

MINUTES

Regular Meeting of Council Wednesday, July 3, 2019 @ 4:00 pm Council Chambers

Present:

P. Farwell	Mayor
R. Anstey	Councillor
G. Brown	Councillor
B. Dove	Councillor
O. Fudge	Councillor

Advisory and Resource:

D. Chafe	CAO
M. McWhirter	Town Clerk (A)
G. Regular	Director of Engineering (A)
N. Newell	Director of Recreation & Community Services
T. Barron	Director of Municipal Works
H. Lowe	Fire Chief
D. Quinton	Development Director (A)
K. Hiscock	Director of Finance (A)
K. White	Communications Coordinator

Regrets:

T. Pollett	Deputy Mayor
P. Woodford	Councillor

1. CALL TO ORDER

The Meeting was called to order at 4:00pm.

2. VISITORS/PRESENTATIONS

None.

3. APPROVAL OF AGENDA

Motion #19-138

Approval of Agenda

Moved by Councillor Brown and seconded by Councillor Dove that the Agenda for the Regular Meeting of Council on July 3, 2019 be adopted as amended.

In Favour: 5 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #19-139

Regular Minutes for Approval

Moved by Councillor Dove and seconded by Councillor Anstey that the Minutes from the Regular Meeting of Council on June 12, 2019 be adopted as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Motion #19-140

Special Minutes for Approval

Moved by Councillor Fudge and seconded by Councillor Dove that the Minutes from the Special Meeting of Council on June 18, 2019 be adopted as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

6. REPORTS – STANDING COMMITTEES:

A. Recreation & Community Living:

The Recreation & Community Living report was presented by Councillor Fudge.

The Recreation & Community Living meeting was held on June 25, 2019. The meeting was chaired by T. Pollett, Deputy Mayor. Other members present included: O. Fudge, Councillor; N. Newell, Recreation Director; B. Freeborn, Administrative Coordinator.

The following items were discussed:

Outdoor Volleyball Court

The Director explained that the volleyball court located at Cobb's Pond Rotary Park needs some repairs and asked the Committee if we should remove it and install more swings next year.

The Committee agrees that the location of the volleyball court is not ideal, and more swings would be great for that area; however, they would like the Department to look at an alternate location in town for the volleyball court. It was also suggested that the item be referred to the Youth Advisory Committee for their review and recommendation.

C & R Distributors re Provision of Beer

C & R Distributors – Molson Coors Canada, wrote expressing their disappointment with regard to not being awarded the provision of beer for Town of Gander events. They explained that the company has been a long-time supporter and sponsor of town events along with other local businesses and events in the community.

The Committee is very appreciative of the support from Molson Breweries; however, the Town must abide by the Request for Proposals that was put out and another organization's proposal was the preferred bid.

Gander Minor Soccer

The Department would like to advise the public that Gander Minor Soccer will be operating from the field off Sullivan Avenue, behind Gander Academy, again this summer. Previously, it was scheduled to take place at the new Gander Elementary field, however, the grass still needs some work before using this location. The Town would like to thank the School Board for allowing soccer use of the field at Gander Academy again this year.

Upcoming events

- a) Starts July 3: Lunchtime Concerts in the Park - takes place on Wednesdays & Fridays.
See Recreation & Community Services Facebook Page for dates/entertainment.
- b) July 6: Crossroads Music Festival
- c) July 11: Great Benjamin Circus
- d) July 12 – 14: Geek Fest
- e) July 19 - 21: U19 Men's & Ladies' Provincial Slo-Pitch Softball Tournament
- f) July 23: Princess/Superhero Picnic

B. Public Safety & Protective Services Committee:

The Public Safety & Protective Services Committee report was presented by Councillor Dove.

The Public Safety & Protective Services Committee was held on June 25, 2019. The meeting was chaired by P. Woodford, Councillor. Other members present included: T. Pollett, Deputy Mayor; B. Dove; Councillor; G. Brown, Councillor; H. Lowe, Fire Chief/Director of Public Safety & Protective Services; L. Small, Administrative Assistant.

