that all work would have to be approved by Town staff prior to commencement.

Long-Term Care Project – Permanent Multi-Use Trail

The Committee reviewed correspondence from the Department of Transportation and Infrastructure indicating that they are committed to work with the Town of Gander to reconstruct a new, permanent multi-use trail in proximity of the new Long-Term Care Facility and recommends that the Town submit a cost proposal as per the attached drawing # 18-1087.

The Committee suggests consultation between the Town of Gander and the Department of Transportation and Infrastructure to discuss the details of relocating the trail at the expense of the Department of Transportation and Infrastructure which meets the requirements of the Town of Gander.

The Committee recommends forwarding this item to the next Privileged Meeting of Council for further discussion.

New Fun Land Request

The Committee reviewed a request from New Fun Land Daycare requesting Council's permission to use the wooded area behind the building at 18 Rowsell Boulevard to have open fires with the children as part of a new initiative in early learning.

The Director of Engineering advised that this area is town owned land and is zoned *Open Space Recreation* and the use of the wooded area is allowed however, open fires are not permitted.

The Committee recommends that notification be sent to New Fun Land indicating Council's decision.

Accessory Building Request – 131 Memorial Drive

The Committee reviewed correspondence from the homeowner of 131 Memorial Drive requesting Council's approval to construct a 1200 square foot extension onto the current accessory building located on that property. The homeowner indicated that the extension will not hinder or impact neighboring properties due to the larger lot size.

The Director advised that in discussions with the Planning and Control Technician, it was noted that a portion of back land, located at 131 Memorial, where the proposed extension will be constructed, is zoned *Open Space Recreation* therefore, this request cannot be accommodated at this time, with our current development regulations, however, the area zoned *Open Space Recreation*, as mentioned, is due to be rezoned in the new Municipal Town Plan which is in the approval stages with the Province. It was also noted that this re-zoning would not permit the extension based on the current Accessory Building Regulations, which limit the size of the accessory building on residential lots.

Fence Request – Field A

The Director advised the Committee that the Gander Tennis Association and the Gander Men’s Softball league are requesting approval to install a 10’ fence on Field A and hoping that the Town will provide in-kind services to help with this request. The Director indicated that his department, in collaboration with the Municipal Works Department, could aid with the design and the markings of the new fence posts.

The Committee agrees with this request and forwards this to the Finance Department.

Contract Change Order – Magee Road

The Director presented to the Committee a Contract Change Order for the Magee Road Widening Phase 1 project in the amount of \$29,188.15.

The Change Order includes the removal of approximately 731 square meters of asphalt and unsuitable material beneath to a depth of approximately 0.65M and replaced with approved aggregate. The Town’s Resident Inspector identified the need for this change upon the discovery of unsuitable material during excavation.

After review, the Committee recommends approval for the Contract Change Order #2, as attached, and refers this to the Finance and Administration Committee for review and consideration.

The Town Plan Public Hearing will be held November 5, 2020 at 7:00pm.

F. Finance & Administration:

The Finance and Administration Committee report was presented by Councillor Brown.

The Finance & Administration Committee meeting was held on October 29, 2020. The meeting was chaired by G. Brown, Councillor. Other members present included: P. Woodford, Councillor; R. Anstey, Councillor; B. Hefford, Town Clerk; K. Hiscock, Director of Finance (A).

The following items were discussed:

Waste Disposal Site Contract Tender #20-20

The Public Works Committee referred the results of the tender for the operation of the Town of Gander’s Waste Transfer Station for the period of January 1, 2021 – December 31, 2023. The one bid received met specifications and was submitted by PBO Industrial Disposal Inc. at a rate of \$5,071.50 HST included per event.

The new contract is \$483 less per event than the previous contract.

