

# MINUTES

Regular Meeting of Council  
Wednesday, July 22, 2020 @ 4:30 pm  
Council Chambers

**Present:**

|             |            |
|-------------|------------|
| P. Farwell  | Mayor      |
| G. Brown    | Councillor |
| B. Dove     | Councillor |
| O. Fudge    | Councillor |
| P. Woodford | Councillor |

**Advisory and Resource:**

|              |                                                   |
|--------------|---------------------------------------------------|
| B. Hefford   | Town Clerk                                        |
| K. Hiscock   | Director of Finance (A)                           |
| J. Blackwood | Director of Engineering                           |
| B. Freeborn  | Director of Recreation & Community Services (A)   |
| D. Whitt     | Director of Municipal Works (A)                   |
| R. Locke     | Director of Development                           |
| H. Lowe      | Director of Public Safety and Protective Services |
| G. Whitt     | Administrative Support Clerk                      |

**Regrets:**

|            |              |
|------------|--------------|
| T. Pollett | Deputy Mayor |
| R. Anstey  | Councillor   |

## 1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

## 2. VISITORS/PRESENTATIONS

None.

## 3. APPROVAL OF AGENDA

### Motion #20-171

### Approval of Agenda

Moved by Councillor Fudge and seconded by Councillor Dove that the Agenda for the Regular Meeting of Council on July 22, 2020 be adopted.

In Favour: 5      Opposing: 0

**Decision:** Motion carried.

#### **4. MINUTES FOR APPROVAL**

##### **Motion #20-172**

##### **Regular Minutes for Approval**

Moved by Councillor Woodford and seconded by Councillor Fudge that the Minutes from the Regular Meeting of Council on July 2, 2020 be adopted as presented.

In Favour: 5      Opposing: 0

**Decision:** Motion carried.

#### **5. BUSINESS ARISING FROM PREVIOUS MINUTES**

None.

#### **6. REPORTS – STANDING COMMITTEES:**

##### **A. Recreation & Community Living:**

The Recreation & Community Services report was presented by Councillor Fudge.

The Recreation & Community Services meeting was held on July 9, 2020. The meeting was chaired by O. Fudge, Councillor. Other members present included: T. Pollett, Deputy Mayor; G. Brown, Councillor; P. Woodford, Councillor; N. Newell, Director of Recreation & Community Services; B. Hefford, Town Clerk; B. Freeborn, Administrative Coordinator.

The following items were discussed:

##### **COVID-19 Update**

The Director advised that increased cleaning protocols of outside facilities has impacted the Department's priorities. All outside facilities require extensive cleaning to remain open to the public and meet the COVID-19 guidelines. This requires assignment of all staff and reduces capacity to complete other routine maintenance and upgrades. Projects such as the Dog Park renovations and the installation of the basketball / ball hockey solar lights have been delayed. The projects are scheduled to be completed later this summer with the help of the Municipal Works and Recreation and Community Services Departments. However, it should be noted that the operations are adjusting to the changing requirements and all plans are subject to change.

### **Ballfield Rental Rates**

The Department has received requests to reduce the ballfield and light rental rates.

The Gander Men's Softball League is asking for a reduction in the cost to use the lights. The cost in 2019 was \$24/hr plus tax but this was increased in the 2020 budget to \$30/hr plus tax. The increase was based on cost recovery to offset the electrical cost to the Town of Gander. The Committee is not prepared to recommend any change to the light rentals rates.

Gander Minor Softball has asked to waive the fee for their summer rental cost which is \$8.50 plus tax per child. The reason stated was that they are not able to host their annual fundraisers, their annual Community Partnership Funding from the Town was reduced this year, and the increased costs of sanitation supplies to ensure the safety of their players. The cost charged to Gander Minor Softball in 2019 was \$250 and their Community Partnership Fund grant this year is \$500.

The Committee felt that Gander Minor Softball was able to start on time this year and did receive funding from the Town of Gander Community Partnership Fund, so they are not recommending a reduction.