The following items were discussed:

Delegation- SPCA Board Members, Feral Cats and Trap, Neuter, Return (TNR)

The Committee met with several members of the Board of Directors for the Gander and Area SPCA to discuss the Trap, Neuter, Return (TNR) program sometimes used for reducing feral cat populations. This is a controversial program and last month the Committee had met with the group who had requested a trial run of this program.

The Board presented the Committee with a position statement, attached here, which concluded with the following:

“The Gander and Area SPCA does not support True Trap-Neuter-Return programs. We will continue to assess cats, turned over to the shelter and held and for the five day period outlined in the Animal Health and Protection Act, for their suitability for adoption, however, feral cats that have medical or behavioural issues rendering them unsuitable for adoption will be humanely euthanized.

The Director of Protective Services is in the process of reviewing the current regulations and the SPCA is requesting that the Animal Control Bylaw be amended to reflect that any traps used to catch feral or domestic cats must be registered with the SPCA. Anyone using a trap purchased commercially and used without their knowledge will be subject to a fine.

The delegation explained the differences between a True TNR program and the one that is being proposed, which involves returning the cats to the wild but also requires a care giver to provide shelter and food.

This method attracts more cats to the area and they feel this is not a sustainable program for numerous reasons; it would require volunteers to be constantly checking traps, there is the cost for vet work and these cats would still be subject to disease, accidents, predators, starvation, and hypothermia. This is not humane for the animals. Photos were also provided showing cats in terrible conditions due to trapping incorrectly.

After a lengthy discussion on a variety of issues such as incorrect trapping, the decline in the songbird population, different philosophy's for each SPCA shelter on TNR's, domestic cats roaming and possibly contracting diseases from the ferals, and the theory that TNR's reduce cat colonies in five years has never really been proven, the Committee does not recommend that Council support a pilot TNR program at this time.

ATV & Trails Items

The Committee reviewed 6 items of correspondence relating to Trail and ATV use in and around town citing property damage, trail misuse and the recent accidents around the province.

The most recent complaint reported a near miss on the Trans-Canada Highway between a motorcycle and an ATV.

Users are advised of the following requirements when crossing a road in town or on the Highway. Residents are asked to report any abuse of the regulations to the RCMP or Municipal Enforcement:

- **All ATV's must be licensed and insured**
- **Drivers must be over 16 years of age, with the required license to operate and ATV, unless accompanied by a licensed adult 19 years of age or older**
- **You must have a visibility clearance of no less than 100 yards in both directions along the highway/road**

Cancer Causing Toxins for Firefighters

A Committee member recently received a video from a concerned resident regarding cancer causing toxins for Firefighters and after viewing it asked for an update on how Gander Fire Rescue was addressing this issue. The incidents of cancer in firefighters is the on the rise dramatically and is the number one killer of firefighters in North America. Currently there are 11 cancers that are recognized provincially and possibly more to come.

The Fire Inspector advised the Committee that he is currently a regional director for the Newfoundland and Labrador Association of Fire Services and is part of a team that has been put in place to design a new program to help firefighters mitigate the risks. This work began in January and once completed the program will be available to small and large fire stations across the province.

Attached is a brochure outlining a national Memorial Grant Program for First Responders. It is a one-time payment of \$ 300,000 for family members of a first responder who has died as a result of their duties. Gander Fire Rescue is using preventative measures now and have recently replaced the bunker gear flash hoods with a tighter version to keep toxins out. The Committee and Gander Fire Rescue would like to thank the resident for their concern and sending in the video for Council's viewing.

Council discussed the old MEO vehicles which are being unused. Councillor Fudge felt the Town should sell them. The Fire Chief explained the reasoning for keeping them. Council decided that this issue should be sent back to Committee for discussion and clarification.

C. Public Works & Services Committee:

The Public Works & Services Committee report was presented by Councillor Fudge.

The Public Works & Services Committee meeting was held on June 26, 2019. The meeting was chaired by R. Anstey, Councillor. Other members present included: T. Pollett, Deputy Mayor; P. Woodford, Councillor; T. Barron, Director of Municipal Works & Services; G. Whitt, Administrative Support Clerk.

