

MINUTES

Regular Meeting of Council Wednesday, January 16, 2019 @ 4:30 pm Council Chambers

Present:

P. Farwell	Mayor
G. Brown	Councillor
R. Anstey	Councillor
B. Dove	Councillor
O. Fudge	Councillor
P. Woodford	Councillor

Advisory and Resource:

G. Brown	Town Clerk
J. Blackwood	Director of Engineering
N. Newell	Director of Recreation & Community Services
T. Barron	Director of Municipal Works
H. Lowe	Fire Chief
R. Locke	Development Director
K. White	Information and Communications Coordinator

Regrets: **T. Pollett** **Deputy Mayor**

1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

2. VISITORS/PRESENTATIONS

2018 Art Procurement Program

The 2018 Arts Procurement Program was the most successful to date, resulting in submissions of 25 artworks. I am pleased to announce that we were able to purchase seven of these pieces, the highest number purchased in any one year since the program was introduced. This brings the total number of artworks in the Town's public collection since 2007 to 48.

This year's acquisitions include:

- Two oil paintings by Cassandra Gallant, "Pitcher Plant II" and "Newfoundland Dog";
- Two acrylic framed paintings by Terry Morrison, "Wreckhouse" and "Starry Night in NL";
- A framed photograph by Walt Gill, "Peace & Tranquility";
- An acrylic painting by Lisa Butler, "Daisies at Dusk"; and
- An acrylic painting on glass by Bonnie Harris, "Jump for Joy".

Councillor Brown asked the individuals to please come forward to accept their cheque for Council's purchase of their artwork.

3. APPROVAL OF AGENDA

Motion #19-001

Approval of Agenda

Moved by Councillor Woodford and seconded by Councillor Fudge that the Agenda for the Regular Meeting of Council on January 16, 2019 be adopted as amended.

In Favour: 6 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #19-002

Regular Minutes for Approval

Moved by Councillor Woodford and seconded by Councillor Dove that the Minutes from the Regular Meeting of Council on December 19, 2018 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

6. REPORTS – STANDING COMMITTEES:

A. Recreation & Community Living:

The Recreation & Community Living report was presented by Councillor Dove.

The Recreation & Community Living meeting was held on January 7, 2019. The meeting was chaired by T. Pollett, Deputy Mayor. Other members present included: B. Dove, Councillor; O. Fudge, Councillor; G. Brown, Councillor; P. Woodford, Councillor; N. Newell, Director of Recreation & Community Services; B. Freeborn, Administrative Coordinator.

The following items were discussed:

Gander Flyers Request

At the last meeting, the Committee discussed the Senior Hockey Game that had been scheduled for November 23rd, however, the visiting team, Clarendville Caribous, informed the Gander Flyers a couple days before that they would not be coming due to not enough players. The Gander Flyers wrote asking that they not be charged for the November 23rd game because the game was not canceled but just rescheduled.

The recommendation of the Committee at the last meeting was that if the game could be rescheduled to a time when there was open ice, they agreed to not charging for the game. However, they would charge an administration fee of \$263 for the time it took for staff to do the refunds. Also, if the game is not rescheduled, the Gander Flyers will be required to pay for the game that was canceled at a cost of \$1,350 plus HST.

Council had some questions and asked that it be discussed again at the next Recreation & Community Living Committee Meeting. The Committee reviewed this request again and still felt that if the game was going to be rescheduled, the only cost would be the administration fee as listed above. However, if this game does not get rescheduled, the Kelly Ford Gander Flyers will be charged for the ice time hours that were not used. The cost suggested at the last meeting was \$1,350 plus HST, however, it should have been three hours at \$163.04 plus HST per hour for a total of \$562.50. This is the number of hours which did not get rented after this game was postponed.

The Department will be reviewing all contracts for ice rentals and building rentals to ensure there is a penalty applied when larger events are canceled or postponed at the Steele Community Centre.

Community Partnership Fund Committee

The deadline for the applications for the 2019 Community Partnership Fund is February 1st. All applications for funding are evaluated by a special review committee that is appointed by Council. It is comprised of a member of the Town's senior management, the supervisor of accounting, the youth representative on council and a member of the general public. The last two years, the representative of the general public was the President of the Gander & Area Chamber of Commerce. The Committee felt that the Chamber should be asked again, however, if the President was not available, they could appoint another member of their organization.

