

# MINUTES

Regular Meeting of Council  
Wednesday, March 18, 2020 @ 4:30 pm  
Council Chambers

<b>Present:</b>	<b>P. Farwell</b>	<b>Mayor</b>
	<b>T. Pollett</b>	<b>Deputy Mayor</b>
	<b>R. Anstey</b>	<b>Councillor</b>
	<b>B. Dove</b>	<b>Councillor</b>
	<b>G. Brown</b>	<b>Councillor</b>
	<b>P. Woodford</b>	<b>Councillor</b>

**Advisory and  
Resource:**

<b>D. Chafe</b>	<b>CAO</b>
<b>B. Hefford</b>	<b>Town Clerk</b>
<b>K. Hiscock</b>	<b>Director of Finance (A)</b>
<b>J. Blackwood</b>	<b>Director of Engineering</b>
<b>N. Newell</b>	<b>Director of Recreation &amp; Community Services</b>
<b>T. Barron</b>	<b>Director of Municipal Works</b>
<b>D. Quinton</b>	<b>Director of Development (A)</b>
<b>H. Lowe</b>	<b>Fire Chief</b>

<b>Regrets:</b>	<b>O. Fudge</b>	<b>Councillor</b>
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## 1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

## 2. VISITORS/PRESENTATIONS

### National Lymphedema Awareness Day Proclamation

The Mayor proclaimed March 6, 2020 as National Lymphedema Awareness Day in the Town of Gander.

### International Day for the Elimination of Racial Discrimination Proclamation

The Mayor proclaimed March 18, 2020 as International Day for the Elimination of Racial Discrimination in the Town of Gander.

### The Royal Canadian Legion Certification of Appreciation

The Mayor received a Certificate of Appreciation from the Royal Canadian Legion.

### 3. APPROVAL OF AGENDA

#### Motion #20-053

#### Approval of Agenda

Moved by Councillor Woodford and seconded by Councillor Dove that the Agenda for the Regular Meeting of Council on March 18, 2020 be adopted.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

### 4. MINUTES FOR APPROVAL

#### Motion #20-054

#### Regular Minutes for Approval

Moved by Councillor Woodford and seconded by Councillor Dove that the Minutes from the Regular Meeting of Council on February 26, 2020 be adopted as presented.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

### 5. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

### 6. REPORTS – STANDING COMMITTEES:

#### A. Recreation & Community Living:

The Recreation & Community Services report was presented by Deputy Mayor Pollett.

The Recreation & Community Services meeting was held on March 9, 2020. The meeting was chaired by T. Pollett, Deputy Mayor. Other members present included: G. Brown, Councillor; P. Woodford, Councillor; N. Newell, Director of Recreation & Community Services; B. Freeborn, Administrative Coordinator.

The following items were discussed:

#### Ice Helmet Policy

The Committee reviewed proposed changes to Policy R023, Ice Helmet Policy. The changes include the removal of references to the outdoor rink and revised formatting.

This is the second and final reading.

**Motion #20-055**  
**Ice Helmet Policy**

Moved by Deputy Mayor Pollett and seconded by Councillor Brown that the Policy R023, Ice Helmet Policy, be amended as attached.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

**FCC AgriSpirit Fund**

The FCC AgriSpirit Fund provides funding between \$5,000 and \$25,000 towards a capital or sustainability project in rural communities. The Department suggested applying for funding to either replace copper piping or installing water bottle refilling stations at the Steele Community Centre. The deadline for applications is March 31, 2020.

The Committee would like the Director to prepare and submit this application.

**The Great Trail Signage**

The Department was contacted by the Trans Canada Trail regarding The Great Trail signage located at the greenspace on the corner of Airport Boulevard and Byrd Avenue. This location has one trail marker and five information panels. Trans Canada Trail officials are offering \$3,000 to upgrade the trail marker or \$1,000 to remove it as well as funding to upgrade the five information panels. There would be in-kind services required to remove and install the panels and trail marker. The Committee would like to see the trail marker and panels upgraded providing sufficient funding is available and at no additional cost to the Town. The Committee asked the Director to work with the Trans Canada Trail on updating the trail marker and panels as well as the agreement for the project.