### **Evangel Pentecostal Church Request to use Portable Stage**

The Evangel Pentecostal Church has requested the portable stage for the summer to hold drive in church services and concerts biweekly in their parking lot. The stage would stay in the church parking lot, however, if another request for the stage is received and it is not being used by the church, it would be made available to another group.

The Committee agreed and asked the Department to follow the Portable Stage Policy for the fees required.

### **Gander Minor Soccer Program Update**

The Director informed the Committee that Gander Minor Soccer now has an Executive in place, registration has begun online, and they are anticipating starting their program on July 13<sup>th</sup>. The Department has aerated, limed, fertilized, and lined the field. Since the school is not able to be availed of this year due to COVID-19, the Department has delivered a port a potty and two orange shacks.

## **B. Public Safety & Protective Services Committee:**

The Public Safety & Protective Services Committee report was presented by Councillor Dove.

The Public Safety & Protective Services Committee was held on July 15, 2020. The meeting was chaired by B. Dove, Councillor. Other members present included: T. Pollett, Deputy Mayor; O. Fudge, Councillor; P. Woodford, Councillor; H. Lowe, Director of Protective Services/Fire Chief; B. Hefford, Town Clerk; L. Small, Administrative Assistant.

The following items were discussed:

### **Solberg Crescent Greenbelt**

This Committee had previously requested input from the Public Works and Recreation Departments on the operational requirements to access the greenbelt area behind Solberg Crescent. A resident of the area requested that the Town reinstall the barricades to restrict the use of motorized vehicles in the area.

The Recreation Department felt it should be included in the comprehensive multi-use trail review before making a recommendation. The members of Trails Sub-Committee working group are also members of the Public Safety and Protective Service Committee and are prepared to recommend the installation of the barrier in advance of the comprehensive review being completed.

The Municipal Works Department did not oppose restricted access provided the device used allows periodic access by the Town of Gander equipment. The use of decorative boulders or jersey barriers would be preferred to post installation, as it is difficult to move if intermittent access is required.

This Committee recommends the installation of temporary a jersey barrier to restrict access the green space area.

### **Policy ME-004-Animal Control Policy**

The Committee reviewed policy number ME-004, Animal Control Policy. The attached document indicates the following proposed changes:

- the re-formatting of the "purpose" to a "policy statement", page 1;
- updates to the process for disposing of dead animals, page 1;
- Elimination of a \$ 10.00 fee on page 1 and
- an update on responsibility for those using cat traps, page 2;

The Committee presents this policy to Council for the first reading. This policy will be presented for its second and final reading at the Council meeting of September 2nd.

Anyone wishing to express their concerns or objections are asked to do so on or before Tuesday September 1, 2020.

The Mayor noted need to define “Animals” as the authority primarily regulates “Dogs and Cats” but the definition of animals does not reflect that. He indicated that he would provide input prior to the second reading being presented.

### **Taxi Regulations- Second Reading**

The Committee was presented with the Taxi and Limousine Regulations for the second and final reading. The following proposed changes are indicated in the attached document:

The changes primarily involve administrative language to update the definitions and various sections of the regulations to be in sync with current legislation. In addition, the content of the regulations is modified to:

1. provide clarity around the requirement for taxi stands and dispatch centers.
2. Stipulate requirements for driver code of ethics and conduct
3. Clarify the requirements for the vehicle maintenance, cleanliness and signage.

### **Motion #20-173**

#### **Taxi Regulations- Second Reading**

Moved by Councillor Dove and seconded to Councillor Woodford that the Town of Gander’s Taxi and Limousine Regulations be approved as presented.

