

MINUTES

Regular Meeting of Council
Wednesday, October 16, 2019 @ 4:30 pm
Council Chambers

Present:	P. Farwell	Mayor
	T. Pollett	Deputy Mayor
	R. Anstey	Councillor
	G. Brown	Councillor
	B. Dove	Councillor
	P. Woodford	Councillor
	O. Fudge	Councillor

Advisory and Resource:	J. Blackwood	Director of Engineering/Acting CAO
	G. Brown	Town Clerk/Director of Finance
	N. Newell	Director of Recreation & Community Services
	T. Barron	Director of Municipal Works
	D. Quinton	Director of Development
	H. Lowe	Fire Chief
	K. White	Communications Coordinator

Absent	R. Anstey	Councillor
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1. CALL TO ORDER

The Meeting was called to order at 4:30 p.m.

2. VISITORS/PRESENTATIONS

Loukoumi Make a Difference Foundation Book

The Loukoumi Make a Difference Foundation and Come From Away have partnered to share their joint message of kindness, in a new book entitled Inspiring Stories that Make a Difference. The book features stories of over 75 children around the world. Of the 75 children, the book includes good deed essays written by 22 students from Gander Elementary School.

Mayor Farwell congratulated the 22 local authors who had their essays published in a new book.

Disability Employment Awareness Month

The Mayor proclaimed October 2019 as Disability Employment Awareness Month in the Town of Gander.

Children's Vision Month Proclamation

The Mayor proclaimed October 2019 as Children's Vision Month in the Town of Gander.

Stewardship Association of Municipalities (SAM) Presentation

Councillor Woodford presented a picture to the Mayor as a thank you from SAM for hosting their annual meeting in September.

3. APPROVAL OF AGENDA

Motion #19-234

Approval of Agenda

Moved by Councillor Woodford and seconded by Councillor Fudge that the Agenda for the Regular Meeting of Council on October 16, 2019 be adopted.

In Favour: 6 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #19-235

Regular Minutes for Approval

Moved by Councillor Woodford and seconded by Deputy Mayor Pollett that the Minutes from the Regular Meeting of Council on September 25, 2019 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

6. REPORTS – STANDING COMMITTEES:

A. Recreation & Community Living:

The Recreation & Community Living Report was presented by Deputy Mayor Pollett.

The Recreation & Community Living meeting was held on October 7, 2019. The meeting was chaired by T. Pollett, Deputy Mayor. Other members present included B. Dove, Councillor, O. Fudge, Councillor, G. Brown, Councillor P. Woodford, Councillor, N. Newell, Director of Recreation and Community Services, B. Freeborn, Administrative Coordinator.

The following items were discussed:

Neighbourhood Park – Briggs Street

The Director circulated a draft layout for the Neighbourhood Park on Briggs Street. The Department is proposing developing phases for this open space. Based on the feedback of area residents, the first phase should include swings, teeter totters, a gazebo, trees, grass, fencing and parking. This would accommodate children, families and older adults. The Committee is recommending that picnic tables also be included as well and a gardening area in future.

Staff has been asked to explore funding opportunities available to assist in the development of the area. The Director is working on a cost estimate for the neighborhood park to be reviewed during the 2020 budget.

20th Anniversary of 9/11

This year the Town hosted a memorial service outside the Town Hall to remember the lives lost on 9/11 and pay tribute to the first responders. 2021 will be the 20th Anniversary of 9/11 and the Committee would like to see a larger event planned. They would like the Special Events Coordinator and the Tourism Development Officer to work together on this event.

This is item forwarded to the Economic Development Committee for their information and consideration.

50th Anniversary SuperVolley Tournament

School Sports Newfoundland and Labrador will be hosting the 50th Anniversary SuperVolley Tournament in Gander from Dec 6th – 8th this year and is requesting a donation to help with this large tournament. The event includes eight tournaments on the same weekend with 64 High School Volleyball divisions bringing approximately 1,600-2,000 visitors to Gander. The Economic Development Department estimates that it will generate in excess of one million dollars in economic spinoff.

Motion #19-236

50th Anniversary SuperVolley Tournament

Moved by Deputy Mayor Pollett and seconded by Councillor Brown that a \$2,500 donation be given to the organizing committee for SuperVolley.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The money will be taken from savings in the Department.

