

MINUTES

Regular Meeting of Council
Wednesday, June 10, 2020 @ 4:30 pm
Virtual Meeting

Present:	P. Farwell	Mayor
	T. Pollett	Deputy Mayor
	R. Anstey	Councillor
	G. Brown	Councillor
	B. Dove	Councillor
	O. Fudge	Councillor
	P. Woodford	Councillor

Advisory and Resource:	D. Chafe	CAO
	B. Hefford	Town Clerk
	K. Hiscock	Director of Finance (A)
	J. Blackwood	Director of Engineering
	N. Newell	Director of Recreation & Community Services
	H. Lowe	Director of Public Safety and Protective Services
	T. Barron	Director of Municipal Works
	R. Locke	Director of Development

1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

2. VISITORS/PRESENTATIONS

None.

3. APPROVAL OF AGENDA

Motion #20-139

Approval of Agenda

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that the Agenda for the Regular Meeting of Council on June 10, 2020 be adopted.

In Favour: 7 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #20-140

Regular Minutes for Approval

Moved by Councillor Woodford and seconded by Councillor Fudge that the Minutes from the Regular Meeting of Council on May 20, 2020 be adopted as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-141

Special Minutes for Approval

Moved by Councillor Woodford and seconded by Deputy Mayor Pollett that the Minutes from the Special Meeting of Council on May 22, 2020 be adopted as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

6. REPORTS – STANDING COMMITTEES:

A. Recreation & Community Living:

The Recreation & Community Services report was presented by Councillor Fudge.

The Recreation & Community Services meeting was held on June 1, 2020. The meeting was chaired by O. Fudge, Councillor. Other members present included: T. Pollett, Deputy Mayor; G. Brown, Councillor; P. Woodford, Councillor; N. Newell, Director of Recreation & Community Services; B. Hefford, Town Clerk; B. Freeborn, Administrative Coordinator.

The following items were discussed:

Policy R003 – Borrowing of Santa Claus Suit

The Department is recommending that the policy on borrowing the Santa Claus suit be rescinded. The Department has a form for borrowing items and the Santa Claus suite has been added to that form, therefore, the policy is not needed.

Motion #20-142

Policy R003 – Borrowing of Santa Claus Suit

Moved by Councillor Fudge and seconded by Councillor Brown that the Policy R003 – Borrowing of Santa Suit be rescinded.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Painting of Electrical Boxes at Cobb’s Pond Rotary Park

The Committee had asked the Director if the electrical and lift station boxes located at Cobb’s Pond Rotary Park could be painted with works of art by local artists similar to the traffic control boxes done around town last year. The Director noted that this would be a great addition to the park and the Department has some savings so she will follow the same procedure used for the traffic control boxes and hire a local artist to paint the ones at Cobb’s Pond. She will speak to the Municipal Works Director about the lift station box and if it can be included as well.

Community Partnership Fund Requests

The 2020 Community Partnership Fund grants have been given to groups that qualified except for those that are currently not operating due to COVID 19 restrictions. The Gander Golf Course’s grant was allocated to help run their junior golf program. However, since the Gander Golf Course is not having a junior program this year, they have asked if they could still receive the funds to help towards their operations.

The Committee discussed this and felt that the Community Partnership Fund has specific criterium that limits some community groups from applying. If they allow the funds to be used for operational or other purposes, it is not fair to groups that could not apply under this funding. For this reason, it was recommended that the funding not be given to the Gander Golf Course for operational needs through the Community Partnership Fund. If they still require help with operations, a separate request in writing explaining the details should be submitted to Council and may be considered which has been done in the past by other community groups.