The following items were discussed:

Clean up Week Report

The Director presented the Committee with a report on this year's spring clean-up event that was held in May. A total of 240 tonnes of material was collected at curbside with an estimated 26 tonnes delivered for recycling. Tipping fees remained the same while Garbage Truck Rental cost was down \$2055.00 per week in comparison to 2018. The cost for the rental and transport of Construction and Demolition containers saw a dramatic increase this year; \$300.00/per load in comparison to \$134.00/per load in 2018. The overall amount of tonnage collected was down in the 2019 Special Clean up event.

The Director suggested the Town consider hosting a "trade up" week for good used refuse prior to clean up week. This will allow good used items to be placed at curbside for residents to avail of, with anticipation it will reduce the amount of clean up week garbage collected.

The Committee agrees this is a growing trend among municipalities throughout the province and would like to include all of Council for discussion and recommendation.

Snow Plow Product Development

The Director presented the Committee with a brochure highlighting the benefits of a live edge blade snow plow. This type of plow is built in sections and has the ability to adjust the blade to accommodate the contour of the road for the most effective snow removal. This will not only more effectively remove snow but will prevent damage to plows and infrastructure with the ability to ride over problem areas, common with frost heaving.

Pilot programs has been offered to municipalities throughout the province with positive results. The Town has the option to rent the unit for one season to determine if this attachment is an asset for our operations. Should the Town consider purchasing this item, the cost incurred for rental will then be applied as a credit to the total cost.

The Committee discussed the benefits of the unit and advised the Director to submit a request for funds in the 2020 budget process.

Councillor Brown noted that the name of the Committee has been changed to "Development and Tourism Committee."

D. Development and Tourism Committee:

The Development and Tourism Committee report was presented by Councillor Brown.

The Development and Tourism Committee meeting was held on June 26, 2019. The meeting was chaired by G. Brown, Councillor. Other members present included: T. Pollett, Deputy Mayor; R. Anstey, Councillor; O. Fudge, Councillor; D. Quinton, Development Director (A).

The following items were discussed:

Tourism Sense of Arrival Update

The Chair provided an update on the "Sense of Arrival" tourism initiative, one that will see "COME FROM AWAY" related banners and signs placed at points of interest around town. Increased tourism resulting from the success of the musical presents an excellent opportunity to promote our community and show our hospitality. Let's make our guests feel at home.

Visibility for Locally Hosted Events

Councillor Anstey discussed the lack of visibility regarding large conferences/events going on in Gander throughout the year. It was noted that at any given time, a large event could be on going in the community and the residents could be oblivious to it. This not only takes away from the impact of the event as far as attendees are concerned but may also limit local participation and appreciation for such events occurring regularly in the community.

The Committee feels that event banners across key entrance points into the Town would go a long way in welcoming event guests to Gander as well as keeping the public informed about current community events. The committee would like to see permanent banner post options explored starting with Cobham Street. It will forward this item to the Engineering, Planning and Controls Committee for their review and recommendation to Council.

Home Based Business (HBB) application-17 Johnson Crescent

The Committee reviewed an HBB application from the resident of 17 Johnson Crescent.

WHEREAS an application has been received from "Purse – N – All Creations & Impressions" to operate a home-based business for the purpose of producing custom leather products from repurposed leather as well as fabric printing, embossing and debossing.

AND WHEREAS the advertising and discretionary use notices were posted with no formal objections received by the deadline date of June 17th, 2019 and it meets all the Town of Gander's Development Regulations.

Motion #19-141**Home Based Business (HBB) application-17 Johnson Crescent**

Moved by Councillor Brown and seconded by Councillor Fudge that “Purse – N – All Creations & Impressions” be permitted to operate a home-based business for the purpose of producing custom leather products from repurposed leather as well as fabric printing, embossing and debossing from 17 Johnson Crescent.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Northeast Shrine Association - 2019

The Committee reviewed a request from the Northeast Shrine Association – 2019 regarding the Northeast Shrine Association Field Days being hosted in Corner Brook from August 15 -18, 2019. The event organizers are requesting that the Town of Gander provide promotional items to be included in gift bags for event participants.

