

MINUTES

Regular Meeting of Council
Wednesday, May 22, 2019 @ 4:30 pm
Council Chambers

Present:

P. Farwell	Mayor
T. Pollett	Deputy Mayor
R. Anstey	Councillor
G. Brown	Councillor
B. Dove	Councillor
O. Fudge	Councillor
P. Woodford	Councillor

Advisory and Resource:

D. Chafe	CAO
G. Brown	Town Clerk
J. Blackwood	Director of Engineering
N. Newell	Director of Recreation & Community Services
C. Newhook	Director of Municipal Works (A)
H. Lowe	Fire Chief
R. Locke	Development Director
A. Janes	Information and Communications Coordinator (A)
E. Fisher	Youth Representative

1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

2. VISITORS/PRESENTATIONS

None.

3. APPROVAL OF AGENDA

Motion #19-096

Approval of Agenda

Moved by Councillor Dove and seconded by Councillor Brown that the Agenda for the Regular Meeting of Council on May 21, 2019 be adopted as amended.

In Favour: 7 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #19-097

Regular Minutes for Approval

Moved by Councillor Woodford and seconded by Councillor Fudge that the Minutes from the Regular Meeting of Council on May 1, 2019 be adopted as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

6. REPORTS – STANDING COMMITTEES:

A. Recreation & Community Living:

The Recreation & Community Living report was presented by Deputy Mayor Pollett.

The Recreation & Community Living meeting was held on May 13, 2019. The meeting was chaired by T. Pollett, Deputy Mayor. Other members present included: O. Fudge, Councillor; B. Dove, Councillor; P. Farwell, Mayor; G. Brown, Councillor; P. Woodford, Councillor; N. Newell, Recreation Director; R. Locke, Development Director; B. Freeborn, Administrative Coordinator.

The following items were discussed:

Healthy Eating Policy

This policy has been established to recognize the importance of healthy eating and its benefits to all the residents of Gander. There were no objections received about the policy, so it is being put forth for the second and final reading.

Motion #19-098

Health Eating Policy

Moved by Deputy Mayor Pollett and seconded by Councillor Brown that the Healthy Eating Policy be adopted as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Tender – Steele Community Centre Door Replacement

There were four tenders received for the replacement of doors at the Steele Community Centre. The lowest tender was \$18,294.78 over budget. The Director explained that these doors are for the emergency exits and that there is another tender closing at the end of the week for the main doors to the Centre. She suggested waiting for the tender for the main doors to close before awarding this tender.

If that tender comes in over budget as well, a decision will have to be made on whether to complete only one of the projects this year.

The Committee agreed with this recommendation and forwards to the Finance Committee for their review and recommendation.

Senior Advisory Committees Terms of Reference

The Director presented the Terms of Reference for two new Committees – the Youth Advisory Committee and the Senior Advisory Committee. These Committees will provide information and advice to Council on matters related to youth and seniors that intersect Town policies, programs and services. They will meet approximately four times a year and the Department will be inviting stakeholder groups from the community to sit on these committees.

The Committee questioned whether the name of the Senior Advisory Committee should be changed to the Age Friendly Advisory Committee. This suggestion will be brought forth at the first meeting of the Senior Advisory Committee for their review.

The Committee was pleased with the terms of reference and looks forward to working with both Committees.

RFP Provision of Beer

Two requests for proposals were received for the provision of beer at the Steele Community Centre and other Town of Gander sponsored events. The Committee had some questions about both proposals and asked the Director to get further clarification before making a recommendation.

Stewardship Association of Municipalities (SAM)

Councillor Woodford attended the recent annual general meeting for SAM in Pouch Cove from May 10 – 11, 2019. The Director had asked that the Councillor inquire as to what SAM and their members thoughts were on feeding ducks at public parks as the Department is in the process of placing signage at Cobb's Pond about this matter.

Councillor Woodford explained that they do not recommend feeding ducks or any wildlife as it interferes with their natural habitat. Council understands that families like to feed the ducks at the park, but research shows that it can harm them. Wild ducks and geese feed on a variety of grains and grasses, aquatic plants, and invertebrates, all naturally found in the wild. When eaten in combination, these foods are nutritionally balanced and provide everything a wild duck or goose needs to survive. In contrast, foods commonly fed to waterfowl in public parks, such as bread and crackers are typically low in protein and essential nutrients and minerals.