Borrowing of Equipment Policy

The Department often receives requests to borrow equipment including tables, chairs, pipe and drape, canopies, etc. The management of such borrowing has become increasingly problematic with items sometimes being returned outside of administration hours. There have been numerous incidents of missing, soiled or damaged items being returned. Just recently, a large conference was hosted at the Steele Community Centre and an email was received from their organizers noting how some tables were not in good shape.

The Department is working on a policy for the borrowing of equipment which would see all groups requesting the items in advance by filling out a form, providing a credit card in case of damage and making sure the items are returned during administration hours. The policy will be completed and brought to Management and then to Council for approval.

Gander Elementary Soccer Field

The Director updated the Committee on the condition of the soccer field at Gander Elementary. Gander Minor Soccer had permission to use this field for their summer program in 2019; however, the field was not in good condition in the Spring and the school Board notified the Department that we couldn't use it this summer. The Department has fertilized and limed it this past week and is hoping that it will be ready to use next season. The Committee would like the Director to check with the School Board to see if they will be fixing any of the drainage issues that seemed to be one of the problems this past spring.

The Director of Municipal Works joined the meeting.

Outdoor Rink

Over the last few years, there has been damage to the fire hydrant used to flood the outdoor rink at the ball field, so Council had asked that the Department find an alternate way to flood the rink.

The Director of Municipal Works explained that the best option would be to install a yard hydrant next to the electrical shack where the rink is being made.

This type of hydrant is designed for more frequent use and with the location being next to the field, not so much hose will be required. The cost to install this will be approximately \$7,000. The Director said that there will be a \$7,000 savings in the Recreation Department's budget that can be used to purchase the yard hydrant.

The Committee feels that this is a good investment because the outdoor rink was used by a lot of citizens last year, especially since it was put on the field with the lights and was able to be used in the evenings.

Motion#19-237

Outdoor Rink

Moved by Deputy Mayor Pollett and seconded by Councillor Fudge that the Department purchase the yard hydrant and accessories at an approximate cost of \$7,000.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The Director of Municipal Works left the meeting.

Pump Track

In 2018, Council approved an area by the ballfields to be cleared for a local group to install a pump track. This group has contacted the Department and asked if staff could clear off the area this fall for them to begin building the pump track in the spring. The Director has spoken to Municipal Works and they are hoping to be able to clear the land later this fall.

Steele Community Centre Front Porch

The Director advised that the new curtain doors for the front entrance of the Steele Community Centre are being installed the week of October 7th. Once complete, the Department will be removing the tiles and replacing it with the rubber matting that is throughout the main lobby. This will be more convenient for patrons and easier to clean.

Upcoming events

- a) Oct 17: Seniors Wellness
- b) Oct 19: Fall Fair at Cobb's Pond Rotary Park
- c) Oct 19-20: Rebecca Pack Memorial Friendship Skate
- d) Oct 24-25: Haunted House
- e) Oct 25-27: Female AAA Bantam/Midget Hockey Tournament
- f) Oct 27: Halloween Skate
- g) Nov 4-5: Central Health Influenza Clinic

B. Public Safety and Protective Services Committee:

The Public Safety and Protective Services Committee report was presented by Councillor Woodford.

The Public Safety and Protectives Services Committee was held on October 8, 2019. The meeting was chaired by Councillor Woodford. Other members present included: T. Pollett, Deputy Mayor, G. Brown Councillor, H. Lowe, Director of Public Safety and Protective Services / Fire Chief, L. Small, Administrative Assistant.

The following items were discussed:

Delegation-RCMP

The Committee met with Cpl. Crocker of the RCMP who presented a quarterly report covering the period from July 1 to September 30, 2019. The report showed that the statistics for all categories are on par with the same period last year, with a slight increase in the number of assaults and incidents listed under the Mental Health Act.

The Detachment is now a district office and the hub for Glovertown, Carmanville, Lewisporte, New-Wes-Valley and Fogo Island.

The Committee was very pleased to have them back at the Public Safety Committee with quarterly reporting after an extended absence as communication between both parties is essential to the community network.

The Chair noted that complaints of residential break and enters have been down which may also be attributed to the Neighbourhood Watch program put in place by our Municipal Enforcement Department.