The Committee is of the understanding that participants attending this event in Corner Brook will likely be extending their stay in the province with many travelling across the Island to St. John's. There is an opportunity in this case to encourage event participants to make Gander a significant part of their visit to the province.

The Committee recommends that the Development Department provide our tourism pocket map and Arrivals Guide to be included in the Shrine event gift bags.

Business Correspondence

Recent concerns of a local business advocacy group identified a need to streamline how we process correspondence in order to improve response times. When received, correspondence is typically forwarded to one of Council's seven standing Committees for review and direction. An official response can take between three to six weeks depending on when, during the three-week Council cycle, the item is received.

One of those Committees referenced is Council's Planning, Priorities and Communications Committee which is tasked with reviewing and directing action on issues encompassing the full organization. Due to nature, quorum requirements and the complexities or sensitivities of matters within its mandate, directives from the Committee may be considerably longer forthcoming. This sometimes results in delays issuing a formal response.

Moving forward, business related correspondence will be directed to the Development and Tourism Committee. In doing so, Council believes that improved response times can be achieved.

The Town welcomes feedback and suggestions from the business community to ensure that Gander remains a business-friendly community.

E. Engineering, Planning & Controls:

The Engineering, Planning & Controls Committee report was presented by Councillor Anstey.

The Engineering, Planning & Controls Committee meeting was held on June 27, 2019. The meeting was chaired by R. Anstey, Councillor. Other members present included: P. Woodford, Councillor; O. Fudge, Councillor; J. Blackwood, Director of Engineering; G. Regular, Supervisor of Technical Services; J. Hillier, Administrative Assistant.

The following items were discussed:

41-43 Yeager Street – Walkway

The Director informed the Committee that Engineering staff have completed field work in this area and confirmed that the property of 41 Yeager has positive drainage adjacent to the trail. Although the stormwater infrastructure in the vicinity of this property would appear to be adequate to direct stormwater flows away from the property under normal conditions, the Committee discussed options to enhance it. These included, installing a larger or additional pipe beneath the existing trailway, deepening the swale at the boundary of 41 Yeager and the trailway or the possibility of installing a storm basin near the front corner of 41 Yeager and the trail.

After discussion, the Committee is not recommending any changes be made at or near this property, at this time, and defers this until the Trailway Committee has made a recommendation to Council with regards to the Town of Gander's trailway network.

41 Cochran Street

The Director informed the Committee that he recently met with the homeowner of 41 Cochran Street as well as other neighboring property owners to discuss the stormwater drainage swale and catch basin near the rear of their property.

The Director advised the homeowners of the importance of not obstructing the swale located at the rear of these properties or adjusting their approved grades. He advised that Municipal Works staff continue to monitor the catch basin on a regular basis to ensure it is free of obstructions and specifically prior to forecasted storm events.

The Director advised that he will be sending letters to the residents of Cochran Street who may be affected to inform them of this information.

Development Application – Waterton Street, Eastgate

The Director presented, to the Committee, a development application from Cecon Development Corporation requesting Council’s approval to develop Phase 2 of Waterton Street in the Eastgate Subdivision, which will consist of 10 semi-detached lots.

The Director advised that the proposal meets the requirements of the Town of Gander’s Design Standards for Streets and Subdivisions and is in accordance with the overall conceptual plan previously presented by Cecon Development Corporation.

After review, the Committee agrees with the application.

Motion #19-142

Development Application – Waterton Street, Eastgate

Moved by Councillor Anstey and seconded by Councillor Fudge approval for the development of Waterton Street, Phase 2 in the Eastgate Subdivision, as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Sports Complex Contract – Package 1

The Director advised the Committee that he, along with the Director of Recreation and the Supervisor of Technical Services met, with CBCL Limited, the consultants responsible for the Soccer Track facility. After review and minor changes, the design drawings for package one, which includes the Soccer Track facility and allocations for a Multiplex and washroom facility are now ready for Tender, pending funding approval. The consultant advised that the current construction climate is very competitive and would likely result in favourable pricing if it can get to tender in the near future.