While a single feeding of these foods may not harm waterfowl, it adds up! If everyone visiting the park gives a few pieces of bread or crackers to ducks and geese, it quickly becomes the bulk of what wild waterfowl consume, and results in a variety of nutritional disorders.

The Committee asked the Director to post a story board explaining the harm of feeding wild ducks at Cobb's Pond Rotary Park.

Upcoming Events:

- a) May 28 – June 27: Youth Ball Hockey League
- b) May 29 – July 24: Men's Ball Hockey League
- c) May 31 – June 1: TOPS Convention
- d) June 2 – 7: Gigantic Yard Sale Collection
- e) June 8: Gigantic Yard Sale
- f) June 8 – 14: Clean & Green Campaign
- g) June 14 – 16: Street Jam Ball Hockey Tournament

B. Public Safety & Protective Services Committee:

The Public Safety & Protective Services Committee report was presented by Councillor Woodford.

The Public Safety & Protective Services Committee was held on May 14, 2019. The meeting was chaired by P. Woodford, Councillor. Other members present included: T. Pollett, Deputy Mayor; B. Dove, Councillor; G. Brown, Councillor; H. Lowe, Fire Chief/Director of Public Safety & Protective Services; L. Small, Administrative Assistant.

The following items were discussed:

Needle Disposal Units

The Needle Disposal Units were discussed at length once again and the Committee has agreed that they would like to request more units from Central Health following the upcoming election. The second box is scheduled to be installed this week.

The Committee would also like to remind residents that Shoppers Drug Mart and Lawton's Drugs have a "Sharps container" program and anyone needing assistance with needle disposal can be accommodated at these locations as well as the public drop box.

Crosswalk - College of the North Atlantic

Last fall the Committee received a request for a crosswalk installation near the staff entrance of the College of the North Atlantic. For various reasons, including no sidewalk on the opposite side of the street and possible changes due to the proposed long-term care facility for that area, it was not approved.

The Committee was informed recently that the entrance to the proposed long-term care facility should be determined by the Town of Gander. This item is now referred to the Engineering Department for review and recommendation to Council.

Crosswalk – Hawker Crescent & Elizabeth Drive

Last December the Committee received a request for a crosswalk at the end of Hawker Crescent near the medical clinic. There was discussion and consideration of various factors for this including the need for the flashing amber light on Elizabeth in that area, other crosswalks already in place, the use of the trails leading from Gander Academy, the volume of foot traffic from the apartment buildings etc.

The Committee agreed that the renovations of Gander Academy may affect the flow of traffic down Fraser if the trail is affected and they would like to see this crosswalk installed prior to the school opening in September.

The Mayor questioned the process used in reviewing this matter. Councillor Woodford advised that more homework needs to be done before a recommendation is made.

Crosswalk Request-Memorial Drive & Cooper Boulevard

Last December a request for a crosswalk at the intersection of Cooper and Memorial Drive was reviewed and deferred until this spring.

The Committee agreed that this intersection requires traffic lights and refers this item to the Finance Committee for inclusion in the next budget process.

The Mayor had a concern that traffic studies had indicated lights were not required. Councillor Woodford replied that the study indicated that lights may be needed by 2020.

Crosswalk Request-18 Rowsell Boulevard

The Committee recently received a request to install a crosswalk or signage in the area of Newfunland Daycare on Roswell Boulevard.

This area has a mailbox area, a Daycare Centre and a school area nearby. The Committee is recommending that a crosswalk be installed by the *Newfunland Daycare* with signage on Rowsell Boulevard indicating the crosswalk ahead.

This item is now referred to the Public Works Department for installation and follow up.

Councillor Fudge stated that he lives in the area and does not agree that the crosswalk is warranted. The Committee will review the issue.

First Quarter Statistics 2019

Gander Fire Rescue - The Fire Chief presented the Committee with the statistics for the first quarter of 2019. There were 49 fire calls, which included chimney fires, structural fires, vehicle fires, system malfunctions, and motor vehicles accidents. A total of 79 fire inspections were completed which is on par with previous years.