Bus Stop on Raynham

The Committee discussed the bus stop on Raynham Avenue near the end of Forester Street. This has been a problem area for parking with parents creating a safety hazard by parking along this route and in the open spaces nearby. Children are exiting the school bus and running between vehicles as other drivers attempt to negotiate around the parked vehicles; there is a crosswalk here as well. The space in question has a barricade with "no parking" on it that might need to be moved closer to the road. This area is also used for pushing snow in the winter season.

The Committee has asked that Public Works be contacted to investigate possible changes to the barriers and signage in the area.

Tender Summary # 19-30

The Committee reviewed the results of the tender for the supply of one hard mount washer extractor. Two tenders were received, and the Director advises that the lowest of the tenders that met specifications was submitted by **61650 Newfoundland and Labrador Inc.**, operating as Harold Snow Service Group.

The Committee recommends that the tender be awarded to **61650 Newfoundland and Labrador Inc.** and refers the Tender to the Finance Committee for its consideration.

Department Update

The Fire Department is currently canvassing the community for the silent auction that is held annually at the Firefighters ball. The funds raised are used for a charities and/or training equipment etc.

The Fire Department and Municipal Enforcement will be out on **Pumpkin Patrol** delivering candy to the children for Halloween again this year.

The Open House for Fire Prevention Week was held Saturday, October 12th with Sparky in attendance for the children. The fire trucks and equipment were out for viewing and there was a sale of moose burgers as well.

First Responders Challenge

The First Responders event held at Cobb's Pond on Oct 6th was a huge success with hundreds of people visiting the field to see the various displays and watch the groups compete.

The event brought together teams from the RCMP, Gander Fire Rescue, Central Health paramedics, and 103 Search and Rescue for a day of fun and learning. The weather cooperated and reports indicated that over \$3,000 was raised for the Kids Eat Smart Program.

The Town Council would like to congratulate the organizers and all participants and volunteers on a job well done. It is hoped that this will continue to be an annual event; it demonstrated great teamwork and volunteer spirit!

C. Public Works and Services Committee:

The Public Works and Services Committee report was presented by Councillor Fudge.

The Public Works and Services Committee meeting was held on October 9, 2019. The meeting was chaired by O. Fudge, Councillor. Other members present included: G. Brown, Councillor, P. Woodford, Councillor, T. Barron, Director of Municipal Works and Services, G. Whitt, Administrative Support Clerk.

The following items were discussed:

Councillor Woodford left the meeting.

Transfer Station

The Director reviewed with the Committee the anticipated budget to provide the Transfer Station service in 2020. Comparison expenditures should Council explore alternate options to provide this service, is outlined in the attached report.

Throughout 2019, traffic counts of each event provided an accurate number of residents utilizing this service and the Director recommends reducing the events by two at a cost saving of approximately \$10,000.

The Committee agrees and recommends continuing the traffic counts until the end of 2019 to determine the removal of two events that will have the least impact on residents. Contracting out remains to be the most feasible means to provide this service.

Councillor Woodford returned to the meeting.

Snow Plan

The Director reviewed with the Committee the 2018-2019 Snow Plan with recommendations to bring forth any proposals for change in the 2019-2020 Snow Plan.

The 2019-2020 Snow plan will be presented at the next Committee meeting, held on October 30th.

Tree Planting

The Director informed the Committee of the Town's requirements for new homeowners to provide a nonrefundable deposit to cover costs incurred to install a tree on the front of the property. Should the homeowner decline the option to install a tree, the Director is recommending the funds be utilized to install trees at an alternate location. He is recommending Council consider planting the trees on private property where the Town had to remove an existing tree to perform general maintenance tasks or water/sewer repairs.

The Committee agrees with this request and forwards this item to the Management Committee to confirm that there is no Policy or Regulations in place that will not support the use of the funds for this purpose.

Community Bonfire

This Item was brought forward from the Public Safety and Protective Services Committee to confirm Public Works Department will reduce the pile of trees and remove any garbage it may contain at the Community Bonfire site prior to the event.

The Director informed the Committee the pile of trees will be reduced and any garbage it may contain will be removed in preparation for the Community Bonfire. Also, remnants of extinguished fire will be removed from the site in a timely manner after the event under the direction of Gander Fire Rescue.

D. Development and Tourism Committee:

The Development and Tourism report was presented by Councillor Brown.

