

MINUTES

Regular Meeting of Council
Wednesday, March 16, 2022 @ 4:00 pm
Microsoft Teams

Present:	P. Farwell	Mayor
	B. Ford	Deputy Mayor
	G. Brown	Councillor
	S. Handcock	Councillor
	W. Hoffe	Councillor
	T. Pollett	Councillor
	P. Woodford	Councillor

Advisory and Resource:	D. Chafe	CAO (Virtual)
	B. Hefford	Town Clerk
	K. Hiscock	Director of Corporate Services
	J. Blackwood	Director of Planning and Development
	N. Newell	Director of Community Services
	T. Barron	Director of Municipal Works (Virtual)
	H. Lowe	Director of Public Safety & Protective Services
K. White	Communications Officer	

1. CALL TO ORDER

The Meeting was called to order at 4:00pm.

2. VISITORS/PRESENTATIONS

Art Procurement Presentation

The Mayor welcomed Tim Goodyear and Terry Abbott and congratulated the winners of the Town of Gander Art Procurement selections.

World Lymphedema Day Proclamation

The Mayor proclaimed March 6, 2022 as World Lymphedema Day in the Town of Gander.

Easter Seals Month Proclamation

The Mayor proclaimed March 2022 as Easter Seals Month in the Town of Gander.

Purple Day for Epilepsy

The Mayor proclaimed March 26, 2022 as Purple Day for Epilepsy in the Town of Gander.

Green Shirt Day Proclamation

The Mayor proclaimed April 7, 2022 as Green Shirt Day in the Town of Gander.

Ukraine Support

The Mayor acknowledged the devastating impacts of the War in Ukraine and thanked Ros Blake for providing blue and yellow ribbons being worn by Council as a symbol of support. The Mayor advised the Town of Gander has contributed to the Red Cross Canada Relief Fund.

3. APPROVAL OF AGENDA

Motion #22-026

Approval of Agenda

Moved by Councillor Pollett and seconded by Councillor Ford that the Agenda for the Regular Meeting of Council on March 16, 2022 be adopted.

In Favour: 7 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #22-027

Regular Minutes for Approval

Moved by Councillor Handcock and seconded by Councillor Pollett that the Minutes from the Regular Meeting of Council on February 16, 2022 be adopted as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

6. REPORTS – STANDING COMMITTEES:

A. Community Services Committee:

The Community Services report was presented by Councillor Pollett.

The Community Services meeting was held on March 1, 2022. The meeting was chaired by T. Pollett, Councillor. Other members present included: B. Ford, Deputy Mayor; P. Woodford, Councillor; N. Newell, Director of Community Services; D. Chafe, CAO; B. Hefford, Town Clerk.

The following items were discussed:

Deputy Mayor Ford left the meeting.

Crossroads of the World Park Suggestion

The Committee reviewed correspondence about a potential tourism project called 'The Crossroads of the World Park'. The author felt that various historical and heritage groups could be involved and there may be funding opportunities available. The Committee discussed this idea and felt that it was a good suggestion to consider in the future but there is no funding available at this time. The possibility of naming another town facility 'The Crossroads of the World' was also discussed.

Dog Agility

A letter was received from a local group of dog owners who participate in the sport of Dog Agility. Members of the group travel locally as well as outside the province to compete in trials. The sport includes a handler and their dog who navigate a set course of jumps, tunnels, and other obstacles. The group operated from the Gander International Airport in 2021 but are unable to do so this year. As a result, they are looking for space for two weekend events this year and inquired about the soccer fields at Gander Academy and Gander Elementary. The Director advised the group of the proper documentation to fill out to request the use of this area. They are currently waiting for a response and noted that this is time sensitive because the location for the trials needs to be approved soon. The Committee asked the Director to follow up with her contact at the school board.

Deputy Mayor Ford returned to the meeting.

Update: GIAA has agreed to allow use of field near the airport. NLESD would not participate by allowing the use of the school fields and stated that Council sees this as an opportunity for new sport tourism event that is a key priority in the community. Council will work towards improved co-operation with school officials in the future.