In Favour: 5      Opposing: 0

**Decision:** Motion carried.

### **Animal Control Regulations**

The Committee was presented with the Animal Control Regulations with the following proposed changes are indicated in the attached document:

- The addition of the Regulations statement on page 2
- The definition of “owner”, item (i) on page 3 has been updated
- The definition of stray cats and feral cats and dogs has been added on page 3
- Animal tag replacement fees have been changed from \$2 to \$5, page 4
- Section 3, item (5) euthanization of animals at large has been updated, page 4
- Section 16 on animal traps has been updated, page 6
- Section 17 on impounded animals has been updated, page 7
- An appeals process has been added on page 10

The Committee presents this regulation to Council for the first reading. This regulation will be presented for its second and final reading at the Council meeting of September 2nd. Anyone wishing to express their concerns or objections are asked to do so on or before Tuesday September 1, 2020.

### **Crosswalk- Top of Bennett Drive**

The Committee reviewed a request from a resident to install a button-activated crosswalk light at the top of Bennett Drive near Grieve and Robertson to make it more visible as driver's are not stopping to let children cross there to reach the bus stop.

The Committee asked that the Department conduct a review of the crosswalk to ensure it meets the traffic and Town of Gander Crosswalk Standards.

### **Crosswalk Request-Cooper Boulevard and Roe Avenue**

The Committee received a request from a representative of CNIB to install a crosswalk on Roe Avenue in the Walmart area just down from the lights so pedestrians can safely cross the Road to access other businesses in the area.

They asked the Department to conduct a review of the crosswalk to ensure it meets the Town of Gander Crosswalk Standards. It was also noted that the intersection was also reviewed during the Cooper Boulevard Traffic study and will also be evaluated following the Traffic Calming Policy once approved.

### **Sign Request for Forrester Street**

The Committee received a request for a sign to be installed on Forrester Street to indicate "children playing". An update on the Traffic Calming Policy referenced in previous correspondence with the Director was also requested.

The Committee felt that the process for selecting the appropriate location for "Children Playing" signs would be very challenging. Every neighborhood potentially could benefit, or desire similar signage and the requirements could change as the demographics of the neighborhood evolve. The Committee is not prepared to recommend installation of the signs at this point, however, have asked the Municipal Enforcement Officers to continue to patrol the area.

The Committee also feels that Traffic Calming Policy will help guide the evaluation process for traffic aids aimed at reducing speed and increase safety on our streets. The draft of this documents is complete and being vetted through the various departments.

## **Fire Hydrant Painting**

The Director was pleased to report that our summer student, Jax Parsons, who was hired to paint the fire hydrants has been doing a great job. He is also assisting with other tasks around the fire hall during inclement weather. Gander Fire Rescue is happy to have Jax at the hall for the summer months.

### **C. Public Works & Services Committee:**

The Public Works & Services Committee report was presented by Councillor Woodford.

The Public Works & Services Committee meeting was held on July 14, 2020. The meeting was chaired by P. Woodford, Councillor. Other members present included: G. Brown, Councillor; T. Pollett, Deputy Mayor; O. Fudge, Councillor; T. Barron, Director of Municipal Works and Services; B. Hefford, Town Clerk; G. Whitt, Administrative Support Clerk.

The following items were discussed:

### **Fall Clean up**

The Director advised the Committee the dates that were tentatively set for the Fall Cleanup are now confirmed. Provided there are no further restrictions from Covid- 19, the Fall Cleanup will be held September 28<sup>th</sup> – October 9<sup>th</sup>, inclusive.

The Committee agrees that the Fall Cleanup dates be set for September 28<sup>th</sup> – October 9<sup>th</sup>, inclusive. A brochure outlining the guidelines will be made available to the residents prior to the event.

### **Curbside Giveaway Event**

The Committee discussed hosting a curbside giveaway event preceding the scheduled Fall Cleanup in an effort for residents to avail of good used items that would be otherwise directed to the landfill. This will be a one-time event to accommodate residents who avail of the annual Giant Yard Sale that was cancelled due to Covid -19 restrictions in place.

The Committee recommends the Town allow residents to place good used items at curbside for the giveaway event the weekend preceding the Fall Cleanup. A guideline will be made available to the residents prior to the event.

## Household Hazardous Waste Day

The Committee discussed the annual Household Hazardous Waste Day (HHWD) and reviewed possible dates to host the event.