Community Cleanup

Every year the Department has a Community Cleanup whereby organizations or families are assigned an area and provided with garbage bags and gloves to clean up around town. Most community organizations are not operating at this time, however, if any family and their bubble would like to help with this program, the Department will supply what's needed and town staff will pick up the garbage after they are completed. For more information, please contact the Department by calling 651-5927 or email recreation@gandercanada.com

COVID 19 Alert Level 3

The Department is still waiting on the restrictions on how outdoor sports will be able to operate this summer. Staff has been working to prepare the fields for softball, baseball and soccer and they will be ready if and when the fields are able to open. However, the Director advised that the Department will require each group to provide a return to play plan outlining how they will be operating their program safely for participants. The Department is also working on requirements and questions each organization will be required to submit before commencing. The Committee feels that as long as groups are able to run their programs safely and within the restrictions and guidelines throughout the various alerts, then the Department can work with them to play this summer.

The Department is also preparing to operate their summer program for children under the age of 12. Interviews for staffing will be taking place over the next week and if permitted, the program will begin around July 2 while following all the public health restrictions. It is expected that the number of children in this program will be lower this year due to the staff/student ratio that will be allowed. Currently, we have been approved for 8 positions for summer program, civic enhancement and special events, but the Committee asked if there was more funding available so that we can hire more students thus taking more children. The Director will look into this once the restrictions have been received from the provincial government.

Cobb's Pond Rotary Park Phase 3 Construction Access

Phase 3 construction at Cobb's Pond Rotary Park will begin within the next couple of weeks. This phase is a project being completed by the Gander Rotary Club and will provide a new lookout. In order for this construction to be completed, a section of the boardwalk will have to be closed for the safety of the workers and pedestrians.

The boardwalk will remain open; however, users will not be able to walk the entire boardwalk as usual. They will be required to turn around once they reach the construction site or take the trail off the Thirsk entrance, continue along a different route and then reenter the boardwalk at another access point. The Committee asked that the public be notified of this and provide a map to show the new routes that are available. They would also like to notify citizens that live near the construction area that equipment will be operating in that area.

The construction is anticipated to take 4 – 6 weeks to complete.

Cobb's Pond Boardwalk

Currently, the Cobb's Pond Boardwalk is open for walking, however signage is posted advising that you must walk in one direction. The Department had an inquiry from a citizen asking that the users be allowed to walk in both directions. The Committee felt that this was put in place to follow guidelines as set by the provincial public health order, and for the safety of residents so it will remain one way for the time being.

However, construction is occurring on the boardwalk in the near future which will require residents to turn around on the boardwalk and walk in both directions if they choose not to use a trail to exit and re-enter the boardwalk. The Committee does feel that while the one way direction is safest, as long as residents practice the proper social distancing measures, once the construction begins, walking in both directions will be allowed. The only other option would be to close the entire boardwalk during construction, but with the cooperation of the public adhering to proper social distancing measures, the Committee feels it is worth doing and re-evaluating if social distancing concerns become an issue.

Councillor Fudge highlighted that there will also be increased commercial traffic accessing the site though the ATV trail at the rear of Cobb's Pond. Users are asked to adhere to signage and traffic control measures for the safety of all involved.

Adventure Trail Update

The Department received a letter from the Department of Municipal Affairs and Environment regarding the application submitted on behalf of the Adventure Trail Committee for a walking trail near Gander Lake. The application was previously turned down because the trail was within the 500 m buffer zone for Gander's water supply. The Minister has now advised that since the Town of Gander is the owner and operator of the public water supply system, they will consider the application subject to an application that includes a wider buffer zone, a letter from the Town confirming its support for the project and no objection from the Gander Lake Watershed Committee.

The Committee would like to see this trail get the approval needed to proceed and asked that the Department to work with the Engineering Department on providing the information required by the Department of Municipal Affairs and Environment.

B. Public Safety & Protective Services Committee:

The Public Safety & Protective Services Committee report was presented by Councillor Dove.

The Public Safety & Protective Services Committee was held on June 3, 2020. The meeting was chaired by B. Dove, Councillor. Other members present included: O. Fudge, Councillor; T. Pollett, Deputy Mayor; R. Anstey, Councillor; G. Brown, Councillor; H. Lowe, Director of Protective Services/Fire Chief; B. Hefford, Town Clerk; L. Small, Administrative Assistant.

The following items were discussed:

TNR Program in Gander

The Committee reviewed correspondence from a resident regarding the introduction of a TNR program for feral cats in Gander. The group will be invited to meet with Committee at a future date and he will continue researching information on TNR programs in Newfoundland and Labrador.

