

# MINUTES

## Regular Meeting of Council Wednesday, April 8, 2020 @ 4:30 pm Virtual Meeting

<b>Present:</b>	<b>P. Farwell</b>	<b>Mayor</b>
	<b>T. Pollett</b>	<b>Deputy Mayor</b>
	<b>R. Anstey</b>	<b>Councillor</b>
	<b>G. Brown</b>	<b>Councillor</b>
	<b>B. Dove</b>	<b>Councillor</b>
	<b>O. Fudge</b>	<b>Councillor</b>
	<b>P. Woodford</b>	<b>Councillor</b>

<b>Advisory and Resource:</b>	<b>D. Chafe</b>	<b>CAO</b>
	<b>B. Hefford</b>	<b>Town Clerk</b>
	<b>K. Hiscock</b>	<b>Director of Finance (A)</b>
	<b>J. Blackwood</b>	<b>Director of Engineering</b>
	<b>N. Newell</b>	<b>Director of Recreation &amp; Community Services</b>
	<b>T. Barron</b>	<b>Director of Municipal Works</b>
	<b>R. Locke</b>	<b>Director of Development</b>
	<b>H. Lowe</b>	<b>Fire Chief</b>

### 1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

### 2. VISITORS/PRESENTATIONS

#### Talk with Our Kids About Money Day Proclamation

The Mayor proclaimed April 8, 2020 as Talk with Our Kids About Money Day in the Town of Gander.

#### Child Abuse Prevention Month Proclamation

The Mayor proclaimed April 2020 as Child Abuse Prevention Month in the Town of Gander.

### 3. APPROVAL OF AGENDA

#### Motion #20-076

#### Approval of Agenda

Moved by Councillor Woodford and seconded by Deputy Mayor Pollett that the Agenda for the Regular Meeting of Council on April 8, 2020 be adopted.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

#### **4. MINUTES FOR APPROVAL**

##### **Motion #20-077**

##### **Regular Minutes for Approval**

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that the Minutes from the Regular Meeting of Council on March 18, 2020 be adopted as presented.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

##### **Motion #20-078**

##### **Special Minutes for Approval**

Moved by Councillor Woodford and seconded by Councillor Fudge that the Minutes from the Special Meeting of Council on March 27, 2020 be adopted as presented.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

#### **5. BUSINESS ARISING FROM PREVIOUS MINUTES**

None.

#### **6. REPORTS – STANDING COMMITTEES:**

##### **A. Recreation & Community Living:**

The Recreation & Community Services report was presented by Councillor Fudge.

The Recreation & Community Services meeting was held on March 30, 2020. The meeting was chaired by O. Fudge, Councillor. Other members present included: T. Pollett, Deputy Mayor; G. Brown, Councillor; P. Woodford, Councillor; D. Chafe, CAO; N. Newell, Director of Recreation & Community Services; B. Hefford, Town Clerk; B. Freeborn, Administrative Coordinator.

The following items were discussed:

## **Tender Summary #20-07, Supply and Delivery of One Zero Turn Multifunctional Ballfield Maintenance Groomer**

The Director presented the tender summary for the supply and delivery of one Zero Turn Multifunctional Ballfield Maintenance Groomer. Two tenders were received, and the Director advised that the lowest bid that met specifications was submitted by Park Lane Marketing Ltd. o/a Fibramulch in the amount of \$69,951.72, HST included. This is \$2,434.66 over-budget; however, the cost will be covered by savings in the 2020 Recreation & Community Services budget.

The Committee recommends that the tender for the supply of one Zero Turn Multifunctional Ballfield Maintenance Groomer be awarded to Park Lane Marketing Ltd. o/a Fibramulch and refers this tender to the Finance and Administration Committee for its consideration.

## **9 Wing Council Minutes**

The Director presented the minutes from the Wing Council meeting held on March 4, 2020. The meeting discussed an overview of initiatives happening at 9 Wing Gander. The Department will be working with 9 Wing on hosting a Wing Commander Run during the Festival of Flight as well as setting up a Recruiting Booth at the Support the Troops BBQ.

The next meeting is tentatively scheduled for August 14<sup>th</sup> and a representative from Council will attend.