The Committee recommends that the 2020 HHWD will be held on Saturday, September 19<sup>th</sup>. This will keep consistency with the timing of this event as with previous years. Guidelines will be made available to the residents prior to the event.

## Correspondence, inquiry into woodchipper product uses and vibroscreen status

The Committee reviewed correspondence from a resident inquiring about the use of the mulch material produced using the woodchipper, costs associated for purchasing additional mulch and the status of the vibroscreen application.

The Director advised the Committee that the mulch created from the woodchipper was considered for use this season but there are some issues with retaining moisture in the mulch and it quickly loses its aesthetic appeal. The moisture retention capabilities of the mulch vary pending the species of trees and possible contaminants such as leaves. The department is exploring options to help with these issues and are speaking with various open space stakeholders to get support for changing the colour. The Covid-19 pandemic has slowed our progress some and remains a work in progress. We are optimistic that over time we will reduce our need to purchase manufactured products. The Town of Gander typically spends an average of \$2,300.00 annually on mulch.

The Town has been awarded a \$15,000.00 grant through the Multi-Materials Stewardship Board (MMSB) waste diversion program to purchase a vibroscreen. During the tender process it was identified that the cost of a new vibroscreen is at a variance of \$24,315.82 over the awarded amount. It was a decision of Council to defer the purchase as the Covid-19 pandemic has caused financial uncertainty. Council remains supportive of the idea and is in the process of requesting MMSB allow the awarded funds to be utilized in 2021. This will allow Council to revisit the possibility to fund the remaining cost of this item during the 2021 budget process.

## Notable Dates

- Upcoming Waste Transfer Station scheduled dates are July 25<sup>th</sup> and August 8<sup>th</sup>.
- Garbage Collection scheduled for the Civic Holiday, Monday August 3<sup>rd</sup>, will now be collected on Wednesday, August 5<sup>th</sup>.
- Household Hazardous Waste Day is set for September 19<sup>th</sup>.
- Curbside Giveaway Event is set for September 26<sup>th</sup> - 27<sup>th</sup> inclusive.
- Fall clean-up is set for September 28<sup>th</sup> - October 9<sup>th</sup>, inclusive.



## **D. Development and Tourism Committee:**

The Development and Tourism Committee report was presented by Deputy Mayor Pollett.

The Development and Tourism Committee meeting was held on July 14, 2020. The meeting was chaired by T. Pollett, Deputy Mayor. Other members present included: B. Dove, Councillor; O. Fudge, Councillor; P. Farwell, Mayor; G. Brown, Councillor; P. Woodford, Councillor; D. Chafe, CAO; R. Locke, Development Director; G. Regular, Director of Engineering (A); B. Hefford, Town Clerk; D. Quinton, Development Officer; J. Boland, Planning & Control Technician.

The following items were discussed:

### **HBB Application-15 Hornell Street**

The Committee reviewed an application from the resident of 15 Hornell Street to operate a home-based 1 Chair, 1 Customer hair salon.

The advertising and discretionary use notices were posted with no formal objections received and it meets all the Town of Gander's Development Regulations.

### **Motion #20-174**

#### **HBB Application – 15 Hornell Street**

Moved by Deputy Mayor Pollett and seconded by Councillor Dove that Studio Gayle be permitted to operate a home-based 1 Chair, 1 Customer hair salon from 15 Hornell Street.

In Favour: 5      Opposing: 0

**Decision:** Motion carried.

The Committee would like to note that all home-based businesses must abide by the current rules and regulations currently put in place by both the provincial and federal governments during the pandemic.

### **Gander International Airport Authority (GIAA) meeting minutes**

The Committee reviewed the GIAA meeting minutes of the Air Service Development/Community Consultative Committee that took place on June 2, 2020.

Most of the meeting focused on COVID-19 and the resulting impact it has on air travel and challenges identified for moving forward.

The Committee understands that these are difficult and uncertain times for the airport and would like to communicate that Council is willing to engage with and entertain partnership opportunities that serve to be mutually beneficial.