Stewardship Association of Municipalities (SAM) re Interpretive Sign

SAM is looking at designing and installing two interpretive panel signs at Cobb's Pond Rotary Park. One sign would be placed at the beginning of the boardwalk near the playground. It would be a two-panel design with information about SAM, Gander's involvement as a SAM community, and the conservation of Cobb's Pond.

The second sign, which would be installed at one of the other entrances, would be a wildlife panel with species of wildlife in the area. SAM will pay for one interpretive panel and is requesting the Town of Gander pay for the second. The cost is approximately \$119.95 + HST and installation. The Committee agrees with this request and has also asked if room could be left for a QR code on one of the signs. The Director will notify SAM.

It was noted that this purchase does not require motion as it is within purchasing authority of the Director and the staff will coordinate installation.

Track and Field Committee

The Director presented two sets of minutes from meetings held with members of the track and field community. At the first meeting on Feb 1st, they reviewed the use of the facility coinciding with soccer, ways to encourage individuals to join a Track User Group Committee, Gander Wings need to practice during the summer months and the charges for the facility.

At the subsequent meeting of February 22nd, they reviewed the list of potential equipment for the facility. They discussed that the equipment needed at the moment depends on whether the facility will be used for local, provincial, or national competitions. The Director advised that \$50,000 is budgeted for equipment and that Council has indicated that they would like to use the facility to its full capacity but understand that it will take time to acquire the selected equipment. It was agreed to start purchasing items for local use and work on purchasing more equipment over time. There was also a discussion on space for officials to meet on site in a building for game management. The Director advised there will be smaller spaces in the renovated washroom building that will hold a canteen and a referee area that could be used by officials.

The Director noted that these meetings were informative and that she will look into the suggestions and begin purchasing equipment needed for local use.

Sports Hall of Fame/Archives

The Committee discussed the current use of the Sports Hall of Fame/Archives. When the Community Centre was opened in 2000, it was named 'Garrett Hall' and displayed various sports memorabilia of local Gander athletes. At that time, there were dedicated volunteers and staff who took care of the donated sports memorabilia. There have been no donations accepted recently because no one is responsible for managing the area. Since 2000, the space has been used for many other reasons than what it was intended for such as meetings, extra space for tournaments, convention registration, flu vaccine clinics, and more.

The Committee felt that while this space has a lot of history, the Steele Community Centre has grown over the years and believes that this space can be used for meeting space while still maintaining what it was originally intended for. They suggested that a committee be established to look at options for a refresh of this valuable space. The Department will work on this.

Active NL Fund

The Department of Tourism, Culture, Arts and Recreation has issued a call for applications for community-based projects focused on recreation. This is a one-time funding opportunity designed to increase active healthy living and participation in physical activity for individuals of all ages and abilities. The Committee asked the Department to forward the application to all user groups and encourage them to apply as well as prepare an application on behalf of the Town of Gander for the March 14th deadline.

The Director also advised that the Department received \$3,500 in funding from the Come Home Year Community Cleanup Project for the Community Yard Sale and Community Clean Up events scheduled for this spring.

Extension of the Ice season

The Department received a request to host an ice hockey tournament on the weekend of April 29th - May 1st for approximately 18-20 hours. The ice is scheduled to be removed on April 23rd; however, it was discussed keeping the ice on if other groups would rent the ice throughout the week before the tournament. The Committee agreed with this request as long as a reasonable amount of ice is being rented throughout the week. The Department will work to see if other groups want to avail of this ice time.

Upcoming Events

The Committee reviewed the upcoming events and noted that due to the COVID restrictions being lifted on March 14th, there will now be hockey tournaments taking place at the Steele Community Centre. The Department will continue with some of their virtual events such as Super Fun Wacky Wednesday but will also be working on in person events such as the Seniors Wellness Sessions.

B. Municipal Works & Services Committee:

The Municipal Works & Services Committee report was presented by Councillor Woodford.

The Municipal Works & Services Committee meeting was held on March 2, 2022. The meeting was chaired by P. Woodford, Councillor. Other members present included: T. Pollett, Councillor; G. Brown, Councillor; D. Chafe, CAO; T. Barron, Director of Municipal Works & Services; B. Hefford, Town Clerk; G. Whitt, Administrative Support Clerk.