Department of Municipal Affairs Circulars

The Committee reviewed correspondence from the Department of Municipal Affairs advising that funding has been approved for a new Pumper Fire Truck for the Town of Gander with a 60% cost sharing split with the provincial government; the Town will pay the remaining 40% to a maximum purchase price of \$385,000.

Another Circular from Municipal Affairs was received regarding the roles and duties of Fire Departments and their Fire Chiefs within municipalities and local service districts. It also stressed the importance of firefighters being trained to the proper levels, having the required equipment to protect communities and budgeting accordingly.

The Director advised that the Town of Gander is ahead of many in these respects with a 10-year plan in place to address these matters.

ME-005-Duties Outside Town Boundaries

The Committee also reviewed Policy number ME-005 for *Duties Outside Town Boundaries* and the only change was reformatting to meet the new template and the purpose is now included in the policy statement as indicated in the attached document.

Motion #20-143

ME-005-Duties Outside Town Boundaries

Moved by Councillor Dove and seconded by Councillor Fudge that Policy ME-005 *Duties Outside Town Boundaries* be approved as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Taxi & Limousine Regulations

The Committee reviewed the Taxi and Limousine Regulations and the Director advised that most of the changes were improvements to the formatting and the major items were:

- item (u) which is the definition of a taxi stand at the beginning of the document
- the addition of Schedule "C" which is the new Code of Ethics
- Section Eight, which covers the taxi stand operations
- And the inclusion of at the appeal process at the end of the document

These regulations are now presented to Council for the first reading. Anyone having any questions or concerns are asked to submit them in writing to the Town of Gander on or before July 21, 2020.

Mayor Farwell asked if the requirement for a physical taxi stand remains with technology advancements. Councillor Anstey said the topic as discussed at eh Committee with the representative from the industry. The current owners feels that the stand is required to ensure the viability of the service.

Animal Control Regulations

The Committee reviewed the Animal Control Regulations and the Director advised that most of the changes were improvements to the formatting and the major items were:

- definitions r, s, t, and u were updated regarding stray and feral cat and dogs
- setting of cat traps item 16 (d) was updated
- the daily fee for impounded animals was increased from \$5 to \$ 20
- replacement tags will increase from \$2 to \$5
- the amount of time to hold an impounded animal before it can be euthanized was increased from 72 hours to five days for dogs and reduced for cats from 10 days to five days.
- The appeals process was added

There were some concerns regarding, section 16-d item (v), the releasing of a cat trap at 11 pm and the Committee agreed this should be removed. The word "frequently" in section (d) iv should be changed to one hour as it is too vague when referring to how often the trap should be checked. The definition of ownership of an animal was also discussed and will be researched.

This item is now referred to Management pending consultation with the SPCA on stopping the process of tripping the cat trap at 11 pm and updating the other items noted.

Dirt-Bikes-Solberg Crescent

The Committee reviewed a complaint received by the Director regarding Dirt Bikes using the greenbelt behind Solberg Crescent. They are reportedly being dropped off there by a pick-up truck and creating a noise nuisance.

The area previously has restricted access, but the barricades are no longer in place. The resident asked that the barricades be reinstated and formally restrict the use of motorized vehicles, making it a pedestrian only area.

The Committee is recommending this area be considered in the multi-use trail review and referred the item to the Public Works and Service and Recreation Committee to consider access requirements and recommended uses.

Councillor Anstey left the meeting.

C. Development and Tourism Committee:

The Development and Tourism Committee report was presented by Deputy Mayor Pollett.

The Development and Tourism Committee meeting was held on June 2, 2020. The meeting was chaired by T. Pollett, Deputy Mayor. Other members present included: B. Dove, Councillor; O. Fudge, Councillor; G. Brown, Councillor; R. Locke, Development Director; B. Hefford, Town Clerk.