Motion #20-251

Waste Disposal Site Contract Tender #20-20

Moved by Councillor Brown and seconded by Councillor Anstey that the tender for the operation of the Town of Gander’s Waste Transfer Station be awarded to PBO Industrial Disposal Inc. at a rate of \$5,071.50 HST included per event for the period of January 1, 2021 to December 31, 2023.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Sale of One Used 2008 Ford F150 2 x 4 Pickup Truck

The Public Works Committee referred the results of the tender for the sale of one used 2008 Ford F150 2 x 4 pickup truck to the Finance Committee for consideration. With two bids received, the highest bid was submitted by Kenny Jenkins in the amount of \$690.00 HST inclusive.

Motion #20-252

Tender – Sale of One Used 2008 Ford F150 2 x 4 Pickup Truck

Moved by Councillor Brown and seconded by Councillor Anstey that the tender for the sale of one used 2008 Ford F150 2 x 4 pickup truck be awarded to Kenny Jenkins in the amount of \$690.00 HST included be approved.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Sale of One Used 2010 Ford F150 4 x 4 Pickup Truck

The Public Works Committee referred the results of the tender for the sale of one used 2010 Ford F150 4 x 4 pickup truck to the Finance Committee for consideration. With two bids received, the highest bid was submitted by B & H Trading Inc. in the amount of \$834.90 HST inclusive.

Motion #20-253

Tender – Sale of One Used 2010 Ford F150 4 x 4 Pickup Truck

Moved by Councillor Brown and seconded by Councillor Anstey that the tender for the sale of one used 2010 Ford F150 4 x 4 pickup truck be awarded to B & H Trading Inc. in the amount of \$834.90 HST included be approved.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Sale of One Used 2010 Ford F150 2 x 4 Pickup Truck

The Public Works Committee referred the results of the tender for the sale of one used 2010 Ford F150 2 x 4 pickup truck to the Finance Committee for consideration. With two bids received, the highest bid was submitted by Kenny Jenkins in the amount of \$1,151.15 HST inclusive.

Motion #20-254

Tender – Sale of One Used 2010 Ford F150 2 x 4 Pickup Truck

Moved by Councillor Brown and seconded by Councillor Anstey that the tender for the sale of one Used 2010 Ford F150 2 x 4 pickup truck be awarded to Kenny Jenkins in the amount of \$1,151.15 HST included be approved.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Sale of One Used 2014 Dodge Charger

The Public Works Committee referred the results of the tender for the sale of one used 2014 Dodge Charger to the Finance Committee for consideration. With three bids received, the highest bid was submitted by Ryan Saunders in the amount of \$3,714.50 HST inclusive.

Motion #20-255

Tender – Sale of One Used 2014 Dodge Charger

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that the tender for the sale of one used 2014 Dodge Charger be awarded to Ryan Saunders in the amount of \$3,714.50 HST included be approved.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Sale of One Used 2002 JCB 436 Loader

The Public Works Committee referred the results of the tender for the sale of one used 2002 JCB 436 loader to the Finance Committee for consideration. With two bids received, the highest bid was submitted by 50906 Newfoundland and Labrador Limited in the amount of \$15,332.95 HST inclusive.

Motion #20-256

Tender – Sale of One Used 2002 JCB 436 Loader

Moved by Councillor Brown and seconded by Councillor Woodford that the tender for the sale of one used 2002 JCB 436 loader be awarded to 50906 Newfoundland and Labrador Limited in the amount of \$15,332.95 HST included be approved.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Delegated Authority on Orders and Permits

The Municipalities Act of NL provides Council with statutory authority to issue orders for various property related compliance issues. This Act also allows Council to delegate this authority to staff with a resolution of Council. The Town of Gander has delegated that authority to the Town Clerk and with the reorganization of the position and hiring of the new Town Clerk in March, a Motion is required.

Motion #20-257

Delegated Authority on Orders and Permits

Moved by Councillor Brown and seconded by Councillor Anstey that the authority to issue orders be delegated to the Town Clerk as per Section 404.6 of the Municipalities Act of NL.

In Favour: 6 Opposing: 0

Decision: Motion carried.

New Multiplex and Soccer/Track and Field Motion

In the previous meeting of Council, a Motion was adopted to accept the funding agreement with the Government of NL to cost share the new soccer field and multiplex. Administratively, the Department requires the content of the Motion to include additional information.