The following items were discussed:

Curbside Giveaway preceding scheduled annual curbside cleanup

The Committee discussed hosting a curbside giveaway event preceding the scheduled Fall Cleanup in an effort for residents to utilize items that would be otherwise directed to the landfill.

The Committee recommends the Town allow residents to place good used items at curbside the weekend preceding the Fall Cleanup. Guidelines will be made available to residents prior to the event.

2022 Household Hazardous Waste Day

The Committee discussed the annual Household Hazardous Waste Day (HHWD). The proposed date is Saturday, October 22nd.

On October 13, 2021, the Committee reviewed correspondence from Central NL Waste Management that identified issues with traffic flow and congestion when hosting the event at the Town Square parking lot. It was recommended to move the location to the Steele Community Center parking lot for future events.

The Committee agrees and recommends that the 2022 HHWD will be held on Saturday, October 22nd, at the Steele Community Center parking lot. The date will coincide with the Annual Curbside Cleanup event.

Wastewater Treatment Plant Road

The Director advised the Committee that the Planning and Development Department will be upgrading the access road to the Wastewater Treatment Facility with granular, Class "A" & "B". When complete, this gravel road will meet current needs and provide suitable access to the facility.

MNL – Wastewater Effluent Regulations

Municipalities NL recently hosted a consultation session with Environment and Climate change Canada informing municipalities how they may be affected with the proposed changes to the Wastewater System Effluent Regulations.

The Director attended the session and was pleased to report that the Town of Gander complies with the regulations and there would be no changes required to the process currently in place.

Landfill Septic Review

The Committee reviewed correspondence from the Department of Environment and Climate Change advising of a feasibility review to implement a landfill septic ban in the Central NL area.

Municipalities who currently accept septic waste at their landfill facilities are asked to provide concerns, feedback, and the volume of septic waste received on an annual basis.

The Committee asked the Municipal Works and Services Department respond to the request for information.

Policy Amendments presented for the first reading

MW004, Water Line Flushing

The Committee reviewed the proposed amendments to policy MW004, Water Line Flushing. The changes, as indicated in the attachment, will bring the policy up to date. It includes updated organization names, responsibilities, and minor grammar changes.

The Committee presents the revised policy MW004, Water Line Flushing, to Council for its first reading.

MW031, Water Shut off

The Committee reviewed the proposed amendments to policy MW031, Water Shut off. The changes, as indicated in the attachment, will bring the policy up to date. It includes updated organization names, responsibility/accessibility to curb stops on private property and minor grammar changes.

The Committee presents the revised policy MW031, Water Shut Off, to Council for its first reading.

Notable Dates

- The next Transfer Station event on McCurdy Drive is scheduled for April 9th. Hours of operation are 8 a.m. – 4 p.m.
- Garbage collection for the Good Friday Holiday will be collected on Thursday, April 14th.

Council would like to remind residents that details of notable dates and events can be viewed on the Town of Gander Website at www.gandercanada.com.

C. Public Safety & Protective Services Committee:

The Public Safety & Protective Services Committee report was presented by Councillor Handcock.

The Public Safety & Protective Services Committee was held on March 3, 2022. The meeting was chaired by S. Handcock, Councillor. Other members present included: G. Brown, Councillor; P. Woodford, Councillor; T. Pollett, Councillor; D. Chafe, CAO; H. Lowe, Director of Protective Services/Fire Chief; L. Small, Administrative Assistant.

The following items were discussed:

Taxi Rates-Increase Request

The Committee reviewed correspondence from a local taxi company seeking an increase in fares as operational costs have risen significantly. The Committee approved the request however, a discrepancy was noted in the Schedule A -rate zones. The owner will be asked to meet with the Director to clarify this prior to the first reading.

This item is now forwarded to the next privileged meeting of Council for final review prior to its first public reading and request for input.

Fireworks Guidelines

The Committee reviewed a proposed set of guidelines for the use of fireworks within the community. There were a few recommended changes as well as the need for a section explaining why these guidelines are necessary.

It is the Committee's hope that this will be sufficient in alleviating concerns raised and educate residents on the need for respect for others when using fireworks within the community. The brochure will also be made available to those selling fireworks to include with purchases.