The Committee was pleased with this progress and discussed the progress of the funding application. The Town is waiting to here from the federal and provincial governments on its funding request for the facility.

VLE Development Inc. Request – Eastgate Phase 7

The Committee reviewed correspondence from VLE Development Inc. requesting Council’s permission to construct ten (10) new duplex buildings on Waterton Street, in the Eastgate Subdivision, prior to the placement of curb and asphalt by the developer. VLE Development Inc. recognizes that occupancy permits will not be issued until the curb and asphalt has been completed and is requesting building permits only.

The Director advised that this land is owned by Cecon Development Corporation, therefore, an addendum to their development agreement would have to be prepared to accommodate this request.

Concerns were raised as to who would be responsible for dust control to ensure the residents in that area are not adversely affected by the construction. The Director advised that the development agreement has mechanisms to address this concern.

Motion #19-143

VLE Development Inc. Request – Eastgate Phase 7

Moved by Councillor Anstey and seconded by Councillor Brown approval for VLE Development Inc. to construct ten (10) new building lots on Waterton Street, prior to the placement of curb and asphalt, with conditions that no occupancy permits will be issued until such a time as the curb and asphalt is completed and pending the appropriate addendum to the Eastgate Phase 7 development agreement.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Building Extension Request – 299 Magee Road

The Committee reviewed correspondence from the business owner of Click, Play, Love Inc. requesting Council’s approval to construct a 12-foot extension on the front of the building which is located at 299 Magee Road.

The business owner is looking to expand on its operations and advised that it would not be feasible to expand at the rear of the building as the interior would have to be completely restructured and they would also lose a large portion of the outdoor play area.

The Director advised that a minimum of a 15 meter set back from the front property boundary to the front of the building is required however, after review of this property, it has been determined that there is an unusually large inconsistent road reservation along this section of Magee Road and it has varying property lines. It was also noted that this extension will not impede neighbouring properties.

After discussion, the Committee feels that due to the inconsistency of the existing road reservation, for this property, they agree with the extension.

Motion #19-144

Building Extension Request – 299 Magee Road

Moved by Councillor Anstey and seconded by Councillor Brown approval for the extension to the building situated at 299 Magee Road as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

2018-2019 Capital Works Projects Update

The Director advised the Committee on the following 2018-2019 Capital Works projects:

Project	Status	Description
2018		
Memorial Drive	In Progress Scheduled completion July 30, 2019	New Water system, New storm sewer system, new Curb, sidewalk, full roadbed reconstruction and asphalt.
2019		
Wilcockson Crescent	Tender Awarded GerGar Enterprises	Replace Storm, Sanitary, Water. New Curb and asphalt and widen road Work scheduled to commence July 8
Laurell Road	Awaiting land transfer Approvals in place	Upgrade sanitary and storm sewer and a section of watermain. New Curb, sidewalk and asphalt
Conrad Place	Awaiting MA approval	partial storm upgrade, new curb and new asphalt

Cooper Boulevard Mitchell to Magee	Awaiting MA approval	New asphalt and shouldering material
Cooper Boulevard	Tender Closed June 28	add right turn lane to Roe and add right turn lane to Edinburgh Turning lanes
Asphalt Resurfacing	Tender Closing July 11	mill/pave a section of Elizabeth Drive and two sections of Airport Blvd.

Infrastructure Upgrades – Cooper Boulevard

The Town issued a tender call for infrastructure upgrading to a section of Cooper Boulevard and two (2) tenders were received. The Director advised that the lowest bid that met specifications was submitted by **J-1 Contracting Limited** at a bid price of \$481,632.65.

The Committee recommends that the Tender for infrastructure upgrading to Cooper Boulevard be awarded to **J-1 Contracting Limited** and refers the tender to the Finance and Administration Committee for its consideration.

Infrastructure upgrades – Conrad Place

The Town issued a tender call for infrastructure upgrading to Conrad Place and four (4) tenders were received. The Director advised that the lowest bid that met specifications was submitted by **B&M Paving (1983) Ltd.** at a bid price of \$177,066.08.