## **Recreation Newfoundland & Labrador (RNL)**

Recreation Newfoundland & Labrador (RNL) will be hosting their 50<sup>th</sup> Anniversary Annual General Meeting & Conference in Gander from September 30 – October 3, 2021. This event will require a substantial investment of staff, volunteer, and physical and financial resources, therefore RNL is requesting a financial contribution of \$1,500 towards this conference. The Committee asked the Director to include this request in the 2021 budget review.

RNL is also requesting a \$500 donation for their 2020 Annual General Meeting & Conference which is scheduled for May 29<sup>th</sup> – 30<sup>th</sup> in St. John's. This would be used to setup a booth to help promote the 50<sup>th</sup> Anniversary Annual General Meeting & Conference in Gander. This was not budgeted in 2020, however, there is funding available in the Department's Hosting Grants budget. The Committee agreed with providing the \$500 donation.

The Mayor asked the attendance at the event. The Director of Recreation responded by stating that it is between 100-150 participant. Gander is destination of choice due to central location.

## **B. Public Safety & Protective Services Committee:**

The Public Safety & Protective Services Committee report was presented by Councillor Dove.

The Public Safety & Protective Services Committee was held on April 1, 2020. The meeting was chaired by B. Dove, Councillor. Other members present included: T. Pollett, Deputy Mayor; R. Anstey, Councillor; O. Fudge, Councillor; P. Woodford, Councillor; H. Lowe, Director of Protective Services/Fire Chief; B. Hefford, Town Clerk; L. Small, Administrative Assistant.

The following items were discussed:

### **Correspondence**

The Committee reviewed a letter from the Fire Services Division of the Department of Municipal Affairs regarding COVID-19 medical response procedures and supplies. The Town of Gander has procedures and supplies in place to protect our first responders and have requested more supplies which are expected to arrive this week.

Our Municipal Enforcement Officers have also been advised how to protect themselves when stopping vehicles or assisting with motor vehicle accidents.

### **Traffic Regulations**

The Committee presented the proposed changes to the Town of Gander Traffic Regulations to Council for the first reading on February 26<sup>th</sup>; there were no objections received by the deadline of March 31<sup>st</sup> and this item is now presented for the second reading and approval of Council.

Items of note that were changed in the document are:

the addition of the "intent" -page 1

- the change to the payment of towing fees for vehicles- page 6-Section 5b
- Section 16 (a) v.- exceeding the speed limit by 51 km - page 9
- Section 16 (b) i, ii, suspension notice information -page 9
- the addition to the addendum on page 28 and
- the appeal process on page 29

All other changes were grammatical or minor corrections and updates to language.

### **Motion #20-079**

#### **Traffic Regulations**

Moved by Councillor Dove and seconded by Councillor Fudge that the Town of Gander Traffic Regulations be approved as presented in the attached document.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

### **C. Public Works & Services Committee:**

The Public Works & Services Committee report was presented by Councillor Anstey.

The Public Works & Services Committee meeting was held on March 31, 2020. The meeting was chaired by R. Anstey, Councillor. Other members present included: G. Brown, Councillor; P. Woodford, Councillor; T. Pollett, Deputy Mayor; T. Barron, Director of Municipal Works and Services; B. Hefford, Town Clerk; G. Whitt, Administrative Support Clerk.

The following items were discussed:

#### **2 Hamilton Street**

The Committee reviewed correspondence from the resident of 2 Hamilton Street highlighting issues with snow clearing operations when maneuvering around a postal box that is located at the corner of Hamilton Street and Elizabeth Drive. Also, there is a neighbourhood watch sign near the postal box that impedes with contractors for Canada Post in their snow clearing operations. As a result, the snow is pushed into the street in front of the property.

The snow route includes a turn from Elizabeth Drive onto Hamilton Street which often results in excessive snow being pushed around the corner onto Hamilton Street. Compounding the issue is the location of the postal box which operators must avoid. This results in the snow being deposited directly in front of the property. It is a common occurrence to have approximately five feet of the road in this area that do not get cleared. Also expressed were concerns with the safety of drivers making a left turn onto Hamilton Street. It was suggested the issues highlighted may be alleviated with the relocation of both the postal box and the neighbourhood watch sign.

The Committee agreed that the probable cause of the issues brought forward is the location of both the postal box and the neighbourhood watch sign on the corner of Hamilton Street and Elizabeth Avenue.

The Committee recommends that Council send a letter to Canada Post requesting they relocate the postal box to an alternate location. Municipal Enforcement will also be contacted to determine an alternate location for the neighbourhood watch sign or remove completely if this is not an active program.