Department Activity Report

Gander Fire Rescue would like to send a big thank you out to all residents who have been clearing the snow away from the Fire Hydrants around town. There are many other also helping in this manner who have not entered the contest and we want to acknowledge them for their dedication and community spirit as well.

Gander Fire Rescue is pleased to announce that they have received their newest pumper truck. There will be an official dedication ceremony once the truck is stocked, all decals affixed, water is transferred, and training is completed. This is a great addition to the Town of Gander's emergency response fleet. The old pumper will now be put up for sale.

Councillor Hancock provided an operational update which included:

- Table Top Exercise
- Gander Fire Rescue responded to major fire on Cotton Street
- Gander Fire Rescue responded to 103 Helicopter crash
- Gander Fire Rescue responded under a Municipal Aide Request to a Wing's Point fire.
- Gander Fire Rescue hosted a dedication ceremony for the New Pumper Truck on March 16, 2022.

D. Planning & Development Committee:

The Planning & Development Committee report was presented by Councillor Brown.

The Planning & Development Committee meeting was held on March 8, 2022. The meeting was chaired by G. Brown, Councillor. Other members present included: B. Ford, Deputy Mayor; S. Hancock, Councillor; T. Pollett, Councillor; P. Woodford, Councillor; W. Hoffe, Councillor; J. Blackwood, Director of Planning & Development; D. Chafe, CAO; B. Hefford, Town Clerk; D. Quinton, Economic Development Officer.

The following items were discussed:

Councillor Woodford left meeting.

Home Based Business – 124 Byrd Avenue

The Committee reviewed a home-based business application from a resident at 124 Byrd Avenue. The applicant is seeking permission to operate Ray's Electrical Limited, a residential and commercial electrical services company, from that location.

The Director advised that this property is in a residential medium density zone and that home-based business is permitted as a discretionary use. Discretionary use notices were advertised with no objections being received by the advertised deadline.

Motion #22-028

Home Based Business – 124 Byrd Avenue

Moved by Councillor Brown and seconded by Councillor Pollett that Ray's Electrical Limited be permitted to operate from 124 Byrd Avenue.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Councillor Woodford returned to the meeting.

Wastewater Treatment Facility – Correspondence

Correspondence was received from the Department of Transportation and Infrastructure in response to a request Council had made to extend the completion date for the new wastewater treatment facility. Although the new facility itself has been completed and is functioning, there are additional supporting infrastructure projects that are still being undertaken. The Committee was pleased that the province has agreed to extend the completion date until March 31st, 2024.

Correspondence was also received from Infrastructure Canada in response to a request Council had made to amend the scope of the Gander Wastewater Treat Plant Project. The request includes adding the upgrading of potable water pumping stations and associated infrastructure at both Gander Lake Pumphouse and Bell Place domestic booster station. Though the request was denied, Council has been encouraged to apply for funding under the Investing in Canada Infrastructure Program's Green Infrastructure Stream. The Committee was disappointed with the decision and forwards it to the next regularly scheduled Committee of the Whole for further discussion.

Lanes Retirement Living

The Committee reviewed correspondence from Lane's Retirement Living indicating that the past two years have been challenging and delayed their plans for development in Gander. They are requesting that Council extend their option, providing them the opportunity to finalize and execute a development agreement with Council no later than May 1st, 2022. The Committee agreed and forwards this item to the next regularly scheduled Committee of the Whole for consideration

Development Application – Eastgate Phase 10

Cecon Development Corporation has submitted a subdivision Development Application for Eastgate Subdivision Phase 10, Bannock Street. This development will create 10 single residential and one duplex building lot. The Director advised that the proposal meets the requirements of the Design Standards for Streets and Subdivisions and conforms with Gander's Municipal Town Plan and Development Regulations.

Councillor Hoffe left the meeting.

Motion #22-029

Development Application – Eastgate Phase 10

Moved by Councillor Brown and seconded by Deputy Mayor Ford that the development application, Eastgate Subdivision Phase 10, Bannock Street, Project number 21113 along with the Open Space Concept Plan be approved as presented in principle.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Councillor Woodford returned to the meeting.