The following items were discussed:

Initiatives for Supporting Local Businesses Under the New Normal

The Director informed the Committee that the department has been working on initiatives to help support the business community with much uncertainty remaining as many businesses look to re-open and operate under the “new normal” as we move to and progress through alert level 3.

The Town will be proceeding with the following activities over the next several weeks:

Virtual Information Session

- The Development Department has initiated conversations with the MHA’s office to provide a Virtual Information Session with representatives of the provincial government. The goal of the session is to provide a platform for local business owners to have their questions and concerns addressed as they re-open during alert level 3.

Shop local

- Messages will be posted via the Town's social media platforms with reasons why consumers should shop local thereby encouraging customers to purchase items from local businesses as they require our support during these difficult and uncertain times.
- Messages will be posted via the Town's social media platforms reminding residents to keep in mind safe shopping practices as we all try to navigate COVID-19 restrictions and the "new normal".

Give-away and messages from local businesses

- Implementing a contest where the Town will give-away 4-\$25 gifts cards per week. This is yet another way to encourage residents to shop local (details for entering the contest will be available through social media at a later date).
- Rogers Cable has agreed to create short videos with local business owners welcoming back their clientele and encouraging people to "shop local"

The Committee was pleased with staff's efforts and would like to emphasize the importance of supporting local businesses.

Some discussion around the success of the initiative and the positive feedback. Mayor Farwell asked the cost? \$400 -600. 4 week program (Alert Level 3)

Mural Proposal

The Committee reviewed a proposal submitted by a local artist to paint a mural that could be temporarily affixed to the façade of a building.

The piece entitled "The Real Heroes" is intended to show appreciation and respect for the essential workers who have served our community during the current pandemic. The artist suggested that the mural should be placed on a privately-owned building in a highly visible area of town.

The suggested piece would depict individuals draped in capes standing next to one another. Each person can be easily recognized as an essential worker by their uniforms and/or associated equipment.

The artist has offered to complete this free of charge. The Director informed the Committee that this can be completed with the Town covering the cost of supplies. The Municipal Works department communicated that they could assist by providing safety barricades, scaffolding (3ft or below) and mural placement when finished.

The Director suggested that the mural could be placed on the outside of the administration wing of Town Hall (former placement of the pilot mural). By keeping the project on town-owned property, this would provide the ability to control variables such as access to canvas and staff while the project is being completed.

After discussion, the Committee feels that this is a wonderful gesture to show respect and appreciation to our essential workers and is recommending staff work with the artist to move this project forward. Within reason, the Committee is open to providing the required supplies for the mural.

Development of a Town of Gander Tourism Facebook Page

The Director presented to the Committee rationale and a draft mock-up for the establishment of a Town of Gander Tourism Facebook page.

Facebook is now being used by tourists to share travel and vacation ideas as well as to seek information while they are in the vacation planning stage. The creation of a Town of Gander Tourism Facebook page would allow for the following opportunities:

- To work with tourists while they are making their vacation plans and address any questions.
- Tourists can post photos and share stories to the page upon arrival home.
- The page administrator can post Town of Gander tourism news related to the status of tourism initiatives, events, etc.
- Provide a platform to post photos and related information of places to see and things to do in Gander.
- Promotion of businesses selling Town of Gander branded items.
- Provide information on the history of Gander.
- Post links promoting the Town's regional tourism partners.

The overall goal for the establishment of a tourism Facebook page is to provide quality and up-to-date information to tourists in an effective and efficient manner.

The Committee agreed with the creation of a Town of Gander Facebook page as long as it would serve as a stand-alone purpose and not conflict with or dilute content posted through the Town's other social media platforms. The Committee asked staff to discuss this with the Town's Communications Officer and Management team for consideration and recommendation.

Councilor Anstey returned to the meeting.

Home Based Business Application -15 Cheshire Crescent

The Committee reviewed an application from the resident of 15 Cheshire Crescent to operate a home office for a real estate appraisal service.

The advertising and discretionary use notices were posted with no formal objections received and it meets all the Town of Gander's Development Regulations.