The Development and Tourism Committee meeting was held on October 9, 2019. The meeting was chaired by Councillor Brown. Other members present included: T. Pollett, Deputy Mayor, O. Fudge, Councillor, P. Woodford, Councillor, D. Quinton, Director of Development, B. William, Tourism Development Officer.

The following items were discussed:

The New York Times Travel Show

The Committee discussed an opportunity for the Town to participate in an upcoming international tourism conference in January of 2020. The New York Times Travel Show, North America's Largest Travel Show and Trade Conference, is a 3-day tourism marketing event held in New York City and attended by approximately 36,000 travel trade professionals and consumer attendees.

The Town of Gander has been presented with the opportunity to exhibit as part of the Canadian Pavilion, in space held by Adventure Central. This arrangement would afford significant cost savings as compared to attending the show independently. Registration for the show under the shared arrangement would cost approximately \$1,500 CA vs \$4,200 US if registered separately. Normally, this item would be addressed through the 2020 departmental budget request, but in order to take advantage of the shared exhibitor arrangement, the Town must indicate their interest in participating prior to budget discussions.

The Committee recognizes the significant opportunity that exist in the New York and US market due to the success of “Come From Away” and feels that the Town’s tourism marketing would be very well received at this event.

Motion #19-238**The New York Times Travel Show**

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that the Town participate in the 2020 New York Times Travel Show.

In Favour: 6 Opposing: 0

Decision: Motion carried.

2020 Budget Priorities**Tourism Murals**

The Committee was presented with a community mural project idea for their input and consideration. The Tourism Development Officer presented a slide show mockup showing murals at various locations throughout the Town including the Town Square and Steele Community Centre. The Committee was pleased with the ideas presented and has asked the Director to bring forth recommendations during the upcoming 2020 budget discussions.

9/11 Steel Permanent Display

The Committee discussed options for displaying the 9/11 Twin Tower Steel presented in appreciation to the Town of Gander by the Bethpage Fire Department in New York. Recently, several parties have approached the Town indicating their interest in spearheading fundraising activities to provide and install a monument, to include the 9/11 steel; in honour of Gander’s response to the 9/11 tragedy. The Committee directed staff to consider in-house options for construction and installation of a modest display for this 9/11 steel. Considering this new opportunity, the Committee has asked staff to hold off on the requested planning until Council has had a chance to evaluate the current opportunities.

Tourism Promotional Items

The Committee was provided with a list of Town branded products suggested for purchase and distribution to interested retailers in Gander. With the recent surge in tourism the Town is experiencing we have received many enquiries from retailers and tourists about purchasing Town of Gander souvenirs. This past tourism season, the Town purchased a variety of souvenir items such as post cards, keychains, magnets, etc. and made them available to local retailers.

These have been very well received and has led to retailers requesting additional Town of Gander branded products.

The cost for the items is recovered from local businesses but the Town benefits by satisfying a tourism demand while having our branded products displayed around the world.

The Committee was pleased with the selection and variety of new items chosen which include, mugs, t-shirts, lapel pins, etc. and recognizes that working with local retailers in this manner is a key part of growing our tourism sector to the benefit of the entire community. The Committee recommends that the Development Department move forward with plans to purchase these additional items for distribution to local businesses prior to the 2020 tourism season.

HBB Application-38 Carling Crescent

The Committee reviewed an application from the resident of 38 Carling Crescent.

WHEREAS an application has been received from “Barbara’s Chair” to operate a home-based “1 Chair” hair salon.

AND WHEREAS the advertising and discretionary use notices were posted with no formal objections received by the deadline date of October 8, 2019 and it meets all the Town of Gander’s Development Regulations.

Motion #19-239

HBB Application-38 Carling Crescent

Moved by Councillor Brown and seconded by Councillor Fudge that “Barbara’s Chair” be permitted to operate a home-based “1 Chair” hair salon from 38 Carling Crescent.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Silent Witnesses Sculptor

The Committee reviewed a request from The North Atlantic Aviation Museum on behalf of a family member of the late Steve Shields, sculptor of the “Silent Witnesses” Sculpture. A cousin of the sculptor recently visited the Silent Witnesses site and later while visiting the museum, asked on behalf of the family, if Steve Shields name could be added to the sculpture. Shields work is located at numerous memorials and public spaces across the United States and Canada and recognized for its originality and realism. Steve Shields died of a heart attack at age 50 in 1998.