## 15 Boyd Street

The Director presented the Committee with an invoice from the property owner of 15 Boyd Street requesting reimbursement for the costs incurred to investigate a blocked sewer lateral. It was determined the blockage was caused by a displaced pipe gasket and falls within the Policy MW030 guidelines for reimbursement. It is recommended the owner of 15 Boyd Street be paid \$506.00 to cover the costs incurred to investigate a blocked sewer lateral.

### Motion #20-080

#### 15 Boyd Street

Moved by Councillor Anstey and seconded by Councillor Brown that the owner of 15 Boyd Street be paid \$506.00 to cover the costs incurred to investigate a blocked sewer lateral.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

## 2 Memorial Drive

The Director presented the Committee with an invoice from the property owner of 2 Memorial Drive requesting reimbursement for the costs incurred to investigate a blocked sewer lateral. It was determined the blockage was caused by a sag in the pipe and falls within the Policy MW030 guidelines for reimbursement. It is recommended the owner of 2 Memorial Drive be paid \$437.01 to cover the costs incurred to investigate a blocked sewer lateral.

### Motion #20-081

#### 2 Memorial Drive

Moved by Councillor Anstey and seconded by Councillor Woodford that the owner of 2 Memorial Drive be paid \$437.01 to cover the costs incurred to investigate a blocked sewer lateral.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

## Waste Transfer Station – Spring Cleanup

The Committee discussed the upcoming Waste Transfer Station and Spring Cleanup events. Due to the uncertainty surrounding the COVID-19 pandemic, the waste transfer station events scheduled for the month of April are now cancelled.

Council is actively monitoring the current situation surrounding the COVID-19 pandemic and how it may affect scheduled events. Due to the uncertainty of provincial government restrictions that may be in place in the coming weeks, Council feels it is in the Town's best interest to postpone the spring cleanup event until fall. Dates are yet to be determined and residents will be informed as information becomes available.

Council would like to thank the residents for their understanding with cancelling scheduled events at short notice during this time.

### **Tender 20-06 Traffic Paint**

The Director presented the tender summary for the supply and delivery of traffic paint. Three tenders were received, and the Director advised that the lowest of the tenders that met the specifications was submitted by Ennis Flint Canada, ULC, in the amount of \$14,847.35, HST included.

The Committee recommends that the tender for the supply and delivery of traffic paint be awarded to Ennis Flint Canada, ULC, and refers this tender to the Finance and Administration Committee for its consideration.

### **SO20-01 Electrical Maintenance Services**

The Director presented the summary bid received for a standing offer to supply electrical maintenance services. Two offers were received, and both met the specifications required for electrical maintenance. The Director is recommending accepting both offers as attached.

The Committee recommends that the standing offers be approved as attached and forwards the results to the Finance and Administration Committee for consideration.

### **Notable Dates**

The Waste Transfer Dates: April 11<sup>th</sup> and April 25<sup>th</sup> is cancelled.

The Spring Cleanup Event is postponed until Fall.

Garbage collection scheduled for this coming Friday will now be collected on Thursday, April 9<sup>th</sup> due to the holiday, Good Friday.

Provincial plastic bag ban set to commence October 1<sup>st</sup>.

### **D. Development and Tourism Committee:**

The Development and Tourism Committee report was presented by Deputy Mayor Pollett.

The Development and Tourism Committee meeting was held on March 31, 2020. The meeting was chaired by T. Pollett, Deputy Mayor. Other members present included: B. Dove, Councillor; O. Fudge, Councillor; G. Brown, Councillor; R. Locke, Development Director; D. Quinton, Development Officer; B. Hefford, Town Clerk.

The following items were discussed:

### **Commercial Construction Incentive Policy - 2nd and Final Reading**

The Committee reviewed the proposed *Commercial Construction Incentive Policy* for the 2<sup>nd</sup> and final reading.

Since the 1<sup>st</sup> reading, there has been no public feedback received and no suggested changes to the policy.

This Policy has been established to support Council's mandate of encouraging significant new commercial construction within the Town of Gander while helping to diversify the economy, stimulate new private sector job growth and increase the commercial tax base.

The Town of Gander Commercial Construction Incentive Policy would apply to qualifying private commercial property developers interested in constructing new commercial buildings within the municipal boundaries of the Town of Gander.