**Variance Report**

The Department's variance report for the year ending December 31, 2019 was reviewed. The Director noted that there were overall savings of \$90,863. Some of the variances included savings in wages due to a delay in hiring positions, savings due to a budgeting error in the cost of furniture and equipment and savings in Festival of Flight expenses. There was an expense of purchasing a battery replacement for the Zamboni and less revenue due to ice rentals.

The Committee was pleased with the overall savings and forwards to the Finance Committee for their review and consideration.

## **Youth Advisory Committee**

The Committee reviewed the minutes of the February 25<sup>th</sup> meeting of the Youth Advisory Committee. The Committee is currently working on a number of activities including securing tabletop presenters for the Youth Forum being held in October 2020.

The Committee will be meeting again in late March or early April.

## **Senior Advisory Committee**

The minutes of the Senior Advisory Committee held on February 14<sup>th</sup> was discussed. The Terms of Reference for the Committee was reviewed and under the Purpose, it states:

“The Committee will:

- Provide the perspective of seniors on civic matters that affect their daily lives, i.e. public transportation, recreational programming, affordable housing, parks and open spaces, and volunteer opportunities.”

The Senior Advisory Committee is suggesting that it should say ‘affordable and accessible housing’, as the accessible piece is often forgotten.

The Terms of Reference is being referred to the next Management Committee for their review. The next Senior Advisory Committee meeting is scheduled for May 14<sup>th</sup>.

## **Upcoming events**

Mar 20 - 22: Novice Representative Hockey Tournament  
Mar 27 – 29: Matthew Sargent Memorial Midget Hockey Tournament

## **B. Public Safety & Protective Services Committee:**

The Public Safety & Protective Services Committee report was presented by Deputy Mayor Pollett.

The Public Safety & Protective Services Committee was held on March 11, 2020. The meeting was chaired by T. Pollett, Deputy Mayor. Other members present included: R. Anstey, Councillor; O. Fudge, Councillor; H. Lowe, Director of Protective Services/Fire Chief; G. Whitt, Support Clerk.

The following items were discussed:

## Delegation – SPCA

The Committee met with representatives of the Gander and Area SPCA to discuss proposed changes to the Town of Gander's Animal Control Regulations; more specifically as they pertain to the impounding of cats and dogs. The proposed amendment would mean that if necessary, a dog impounded at the SPCA could be euthanized after 72 hours, including weekend and holidays, if the owner could not be found.

The SPCA would prefer to follow the Provincial Animal Protection Regulation, Section 5 (1) which states:

***“An animal may be destroyed or disposed of under paragraph 17(1) (c) of the Act, where an owner of the animal is not found within 5 days after the animal is delivered into the custody of the SPCA, a municipal authority or the minister.”***

The five days referenced are business days, excluding weekends and holidays.

The Committee recommends that the Town of Gander Animal Control Regulations be amended to reflect the Provincial Animal Control Act for the impounding of dogs and cats as indicated in Section 5 (1).

These regulations are now forwarded to Management for further discussion.

## Delegation-RCMP

The Committee met with Staff Sgt Roger Flynn of the RCMP detachment to discuss a number of community policing items.

The RCMP is transitioning to a District Policing Model with the Eastern District, of three in the province headquartered in Gander. The Gander district is one of five within the Eastern District and is comprised of seven area detachments; Gander, Carmanville, Fogo Island, Glovertown, Lewisporte, New-Wes-Valley and Twillingate. This new policing model allows greater operational flexibility and the benefit of combined resources if and when required.