The General Public is advised that any registered charity or non-profit organization headquartered and operating out of Gander can apply for this funding. There are some conditions which are listed in the application. Anyone interested can contact the Department at 651-5927 for more information.

Outdoor Rink Update

The Department has the material purchased to start the outdoor rink at the Ballfield. The Municipal Works Department are scheduled to clear the area for the rink this week. Once this is completed, staff will begin the process of laying the ice. It is anticipated that it will be ready within the next couple of weeks if the weather cooperates.

Upcoming events

- a) Jan 18 – 20: Matthew Sargent Midget Hockey Tournament
- b) Jan 23: Influenza Flu Shot Clinic
- c) Jan 25 - 27: Gander Minor Hockey Bantam Invitational Tournament
- d) Feb 1- 3: Gander Minor Hockey Peewee Invitational Tournament
- e) Feb 3: Kelly Ford Gander Flyers vs. GFW Cataracts

B. Public Safety & Protective Services Committee:

The Public Safety & Protective Services Committee report was presented by Councillor Woodford.

The Public Safety & Protective Services Committee was held on January 8, 2019. The meeting was chaired by P. Woodford, Councillor. Other members present included: B. Dove, Councillor; G. Brown, Councillor; O. Fudge, Councillor; H. Lowe, Fire Chief; L. Small, Administrative Assistant.

The following items were discussed:

Magee Road -School Zone Designation

At a previous committee meeting in October 2018, there were concerns raised about the signage being inadequate on Magee Road when approaching the new school area while travelling south from Gander Bay. After several discussions on signs, traffic speeds and other associated issues in this area, the Committee is recommending that Council designate this area as a " **School Zone**"; it is currently a "School Area".

The Fire Chief explained the scoring for this type of designation as indicated in the Crandell Engineering Study of August 4, 2017 prepared for DMG Consulting. (table 2.1 attached)

Motion #19-003
Magee Road -School Zone Designation

Moved by Councillor Woodford and seconded by Councillor Brown that the area of Magee Road currently a “School Area” be designated as a “School Zone” according to the federal Transportation Association of Canada (TAC) standards.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Adopt-A-Hydrant

The Fire Chief brought forward the suggestion to implement an “Adopt a Hydrant Program” but recommends waiting until the spring of this year. The Committee agreed and further details will be available once the program is finalized and ready for implementation.

C. Public Works & Services Committee:

The Public Works & Services Committee report was presented by Councillor Fudge.

The Public Works & Services Committee meeting was held on January 9, 2019. The meeting was chaired by O. Fudge, Councillor. Other members present included: R. Anstey, Councillor; G. Brown, Councillor; P. Woodford, Councillor; T. Barron, Director of Municipal Works & Services; G. Whitt, Administrative Support Clerk.

The following items were discussed:

School Zone Speed, Magee Road

The Committee discussed the issue with speeding in the area of the Elementary School, on Magee Road, and recognized the importance to alert motorist that they are approaching the vicinity of a school. This item was forwarded from the Public Safety and Protective Services Committee.

Currently Penney Road is incomplete and acts as an entrance to the school. For this reason, the Committee agrees with the Public Safety and Protective Services Committee that a section of Magee Road be designated a school zone. Further discussions on making approaching motorists aware that they are entering a school zone will take place if Council agrees to this recommendation.

2019 Annual Spring Cleanup

The Director recommended the Annual Spring Curbside Cleanup be held May 6th – 17th, inclusive. Refuse for the special cleanup will be collected on the same day as the scheduled garbage day. Guidelines for the Spring Cleanup will be made available to residents.

The Committee reviewed the 2018 Guidelines for the Annual Spring Curbside Cleanup. The following changes were suggested in the section *Items not collected*.

- Changing propane cylinders to empty propane tanks, as small, empty propane cylinders are acceptable with regular garbage.
- Adding tires to the list. Tires are recyclable and may be disposed at any time at local tire dealerships.

D. Development, Tourism & Culture Committee:

The Development, Tourism & Culture Committee report was presented by Councillor Brown.

The Development, Tourism & Culture Committee meeting was held on January 9, 2019. The meeting was chaired by G. Brown, Councillor. Other members present included: T. Pollett, Deputy Mayor; R. Anstey, Councillor; P. Woodford, Councillor; O. Fudge, Councillor; R. Locke, Development Director.