### **NL Protected Areas Plan-Management Recommendation**

The Wilderness and Ecological Reserves Advisory Council (WERAC) has presented a plan identifying 32 areas to be protected across the island portion of the province. There are two areas identified that are used by the residents of Gander, these are in the Rodney and Gambo Pond areas.

The proposed plan could impact recreation, economic development and tourism activities within the identified areas.

The Committee reviewed Management’s recommendation to have a representative of WERAC meet with Council in order to ensure Council is well informed on the intentions of the plan before providing feedback.

The Committee agreed with Management’s recommendation and has asked staff to contact the area representative of WERAC and schedule a meeting.

### **E. Engineering, Planning & Controls:**

The Engineering, Planning & Controls Committee report was presented by Councillor Woodford.

The Engineering, Planning & Controls Committee meeting was held on July 15, 2020. The meeting was chaired by P. Woodford, Councillor. Other members present included: T. Pollett, Deputy Mayor; G. Brown, Councillor; O. Fudge, Councillor; G. Regular, Director of Engineering (A); B. Hefford; Town Clerk; J. Hillier, Administrative Assistant.

The following items were discussed:

### **Capital Works Projects – Update**

The Acting Director of Engineering provided an update on Capital Works Projects that are ongoing within the Town of Gander.

- Medcalf Street is approximately 70% complete.
- Corrigan Street is approximately 60% complete.
- Street Resurfacing is approximately 75% complete.

- Roe Avenue is completed.
- Approval to call Tenders from Municipal Affairs for Brock Crescent and Rowsell Boulevard Infrastructure Upgrades have been received. Documents have been sent to Tendering and Contracts with tenders closing on July 24 and July 27, 2020.
- Design work for the widening of Magee Road from Rowsell to Cooper is in process and we anticipate calling tenders for Phase 1 which includes roadbed construction and culvert work mid-August. We expect that this work will be completed during this construction season. Phase 2, which includes asphalt resurfacing with incorporated sidewalk, will be tendered in the spring pending funding approval and the 2021 Budget.

### **Building Statistics**

The Acting Director of Engineering presented to the Committee the Building Statistics from January 1, 2020 to June 30, 2020.

The statistics show the number of residential building permits issued, which consist of accessory buildings, home renovations, patios etc. have increased since this time last year from 103 to 108 however, the total cost value of the permits has decreased. There has been 11 new residential builds as opposed to 10 this time last year. Also, Commercial permits issued have decreased from 30 to 12. Given, the uncertain times with the global pandemic, the decrease in construction is representative of the uncertainty in the marketplace.

### **Contract Extension Request**

The Committee reviewed correspondence from B&M Paving (1983) Limited requesting an extension on the completion date for their Street Resurfacing Contract from July 10, 2020 to July 31, 2020.

After discussion, the Committee agreed to extend the completion date for this contract to July 31, 2020 as requested.

### **Town Hall Renovations**

The CAO advised the Committee that management recently discussed renovating several areas within the Town Hall to meet social distancing requirements and risk mitigation. The renovations are to include the installation of walls between existing offices, new meeting rooms and more controlled measures to limit public access to staff workspaces.

Drawings outlining the proposed renovations were reviewed. It specified the realigning the former Executive Administrative Assistant's office to create a wall between the connecting offices in that area, as well as, relocating the doors. The estimated cost to have this work completed is approximately \$2500.00.

The CAO advised that additional renovations to enhance security and safety to staff would be to install public meeting rooms divided by a glass partition between the public and the staff and to relocate the existing engineering door with a card lock system. The CAO advised that this would be something to consider in next year's budget as this work will be extensive and may involve outsourcing and not something to be completed by our Municipal Works staff.

After discussion, the Committee agrees with the renovations to the former Executive Administrative Assistant's office as presented in drawing number 20-1040 and recommends that plans for future renovations be discussed during next year's budget process.

This item is being referred to the Finance and Administration Committee for their review and consideration.

#### **F. Finance & Administration:**

The Finance and Administration Committee report was presented by Councillor Brown.