Staff Sgt Flynn presented a year over year comparison of total calls for service for 2018 and 2019. While break and enters, mischief and shoplifting incidents were down in 2019; assaults, frauds, thefts and mental health related calls increased.

Priorities for 2020-2021 will follow the RCMP Strategic National Priorities and Provincial Operational Priorities as listed in the attachment. Local priorities include, but are not limited to, drugs/addictions, property crime, youth, road safety, family violence and police/community relations.

The Committee thanked Staff Sgt Flynn and reiterated Council's commitment to working with the RCMP on community programs.

### **Tender # 20-04 E-Hydraulic Combi Tool**

The Committee reviewed the results of the tender for the supply of E-Hydraulic Combi Tool. Two tenders were received, and the Director advised that the lowest of the tenders that met specifications was submitted by **Valmin Fire Protection**.

The Committee recommends that the tender be awarded to Valmin Fire Protection and refers the Tender to the Finance Committee for its consideration.

### **Variance Report**

The Committee reviewed the year end variance report for 2019. Overall the Department was under budget by \$117,743. These savings were due to a delay in hiring a dispatcher and a municipal enforcement officer, lower than budgeted honourariums, savings in Hepatitis A and B vaccinations and a \$ 25,000 donation to SPCA for land that was not required. The department also saw a modest increase in revenues for responding to highway vehicle accidents.

The Committee is pleased with the report and forwards this item to the Finance Committee for its review and consideration.

### **Taxi and Limousine Regulations**

The Committee reviewed the Town of Gander's Taxi and Limousine Regulations. The Committee had concerns with various areas of the document and agreed that consultation with the local taxi service providers is required prior to amending the current regulations.

The Committee recommends inviting the owner of Busy Bee Cabs as a delegation at a future Committee meeting to review the current Taxi and Limousine Regulations. This will allow input from a business point of view and how proposed changes will affect customer service or the viability of the industry.

### **C. Public Works & Services Committee:**

The Public Works & Services Committee report was presented by Councillor Anstey.

The Public Works & Services Committee meeting was held on March 10, 2020. The meeting was chaired by R. Anstey, Councillor. Other members present included: G. Brown, Councillor; P. Woodford, Councillor; T. Barron, Director of Municipal Works and Services; G. Whitt, Administrative Support Clerk.

The following items were discussed:

### **Restroom Facility Near Boardwalk**

The Recreation and Community Services Committee has asked the Committee to review a request from the Gander Rotary Club for the Town to place and maintain a restroom facility at the midway point of the boardwalk at Cobb's Pond. The facility would require routine cleaning and the emptying a holding tank.

The Committee felt it would be premature to make a recommendation on this request without first determining if the proposed location is accessible by the equipment required to install and maintain the facility. Consideration must also be given to the extent and frequency of regular maintenance and whether or not odor would be an issue during summer months.

Further consideration of this request has been deferred until a site assessment has been completed.

### **Curbside Give – Away Weekend**

The idea of the Town hosting a trade up/curbside give-away day preceding the annual spring cleanup was discussed at previous Public Works and Services Committee meetings. The Committee recommended the Town set a Curbside Give-Away Weekend as a pilot project preceding the 2020 Special Clean-up event.

Through further discussions with the Recreation Department, there were concerns it would have a significant impact on the Giant Yard Sale event, a waste diversion program already in place. With this program, good used items are donated and sold with all proceeds going back into the community programs.

The Committee agrees one event to encourage waste diversion is sufficient and recommends the Town promote the Giant Yard Sale rather than implement a new program.

The Committee recommends including the details of the Giant Yard Sale in the annual Spring Cleanup Event brochure to encourage residents to participate in the event.

### **Central NL Waste Management (CNWM) – Status**

Council recently met with representatives of Central NL Waste Management (CNWM) for a discussion on the current status of the program and if the most recent Provincial Waste Management Strategy Review would have an impact on current operations.