The terms of the Commercial Construction Incentive include a graduated commercial tax abatement for both property tax and water & sewer tax. The tax abatement term will extend the following benefits over a 5-year period:

Year 1 tax abatement – 100%  
Year 2 tax abatement – 100%  
Year 3 tax abatement – 75%  
Year 4 tax abatement – 50%  
Year 5 tax abatement – 25%  
Year 6 tax abatement – 0%

The Town of Gander's Commercial Construction Incentive Policy may be offered in conjunction with, or independent of, other federal or provincial incentive programs.

### **Motion #20-082**

#### **Commercial Construction Incentive Policy - 2nd and Final Reading**

Moved by Deputy Mayor Pollett and seconded by Councillor Brown that the Commercial Construction Incentive Policy be adopted as attached.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

### **Delivery of Flyers**

The Committee reviewed correspondence from a resident expressing her concerns regarding the delivery of flyers to residential properties during the COVID-19 pandemic. The Committee is not aware of any current public advisories or warnings regarding the delivery of household flyers.

Prior to the meeting, the Committee reviewed a CBC news article referencing a statement from the provincial Department of Health and Community Services indicating that flyer bags do not pose a risk for contracting COVID-19.

The Committee requested clarification as to whether flyers delivered not using a poly bag would also pose no risk for contracting COVID-19. The Committee requested that staff follow up with the office of the Minister of Health and Community Services/MHA, the Honourable Dr. John Haggie, for clarification and direction regarding this issue.

Correspondence was received from the Chief Medical Officer of Health. She feels it is safe to proceed and there is a value to families who are suffering economically who will need flyers to seek value to purchasing supplies/groceries.

Will encourage the company who is undertaking the activity to review procedures to ensure safe methods are used.

### **Gander and Area Chamber of Commerce 2020 Board of Directors**

The Committee reviewed a news release from the Gander and Area Chamber of Commerce announcing the 2020 Board of Directors. The Committee would like to welcome all new and returning members and congratulate new Board Chairperson Sheldon Handcock on assuming the reigns during this difficult time. The Committee recognizes that there will be significant challenges ahead as the business community recovers from the COVID-19 economic downturn. At this time, the Committee would like to reiterate Council's commitment to working closely with the Gander and Area Chamber of Commerce and the business community over the coming year to ensure the best possible outcome for all.

### **E. Engineering, Planning & Controls:**

The Engineering, Planning & Controls Committee report was presented by Councillor Woodford.

The Engineering, Planning & Controls Committee meeting was held on April 1, 2020. The meeting was chaired by P. Woodford, Councillor. Other members present included: T. Pollett, Deputy Mayor; B. Dove, Councillor; G. Brown, Councillor; J. Blackwood, Director of Engineering; B. Hefford; Town Clerk; J. Hillier, Administrative Assistant.

The following items were discussed:

### **Guidelines and Regulations**

The Committee reviewed several development guidelines and regulations including, Demolition, Appeals Process, Non-Residential Landscaping, Accessory Buildings and Shipping Containers each at different stages of review and adoption.

Council has received requests asking that it suspend all legislative action regarding Policies and Regulations. The requestors felt that these approval processes provide the opportunity for public and stakeholder engagement, which is compromised during the COVID-19 isolation requirements. Council agreed that it would not forego any of the public or stakeholder engagement. However, it also recognized that it still has an obligation to ensure the business of Council moves forward. Council asked Management to prepare a list of Policies or Regulations that are currently in the approval process, identifying which step they are at. This will allow Council to conduct a careful evaluation of what can be deferred and what requires action.

### **Street Resurfacing – Roe Avenue**

The Director advised the Committee that following a recent inspection, it was determined that a section of Roe Avenue's curb and asphalt will require upgrades this construction season. The Engineering Department has recently completed survey work and a cost estimate to have this work carried out. The Director also advised the Committee that due to recent savings under the Town's gas tax funds, the Engineering Department is requesting that this money be reallocated to complete the project.

After discussion, the Committee agrees with this request and forwards it to the Finance and Administration Committee for their review and recommendation to Council.

### **Tender Update – Corrigan Street**

The Committee reviewed correspondence from the Department of Municipal Affairs and Environment advising all contractors of an addendum to future contract work for Provincially funded projects. Due to the most recent events concerning COVID-19, contractors are required to follow enhanced safety protocols in response to COVID-19 in accordance with the most recent recommendations and directives from the Chief Medical Officer and the Department of Health. Contractors are now required to include these plans in the Site-Specific Safety Plan and update regularly as the recommendations and directives evolve.