The Committee recommends, that the Tender for infrastructure upgrading to Conrad Place be awarded to **B&M Paving (1983) Ltd.** and refers the tender to the Finance and Administration Committee for its consideration.

F. Finance & Administration:

The Finance and Administration Committee report was presented by Councillor Dove.

The Finance & Administration Committee meeting was held on June 27, 2019. The meeting was chaired by B. Dove, Councillor. Other members present included: G. Brown, Councillor; O. Fudge, Councillor; P. Woodford, Councillor; G. Brown, Director of Finance.

The following items were discussed:

Invoices for Approval

OPERATING

1.	KBRS-Knightsbridge Robertson Surette Acct: 00-120-1000-7210 – Supervisor Compensation Review	\$14,848.05
	Spent: \$0.00 Budget: \$57,500	
2.	Kimberly Humphries Professional Corporation Acct: 00-120-1000-7205 – Audit 2018	\$21,850.00
	Spent: \$6909 Budget: \$27,000	
	Total operating invoices for approval	\$36,698.05

The Director of Finance advised that the invoices met the policies of the Town of Gander.

Motion #19-145

Invoices for Approval

Moved by Councillor Dove and seconded by Councillor Brown that the invoices be paid as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Municipal Affairs – Gas Tax Agreement

Correspondence was reviewed from the Department of Municipal Affairs and Environment regarding the Town's Gas Tax Agreement. In the Federal Budget, the Federal Government doubled the funding made available to municipalities for 2019. As a result, we will now be getting \$1,030,423.00 in 2019. In order to get the funds, we need to sign a letter of amendment to the program.

Motion #19-146

Municipal Affairs – Gas Tax Agreement

Moved by Councillor Dove and seconded by Councillor Anstey that the Amending Agreement for the Gas Tax Agreement be signed, as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Property Tax Reductions

The Committee reviewed two residential tax reduction applications which were submitted in accordance with Council’s policy on tax reductions for residential property.

Motion #19-147

Property Tax Reductions

Moved by Councillor Dove and seconded by Councillor Fudge that the two property tax reductions be approved as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Tender – Conrad Place

The Committee reviewed the tender results for Conrad Place. The work includes minor upgrades to the storm system as well as new asphalt. Three bids were received. The preferred bidder was B&M Paving (1983) Ltd.

Motion #19-148

Tender – Conrad Place

The Mayor explained that he is a beneficiary of an estate to which a property on Conrad Place belongs. The Mayor requested that Council vote on whether he is in conflict before proceeding to a vote on the Motion.

Mayor Farwell stepped out so Council could vote whether the Mayor is in a conflict of interest.

Council unanimously voted that the Mayor was not in conflict.

Mayor Farwell returned to the meeting.

Moved by Councillor Dove and seconded by Councillor Anstey that the tender for Conrad Place be awarded to B&M Paving (1983) Ltd. at a price of \$177,066.08 HST inclusive.

In Favour: 5 Opposing: 0

Decision: Motion carried.

This item is \$22,651.55 over budget.

Tender – Cooper Boulevard

The Committee reviewed the tender results for Cooper Boulevard from Mitchell to Magee. The work involves improvements to the shouldering and new asphalt. Two bids were received. The preferred bidder was J-1 Contracting Ltd.

Motion #19-149

Tender – Cooper Boulevard

Moved by Councillor Dove and seconded by Councillor Brown that the tender for Cooper Boulevard (from Mitchell to Magee) be awarded to J-1 Contracting Ltd. at a price of \$481,632.65 HST inclusive.

In Favour: 5 Opposing: 0

Decision: Motion carried.

This item is \$106,592.62 under budget.

Multi Year Capital Works Amendment

The Town has amended its Multi Year Capital Works Agreement to reallocate savings on completed projects to go towards the Wilcockson Crescent project.

Motion #19-150

Multi Year Capital Works Amendment

Moved by Councillor Dove and seconded by Councillor Fudge the Town sign the Amendment #2 of its Multi Year Capital Works Agreement between the Department of Municipal Affairs and Environment and the Town of Gander, attached to the letter dated June 14, 2019.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Councillor Brown explained that Council has previously ruled that she is not in conflict on this matter.