Municipal Enforcement - The Fire Chief also presented the Committee with the statistics for January to March 2019 for Municipal Enforcement. A total of 187 incidents were responded to including property issues, animal pickup and control, ATV complaints, Fire calls, motor vehicles accidents crosswalk assistance and patrols as well as traffic complaints.

There were 44 citations issued. These included, no insurance, no registration, obstruction of snow clearing, speeding, and various parking citations.

Safety Complaint

The Committee reviewed a complaint from a resident who was concerned with home safety and speeding in town, particularly on Airport Boulevard. She also felt that a greater RCMP and Municipal Enforcement presence was necessary.

The RCMP is a federal organization whose resources are governed regionally by the Provincial Government. The Committee encourages residents to contact their local MHA's and other government officials with their concerns and make their voice heard as well.

Thank You

On Friday, April 26th a resident came by the Fire Hall to personally thank Gander Fire Rescue for conducting the Junior Fire Fighting Program. His son, who was required to do 30 volunteer hours for his Career Class in high school, was not very excited about this but then quickly began to look forward to attending these sessions each week.

This program is presented to the schools in the Fall when fire fighter Dave Shea goes into the school and explains how the the program works. The program runs from late September to early spring with a maximum of 12 students who are given the opportunity to complete their First Aid Training as well as complete theory and practical training at the Fire Hall on Thursday evenings. It is co-ordinated and instructed by firefighter Eithne Daly with assistance from other volunteers.

Bravo to Gander Fire Rescue, Eithne, Dave and all those who volunteer their time to provide this program for Gander's youth !

C. Public Works & Services Committee:

The Public Works & Services Committee report was presented by Councillor Fudge.

The Public Works & Services Committee meeting was held on May 15, 2019. The meeting was chaired by O. Fudge, Councillor. Other members present included: R. Anstey, Councillor; G. Brown, Councillor; T. Pollett, Deputy Mayor; P. Woodford, Councillor; T Barron, Director of Municipal Works & Services; G. Whitt, Administrative Support Clerk.

The following items were discussed:

78 Sullivan Avenue

The Committee reviewed correspondence from the owner of 78 Sullivan Avenue requesting reimbursement for the costs incurred to free a blocked sewer lateral. It was determined the blockage was caused by pipe failure and falls within Policy MW030 guidelines for reimbursement. It is recommended the owner of 78 Sullivan Avenue be paid \$598.00 to cover the costs incurred to investigate the cause of a blocked sewer lateral.

Motion #19-099

78 Sullivan Avenue

Moved by Councillor Fudge and seconded by Councillor Dove that the owner of 78 Sullivan Avenue be paid \$598.00 to cover the costs incurred to investigate the cause of a blocked sewer lateral.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Request for Quote, Three (3) Fire Hydrants

The Director presented to the Committee the Request for Quote summary for the supply and delivery of three (3) M67B Fire Hydrants and accessories. Two (2) quotes were received and the Director advised that the lowest of the quotes that met specifications was submitted by Emco Waterworks in the amount of \$17,926.20, HST included.

The Committee recommends that the supply and delivery of three (3) M67B Fire Hydrants and accessories be awarded to Emco Waterworks and refers the quote to the Finance and Administration Committee for its consideration.

Pothole Maintenance – Town Square

It was brought to the Committees attention the current condition of the pavement on Elizabeth Drive in Town Square. Motorists are observed driving into oncoming traffic to avoid a rough area of road caused by the top layer of the pavement scaling off. While it may be unpleasant to drive across, it will not cause damage to vehicles while doing so.

The Committee agrees the priority for road repair will remain with the more hazardous potholes throughout Town but considering the volume of traffic in the Town Square, it is recommended the area be placed high on the priority list for pothole maintenance.

Clean up Week Schedule

The Committee discussed the timing of cleanup week and if it would be more practical to move it ahead two (2) weeks.