Councillor Woodford gave the Committee an overview of the meeting and there were no known concerns noted at this time for the proposed changes in the report.

## **Tender 20-05 – Granular Screen**

The Director presented the tender summary for the supply of one new or used granular vibrating screen. Two tenders were received, and the Director advised that the lowest of the tenders that met the specifications was submitted by D.J. Manufacturing Inc. At a variance of \$24,315.82 over the MMSB funded amount, the Department is unable to secure the remaining funds for the purchase at this time.

The Committee recommends that the tender for the supply of one new or used granular vibrating screen be deferred until cost savings are identified in other areas and may be redirected for the purchase.

## **Variance Report, 4<sup>th</sup> Quarter**

The Director reviewed and discussed the Municipal Works and Services variance report for the fourth quarter with the Committee. The Department was \$153,737 under budget in 2019.

Some items noted in the variance report were brought forward from previous quarterly reports. Areas of savings included road salt consumption, Beaverwood sewer treatment plant maintenance, tipping fees due to less refuse collected; with the largest of savings being wages due to time restraints associated with the hiring process.

## **Notable Dates**

Upcoming Waste Transfer Dates: April 11<sup>th</sup> and April 25<sup>th</sup>.  
Provincial plastic bag ban set to commence July 1<sup>st</sup>.

## **D. Development and Tourism Committee:**

The Development and Tourism Committee report was presented by Deputy Mayor Pollett.

The Development and Tourism Committee meeting was held on March 10, 2020. The meeting was chaired by T. Pollett, Deputy Mayor. Other members present included: B. Dove, Councillor; O. Fudge, Councillor; G. Brown, Councillor; D. Quinton, Development Director (A).

The following items were discussed:

## **Calendar Proposal**

The Committee discussed a recent proposal from a US citizen, indicating his interest in coming to Gander to create a Gander, NL calendar for mass production with proceeds from sales of the calendar returning to the Town. Upon further discussion with the proponent it became clear that there was a requirement for Town and community involvement in this project and that the minimum calendar sales goal was 50,000 units. If the project was a complete success, it would be of substantial benefit to the community, however, the Committee is not comfortable committing resources to this project on the prospect of selling the required number of calendars over a short period of time. The Committee would like to thank the proponent but respectfully declines Council's participation in this venture.

## **911 Memorial Update**

The Committee was presented with an update on plans for a proposed 9/11 memorial featuring the piece of steel from the World Trade Centre currently on display at Town Hall. The Council was approached by a US citizen indicating their interest in fundraising to provide the Town with a monument as a thank you for the kindness displayed during 9/11 and as a respectful display for this important artifact. The proponent feels that a modest display featuring a local stone base, steel pedestal and recognition plaque would be appropriate but would like to have Council's approval of this concept before taking further action on this initiative.

The Committee appreciates this very generous offer and looks forward to seeing a 9/11 Memorial come to fruition.

## **Voltfuse Proposal**

The Committee reviewed a proposal from VOLTFUSE, a specialty ski apparel brand based in Newfoundland. VOLTFUSE is proposing a video project centered around defunct ski hills throughout the province of which the Runway, Gander's old ski hill is one. The project will involve big name snow boarders and skiers and focus on how the communities still use these hills for recreational purposes. The resulting film will be distributed primarily through social media and ski related websites. They are requesting \$6000.00 towards an overall project cost of \$35,000.00. The Committee feels that while this may be an interesting project, it would have limited benefit as the Town of Gander is not currently a downhill ski destination and appealing to this market may be of little value. As such, the Committee is not recommending support for this proposal.

## **Canada Hunts Proposal**

The Committee discussed a proposal from Canada Hunts, a Canadian based hunting show carried on the Wild Television Network and broadcast across North America and parts of Europe.