Councillor Handcock left the meeting.

Steele Community Centre Storage Shed

The Committee received a request from the Department of Community Services for assistance with the design and project management of a storage facility for the Steele Community Centre. The Director advised that his department could assist with later in the construction season. He is also recommending that management further discuss the scope of the project and explore additional organizational needs that could be accommodated with the structure. The Committee agreed and recommended that management have further discussions prior to undertaking the design of the building.

Councillor Handcock returned to the meeting.

E. Governance & Legislative Services Committee:

The Governance & Legislative Services Committee report was presented by Deputy Mayor Ford.

The Governance & Legislative Services Committee was held on March 9, 2022. The meeting was chaired by B. Ford, Deputy Mayor. Other members present included: W. Hoffe, Councillor; G. Brown, Councillor; T. Pollett, Councillor; B. Hefford, Director of Governance & Legislative Services/Town Clerk; K. Bull, Deputy Municipal Clerk; D. Chafe, CAO; K. White, Communications Officer.

The following items were discussed:

GIAA – Letter of Support

The Committee was pleased with the news that the provincial government has invested \$250,000 in Gander International Airport in response to the challenges experienced by the airline industry during the COVID-19 pandemic. This funding is pivotal for re-establishing airline routes, and we have already seen the Gander-Montreal route announced by Air Canada this week.

Mayor Farwell will send a letter of thanks to the Premier acknowledging support of GIAA.

MUN Nursing School

The Town Clerk attended a meeting with officials from the MUN Faculty of Nursing and College of the North Atlantic on March 8, 2022. The Dean of Nursing advised that she is optimistic that there will be sufficient enrolment to offer the Bachelor of Nursing program in Gander, starting in September 2022.

The budget for the program has yet to be finalized, and MUN and CNA are working together to find a suitable space to offer the program. Recruitment for a Site Coordinator is ongoing.

The Committee feels that as a show of support for this new program, Council should consider offering scholarships or bursaries to prospective students.

Website/Phone System Framework

The Committee recognizes that the Town's website and telephone system need to be modernized. The Town Clerk and Communications Officer outlined some proposed changes. The Committee was supportive of these changes and feels that the focus should be on ensuring the website and telephone system are user-friendly for residents.

Monthly Newsletter

The Communications Officer advised that she will be designing a monthly newsletter on a go-forward basis. Residents will have the opportunity to subscribe via email, and the newsletter will also be available on the Town's website, Facebook page and Twitter.

F. Corporate Services Committee:

The Corporate Services Committee report was presented by Councillor Hoffe.

The Corporate Services Committee meeting was held on March 9, 2022. The meeting was chaired by W. Hoffe, Councillor. Other members present included: T. Pollett, Councillor; P. Woodford, Councillor; G. Brown, Councillor; K. Hiscock, Director of Corporate Services; B. Hefford, Town Clerk; D. Chafe, CAO.

The following items were discussed:

Invoices for Approval

OPERATING

- | | | |
|--|---------------------|-------------|
| 1. Central Square | | |
| 00-120-1000-7010 – Annual Maintenance Fees | | \$33,797.70 |
| Budget: \$ 165,000 | Spent to Date: \$ 0 | |

CAPITAL

- | | | |
|---|---------------------|--------------|
| 1. All American Arena Products | | |
| 01-820-0080-9960 – SCC New Board System | | \$119,540.00 |
| Budget: \$ 295,000 | Spent to Date: \$ 0 | |
| 2. Sportscraft Source for Sports | | |
| 01-810-80-9908 – Soccer Goal Shelter | | \$55,890.00 |
| Budget: \$ 50,000 | Spent to Date: \$ 0 | |

Total invoices for approval	\$209,227.70
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The Director of Corporate Services advised that the invoices met the policies of the Town of Gander.

Motion #22-030

Invoices for Approval

Moved by Councillor Hoffe and seconded by Councillor Pollett hat the invoices be paid as presented.

In Favour:	7	Opposing:	0
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Decision: Motion carried.

Gander Family Dental Clinic – Business Classification

The Committee reviewed correspondence from the Gander Family Dental Clinic requesting Council reconsider the 2022 business tax classification for oral healthcare professionals including dentists, denturists, and dental hygienists.