Motion #20-258

New Multiplex and Soccer/Track and Field Motion Rescinded

Moved by Councillor Brown and seconded by Councillor Woodford that Motion #20-241 be rescinded.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Motion #20-259

New Multiplex and Soccer/Track and Field Motion Revised

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that that the Town of Gander accept cost-shared funding as outlined in the Municipal Affairs and Environment project approval letter dated October 2, 2020 to complete the New Multiplex and Soccer/Track and Field Facility (17-CCR-21-00018) for \$7,734,265. The Town of Gander agrees to provide \$2,241,592 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of the Town of Gander.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Contract Change Order #2 – Magee Road Widening – Phase 1

The Finance Committee was presented with a Change Order from Professional Grading and Contracting Limited for the Magee Road Widening project in the amount of \$29,188.15 HST included.

The Change Order was required to remove a section of asphalt milling shouldering material and material beneath and to supply and place Class A and B.

Motion #20-260

Contract Change Order #2 – Magee Road Widening – Phase 1

Moved by Councillor Brown and seconded by Councillor Woodford Change Order #2 from Professional Grading and Contracting Limited for the Magee Road Widening project be approved in the amount of \$29,188.15 HST included.

In Favour: 6 Opposing: 0

Decision: Motion carried.

G. Other Reports:
None

7. ADMINISTRATION

Councillor Woodford noted that the Town of Gander internal communication protocols for public engagements were not followed. As a result, a second Public hearing will be announced with the protocols being adhered to.

8. CORRESPONDENCE
None

9. NEW BUSINESS

Appointment of Town Plan Commissioner

The Town of Gander has undertaken a review and adoption process for the Town of Gander Town Plan and Development Regulations.

Council is required to undertake public hearings to allow community and stakeholder engagement. This requires the appointment of a commissioner to independently review points presented.

Motion #20-261

Appointment of Town Plan Commissioner

Moved by Councillor Woodford and seconded by Councillor Anstey that as per Section 19 (1) of the Urban and Rural Planning Act, the Town of Gander appoints Aiden Beresford as Commissioner to hold a public hearing and complete a report on that hearing for the 2019-2029 Town Plan.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Honorarium Training

Gander Fire Rescue was required to cancel all optional training sessions during the 2nd quarter of 2020 as a result of COVID restrictions. The honorarium payment to volunteers is based on attendance requirements, in which volunteers must attend a minimum percentage of training sessions in each quarter.

The Town of Gander has opted to grant all employees 100% participation for the second quarter due to the cancellation of the training. This interpretation of the Fire Fighter/Municipal Enforcement Honorarium Policy # P040 does not consider this circumstance.

Motion #20-262 Honorarium Training

Moved by Councillor Dove and seconded by Councillor Brown that the Volunteer Fire Fighters and Municipal Enforcement Officers be credited with 100% attendance of training for the purpose of calculating honorariums under Policy #P040.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Lake and Reservoir Pumphouse Retrofit

The Town of Gander requires extensive retrofit for their Lake and Reservoir Pumphouses to sustain operations, address aging equipment and increase pump capacity in some areas, to provide for future population increase.”

The primary focus for this work will be around mechanical pumps, pump controls, communications and flood risk mitigation.

Motion #20-263 Lake and Reservoir Pumphouse Retrofit

Moved by Councillor Dove and seconded by Councillor Dove that the Town of Gander submit an Investing in Canada Infrastructure Program (ICIP) application for purposes of Lake and Reservoir Pumphouse Retrofit. The application is for a total project amount of \$3,277,500 HST inclusive and the Town of Gander agrees to fund the municipal portion if approved.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Mr. Barron provided an overview of the scope of project which includes pumps, controls and flood risk mitigation.

10. ADJOURNMENT

Motion #20-264

Adjournment

There being no further business, it was moved by Councillor Woodford and seconded by Councillor Brown that the meeting be adjourned.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:41 p.m.

P. Farwell, Mayor

B. Hefford, Town Clerk