Motion #20-144

Home Based Business Application – 15 Cheshire Crescent

Moved by Deputy Mayor Pollett and seconded by Councillor Dove that Appraisal Associates (Gander) Ltd be permitted to operate a home office for a real estate appraisal service from 15 Cheshire Crescent.

Councillor Woodford indicated that homebased are intended to gain foothold in market and eventually grow. This business currently has a storefront and asked for clarification if the business was closing the storefront that they rent into the downtown core? It was confirmed that the applications meet regulations and is approved as a discretionary use. Mayor Farwell stated that in response to business requiring businesses working from home in response to COVID, council should expect a trend of businesses wanting to operate as home-based business rather than in commercial storefronts. Councillor Woodford stated that this should be of concern, as the municipality may see erosion of commercial property base in favour of home-based operations.

In Favour: 7 Opposing: 0

Decision: Motion carried.

The Committee would like to note that all home-based businesses must abide by the current rules and regulations put in place by both the provincial and federal governments during the pandemic.

D. Public Works & Services Committee:

The Public Works & Services Committee report was presented by Councillor Anstey.

The Public Works & Services Committee meeting was held on June 2, 2020. The meeting was chaired by R. Anstey, Councillor. Other members present included: G. Brown, Councillor; P. Woodford, Councillor; T. Pollett, Deputy Mayor; T. Barron, Director of Municipal Works and Services; B. Hefford, Town Clerk; G. Whitt, Administrative Support Clerk.

The following items were discussed:

Business Arising from Previous Minutes

- **Transfer Station:** It was brought to the Committee's attention that a local radio station may be inaccurately advertising upcoming transfer station dates. The Committee recommends the Communications Coordinator contact the media to include the revised dates for advertising.

The Committee discussed the number of residents who visited the Transfer Station on Saturday, May 30th. Municipal Enforcement Officers (MEO's) attended the site to assist with traffic and found wait periods exceeded an hour at times throughout the day. There were a small number of vehicles turned away at 3 p.m. to ensure no resident waited in line unnecessarily. The MEO's reported that most of those vehicles did return before 4 p.m. and were able to dispose of their refuse. We anticipate the number of users for the transfer will diminish to normal traffic flow with the addition of events in June and July.

- **Septic Disposal Site.** The Committee further discussed the plan to close the Gander landfill site for commercial septic waste disposals. It was agreed that prior to any correspondence informing users of a closure date, Council will meet with our MHA, Minister Haggie, to discuss the impact that closing the facility will have on the region. This item is referred to the next Management meeting for further discussion. It is suggested that the facility closure be through a phased approach. Concerns are with the Town of Gander absorbing the costs to maintain a regional facility for commercial hauler disposals, when the province hosts a waste management facility within the region.

Washroom Facility, Cobb's Pond boardwalk

Tabled at the Public Works and Services Committee held on March 10, 2020, the Recreation and Community Services Committee asked the Committee to review a request from the Gander Rotary Club for the Town to place and maintain a restroom facility at the midway point of the boardwalk at Cobb's Pond. At that time, it was deferred until after the spring thaw to allow a site visit to determine if the area would be accessible by equipment to install and maintain the facility.

The Director together with the Committee Chair recently completed a site visit of the area suggested. The following concerns were brought forward:

- It will require an upgrade to the access road to accommodate the equipment to install and access the facility for frequent cleanout of the holding tanks.
- The access road will require a gate installed to prevent vehicle traffic to the area.

- There is no access to running water in that area, and there are safety concerns with the facility users contaminating areas they touch with no handwashing station available. The same concern is for the staff who will require to clean and maintain the facility with no running water to avail of.
- With summer temperatures, odor and insects will also be a concern.

In consideration of the restrictions currently in place to reduce the spreading of Covid-19, the Committee is recommending the Town decline the request to install a restroom facility at the midway point of the boardwalk at Cobb's Pond.

The Committee returns this item to the Recreation and Community Services with its recommendation for consideration in their response to the Gander Rotary Club.