During the business classification review, it was determined that a business would be classified in the category as to their primary source of business and taxed accordingly. Dental offices that provide hygienist and/or denturist services are taxed at 32 mils. The revised business tax classifications categorized stand-alone dental hygienist and denturists in the professional trades category taxed at 17 mils. Previously, all oral health professionals were classified in the same category and taxed at the higher rate.

After careful review and consideration, the Committee felt that the current tax classification system provides the best means for fair taxation within the oral health industry. The Committee feels that safeguards are in place through the Town of Gander Occupancy Regulations to ensure that dentists operating within the community are taxed at the appropriate rate.

Advertising Sign Contract at SCC

The Gander Rotary Club currently administers the advertising sign contracts at the Steele Community Centre and receives 45% of the revenue generated with the Town of Gander receiving the remainder.

The Gander Rotary Club is proposing to reduce the amount charged to businesses by 25% for this year only. The reason for the reductions was due to the lack of events and foot traffic at the Steele Community Centre during the past 2 years. This would mean approximately \$2,300 less revenue for the Town. Advertising contracts typically generate between \$17,000 and \$20,000 per year in revenue.

The Committee discussed the impact that covid has had on the activities at the Steele Community Centre and agrees with the Gander Rotary Club proposed reduction in rates.

Motion #22-031

Advertising Sign Contract at SCC

Moved by Councillor Hoffe and seconded by Councillor Woodford to reduce the advertising rates by 25% as listed in the current adverting contract with the Gander Rotary Club for this year only.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Property Tax Reduction

The Committee reviewed one application for a residential property tax reduction that met Council’s policy based on income criteria.

Motion #22-032 Property Tax Reduction

Moved by Councillor Hoffe and seconded by Councillor Woodford that the property tax reduction be approved as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Pumphouse Upgrade Study

The Planning and Development Committee is requesting to re-allocate funding from the (MYCW) Multi Year Capital Works 2020-2023 agreement to another project. The funding originally slated to the looping of the watermain on the TCH would now be used to hire a consulting firm and provide design services/associated infrastructure requirements to upgrade the Gander Lake pumphouse and the Bell Place domestic booster station.

The amount approved in the 2022 budget was \$229,690 including HST. This proposed reallocation is recommended to better align the budgeted monies with organizational priorities and is eligible for funding from the 2020-2023 MYCW agreement.

Motion #22-033 Pumphouse Upgrade Study

Moved by Councillor Hoffe and seconded by Councillor Brown to re-allocate funding from the MYCW 2020-2023 agreement from the TCH watermain looping to the pumphouse study upgrades in the amount of \$229,690 including HST.

In Favour: 7 Opposing: 0

Decision: Motion carried.

It was noted that \$229,690 is a budget amount and is subject to results of a RFP.

Capital Investment Plan Application for Accessibility Matting

Council's 2022 capital budget includes the purchase and installation of accessibility matting for the new playground structure at Cobb's Pond Rotary Park. Cost shared funding for this initiative is available through the Canada Community - Building Funds Agreement, (formerly known as Gas Tax). Accessing these funds requires the approval of a Capital Investment Application.

The Committee was pleased that the Gander Rotary Club and the Gander Co-op each provided \$20,000 towards the purchase which effectively reduces the Town of Gander's share to \$110,000.

Motion #22-034

Capital Investment Plan Application for Accessibility Matting

Moved by Councillor Hoffe and seconded by Councillor Brown the Capital Investment Application for the purchase and installation of accessibility matting be approved as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Re-allocation of Funds for Temporary Municipal Enforcement Officer

The Committee was asked to consider the reallocation of funds in the Public Safety and Protective Services budget to allow for the creation of a 28 week term position for an additional Municipal Enforcement Officer. With the end of COVID restrictions and planned "Come Home Year" events, the Committee expects an increase in activity in and around the community, events that require the oversight and support of our officers.

The Committee believes that the current complement of two Municipal Enforcement Officers will be inadequate given the increased activity and supports the creation of a 28 week term position for 2022 only with an estimated cost of \$35,500.