The Director informed the Committee weather patterns support the decision to schedule this event. Considering the same personnel and equipment are used to complete the summer maintenance programs, clean up week needs to be scheduled early in the spring. This will allow crews to begin the summer maintenance programs such as street line painting, asphalt repair and damages to personal property caused by water line digs or snow clearing operations when weather permits. Because we have a short season to complete these tasks, it is more practical to hold the clean up event when the weather is less favorable.

D. Development, Tourism & Culture Committee:

The Development, Tourism & Culture Committee report was presented by Councillor Brown.

The Development, Tourism & Culture Committee meeting was held on May 15, 2019. The meeting was chaired by G. Brown, Councillor. Other members present included: T. Pollett, Deputy Mayor; R. Anstey, Councillor; O. Fudge, Councillor; R. Locke, Development Director; D. Chafe, CAO.

The following items were discussed:

Pricing for Town of Gander Branded Items

The Director of Development presented the Committee with a table which listed the various Town of Gander branded promotional items that have been ordered for sale and distribution during the 2019 tourism season. This table presented comparative retail prices for similar items.

Due to demand communicated through local businesses, these items will be sold to businesses who wish to sell them. Council will have a small mark-up on each of the items to cover its administrative costs.

We would like to advise that only the shot glasses and fridge magnets are now available for sale. Postcards should be available in early June and the Commander Gander plush toys in July.

If you are a local business and wish to purchase these items for resale or express your interest in selling the other items listed, please contact Brian Williams at 651-5914 or via email at bwilliams@gandercanada.com.

Representation on WelcomeNL Steering Committee

The Director informed the Committee that the local WelcomeNL Coordinator is requesting a representative from the Town of Gander to sit on the Steering Committee.

After discussion, the Committee felt that a staff member would be better suited to become a member of the Steering Committee; however, the Committee would like to emphasize that they are willing to be involved in any capacity required as the project proceeds. Staff will provide the Committee with regular updates.

Request for Proposals (RFP)-Geotechnical Services

The Committee reviewed the results of the Geotechnical Services RFP in which three proposals were received. The Director advised that after evaluating all three proposals, DMG Consulting Limited is the preferred bidder and met the specifications outlined in the RFP.

The Committee recommends that the contract for Geotechnical Services be awarded to DMG Consulting Limited and refers this item to the Finance and Administration Committee for its consideration and recommendation to Council.

Potential Collaborative Partnerships

The Chair informed the Committee of examples in which potential collaborative partnerships can be formed with other municipalities and how we can learn from best practices implemented by other communities. An example of this is how other municipalities effectively engage and garner feedback from its residents and the business community.

Specifically, the Chair referenced a recent presentation she attended where the City of Mount Pearl provided examples of how effective collaborative partnerships between municipalities can be mutually beneficial.

The Director informed the Committee that departmental staff are in regular contact with Economic Development professionals throughout the province.

The Director also informed the Committee that he will touch base with the Economic Development staff at the City of Mount Pearl.

E. Engineering, Planning & Controls:

The Engineering, Planning & Controls Committee report was presented by Councillor Anstey.

The Engineering, Planning & Controls Committee meeting was held on May 16, 2019. The meeting was chaired by P. Woodford, Councillor. Other members present included: O. Fudge, Councillor; G. Brown, Councillor; J. Blackwood, Director of Engineering; J. Hillier, Administrative Assistant.

The following items were discussed:

Honeywell – Annual Energy Report

The Committee reviewed the Annual Energy and Operational Savings Report for the 2018 operating year as presented by Honeywell. The report indicated that the one (1) year savings of \$234,179 has exceeded the guarantee of \$225,936 for a Total Achieved Savings of 104%.

The Director advised that Honeywell is working diligently towards the second phase of an Energy Solution with some encouraging preliminary findings. They are continuing to investigate additional energy saving opportunities for the Town of Gander's buildings and facilities.

The Committee is very pleased with the results and the continued efforts by Honeywell.

Corner Brook Pulp and Paper – PAC, Public Advisory Committee

The Director updated the Committee on his recent meeting of the Public Advisory Committee for Corner Brook Pulp and Paper Limited for which he represents the Town of Gander. The Committee reviewed Kruger Industrial's 2018 Environmental Progress report indicating its commitment to uphold certifications to Environmental Management Standards and how they value input from other forest stakeholders, including the general public. The Director advised that anyone wishing for more information can visit the Corner Brook Pulp and Paper's PAC website at www.cbpplpac.ca

Crosswalk – College of the North Atlantic

This item was referred from the Public Safety and Protectives Services Committee for clarification from the Engineering Department if an entrance has been determined for the new long-term care facility.