Covid-19, Municipal Works Operations Update

Management and Staff of the Municipal Works Department are continuing to work through operational hurdles with new safety protocols to accommodate restrictions in place due to the COVID – 19 pandemic. We are optimistic that seasonal maintenance work will continue to proceed in a safe and productive manner while keeping our staff and the community safe. The summer maintenance programs including street & sidewalk sweeping, lawn repair, asphalt repair, line painting and water main flushing are progressing well, and we anticipate it will remain on schedule. Council, management, and staff are making every effort to maintain service standards in all Municipal Works Operations. Though some adjustments are required to accommodate the restrictions in place, every effort is being made to minimize the impact on residents. Council thanks the residents for patience and understanding during these challenging circumstances.

Notable Dates

Upcoming Waste Transfer Station scheduled dates are June 13th and June 27th.

The Spring Cleanup Event is postponed until Fall, tentative dates are set for September 28th - October 9th, inclusive.

E. Engineering, Planning & Controls:

The Engineering, Planning & Controls Committee report was presented by Councillor Woodford.

The Engineering, Planning & Controls Committee meeting was held on June 3, 2020. The meeting was chaired by P. Woodford, Councillor. Other members present included: T. Pollett, Deputy Mayor; B. Dove, Councillor; G. Brown, Councillor; J. Blackwood, Director of Engineering; B. Hefford; Town Clerk; J. Hillier, Administrative Assistant.

The following items were discussed:

Final Report – Cooper Boulevard Traffic Study

The Committee reviewed the Cooper Boulevard Corridor Transportation Study as prepared by Crandall Engineering Limited.

The report indicated that all intersections within the study area are operating efficiently overall, as characterized by acceptable levels of service and volume-to-capacity ratios.

With existing and future development planned for Cooper Boulevard within, the next ten years, it is anticipated that there will be significant increases in traffic pressure along the Cooper Boulevard Corridor. It is also anticipated that as more residential and commercial uses are added, pedestrian and cycling demands will also increase.

After careful review of the recommendations within the report and in an attempt to address existing traffic flow concerns and to be proactive in alleviating future congestion the Committee is recommending that the Engineering Department begin immediately to design a roundabout for the Cooper/Memorial Intersection. In addition, the Committee recommends that town staff begin light civil works on the multiuse trail as resources permit and that the additional recommendations brought forward in the report be brought forward for Council's review and consideration in the 2021 and future budget processes.

The Committee was pleased with the report and looks forward to implementing many of the recommended measures to help make Cooper Boulevard Corridor safe and efficient for Motorist, Pedestrians, cyclist and all other users within the Town of Gander.

The Cooper Boulevard Corridor Transportation Study can be viewed on the Town of Gander's Website at www.gandercanada.com.

Municipal Town Plan – GIS Mapping

The Director advised that our Planning and Control Technician has been in contact with the planning office who indicated that the mapping portion of Gander's new Municipal Town Plan is not completed. They are prepared to release the plan as is for the Town to engage public consultations but cannot include the technical drawings. The Director advised that the land use zone mapping is an integral piece of the Municipal Plan and feels it would be premature to hold public consultations without that section completed.

The Committee agrees and recommends holding public consultations when the entire package, including the mapping and zoning, is complete.

F. Finance & Administration:

The Finance and Administration Committee report was presented by Councillor Brown.

The Finance & Administration Committee meeting was held on June 4, 2020. The meeting was chaired by G. Brown, Councillor. Other members present included: R. Anstey, Councillor; P. Woodford, Councillor; T. Pollett, Deputy Mayor; D. Chafe, CAO; B. Hefford, Town Clerk; K. Hiscock, Director of Finance.

The following items were discussed:

Invoices for ApprovalOPERATING

1. Basil Fearn (93) Limited	\$10,505.25
00-400-6000-6400 – Synthetic Compressor Oil, Kit, Filters	
Budget: \$49,000	Spent to date: \$19,076
2. Morneau Shepell	\$16,675.00
00-120-1000-7205 – Sick leave valuation	
Budget: \$32,500	Spent to date: \$2,607
Total operating invoices for approval	\$27,180.25

The Director of Finance advised that the invoices met the policies of the Town of Gander.