The Director informed the Committee that contractors will have to consider these requirements when bidding on Municipal Work until such a time as the Department of Municipal Affairs and Environment indicates otherwise.

### **Municipal Town Plan**

The Committee discussed the new Municipal Town plan which is currently under review by the Province. There was concern raised that an area adjacent to Rowsell that is currently zoned Open Space Recreation was intended to be changed to Residential Medium Density under the new Town Plan but under the last submission to the Province remained Open Space. The Committee reviewed a memo from Mr. Boland, our Planning and Control Technician which outlined the history of the zoning for the parcel of land in question.

The Committee had concerns for the residents in that area who may have built homes or purchased homes with the understanding that the area would remain open space and not be developed. The Committee discussed the possibility of leaving a vegetative buffer adjacent to the existing properties, however after investigating the site discovered that much of the area had be cleared and developed already.

After discussion, the Committee agreed that this area should be made available for development.

### **Motion #20-083**

#### **Municipal Town Plan**

Moved by Councillor Woodford and seconded by Councillor Dove approval to rezone Rowsell extension in Spruce Court from Open Space Recreation to Residential Medium Density as per the attached drawing 13-1011-10.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

Mayor Farwell stated it was included in rezoning in 2013 and was objected to by residents and the rezoning was abandoned.

There was an Open House was proposed as Residential Medium Density but administrative oversight. The intent moving forward is to not zone land in advance, rather have the developers proposed open space in the development agreements and then rezone after the development is approved.

There will also be a further public consultative process once this motion is approved to initiate the process.

**F. Finance & Administration:**

The Finance and Administration Committee report was presented by Councillor Brown.

The Finance & Administration Committee meeting was held on April 2, 2020. The meeting was chaired by G. Brown, Councillor. Other members present included: R. Anstey, Councillor; P. Woodford, Councillor; O. Fudge, Councillor; T. Pollett, Deputy Mayor; D. Chafe, CAO; B. Hefford, Town Clerk; K. Hiscock, Director of Finance (A); M. McWhirter, Deputy Municipal Clerk.

The following items were discussed:

**Invoice for Approval**OPERATING

- |  |             |
|--|-------------|
| 1. Stewart McKelvey  | \$18,674.87 |
| 00-120-1000-7010 – Development Issues with McCurdy Enterprises |             |
| Budget: \$25,000 Spent to date: \$1002.61                      |             |

**Total operating invoices for approval** **\$18,674.87**

The Acting Director of Finance advised that the invoice met the policies of the Town of Gander.

**Motion #20-084****Invoice for Approval**

Moved by Councillor Brown and seconded by Councillor Anstey that the invoice be paid as presented.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

**Central Northeast Health Foundation – Fly Your Car Event**

The Recreation Committee referred the request to the Finance Committee from the Central Northeast Health Foundation to provide the parking lot at the Steele Community Centre free of charge for the Fly Your Car Event on June 13, 2020.

The Committee agreed that supporting this event would be a timely and meaningful expression of appreciation for all those working with Central Health, especially during the COVID-19 pandemic.

**Motion #20-085**

**Central Northeast Health Foundation – Fly Your Car Event**

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that use of the Steele Community Centre parking lot be offered to the Central Northeast Health Foundation as an in-kind contribution toward this year’s Fly Your Car Event scheduled for June 13<sup>th</sup>.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

Councillor Brown wanted to thank all employees of Central Health for their efforts in the COVID-19.

They also recognize that this event may not proceed.

The Mayor inquired if there are any direct costs? Town staff will assist with garbage collection, setup of bleachers, and the use of washrooms in the Community Centre.

**Property Tax Reductions**

The Committee reviewed two applications for residential property tax reductions that met Council’s policy based on income criteria.

**Motion #20-086**

**Property Tax Reductions**

Moved by Councillor Brown and seconded by Councillor Anstey that the property tax reductions be approved as attached.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

**Tender Summary #20-06 Supply & Delivery of Solvent Based Traffic Paint**

The results of the tender for the Supply and Delivery of Solvent Based Traffic Paint was presented to the Committee. With three bids received, the lowest bid that met specifications was submitted by Ennis Flint Canada, ULC in the amount of \$14,847.35 inclusive of HST.

