

# MINUTES

## Regular Meeting of Council Wednesday, March 17, 2021 @ 4:00 pm Council Chambers

<b>Present:</b>	<b>P. Farwell</b>	<b>Mayor</b>
	<b>T. Pollett</b>	<b>Deputy Mayor</b>
	<b>R. Anstey</b>	<b>Councillor</b>
	<b>G. Brown</b>	<b>Councillor</b>
	<b>B. Dove</b>	<b>Councillor</b>
	<b>O. Fudge</b>	<b>Councillor</b>
	<b>P. Woodford</b>	<b>Councillor</b>

<b>Advisory and Resource:</b>	<b>D. Chafe</b>	<b>CAO</b>
	<b>B. Hefford</b>	<b>Town Clerk</b>
	<b>K. Hiscock</b>	<b>Director of Finance (A)</b>
	<b>B. Freeborn</b>	<b>Director of Recreation &amp; Community Services</b>
	<b>T. Barron</b>	<b>Director of Municipal Works</b>
	<b>H. Lowe</b>	<b>Fire Chief</b>
	<b>R. Locke</b>	<b>Director of Development (Virtually)</b>
	<b>W. Maree</b>	<b>Communications Coordinator (A)</b>

### 1. CALL TO ORDER

The Meeting was called to order at 4:00pm and the Mayor welcomed everyone back to the Council Chambers.

### 2. VISITORS/PRESENTATIONS

None

### 3. APPROVAL OF AGENDA

#### Motion #21-026

#### Approval of Agenda

Moved by Deputy Mayor Pollett and seconded by Councillor Brown that the Agenda for the Regular Meeting of Council on March 17, 2021 be adopted.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

#### **4. MINUTES FOR APPROVAL**

##### **Motion #21-027**

##### **Regular Minutes for Approval**

Moved by Deputy Mayor Pollett and seconded by Councillor Fudge that the Minutes from the Regular Meeting of Council on February 24, 2021 be adopted as presented.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

#### **5. BUSINESS ARISING FROM PREVIOUS MINUTES**

None.

#### **6. REPORTS – STANDING COMMITTEES:**

##### **A. Recreation & Community Services:**

The Recreation & Community Services report was presented by Councillor Fudge.

The Recreation & Community Services meeting was held on March 9, 2021. The meeting was chaired by O. Fudge, Councillor. Other members present included: T. Pollett, Deputy Mayor; G. Brown, Councillor; B. Freeborn, Director of Recreation & Community Services (A); B. Hefford, Town Clerk.

The following items were discussed:

##### **Delegation – Gander Rotary Club Redevelopment Committee**

Delegation: Larry Picco, Bruce Sparkes and Allister Powell Gander Rotary Club Redevelopment Committee

Representatives of the Gander Rotary Club met with the Committee to discuss a proposed 5-year plan for Cobb’s Pond Rotary Park. The Rotary Club has identified six items as priorities. The Town of Gander also identified some broader objectives for the facility, which will hopefully be merged into a comprehensive joint 5-year plan for the facility.

The Rotary Club outlined the following as their priorities:

1. Build an accessibility ramp at the intersection of Magee Rd and Airport Blvd
2. Additional equipment/Canoe Kayak Launch
3. Sliding Hill

4. Build an outdoor washroom facility near the entrance of Thirsk or Penwell
5. Redo Little Cobb's Pond Boardwalk
6. Enhance the section of the trail parallel with Magee Road

The Town of Gander outlined its priorities which include:

1. Increased accessibility features including the accessible playground
2. The creation of a Winter Use Plan, which could evaluate and incorporate various winter activities into the capital/maintenance plan

The Town of Gander would like to ensure that 5-year plan includes shared priorities and both parties can align future plans and investments in a targeted strategy.

Both parties were pleased with this preliminary discussion and agreed that regular meetings and communication were beneficial. The meeting ended with a tentative plan to meet again in April.

Councillor Woodford noted that there was a small original bridge that was not replaced during the Cobb's Pond redevelopment. It was noted that this is a maintenance item that would be considered in the discussions.

The Director of Engineering joined the meeting at 4:05pm.

### **Ball Field Netting**

The Director advised that \$30,000 was budgeted for safety netting to be installed at the ballfield. The Department is currently reviewing the best locations and suggested that the netting be installed on the first base line on the Town Field which would prevent foul balls from entering the parking lot and possibly hitting vehicles and individuals. The second place identified was the first base line on Field B that would stop balls from entering the skateboard park. The Committee recognized these as being two priority areas and agreed with the Director's suggestion.

### **Central NL Bike Committee Re Mountain Bike Trail**

In 2018, the Central NL Bike Committee submitted a request to develop a mountain bike trail at the former Gander Winter Park site. The Engineering Department previously approved their development application; however, the project was put on hold due to committee member turnover. The group has asked to proceed with reclamation of existing trails and the development of one beginner trail. There will be a more comprehensive plan developed in future phases. The trails will be known as the Lakeside Trail Network comprised of multiuse trails for mountain bikes and walkers. Volunteers will oversee the project and apply for grants and funding to develop the network. The trails currently exist, requiring minor maintenance such as removing branches, alders, and some new growth trees.