Deputy Mayor Ford noted that she will be voting against the motion as it is an unbudgeted amount. Considering the early stage of the fiscal year, she was not comfortable in spending savings considering the increasing pressures of inflation.

Councillor Woodford agreed with the Deputy Mayor and stated he would be voting against the motion.

Councilor Handcock as Chair of the Public Safety and Protective Services Committee expressed an operational need to increase enforcement presence in the community and it was felt that the increased activity result from Come Home Year activities will justify the unbudgeted expense.

Councillors Brown, Pollett, and Hoffe agreed and expressed their support of the motion.

Motion #22-035**Re-allocation of Funds for Temporary Municipal Enforcement Officer**

Moved by Councillor Hoffe and seconded by Councillor Handcock to reallocate funding in the Public Safety and Protective Services budget to create a 28 week term position for 2022 only with an estimated cost of \$35,500.

In Favour: 5 Opposing: 2 – Deputy Mayor Ford/Councillor Woodford

Decision: Motion carried.

Councillor Woodford left the meeting.

Request for Quote – Carr Crescent Lift Station Upgrade

The results of the request to quote for the upgrade to the Carr Crescent lift station were presented to the Committee for review and consideration. The lowest of the quotes that met specifications was from Rodco Mechanical (2014) Ltd in the amount of \$39,100.00 HST included which is \$1,542.76 under budget.

Motion #22-036**Request for Quote – Carr Crescent Lift Station Upgrade**

Moved by Councillor Hoffe and seconded by Councillor Brown the request for quote to upgrade the Carr Crescent lift station be awarded to Rodco Mechanical (2014) Ltd in the amount of \$39,100.00 HST included.

In Favour: 6 Opposing: 0

Decision: Motion carried.

ShipShape Skate Sharpening re Extension of Contract

The Community Services Committee forwarded a request from ShipShape Skate Sharpening to extend their current contract at the Steele Community Centre to include the 2023 ice season. The Committee recognized that limited ice activities in the past season negatively impacted revenues for the provider and supports their request.

Motion #22-037

ShipShape Skate Sharpening re Extension of Contract

Moved by Councillor Hoffe and seconded by Councillor Brown that the Town extend an agreement to provide skate sharpening services with ShipShape Skate Sharpening at the current monthly rate for the 2022-2023 ice season only.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Councillor Woodford returned to the meeting.

Re-allocation of Canada Community-Building Funds Agreement

During the 2021 construction season, several capital projects including sectional paving to Airport, Elizabeth and Raynham were funded 100% through the Canada Community-Building Fund.

The final cost of these projects was \$71,725.42 lower than the original cost estimates. To reallocate these savings to other capital projects, Council is required to approve the final project costs.

Motion #22-038

Re-allocation of Canada Community-Building Funds Agreement

Moved by Councillor Hoffe and seconded by Councillor Brown the final costs for project # 89-2021-7395 funded by the Canada Community-Building Fund be approved as per attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

CPWA – Request for Sponsorship

The Municipal Works Committee is recommending approval of a request from the Canadian Public Works Association (CPWA) to sponsor a luncheon during their 2022 conference to be held in Gander later this year.

The Director of Municipal Works will re-allocate funds in the travel budget to accommodate the request of \$1,000.

Motion #22-039**CPWA – Request for Sponsorship**

Moved by Councillor Hoffe and seconded by Councillor Woodford to sponsor a luncheon in the amount of \$1,000 at the 2022 Canadian Public Works Association (CPWA) conference to be held in Gander.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Wastewater Treatment Facility Access Road Upgrade

The Planning & Development Committee referred a request to upgrade the access road to the new Wastewater Treatment Facility to the Corporate Services Committee for consideration.

The proposed project will include additional ditching, culvert installation, class B subgrade, class A surfacing and road profiling from the end of the Eastgate development to the Wastewater Treatment Plant. The exact project scope will be determined early in the 2022 construction season with an estimated construction cost of \$283,930.18 exclusive of HST.

The project is eligible for provincial and federal funding through the current Wastewater Treatment Facility agreement with the Town share being 37.07% of the total project cost.