The Finance & Administration Committee meeting was held on July 16, 2020. The meeting was chaired by G. Brown, Councillor. Other members present included: P. Woodford, Councillor; T. Pollett, Deputy Mayor; D. Chafe; CAO; K. Hiscock, Director of Finance (A).

Delegation:                      K. Humphries                      Town's Auditor

The following items were discussed:

#### **2019 Audited Financial Statements**

The Town's Auditor, Kim Humphries presented the 2019 Audited Financial Statements to the Finance Committee for review.

The 2019 statements indicated a surplus of \$7,198,325 due mainly from the requirement to recognize federal and provincial funding as revenue for capital projects. The new wastewater treatment plant funding was the main contributor.

The surplus identified is in accordance with PSAB guidelines and is not used to determine Council's operating budget. Under PSAB, municipalities are required to recognize capital funding as revenue and record depreciation which is not included when preparing the Town's budget.

The Auditor was pleased with how the audit proceeded while staff worked remotely from home. After a thorough audit, no issues or concerns were identified. The Committee was advised that a note was added to the financial statements due to the COVID-19 pandemic. It indicated that Management is uncertain of the effects on its financial statements and believes that any disturbance may be temporary; however, there is uncertainty about the length and potential impact of the disturbance. As a result, we are unable to estimate the potential impact of the disturbance.

**Motion #20-175  
2019 Audited Financial Statements**

Moved by Councillor Brown and seconded by Councillor Woodford the 2019 Audited Financial Statements be accepted, as attached.

In Favour: 5      Opposing: 0

**Decision:** Motion carried.

**Invoice for Approval**

OPERATING

|                                                  |                            |
|--------------------------------------------------|----------------------------|
| 1. Municipal Assessment Agency                   | \$33,462.00                |
| 00-120-1000-7200 – Third Quarter Assessment Fees |                            |
| Budget: \$138,000                                | Spent to date: \$66,924.00 |
| <b>Total operating invoice for approval</b>      | <b>\$33,462.00</b>         |

The Director of Finance advised that the invoice met the policies of the Town of Gander.

**Motion #20-176  
Invoice for Approval**

Moved by Councillor Brown and seconded by Councillor Fudge that the invoice be paid as presented.

In Favour: 5      Opposing: 0

**Decision:** Motion carried.

**Summer Program Hiring Process – Rescind Policy P043**

Due to the approval and adoption of the updates to the Hiring Policy P048 at the Council meeting on July 2<sup>nd</sup>, the Summer Hiring Process Policy P043 is no longer required and is to be rescinded.

The updated Hiring Policy includes the procedure for hiring summer students.

**Motion #20-177**

**Summer Program Hiring Process – Rescind Policy P043**

Moved by Councillor Brown and seconded by Councillor Dove the Summer Hiring Process Policy P043 be rescinded as attached.

In Favour: 5      Opposing: 0

**Decision:** Motion carried.

**Property Tax Reductions**

The Committee reviewed nine applications for residential property tax reductions that met Council’s policy based on income criteria.

**Motion #20-178**

**Property Tax Reductions**

Moved by Councillor Brown and seconded by Councillor Fudge that the nine property tax reductions be approved as attached.

In Favour: 5      Opposing: 0

**Decision:** Motion carried.

**Loan Renewal for 2014 Capital**

The Town’s 2014 Capital Loan with the Royal Bank is due for renewal and was originally approved with a 5-year term of 2.1% repaid over a 15-year amortization period.

The Royal Bank has offered two renewal options as follows:

1. 5-year term of 1.9% repaid over a 10-year amortization period
2. 10-year term of 2.31% repaid over a 10-year amortization period

When comparing the two options to the original approved rate, the 5-year term will save \$3,480 and the 10-year term will cost an additional \$28,800 over the 5-year amortization period.

**Motion #20-179**  
**Loan Renewal for 2014 Capital**

Moved by Councillor Brown and seconded by Councillor Dove the Town renew its 2014 Capital Loan with the Royal Bank in the amount of \$2,918,817 to be repaid over a ten-year amortization period at the 5-year term of 1.9%.