The Committee reviewed this request and recommends that the Development Department propose options for recognizing both the sculptor Steve Shields along with the designer, Lorne Rostotski from Newfoundland. The Committee would like to consider options that do not distract or detract from the memorial itself.

The Mayor suggested that the Town consult with the Masonic Order on this matter as they arranged for the sculpture to be placed on the site.

E. Engineering, Planning and Controls Committee:

The Engineering, Planning and Controls Committee report was presented by Councillor Woodford.

The Engineering, Planning and Controls meeting was held on October 10, 2019. The meeting was chaired by P. Woodford, Councillor. Other members present included, O. Fudge, Councillor, G. Brown, Councillor, J. Blackwood, Director of Engineering, J. Hillier, Administrative Assistant.

The following items were discussed:

Development Application – 8B/10 McCurdy Drive

The Committee reviewed an application from the business owner of 8B McCurdy Drive requesting to realign the boundaries between 8B and 10 McCurdy Drive.

The Director advised that the new property line will result in a reduced sideyard of 4.5 metres for 10 McCurdy Drive and noted that this area is zoned Commercial General which requires a minimum sideyard of 5.0 metres. A variance notice was issued to residents and businesses in that area advising that if anyone had objections to submit representation in writing to the Engineering Department however, no objections were received by the advertised deadline.

The Director advised that both owners of 8B and 10 McCurdy Drive agree with realigning the boundaries as per the survey attached therefore, are requesting Council's approval for the realignment, as well as, a sideyard variance for 10 McCurdy Drive.

Motion #19-240

Development Application-8B/10 McCurdy Drive

Moved by Councillor Woodford and seconded by Councillor Brown the sideyard of 8B McCurdy Drive be varied from 5.0 to 4.5 Meters and that approval be granted for realigning the properties of 8B and 10 McCurdy Drive.

In Favour: 6

Opposing: 0

Decision: Motion carried.

The Director noted that upon review of this property, it was identified that both property owners of 8B and 10 McCurdy are encroaching upon Municipal property.

The Committee would like to forward this to the Finance and Administration Committee for their review and follow up.

Purchase Town owned Land/Accessory Building Request – 499 Gander Bay Road

The Committee reviewed correspondence from the homeowner of 499 Gander Bay Road requesting to purchase a portion of Town owned land to accommodate an existing accessory building which is currently encroaching upon Town land and was illegally constructed. In addition, the homeowner is requesting to purchase approximately 3-4 acres of Town owned land at the north side of his property.

The Director advised the Committee that the Engineering Department does not object to selling the requested land however, the land in question is currently located inside a buffer established by the Provincial Government because of the proximity of the old landfill site and as such development is not permitted. Given that the homeowner has constructed an accessory building on Municipal Property, without a permit and inside the landfill buffer, the Committee recommends that the owner be notified that the building will have to be removed. The department will collect the necessary information and forward it to the Finance Department for action.

After discussion, the Committee was not in agreement with the applicant's request as presented and recommends forwarding this item to the Finance and Administration Committee for their review and consideration.

Cobham Street Lift Station – Upgrades

The Director presented the Committee with a proposal, as attached from CBCL Limited, to provide design and contract administration services for Cobham Lift Station Upgrades to compliment the new Sewage Treatment Plant.

After review of the document, the Committee is recommending that the Town engage CBCL Ltd. to proceed with the upgrades as suggested and refers this item to the Finance and Administration Committee for their review and consideration.

Speed Cushion – Bennett Drive

This item was referred from the Public Works and Services Committee for clarification regarding the installation of speed cushions/humps in the vicinity of 54 Bennett.

The Committee reviewed a report provided by Crandell Engineering Limited, as attached, which makes recommendations on traffic calming for Bennett Drive in the approximate area between civic 43 and 53. The report outlined many recommendations with three levels of measures that could be undertaken. Councillor Brown and Councillor Fudge indicated that several of the measures have already been undertaken with little or no positive results. Although the report indicated vertical deflection measures such as speed humps are not a preferred treatment in areas of small radius horizontal curves or areas of limited site distance, they felt the measure was warranted and directed staff to work with the consultant on a design and location for placement. The Director advised that he had already had these discussions and could very quickly put together a scope of work for Municipal Work crews or contracted forces to install the requested infrastructure.