Motion #22-040**Wastewater Treatment Facility Access Road Upgrade**

Moved by Councillor Hoffe and seconded by Councillor Brown to upgrade the road to the Wastewater Treatment Facility during the 2022 construction season.

In Favour: 7 Opposing: 0

Decision: Motion carried.

G. Committee of the Whole:

The Committee of the Whole report was presented by Deputy Mayor Ford.

The Committee of the Whole meeting was held on March 10, 2022. The meeting was chaired by P. Farwell, Mayor. Other members present included: B. Ford, Deputy Mayor; T. Pollett, Councillor; P. Woodford, Councillor; G. Brown, Councillor; S. Handcock, Councillor; W. Hoffe, Councillor; D. Chafe, CAO; K. Hiscock, Director of Corporate Services; B. Hefford, Town Clerk; J. Blackwood, Director of Planning and Development; H. Lowe, Director of Public Safety &

Protective Services; N. Newell, Director of Community Services; T. Barron, Director of Municipal Works; K. Bull, Deputy Municipal Clerk.

The following items were discussed:

Taxi Regulations

Draft Taxi and Limousine regulations were referred from Public Safety and Protective Services Committee. The Committee asked that clarity around authority to inspect for cleanliness be added.

The draft regulations are being presented for first reading as attached.

Ukraine Support

Like all Canadians, Council is keenly aware of the ongoing conflict in Ukraine and would like to show their support to the people of Ukraine, and Ukrainian-Canadians. The Town has posted messages of support on our Facebook and Twitter pages with links to the Red Cross and other humanitarian aid agencies. The lights on the Town Hall have also been changed to blue and yellow in a show of solidarity.

It was noted that Provincial Government has undertaken a new initiative for Ukrainian Family Help Desk with the desire to match Employers, Association of New Canadians, with displaced individuals interested in settling in Newfoundland.

Federal Active Transportation Fund

The Active Transportation Fund is a federal fund that will invest in projects that build new and expanded networks of pathways, bike lanes, trails and pedestrian bridges, in addition to supporting active transportation planning and stakeholder engagement activities.

Active Transportation provides tangible benefits to communities, shortening commute times for families, creating good middle-class jobs, growing the economy, promoting healthier lifestyles, cutting air and noise pollution, and reducing greenhouse gas emissions.

Council is planning to prepare the application and use this funding to expand the walking trail along Cooper from Elizabeth Dr/Edinburgh Ave to Gander Fire Rescue on Raynham Avenue.

Taxi Fare Increase – Request from Busy Bee Cabs

Council has received a fare increase request from Busy Bee Cabs. Given the rising costs of fuel, insurance and inflation in general, Council supports this request.

Motion #22-041**Taxi Fare Increase- Request from Busy Bee Cabs**

Moved by Deputy Mayor Ford and seconded by Councillor Handcock that SCHEDULE "A" **TARIFF OF FARES (TAXICAB)** be approved as attached to become effective immediately.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Festival of Flight Brochure

The Director of Community Services advised that the cost of designing, printing and distributing brochures for the Festival of Flight has significantly increased, and the process also involves many hours of staff time. There was a significant discussion around the possibility of making all information in relation to the Festival of Flight digital. Council recognizes that some residents may wish to have the information in a traditional paper format, but also acknowledges the financial and environmental cost of distributing thousands of brochures that are a duplication of information that is available online.

The brochure will be online with a hard copy format available for pick up. The community mail out will be evaluating for alternate formats for final decision.

Gander Sign

Council reviewed a proposal from staff to place a large sign in the community as an inclusionary symbol. The sign will also have some tourism objectives for visitors. Several designs were proposed with the progress symbols and colours approved and construction will begin. Several locations were suggested however, the Committee asked for more detailed analysis prior to approval. This project will be funded from a \$2,000 Come Home Year grant awarded to the Town of Gander.

G. Other Reports:

None

7. ADMINISTRATION

None

8. CORRESPONDENCE

None

9. NEW BUSINESS

None.

10. ADJOURNMENT

Motion #22-042

Adjournment

There being no further business, it was moved by Councillor Pollett and seconded by Councillor Woodford that the meeting be adjourned.

In Favour: 7 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:50 p.m.

P. Farwell, Mayor

B. Hefford, Town Clerk