The Director advised that at the time of the meeting he had not heard anything back from the Department of Transportation and Works regarding the location of the entrance to the new facility.

The Committee is recommending that the Director of Engineering follow up with the Department of Transportation and Works for more information.

Speed Cushion – Bennett Drive

This item was referred from the Public Works and Services Committee for Engineering's input regarding the location for speed cushions on Bennett Drive.

The Director advised that speed cushions are used as a means of traffic calming and suggested the Town contact traffic consultants to get a professional recommendation for a design and placement of the speed cushions.

After discussion, the Director advised that he and the Director and Public Works will further discuss and forward a scope of work to the traffic consulting engineers for a cost estimate to provide the most effective design and placement of the proposed speed cushions.

The Committee agreed.

F. Finance & Administration:

The Finance and Administration Committee report was presented by Councillor Dove.

The Finance & Administration Committee meeting was held on May 16, 2019. The meeting was chaired by B. Dove, Councillor. Other members present included: G. Brown, Councillor; O. Fudge, Councillor; P. Woodford, Councillor; T. Pollett, Deputy Mayor; G. Brown, Director of Finance.

The following items were discussed:

Invoice for Approval

OPERATING

1. GBS Technologies	
Acct: 00-120-6050-7060 – Cell Phones	\$11,592.00
Spent: \$0.00	Budget: \$10,512.00
Total operating invoices for approval	\$11,592.00

The Director of Finance advised that the invoice met the policies of the Town of Gander. The Town will be receiving a \$15,000 credit for its old phones to offset the cost to purchase the new cell phones.

Motion #19-100

Invoice for Approval

Moved by Councillor Dove and seconded by Councillor Fudge that the invoice be paid as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Property Tax Reductions

The Committee reviewed five residential tax reduction applications which were submitted in accordance with Council's policy on tax reductions for residential property.

Motion #19-101

Property Tax Reductions

Moved by Councillor Dove and seconded by Deputy Mayor Pollett that the five property tax reductions be approved as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Tender – Three M67B Fire Hydrants Plus Accessories

The Committee reviewed the tender results for three M67B Fire Hydrants Plus Accessories. Two bids were received. The preferred bidder was Emco Waterworks.

Motion #19-102

Tender – Three M67B Fire Hydrants Plus Accessories

Moved by Councillor Dove and seconded by Councillor Fudge that the tender for three M67B Fire Hydrants Plus Accessories be awarded to Emco Waterworks at a price of \$17,926.20 HST inclusive.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Tender – Sale of Land – 6 Griffin Place

The Committee reviewed the tender results for the Sale of Land at 6 Griffin Place. One bid was received. The bidder was Keith Oldford.

Motion #19-103

Tender – Sale of Land – 6 Griffin Place

Moved by Councillor Dove and seconded by Councillor Brown that the tender for the Sale of Land at 6 Griffin Place be awarded to Keith Oldford at a price of \$2,392.00 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Request for Proposal - Geotechnical Services Memorial Drive East/Gander Business Park

The Committee reviewed the Request for Proposal results for Geotechnical Services work to be carried out in the industrial park. Three bids were received. The preferred bidder was DMG Consulting Limited.

Motion #19-104

Request for Proposal – Geotechnical Services Memorial Drive East/Gander Business Park

Moved by Councillor Dove and seconded by Councillor Anstey that the Request for Proposal for Geotechnical Services be awarded to DMG Consulting Limited at a price of \$18,750.75 HST inclusive.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Communications Officer Job Description

The Communications Officer job description has been reviewed by Management as there have been numerous changes in the position over the last couple of years. The new job description has been amended to reflect the changes to the position.

Motion #19-105

Communications Officer Job Description

Moved by Councillor Dove and seconded by Councillor Brown that the job description for the Communications Officer be adopted, as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

As a part of the review, a question of which pay grid the position should fall on was reviewed, as well. Currently, the position is at Group 3 on the Town's pay grid.