**Motion #20-087****Tender Summary #20-06 Supply & Delivery of Solvent Based Traffic Paint**

Moved by Councillor Brown and seconded by Councillor Anstey that the tender for the Supply and Delivery of Solvent Based Traffic Paint be awarded to Ennis Flint Canada, ULC in the amount of \$14,847.35 HST included be approved.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

Councillor Woodford questioned if this is for the full amount required for 2020.

The Director of Municipal Works and Services stated this is the projected amount for 75%. The Town can only order 75% because it has a shelf life of 12 months and will re-order if required. The company honours the price if additional volume is required.

**Tender Summary #20-07, Supply & Delivery of One Zero Turn Multifunctional Ballfield Maintenance Groomer**

The results of the tender for the Supply & Delivery of One Zero Turn Multifunctional Ballfield Maintenance Groomer was presented to the Committee. With two bids received, the lowest bid that met specifications was submitted by Park Lane Marketing Ltd. operating as Fibramulch in the amount of \$69,951.72 inclusive of HST.

**Motion #20-088****Tender Summary #20-07, Supply & Delivery of One Zero Turn Multifunctional Ballfield Maintenance Groomer**

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that the tender for the Supply & Delivery of One Zero Turn Multifunctional Ballfield Maintenance Groomer be awarded to Park Lane Marketing Ltd. operating as Fibramulch in the amount of \$69,951.72 HST included.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

Councillor Woodford questioned if this a dedicated ball field machine, can it be utilized in other facilities?

Councillor Brown stated she understands there are other uses but asked the Director of Recreation to elaborate.

The Director of Recreation stated that this has a variety of features that can be utilized in maintaining all grass field applications such as Cobb's Pond.

**Standing Offer Electrical Maintenance Services**

The Committee reviewed the results of a recent call for Standing Offer pricing for the Supply of Electrical Maintenance Services. Two bids were received.

**Motion #20-089**

**Standing Offer Electrical Maintenance Services**

Moved by Councillor Brown and seconded by Councillor Fudge that the Standing Offer for Electrical Maintenance Services be approved as attached.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

Councillor Brown stated this is an agreement that establishes prices for projects that the Town will require as the services are required.

**Acceptance of ACOA Funding under the Business Development Program**

Earlier this year Council received an offer of \$75,182 in funding from the Atlantic Canada Opportunities Agency (ACOA) towards a \$115,665 initiative to improve and upgrade event and conference hosting capacity at the Steele Community Centre.

Work to be completed includes:

1. Upgrading the wireless network,
2. Increasing the portable stage footprint, and
3. Increasing event hosting capacity with additional portable seating and draping.

**Motion #20-090**

**Acceptance of ACOA Funding under the Business Development Program**

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that Council accept ACOA's Offer of Funding in the amount of \$75,182 as per the attached agreement.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

Councillor Woodford stated that from the information provided, it appears that funding is \$40,000 short of the full amount required to complete the project. Will Council be responsible for the \$40,000?

The CAO stated there is a portion being funded by the Provincial Government in the amount of \$28,000, which will offset some of that expense.

**2019 Capital Expenditures Loan**

The Town invited quotations for term loans to finance our 2019 Capital Expenditures Program. Four bids were received with TD Bank being the preferred bidder.

The Capital loans were as follows:

1. 2019 Capital Expenditures for \$2,758,567 amortized over 10 years
2. 2019 Wastewater Treatment Plant Expenditures for \$4,519,694 amortized over 25 years

**Motion #20-091**

**2019 Capital Expenditures**

Moved by Councillor Brown and seconded by Councillor Woodford the Town of Gander request an approval to borrow \$2,758,567 for the 2019 Capital Expenditures from the TD bank at their 10-year rate.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

It is a fixed rate but is subject to market conditions in the event the rates go down in the current economic climate.

**Motion #20-092**

**2019 Capital Expenditures – Wastewater Treatment Plant Expenditures**

Moved by Councillor Brown and seconded by Councillor Anstey the Town of Gander request an approval to borrow \$4,519,694 for the 2019 Wastewater Treatment Plant Expenditures from the TD bank at their 20-year rate amortized over 25 years.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

There is a requirement to re-negotiate the interest rate after 20 years for the remaining 5 years.

**G. Other Reports:**

None

**7. ADMINISTRATION**

None

**8. CORRESPONDENCE**

None

**9. NEW BUSINESS****20<sup>th</sup> Anniversary of 9/11**

The Department is currently assembling a Steering Committee for the 20<sup>th</sup> Anniversary of 9/11 taking place on September 11, 2021 and would like the Committee to appoint a member of Council as its Chair. It was recommended to appoint the Chair, Os Fudge, of the Recreation & Community Services Committee.