The report recommended that residents should be involved in the decision-making process of traffic calming. The Committee agreed and recommends that public consultation be arranged prior to installation. The Committee recommends that notifications will be sent to the residents who live in the immediate vicinity, as well as, advertised on the Town's website and Facebook page for the general public inviting their input.

The Planning and Control Technician joined the meeting.

Landscape Regulations – 45 Baird Place

This item was forwarded from the Economic Development Committee to further discuss the issues surrounding 45 Baird Place and the Town's Landscape Regulations.

It was determined that the property of 45 Baird Place does not meet the current landscape regulation. While some landscaping has been completed, it still does not meet the approved site plan submitted by the developer or municipal landscaping regulations. The owner indicated that if he continues with his approved landscaping it will have negative operational implications on his business and is requesting that Council revisit their regulations.

The Committee reviewed the approved site plan that was submitted by the owner of 45 Baird Place and the Planning and Control Technician indicated to the Committee that he has recently offered to meet with the business owner and his design team to further discuss landscape options to help resolve the landscape issues however, to date he has not heard back from the business owner.

The Committee recommends that the Department contact the business owner to invite him and his design team to meet with the Engineering Department to see if his site plan can be adjusted to meet the regulations without negatively affecting his operations.

The Acting CAO advised that the business owner had contacted the Town and indicated that he was unwilling to make his designer available to further discuss his site plan at this time.

F. Finance and Administration Committee:

The Finance and Administration report was presented by Councillor Dove.

The Finance and Administration meeting was held on October 10, 2019. The meeting was chaired by B. Dove, Councillor. Other members presented included: G. Brown, Councillor, P. Woodford, Councillor, O. Fudge, Councillor, T. Pollett, Deputy Mayor, K. Hiscock, Acting Director of Finance.

The following items were discussed:

Invoices for Approval

OPERATING

1.	Browning Harvey Ltd. Acct: 00-710-1000-6950 – Kitchen Party/Gander Day Beverages	\$12,377.12
	Spent: \$31,908 Budget: \$62,000	
	*Received \$3126.17 refund for returns	
2.	Municipal Assessment Agency Inc. Acct: 00-120-1000-7200 – 4 th Qtr. Assessment Fees	\$33,442.50
	Spent: \$100,327 Budget: \$145,000	
	Total operating invoices for approval	\$45,819.62

The Acting Director of Finance advised that the invoices met the policies of the Town.

Motion #19-241

Invoices for Approval

Moved by Councillor Dove and seconded by Deputy Mayor Pollett that the invoices be paid as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The Supervisor of Human Resources arrived at the meeting.

Policy P022 – Overtime and Statutory Holiday

The Supervisor of Human Resources advised the Committee on the proposed changes to Policy P022 that were required based on the recent Union Collective Agreement and Non-Union Memorandum of Understandings signing.

The main changes include a reduction in the number of hours an employee can bank per year and removes the ability to bank and use on a continual basis. As well, the “unscheduled and scheduled overtime” section headings were deleted to reflect the deletion of unscheduled overtime definition and the inclusion of call out definition.

Motion #19-242

Policy P022-Overtime and Statutory Holiday

Moved by Councillor Dove and seconded by Councillor Fudge adoption of the Overtime and Statutory Holiday Policy.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The Supervisor of Human Resources left the meeting.

Municipalities Newfoundland and Labrador (MNL) – Urban Municipalities Committee (UMC)

The Urban Municipalities Committee (UMC) held its third meeting for 2019 in Labrador City on August 15th -17th. The Committee discussed the UMC report which included the development of a Provincial Policy regarding Airbnb’s, the review of waste management, wastewater environmental regulations, physician recruitment and the municipal allocations for gas tax funds for 2019-2024. The Town will receive \$1,030,423 for 2019-2020 which is double the initial allocation.

Canadian Cancer Society – Daffodil Place Donation

The Committee reviewed a request from the Canadian Cancer Society for a donation to the 2019 ‘Take A One Night Stand Against Cancer’ campaign for the Daffodil Place. They have supported 214 guests from Gander which included 2,890 overnight visits.

Motion #19-243

Canadian Cancer Society-Daffodil Place Donation

Moved by Councillor Dove and seconded by Councillor Brown the Town donate \$100 to the Canadian Cancer Society’s Take a One Night Stand Against Cancer Campaign.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – One Hard Mount Washer - Extractor

The Committee reviewed the tender results for One Hard Mount Washer - Extractor. Two bids were received. The low bidder was 61650 Newfoundland and Labrador Inc.