Motion #20-145**Invoices for Approval**

Moved by Councillor Brown and seconded by Councillor Anstey that the invoices be paid as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

MAA – 2021 Annual Assessment

The 2020 annual property assessment was mailed to property owners on June 1, 2020. Residents that have concerns about their individual assessments are asked to please email the Municipal Agency at customerservice@maa.ca or call 1-877-777-2807.

The deadline to appeal your assessment is July 31, 2020. Details on how to appeal are provided with your assessment notice.

Property Tax Reductions

The Committee reviewed five applications for residential property tax reductions that met Council’s policy based on income criteria.

Motion #20-146

Property Tax Reductions

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that the five property tax reductions be approved as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Tax Sale Date

At the Special Meeting of Council on May 22, 2020, a Motion was passed to sell by public auction, the property located at 31 McCurdy Drive in accordance with Section 141 of the Municipalities Act, 1999. The next step in the tax sale process is establishing the auction date, which the Committee has set as July 29th, 2020.

The time and location for the auction will be provided on the Town of Gander website and social media pages during the first week of July.

Deferral of Property Tax Payments

The Finance Committee would like to remind taxpayers that the deadline to pay their 2020 taxes is June 30, 2020.

The Committee is not prepared to extend this date as businesses are permitted to open as we entered Level 3 of the pandemic on June 8th. It was recognized that if we were to return to Level 4 prior to June 30th this decision would be reviewed.

If residents or businesses have any questions on how to make a payment, please call 651-2931 or 651-5907 or email accountsreceivable@gandercanada.com.

Council Meeting on July 1st Holiday

The July 1st Council meeting is scheduled on a statutory holiday and requires an amendment to change Council's 2020 Meeting Schedule.

Motion #20-147

Council Meeting on July 1st Holiday

Moved by Councillor Brown and seconded by Councillor Anstey that the Regular Meeting of Council be rescheduled from July 1, 2020 to July 2, 2020 at 2pm.

In Favour: 7 Opposing: 0

Decision: Motion carried.

G. Other Reports:

None

7. ADMINISTRATION

None

8. CORRESPONDENCE

None

9. NEW BUSINESS

Tender Summary #20-09, Supply and Delivery of One New Tandem Salt Truck

The Town issued a tender for one new tandem salt truck with the ability to plow, salt and sand the roads. There was one bid received from Western Star & Trucks Newfoundland Ltd. in amount of \$340,225.20 HST inclusive.

The bid met specifications and is \$76,471.96 under budget.

Motion #20-148**Tender Summary #20-09, Supply and Delivery of One New Tandem Salt Truck**

Moved by Councillor Brown and seconded by Deputy Mayor Pollett the tender for the supply and delivery of one new tandem salt truck be awarded to Western Star & Trucks Newfoundland Ltd. in the amount of \$340,225.20 HST inclusive.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Pre-Demolition Hazardous Building Materials Assessment Proposal

The Town Council of the Town of Gander had requested cost proposals to carry out hazardous material assessments at the Magee and Beaverwood Wastewater Treatment Facilities in preparation for their demolition.

The general scope of work requires investigation and surveys to provide quantification of potential and identified hazardous building materials including but not limited to asbestos, lead, arsenic, mercury, ozone depleting substances, mould and radioactive materials. The complete report will be presented to Council and will form part of the Tender documents for the demolition of these facilities. Three quotes were requested, and two bids were received with the lowest price from Pinchin Limited.

Motion #20-149**Pre-Demolition Hazardous Building Materials Assessment Proposal**

Moved by Councillor Brown and seconded by Councillor Woodford the proposal for Pre-Demolition Hazardous Building Materials Assessment be awarded to Pinchin Limited in the amount of \$16,433.50 HST inclusive.

In Favour: 7 Opposing: 0

Decision: Motion carried.

10. ADJOURNMENT

Motion #20-150

Adjournment

There being no further business, it was moved by Deputy Mayor Pollett and seconded by Councillor Fudge that the meeting be adjourned.

In Favour: 7 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 6:00 p.m.

P. Farwell, Mayor

B. Hefford, Town Clerk