**Motion #20-093****20<sup>th</sup> Anniversary of 9/11**

Moved by Deputy Mayor Pollett and seconded by Councillor Brown that Councillor Os Fudge be appointed as the Chair of the 20<sup>th</sup> Anniversary of 9/11 Steering Committee.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

**MYCW 2012-2014 – Infrastructure Upgrades for Rowsell Boulevard**

The Town has funds remaining in the 2012-2014 Multi Years Capital Works Program. The Engineering Committee is requesting the funds be allocated for infrastructure upgrades on Rowsell Boulevard. The scope of work includes repaving a 330m section of Rowsell Blvd including all new granular subgrade, replacing sections of curb and sidewalk and adding additional storm sewer catch basins as required.

**Motion #20-094**

**MYCW 2012-2014 – Infrastructure Upgrades for Rowsell Boulevard**

Moved by Councillor Brown and seconded by Councillor Woodford the application for the infrastructure upgrades to Rowsell Boulevard be submitted to the 2012-2014 Multi Years Capital Works Program as attached.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

**Capital Investment Plan Application for Roe Avenue**

The Town has funds remaining in the Ultimate Recipient Gas Tax Agreement for the period of 2019-2024. The Engineering Committee is requesting to allocate funds from the Gas Tax Fund to complete Infrastructure Repairs on Roe Avenue.

**Motion #20-095**

**Capital Investment Plant Application for Roe Avenue**

Moved by Councillor Brown and seconded by Councillor Fudge the Gas Tax Funding Capital Investment Application for the Infrastructure Upgrades to Roe Avenue be approved as attached.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

**Community Partnership Fund**

The Community Partnership Fund Review Committee has completed the evaluation of the applications which were received for 2020. There were eight new applications this year for a total of 20. All groups were assessed using the funding formula; however, due to the twenty percent reduction in the 2020 budget and more applications received, there was not enough funding to meet the recommended amounts for each group. The Community Partnership Fund Review Committee considered a number of options and provided four recommendations, as attached, which would help stay within budget.

The Committee is recommending that the grants be allocated based on Recommendation #2 which will see most groups receiving some funding towards operating their programs. They also asked that the Department check with the groups before distributing the funding to make sure their program will be operating this year due to COVID 19.

The following grants are recommended:

Gander Heritage Trails	\$250
Gander Minor Baseball	\$2,000
Gander Elks 310 Youth Darts	\$300
Gander Golf Club	\$2,450
Gander Minor Soccer	\$2,300
Salvation Army Community & Family Services	\$1,250
Gander Boys & Girls Club	\$4,000
Airials Active Wellness Centre	\$1,500
Airport Nordic Ski Club	\$4,000
Gander Lakers Swim Club	\$1,150
Evangel Pentecostal Community Church	\$1,050
1 <sup>st</sup> United Scouting	\$1,450
Gander Minor Softball	\$500
Gander & Area SPCA	\$500
Gander Wings Special Olympics	\$1,950
Gander Community Tennis Association	\$4,000
Thomas Howe Demonstration Forest	\$4,000
Open Doors Community Youth Network	\$1,550
Gander Branch Navy League	\$1,100

### **Motion #20-096**

#### **Community Partnership Fund**

Moved by Councillor Fudge and seconded by Councillor Woodford that Community Partnership Fund grants be approved as outlined above.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

The Director noted that Silver Jets Skating Club did not qualify for funding because they receive a subsidy through the Grants, Subsidies & In-kind Services Policy for their annual ice show. Due to COVID-19, the ice show was canceled this year; however, the Committee is suggesting that they still receive their subsidy of approximately \$1,200. The Department will apply the amount of their subsidy against their ice bill in the fall of 2020.

It was clarified that 1st United Scouts was \$1450 not \$500 as announced by Councillor Fudge

Councillor Brown stated the Church's was specific for programs offered to the community.

## 10. ADJOURNMENT

### Motion #20-097

#### Adjournment

There being no further business, it was moved by Councillor Woodford and seconded by Councillor Brown that the meeting be adjourned.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

The meeting adjourned at 5:59 p.m.

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**P. Farwell, Mayor**

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**B. Hefford, Town Clerk**