Management's recommendation is that the position go to Group 7 which currently includes the Building Inspector, Planning and Control Technician, as well as the Development Officer.

Motion #19-106

Communications Officer Classification

Moved by Councillor Dove and seconded by Councillor Brown that the Communications Officer position be classed in Group 7 of the Town of Gander pay grid.

In Favour: 7 Opposing: 0

Decision: Motion carried.

OIPC Report

The Committee reviewed the recommendations from the OIPC Commissioner regarding an Access to Information Request. The request was for Councillor emails and the Complainant had several issues with the documentation provided by the Town.

The OIPC Commissioner, in her recommendations, suggested that the withholding of information that was done by the Town was done properly. She did suggest attachments not included in the previously released emails be sent to the Complainant and the Committee agreed that this was appropriate. She also suggested the Town draft a policy regarding record searches, as well as the use of email which will be done, as well.

G. Other Reports:
None

7. ADMINISTRATION
None

8. CORRESPONDENCE
None

9. NEW BUSINESS

Provision of Beer to Town Sponsored Events

The Town requested proposals for the provision of exclusive rights to sell beer at Town sponsored events for the next five years and two bids were received. The preferred bid was received from Labatt Breweries of Canada.

Motion #19-107

Provision of Beer to Town Sponsored Events

Moved by Councillor Dove and seconded by Councillor Fudge that the RFP for the exclusive right to sell beer at Town sponsored events for the next five years be awarded to Labatt Breweries of Canada as per their offer dated May 10, 2019.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Conflict of Interest – Councillor Brown

The question of whether Councillor Brown was in conflict on this issue was discussed as she lives on Wilcockson Crescent.

Motion #19-108

Conflict of Interest – Councillor Brown

Moved by Councillor Dove and seconded by Councillor Anstey that Councillor Brown was not in conflict of interest on the Wilcockson Crescent Repaving Project.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Wilcockson Crescent Repaving Project

The Town has received funding in the amount of \$600,000 under the Federal/Provincial SCF Fund to rebuild Wilcockson Crescent. It is estimated that the total cost of the project will be \$1,600,000. In order to finance the balance of the project the Town has asked the province to reallocate savings on other multi year capital projects. This request is being reviewed by the Province. The Town's concern is that we have to get this project to tender immediately.

The Province has advised that if a motion is passed by the Town to cover the additional cost of the project regardless of whether or not the reallocation is granted then it can be put out to tender now. In all past circumstances where we have asked for funding reallocation the province has granted it.

Motion #19-109**Wilcockson Crescent Repaving Project**

Moved by Councillor Dove and seconded by Councillor Anstey that the Town of Gander fund the \$1,000,000 cost overrun on the Wilcockson Crescent reconstruction project.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Tender #19-11 – Steele Community Centre Curtain Wall Replacement

The Town issued a tender call for curtain wall replacement at the Steele Community Centre and three bids were received. The lowest bid that met specifications was from Noble's Construction Ltd.

Motion #19-110**Tender #19-11 – Steele Community Centre Curtain Wall Replacement**

Moved by Councillor Dove and seconded by Councillor Fudge that Tender # 19-11 for the Curtain Wall Replacement be awarded to Noble's Construction Ltd. in the amount of \$72,707.60, HST included.

In Favour: 7 Opposing: 0

Decision: Motion carried.

The tender for the project is \$10,224 over budget.

Erika Fisher – Youth Representative

The Mayor advised that this was the last meeting for Erika Fisher and thanked her for her service over the last couple of years.

Neal Hamilton

The Mayor met this afternoon with Neal Hamilton who is walking across Canada to raise awareness and funds for Mental Health issues. He is organizing an event this Saturday at 9:00am at Cobb's Pond Rotary Park to raise funds for the cause. The Mayor encouraged citizens to participate in the event.

10. ADJOURNMENT

Motion #19-111

Adjournment

There being no further business, it was moved by Councillor Dove and seconded by Councillor Anstey that the meeting be adjourned.

In Favour: 7 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 6:00 p.m.

P. Farwell, Mayor

G. Brown, Town Clerk