The following items were discussed:

Review of Sign Regulations

At its December meeting, the Committee expressed concerns that the current sign regulations may not be meeting the needs of both the business community and the Town of Gander. Ideally, effective sign regulations should provide businesses with a means of promotion without negatively impacting the safety, operations, infrastructure and aesthetics of the Town.

The Director informed the Committee that he has since met with Engineering staff to review the regulations and that correspondence has been sent to the business owners who disagreed with the current regulations.

Business owners have been asked to submit their specific concerns as a part of a full review of the regulations. The Director also advised the Committee that he has yet to receive a response to his request.

The Committee acknowledged that in order to complete an accurate review of the regulations, staff requires specific direction regarding any changes to the current regulations.

After consideration, the Committee agreed to defer this item until feedback is received.

Therapy Assistance Online Expanded Province-wide

The Committee reviewed correspondence from the provincial Department of Health & Community Services announcing increased access to mental health services and support through Therapy Assistance Online (TAO Connect).

This e-health technology initiative combines online education with clinical support by phone, online chat or video conferencing, making it confidential and accessible from the comfort of your own home.

To access or gather more information on this vital service, please visit www.bridgethegapp.ca or call 811 to locate the nearest mental health and addictions office.

The Committee fully endorses increased access to mental health services and encourages all individuals who may require support to avail of this confidential service.

2018 Art Procurement Program

This year's Art Procurement Program drew 25 submissions from 9 local artists (the most since program inception in 2007) consisting of original paintings in watercolour, oil and acrylic, as well as photographs, framed prints and wooden sculptures.

The Committee reviewed and discussed the ranking for the submissions to the 2018 Art Procurement Program and agrees to purchase the 7 pieces recommended by the judging panel.

The Committee would like to acknowledge the great work completed by all artists and hopes the 2019 program will be another success.

These latest purchases will be placed on public display in the lobby of the Town Hall throughout 2019.

E. Engineering, Planning & Controls:

The Engineering, Planning & Controls Committee report was presented by Councillor Anstey.

The Engineering, Planning & Controls Committee meeting was held on January 10, 2019. The meeting was chaired by R. Anstey, Councillor. Other members present included: O. Fudge, Councillor; P. Woodford, Councillor; G. Brown, Councillor; J. Blackwood, Director of Engineering; J. Hillier, Administrative Assistant.

The following items were discussed:

Laurell Road Upgrades

The Committee discussed the future infrastructure upgrades and reconfiguration of Laurell Road that has been budgeted for the 2019 construction season.

The Director informed the Committee that prior to this project moving forward, discussions will need to take place with Econo-Malls as a section of land needed for the reconstruction is located on their property.

The Committee discussed not proceeding with the upgrades to Laurell Road and completely closing off Laurell from the Airport Boulevard entrance to where the road meets the Gander Mall parking lot. After discussion, the Committee feels that, in the interest of the adjacent businesses and for both pedestrian and motor vehicle traffic, it would be beneficial to proceed with the upgrades as proposed.

The Director advised that he will speak with the Director of Finance to coordinate a meeting with Econo-Malls to discuss the section of land needed for the upgrades as well as the other adjacent businesses who will be affected.

Wastewater Treatment Plant Interview

The Director advised the Committee that a request has been received from a writer for the Daily Commercial News – a construction trade publication – who is interested in doing a story on the Town of Gander’s New Wastewater Treatment Plant as an upcoming feature issue of the paper which focuses on Water, Sewer and Wastewater Infrastructure in Central and Atlantic Canada.

The Committee feels that this would be great publicity for the Town and agreed that the project team, including the Director of Engineering, should do the interview.

F. Finance & Administration:

The Finance and Administration Committee report was presented by Councillor Dove.

The Finance & Administration Committee meeting was held on January 10, 2019. The meeting was chaired by B. Dove, Councillor. Other members present included: G. Brown, Councillor; P. Woodford, Councillor; O. Fudge, Councillor; G. Brown, Director of Finance.

The following items were discussed:

20 Raynham Avenue

The owners of 20 Raynham Avenue joined the meeting to discuss their request to purchase land adjacent to their property. This request was made in 2018 and Council subsequently issued a tender for the sale of the land. The owners did not bid as they felt that the minimum price stated in the tender for the land was too high, especially considering a portion of the land was on an easement. They are asking that the tender be reissued with a lower minimum bid required.