The show claims a viewership of 30 million and presents hunting and outdoor adventure topics for all regions of the country including Newfoundland and Labrador. The opportunity presented is for community advertising in the form of in-show recognition and network advertising. Depending on the level of commitment, cost could range from \$3000 to \$10,000 for annual advertising. While the Committee agrees that there are potential benefits including rights to the video production after the season ends and reaching new markets, they feel that this offer would be better considered as a regional effort marketing central Newfoundland as a hunting destination. The committee recommends that the Development Department reach out to Adventure Central and the Newfoundland and Labrador Outfitters Association to see if there is interest in further pursuing this segment of tourism marketing.

The Committee also noted that the Town of Gander is currently receiving hundreds of thousands of dollars worth of free promotion and advertising as a result of Come From Away and thus further promotional spending may not be a priority at this time. As such, the Committee is not recommending support for this current proposal.

## **Variance Report**

The Quarterly Variance Report was reviewed by the Committee. The report reflects a significant budget variance in the form of savings totaling \$86,751. These savings were due primarily to reduced wages due to staffing shortage, cost below estimate for geotechnical services, reduced business travel due to staffing shortage and the placement of promotional items into inventory for resale to tourism stakeholders.

## **E. Engineering, Planning & Controls:**

The Engineering, Planning & Controls Committee report was presented by Councillor Woodford.

The Engineering, Planning & Controls Committee meeting was held on March 11, 2020. The meeting was chaired by P. Woodford, Councillor. Other members present included: T. Pollett, Deputy Mayor; B. Dove, Councillor; G. Brown, Councillor; J. Blackwood, Director of Engineering; J. Hillier, Administrative Assistant.

The following items were discussed:

### **Building Permit Guidelines (Residential Landscaping)**

The Committee reviewed the Town of Gander's Regulation for Residential Landscaping. The regulation was presented for a first reading on February 5, 2020.

There have been no subsequent suggestions or objections.

**Motion #20-056**

**Building Permit Guidelines (Residential Landscaping)**

Moved by Councillor Woodford and seconded by Councillor Dove that the Building Permit Guideline for Residential Landscaping be approved as attached.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

**Building Permit Guidelines (Signs/Advertising Devices)**

The Committee reviewed the Town of Gander’s Regulation for Signs/Advertising Devices. The regulation was presented for a first reading on February 5, 2020.

There have been no subsequent suggestions or objections.

**Motion #20-057**

**Building Permit Guidelines (Sign/Advertising Devices)**

Moved by Councillor Woodford and seconded Councillor Dove that the Building Permit Guideline for Signs/Advertising Devices be approved as attached.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

**Building Permit Guidelines (Non-Residential – New Buildings, Extensions and Renovations)**

The Committee reviewed the Town of Gander’s Regulation for Non-Residential New Buildings, Extensions and Renovations The regulation was presented for a first reading on February 5, 2020.

There have been no subsequent suggestions or objections.

**Motion #20-058**

**Building Permit Guidelines (Non-Residential – New Buildings, Extensions and Renovations)**

Moved by Councillor Woodford and seconded by Councillor Anstey that the Building Permit Guideline for Non-Residential – New Buildings, Extensions and Renovations be approved as attached.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

**Building Permit Guidelines (Residential – New Buildings, Extensions and Renovations)**

The Committee reviewed the Town of Gander’s Regulation for Residential New Buildings, Extension and Renovations. The regulation was presented for a first reading on February 5, 2020.

There have been no subsequent suggestions or objections.

**Motion #20-059**

**Building Permit Guidelines (Residential – New Buildings, Extensions and Renovations)**

Moved by Councillor Woodford and seconded by Councillor Anstey that the Building Permit Guideline for Residential – New Buildings, Extensions and Renovations be approved as attached.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

**OHS009 – Working Alone Policy**

The Director presented the Committee with proposed changes to the OHS009-Working Alone Policy that was referred from the Occupational Health and Safety Committee as attached. The changes proposed utilizing the newly appointed Dispatchers, designating them contacts for employees working alone and outside of regular working hours.