In Favour: 5      Opposing: 0

**Decision:** Motion carried.

**Ballfield Rental Rates**

The Recreation Committee referred the request from the Gander Ladies' Softball League to reduce the fee charged for the summer field rentals as the fields were not available until the end of June due to COVID-19 provincial restrictions. This will result in less games being played.

The cost of field rentals per summer is \$490 plus tax per team which was last increased in 2013 from \$475 to \$490. The Recreation Committee agreed a reduction in the team fee was justified and is recommending that the fee be reduced by \$100 per team for a total reduction of \$400 for the Women's League and \$800 for the Men's League.

**Motion #20-180**  
**Ballfield Rental Rates**

Moved by Councillor Brown and seconded by Councillor Fudge the Women's and Men's League Field rental rate per team be reduced to \$390 for this season only due to the late start caused by COVID-19 provincial restrictions.

In Favour: 5      Opposing: 0

**Decision:** Motion carried.

**G. Other Reports:**  
None

**7. ADMINISTRATION**

None.

**8. CORRESPONDENCE**

None.

**9. NEW BUSINESS****Discretionary Notice- 300 Garrett Drive**

Notice is hereby given that the Town Council of Gander has received an application to operate a drill core logging facility at the above noted address. The operation will house offices, sample sorting and shipping, core logging sawing and sampling, as well as, related mineral exploration and drilling activities.

The location in question is currently zoned **Commercial General** and **Light Industry** uses are permitted as a Discretionary Use in this zone as per the Town of Gander Development Regulations.

**Motion #20-181****Discretionary Notice – 300 Garrett Drive**

Moved by Councillor Woodford and seconded by Councillor Dove that the application for the Discretionary Use at 300 Garrett Drive be approved, as attached, pending there are no objections received by the advertised deadline.

In Favour: 5      Opposing: 0

**Decision:** Motion carried.

**Festival of Flight Schedule**

Councillor Fudge stated the 2020 Festival of Flight will look a little different this year due to COVID 19 as we are unable to hold large social gatherings but that hasn't stopped the event staff from putting together a fun schedule for everyone to participate in.

Leading up to the Festival, we are hosting 3 contests – The Baggage Claim Contest, Commander Gander Virtual Hide and Go Seek and the Up, Up and Away House Decorating Contest. In addition, we will have daily Festival contests including: a DIY Airplane Contest, Virtual Dance Party Contest, Bike Decorating Contest, Kitchen Party Cookoff Contest and a Commander Gander Colouring Contest.



There will be some socially distanced events like the Concert in the Park at Cobb's, the Superhero and Princess Picnic at Thomas Howe, the ever popular Splash Ball at the Town Field, a Vendor Market at the Steele Centre Parking Lot, a Drive In Movie and a Drive in Gospel Concert.

Virtually, we'll have a Trivia Night hosted by Scott Cook and we've lined up some great entertainment to play the Kitchen Party and a shortened Gander Day MusicFest. We'll also be hosting a daily Festival of Flight Show with our awesome community partners – Rogers, so make sure to check that out.

The full schedule will be posted to the Town website – gandercanada.com and the Recreation and Community Services Facebook page on Friday, July 24<sup>th</sup> and will have all the detailed information about dates and times for events plus ticket sale information. If you have any questions, please contact the Special Events Office at 651-5958.

### Rogers Support

The Mayor thanked Rogers for their continued support now that we are back in the Council Chambers. It was also noted that their co-operation to provide a broadcast virtually throughout COVID was very much appreciated.

## 10. ADJOURNMENT

### Motion #20-182

#### Adjournment

There being no further business, it was moved by Councillor Woodford and seconded by Councillor Brown that the meeting be adjourned.

In Favour: 5      Opposing: 0

**Decision:** Motion carried.

The meeting adjourned at 4:58 p.m.

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**P. Farwell, Mayor**

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**B. Hefford, Town Clerk**