The Committee asked that staff gather further information on the property before making a recommendation to Council.

Invoices for Approval

OPERATING

1. Municipal Assessment Agency Inc.	
Acct: 00-120-1000-7200 – 1 st Quarter Assessment Fees	\$33,442.50
Spent: \$0.00 Budget: \$145,000	
2. Cal Legrow	
Acct: 00-120-1000-7215 – Insurance Premiums	\$178,476.55
Spent: \$0.00 Budget: \$190,000	
Total operating invoices for approval	\$211,919.05

The Director of Finance advised that the invoices met the policies of the Town of Gander.

Motion #19-004

Invoices for Approval

Moved by Councillor Dove and seconded by Councillor Woodford that the invoices be paid as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Change Order #1 – Gander Waste Water Treatment Plant

The Committee reviewed a recommendation from the Engineering Committee regarding Change Order #1 for the Gander Waste Water Treatment Plant. The Change Order is to change the type of blowers to be used in the plant. It is being recommended that we upgrade the blowers.

Motion #19-005

Change Order #1 – Gander Waste Water Treatment Plant

Moved by Councillor Dove and seconded by Councillor Anstey that Change Order #1 for the Gander Waste Water Treatment Plant Design Build Contract be approved in the amount of \$17,360.40 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Change Order #2 – Gander Waste Water Treatment Plant

The Committee reviewed a recommendation from the Engineering Committee regarding Change Order #2 for the Gander Waste Water Treatment Plant. The Change Order is being recommended in order to construct a gravel turnaround for vehicles at the Chlorination Building.

Motion #19-006

Change Order #2 – Gander Waste Water Treatment Plant

Moved by Councillor Dove and seconded by Councillor Brown that Change Order #2 for the Gander Waste Water Treatment Plant Design Build Contract be approved in the amount of \$1,697.40 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Non-Profit Tax Reductions

The Town of Gander provides tax reductions to non-profit organizations that own property within the Town of Gander on an annual basis.

Motion #19-007**Non-Profit Tax Reductions**

Moved by Councillor Dove and seconded by Councillor Fudge the Town approve \$59,048.92 in water and sewer and property tax discounts for 11 non-profit organizations, as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

2019 Newsletter

The Committee reviewed the draft 2019 Newsletter to be sent out in late January. The name suggested for the Newsletter is Gander Flyer.

G. Other Reports:

None

7. ADMINISTRATION

None

8. CORRESPONDENCE

None

9. NEW BUSINESS**Waste Water Treatment Plant Update**

The linear infrastructure project awarded to Springdale Forest Resources is approximately 95% complete. All underground piping including watermains, sanitary sewers and gravity sewers have been completed and pressure tested. The combined sewer overflow has been completed at Beaverwood with the exception of some minor grading adjustments and landscaping. The lift station behind the Fire Hall has been installed including auxiliary power by way of an external diesel generator. This system is anticipated to be commissioned early in the spring of 2019. There are a few items remaining in the overall contract including some general site cleaning and landscaping once seasonal conditions permit.

The contractor for the Sewage Treatment Plant, Pomerleau, has continued to work throughout the winter. The site has been completely cleared and grubbed with approximately 90% of the mass excavation and backfill being complete.

The lagoons are about 80% formed with the liners and associated piping schedule to be placed at the start of the next construction season. The foundation of the main process building has been constructed and contractors have erected hoarding in the form of insulated tarps to allow masonry work to continue throughout the winter months. Both phases of this project have encountered difficulties due to adverse weather conditions and have experienced some slippage from their original proposed schedule but the overall project is still attainable within the contractual timelines.

Avion Players Performance

The Mayor advised the public that the Avion Players would be presenting two performances of “How’s About a Time”, a locally written night of entertainment that includes singing, dancing, comedy and acting on January 20th and 21st. He encouraged residents to come out and support the local theatre group.

60th Anniversary

The Mayor announced that January 8th was the 60th Anniversary of the first municipal election in the Town of Gander. 23 candidates ran for 7 positions on the first Council. The successful candidates were sworn in at the first Council meeting which was held on January 23, 1959.

Motion #19-008

Adjournment

There being no further business, it was moved by Councillor Dove and seconded by Councillor Anstey that the meeting be adjourned.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:10 p.m.

P. Farwell, Mayor

G. Brown, Town Clerk