After discussion, the Committee agrees with the proposed revisions.

**Motion #20-060**

**OHS009 – Working Alone Policy**

Moved by Councillor Woodford and seconded by Deputy Mayor Pollett revisions to the OHS009-Working Alone Policy be approved as attached.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

## Affordable Residential Development

The Committee discussed Municipally owned land that has been previously designated for affordable residential housing to the South of Cobb's Pond. It is recommended that the zoning be adjusted in the new Town Plan to Residential medium density providing as much flexibility as possible for potential developers.

The Committee also discussed roadway access to this land and that the proposed routing through Carr Crescent was less than desirable. It was suggested that staff explore the feasibility of acquiring a section of the Trailway to provide roadway access off Magee Road parallel to the existing Trailway into the newly proposed development. The Committee is also recommending that discussions continue with the Province to explore the possibility of developing access between the two schools.

## Subdivision Application – 389-391 Gander Bay Road

The Committee reviewed an application from the property owner of 389-391 Gander Bay Road requesting Council's permission to subdivide the properties as per the attached drawing. The Director advised the Committee that the proposed subdivision met the Town's development regulations. The adjacent land will be designated as future access under the new Town plan.

### Motion #20-061

#### Subdivision Application – 389-391 Gander Bay Road

Moved by Councillor Woodford and seconded by Councillor Brown approval for the subdivision and realignment of 389-391 Gander Bay Road as per the attached drawing number 20-1013-2.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

## Tender – Infrastructure Upgrade 2020 Street Subgrade & Resurfacing

The Town issued a tender call for infrastructure upgrading, Street Subgrade and Resurfacing. Three tenders were received, and the Director advised that the lowest bid that met specifications was submitted by **B&M Paving (1983) Limited** at a bid price of \$1,420,660.55.

The Committee recommends that the Tender for infrastructure upgrading for Street Subgrade and Resurfacing be awarded to **B&M paving (1983) Limited** and refers the tender to the Finance and Administration Committee for its review and consideration.

## Landscape Regulations

Following a Special Engineering, Planning and Controls Committee meeting held on March 4, 2020, revisions were made to the Town of Gander's Landscape Regulations and the Director presents the revised regulation, as attached, for its first reading.

The Committee reviewed the regulation and are pleased with the draft document. If there are no changes recommended, the second and final reading will be held during the regular meeting of Council on April 29, 2020.

## Departmental Variance Report

The Director presented to the Committee, the departmental variance report to December 31, 2019. The Director advised that the departmental variance was \$12,034.00 under budget. The Committee was pleased with the report and forwards this to the Finance and Administration Committee for review.

### F. Finance & Administration:

The Finance and Administration Committee report was presented by Councillor Brown.

The Finance & Administration Committee meeting was held on March 12, 2020. The meeting was chaired by G. Brown, Councillor. Other members present included: R. Anstey, Councillor; P. Woodford, Councillor; O. Fudge, Councillor; T. Pollett, Deputy Mayor; K. Hiscock, Director of Finance (A); M. McWhirter, Deputy Municipal Clerk.

The following items were discussed:

## Invoices for Approval

### OPERATING

1. Central Square	\$41,580.75
00-120-1000-7010 – Annual Maintenance Fee's	
Budget: \$140,000	Spent to date: \$17,290
2. Workplace NL	\$137,155.39
Accounts as per attached – WHSCC Annual Fees	
Budget: \$130,700	Spent to date: \$0.00
<b>Total operating invoices for approval</b>	<b>\$178,736.14</b>

The Director of Finance (A) advised that the Workplace NL invoice was over budget due to the additional cost of the PRIME program.

**Motion #20-062**  
**Invoices for Approval**

Moved by Councillor Brown and seconded by Councillor Woodford that the invoices be paid as presented.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

**Special Recognition Policy**

The Committee was presented with a draft of the “Special Recognition” Policy for its second reading. This Policy establishes guidelines and procedures for Council recognition of special milestone birthdays and anniversaries of community residents and businesses.