Motion #19-244

Tender – One Hard Mount Washer - Extractor

Moved by Councillor Dove and seconded by Councillor Brown that the tender for One Hard Mount Washer - Extractor be awarded to 61650 Newfoundland and Labrador Inc. at a price of \$16,790 HST inclusive.

This item is \$4,774 under budget.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tender – Sale of Land Adjacent to 389 Gander Bay Road

The Committee reviewed the tender results for the Sale of Land Adjacent to 389 Gander Bay Road. One bid was received. The only bidder was Heather Noble.

Motion #19-245

Tender – Sale of Land Adjacent to 389 Gander Bay Road

Moved by Councillor Dove and seconded by Councillor Brown that the tender for the Sale of Land Adjacent to 389 Gander Bay Road be awarded to Heather Noble at a price of \$7,475 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Cobham Lift Station Upgrades

The Engineering Committee approved a proposal from CBCL Limited for the design and contract administration services of the Cobham Lift Station upgrades at the price of \$61,686. The project will be cost shared with the Province and the Federal government.

Motion #19-246

Cobham Lift Station Upgrades

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that the proposal from CBCL Limited for the design and contract administration of the Cobham Lift Station upgrade be approved in the amount of \$61,686 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Property Tax Reductions

The Committee reviewed one residential tax reduction application which was submitted in accordance with Council’s policy on tax reductions for residential property.

Motion #19-247

Property Tax Reductions

Moved by Councillor Dove and seconded by Councillor Fudge that the one property tax reduction be approved.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The Director of Engineering arrived at the meeting.

Purchase Town Owned Land/Accessory Building Request – 499 Gander Bay Road

The Engineering Committee forwarded a request from the property owner of 499 Gander Bay Road to purchase a portion of Town owned land to accommodate an existing accessory building which is encroaching on Town land. In addition, the owner is requesting to purchase 3-4 acres of Town owned land at the north side of the property.

The Committee agrees with the Engineering Committee not to sell the land at this time.

G. Other Reports:

None

7. ADMINISTRATION

None

8. CORRESPONDENCE

None

9. NEW BUSINESS

Committee/Schedule Structure

Mayor Farwell presented the proposed revised Committee/Schedule Structure for the last 2 years of Council's term.

Motion #19-248

Committee/Schedule Structure

Moved by Councillor Woodford and seconded by Deputy Mayor Pollett that the revised Committee Structure/Schedule be adopted as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

New Sewage Treatment Plant

Councillor Woodford provided an update on the project as follows:

General contractors and their subs have been taking advantage of the favorable weather to continue work on the new sewage treatment facility and supporting infrastructure.

The contract for the lift station and transmission main are nearing completion with final site cleanup and final road grade adjustments being completed and commissioning the new lift station behind the fire hall scheduled for later this week. The commissioning will see the transmission force main tested along with the pumps and backup generator.

The treatment plant has been made completely weather tight and the subtrades are now, plastering, painting, running electrical and mechanical conduits and installing mechanical and electronic equipment.

Two of the four lagoons have been completed with geotextile and HDPE liners and are filled with water while the third is nearing completion and the fourth is scheduled to be completed over the coming weeks.

Site work continues with the construction of the outfall into Whitman's Pond, general site drainage ditches are nearing completion and the outside perimeter of the lagoon berms have been hydroseeded. The chlorine building at Beaverwood has been completed.

Council is pleased with the progress and is hopeful the weather continues to hold, allowing Pomerleau to commission the plant as scheduled in late December. This is approximately three months ahead of their contractual deadline.

Council would like to thank the hard work of all those involved in the project and appreciates the patience of the residents of Gander as we near the transition from our old treatment plants to the new state of the art facilities.

Remembrance Way Ceremony

The Mayor advised that the ceremony to designate the Trans Canada Highway in the area of the Silent Witnesses site and the Commonwealth War Graves will be held on November 11, 2019 at the North Atlantic Aviation Museum.

10. ADJOURNMENT

Motion #19-249

Adjournment

There being no further business, it was moved by Councillor Woodford and seconded by Councillor Fudge that the meeting be adjourned.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 6:00 p.m.

P. Farwell, Mayor

G. Brown, Town Clerk