G. Other Reports:

None

7. ADMINISTRATION

None

8. CORRESPONDENCE

The question has been asked as to why there is seldom any correspondence on Council's Agenda for the Public meetings. Council operates under a Committee structure whereby six separate Committees are set up to deal with various aspects of the Town's business. Any correspondence received goes to the Committee responsible for the matter and they in turn report on the matter to Council.

The only time that correspondence will go to Council first is when it is received after the Committees have met and there is a need to deal with the correspondence before the next cycle of meetings.

9. NEW BUSINESS

Tender 19-15 – Cooper Boulevard Widening

The Town issued a tender call for widening of Cooper Boulevard and three bids were received. The widening will include lengthening the holding lane heading north on Cooper from Catalina Drive to Roe Avenue, as well as extending the holding lane heading south on Cooper turning onto Edinburgh Avenue. The lowest bid that met specifications was from Professional Grading & Contracting Ltd.

Motion #19-151

Tender 19-15 – Cooper Boulevard Widening

Moved by Councillor Dove and seconded by Councillor Fudge that Tender #19-15 for Cooper Boulevard widening be awarded to Professional Grading & Contracting Ltd. at a cost of \$184,387.55, HST inclusive.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Memorial Drive Reconstruction – Construction Schedule

Council reviewed a revised construction schedule that was submitted by the contractor completing the Memorial Drive Project.

The Acting Director advised Council that the original construction schedule and contract documents state that the work was to be substantially completed by September 21, 2018 and a previously approved revised schedule extended the duration of the project by three weeks with a new substantial completion date of October 13, 2018.

As this is a cost shared project, the Department of Municipal Affairs were contacted, regarding the proposed extension to the schedule, and they were in agreement with the extension however advised that the contractor should be responsible for resident inspection and flag persons cost over and above the approved contract duration unless the delays were engineering related.

Council is prepared to accept the revised construction schedule with one condition being that the contractor will be liable for any associated additional costs resulting from the schedule change. They want to advise the contractor that acceptance of the revised schedule does not exempt them from assessment and damages for late completion for this period as indicated in the contract documents.

Motion #19-152

Memorial Drive Reconstruction – Construction Schedule

Moved by Councillor Anstey and seconded by Councillor Dove acceptance of the revised construction schedule as submitted by Piercon Limited extending the completion deadline of the contract to July 30, 2019 provided the contractor is liable for all associated additional costs resulting from the schedule change.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Collective Agreement

Approximately one half of all Town employees are represented by Unifor, a national union with over 300,000 members across multiple business sectors and industries. Our unionized employees deliver core municipal services including snow clearing, road maintenance and repair, water treatment and wastewater management services and maintain of our recreation facilities.

A fair and transparent Collective Agreement has been the foundation of our strong and productive working relationship. This Agreement must be renewed every four years through the collective bargaining process. Our most recent Agreement expired on May 15th, 2018.

Earlier this year, our Management team entered negotiations with our unionized staff. Like most labour negotiations, there were a few contentious issues that were ultimately resolved with the help of an independent conciliator. The new Agreement includes changes and provisions which are expected to improve the overall efficiency and effectiveness in our delivery of municipal services.

The new four-year Agreement covers the term beginning May 16th, 2018 through to May 15th, 2022 and provides for a ten percent increase in salary and related benefits over its duration; specifically, two percent (2%) in each of the first three years and four percent (4%) in year four. Council is pleased to have reached a new Agreement; one that will allow uninterrupted delivery of municipal services.

Motion #19-153
Collective Agreement

Moved by Councillor Dove and seconded by Councillor Anstey that Council ratify our new four-year Collective Agreement between the Town Council of the Town of Gander and Unifor 597.

In Favour: 5 Opposing: 0

Decision: Motion carried.

10. ADJOURNMENT

Motion #19-154
Adjournment

There being no further business, it was moved by Councillor Dove and seconded by Councillor Anstey that the meeting be adjourned.

In Favour: 5 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:10 p.m.

P. Farwell, Mayor

G. Brown, Town Clerk