**Motion #20-063**  
**Special Recognition Policy**

Moved by Councillor Brown and seconded by Deputy Mayor Pollett the adoption of the “Special Recognition” Policy as attached.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

**Property Tax Reduction**

The Committee reviewed two applications for residential property tax reductions that met Council’s policy based on income criteria.

**Motion #20-064**  
**Property Tax Reduction**

Moved by Councillor Brown and seconded by Councillor Anstey that the property tax reductions be approved as attached.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

**Tender Summary #20-04, E - Hydraulic Combi Tool**

The results of the tender for the supply and delivery of one E-Hydraulic Combi Tool was presented to the Committee. With two bids received, the lowest bid that met specifications was submitted by Valmin Fire Protection in the amount of \$18,618.50 inclusive of HST.

**Motion #20-065****Tender Summary #20-04, E - Hydraulic Combi Tool**

Moved by Councillor Brown and seconded by Councillor Anstey that the tender for the supply and delivery of one E-Hydraulic Combi Tool be awarded to Valmin Fire Protection in the amount of \$18,618.50 HST included.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

**Tender Summary #20-03, Infrastructure Upgrading- Street Subgrade and Resurfacing**

The results of the tender for the Infrastructure Upgrading- Street Subgrade and Resurfacing was presented to the Committee. With three bids received, the lowest bid that met specifications was submitted by B & M Paving (1983) Limited in the amount of \$1,420,660.55 inclusive of HST.

**Motion #20-066****Tender Summary #20-03, Infrastructure Upgrading- Street Subgrade and Resurfacing**

Moved by Councillor Brown and seconded by Deputy Mayor Pollett the tender for the Infrastructure Upgrading- Street Subgrade and Resurfacing be awarded to B & M Paving (1983) Limited in the amount of \$1,420,660.55 HST included.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

**Multi Year Capital Works Amendment**

Due to an increase in the pre-estimate costs for Capital Projects on Medcalf Street and Corrigan Street, the Town is required to amend its Multi-Year Capital Works Agreement.

**Motion #20-067****Multi Year Capital Works Amendment**

Moved by Councillor Brown and seconded by Councillor Anstey the Town sign Amendment #2 of its Multi Year Capital Works Agreement between the Department of Municipal Affairs and Environment and the Town of Gander, as per attached.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

**Year End Variance Report**

The Committee was presented with the unaudited operating and capital variance reports for 2019. We achieved an operating surplus of \$471,964. The major variances for all Departments that contributed to this surplus were as follows:

- Wages & benefits - \$216,900 under budget.
- Consulting fees - \$64,850 under budget.
- Travel & training - \$57,150 under budget.
- Computer software maintenance - \$41,000 under budget.
- Salt consumption - \$39,900 under budget.

The capital variance report indicates savings of \$679,000 mainly due to deferral of the following projects:

- Heat exchanger for ice plant and valve upgrades
- Repairs to doors at the Steele Community Centre
- Cobham pump replacement
- Booster station upgrades

**G. Other Reports:**

None

**7. ADMINISTRATION**

None

**8. CORRESPONDENCE**

None

## 9. NEW BUSINESS

### Special Recognition Certificates

The Special Recognition Certificates will be placed on the Town's website and information will be provided as to how to avail of this service.

### Town Clerk

The Mayor welcomed Brad Hefford as the Town Clerk with the Town of Gander.

## 10. ADJOURNMENT

### Motion #20-068

### Adjournment

There being no further business, it was moved by Councillor Woodford and seconded by Councillor Anstey that the meeting be adjourned.

In Favour: 6      Opposing: 0

**Decision:** Motion carried.

The meeting adjourned at 5:50 p.m.

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**P. Farwell, Mayor**

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**B. Hefford, Town Clerk**