The Committee identified the need for a memorandum of understanding between the Town of Gander and their Committee outlining roles and responsibilities before any trail development begins.

The Committee felt this Lakeside Trail Network would be a great addition to recreation in Gander, as well as an attraction for biking enthusiasts, not only in Gander, but across the province. The Committee asked if the work can be completed under previous permits. The Director, Town Clerk, and Engineering staff will review previous approvals and permits to determine if this work can be completed, or new permits are required.

### **Community Partnership Fund**

The Committee was advised that the Community Partnership Fund Review Committee has completed the evaluation of all applications for the 2021 grants. Nineteen applications were received of which sixteen are being recommended for grants totalling \$32,525. These are:

1. Gander Minor Baseball \$2,000
2. Gander Minor Soccer \$2,300
3. Airials Active Wellness Centre \$1,500
4. Gander Lakers Swim Club \$1,000
5. Gander Community Tennis Association \$4,000
6. Gander Minor Softball \$550
7. Gander Golf Club \$1,225
8. Gander Wings Special Olympics \$1,850
9. Airport Nordic Ski Club \$4,000
10. Gander Boys & Girls Club \$4,000
11. 1<sup>st</sup> United Gander Scouting \$1,600
12. Branch Navy League Gander \$1,100
13. Thomas Howe Forest Foundation Inc. \$4,000
14. NL Women's Institute Gander Branch \$1,250
15. Salvation Army Community & Family Services \$1,250
16. The Matthew Sargent Foundation Inc. \$900

The three unsuccessful applicants will be advised as to why their applications were not recommended.

The Committee asked that the Department staff check with all groups approved for funding before distributing grants to make sure their program will be operating this year due to COVID 19.

**Motion #21-028****Community Partnership Fund**

Moved by Councillor Fudge and seconded by Councillor Woodford that the above groups recommended for funding be approved with the total amount of funding being disbursed \$32,525.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

**Steele Community Centre Covid-19 Update**

The Department would like to advise the public that the ice is now removed for the 2020-2021 season due to provincial health restrictions. The Director would like to thank all groups for their cooperation as this has been a challenging year with all the COVID-19 rules and regulations in place and is hoping that operations will return to normal in the fall.

**B. Development and Tourism Committee:**

The Development and Tourism Committee report was presented by Deputy Mayor Pollett.

The Development and Tourism Committee meeting was held on March 9, 2021. The meeting was chaired by T. Pollett, Deputy Mayor. Other members present included: G. Brown, Councillor; O. Fudge, Councillor; R. Locke, Development Director; B. Hefford, Town Clerk.

The following items were discussed:

**Royal Canadian Legion Advertising Request**

The Committee reviewed an advertising request from The Royal Canadian Legion, Newfoundland and Labrador Command requesting support in the form of advertising in the 21<sup>st</sup> Anniversary Edition of their "Veterans Service Recognition Book". Proceeds from this initiative will allow the Legion to make this milestone publication available throughout the province with additional funds going to support ongoing community activities of the Provincial Command including scholarships, youth sponsored programs and support for veterans throughout Newfoundland and Labrador. A complimentary copy of 21st anniversary guide along with a certificate of appreciation will be presented to all advertisers.

The Committee is supportive of the Royal Canadian Legion and associated activities. However, they are not recommending support for this provincial request and will work with the Gander Legion Branch # 8 in supporting their initiatives. It was felt any support provided would be most impactful by working with and supporting our local Gander Branch.

## **Street Naming Policy (D008)**

The purpose of the *Street Naming Policy* (D008) is to assist Council in the naming of municipal streets such in a manner that recognizes and promotes Gander's aviation history, to ensure that each street name has a unique name, and to ensure consistency in naming and numbering of our streets.

The current policy only allows for streets to be named after aviators (pilots) who made a unique and significant contribution to Gander's aviation history.

The Committee discussed the possibility of amending the current policy recognizing individuals who are not aviators but have made a significant contribution to our rich aviation history such as, but not limited to, first responders, persons who had long standing careers in the aviation industry and acknowledgement of outstanding accomplishments related to aviation.

The Committee would like to emphasize that the purpose of any such changes is not to detract from our aviation history but to become more inclusive in recognizing significant aviation related contributions that has helped form our beautiful town.

The Committee requested that this item be placed on the next Management meeting agenda for discussion and feedback.

Councillor Anstey asked if there was appetite to include community leaders and builders outside of aviators.

This item will be referred to discuss at Management Meeting.

## **Initiative for Attracting New Residents**

The Committee discussed the possibility of launching a marketing campaign aimed at enticing people to move to Gander while working virtually for any employer. Emphasizing quality of life and identifying what Gander has to offer to attract individuals and families.

This opportunity has been realized as an unfortunate fallout of the current pandemic. With more people being able to efficiently and effectively perform their job in a virtual setting, there now exist an opportunity to market Gander as an attractive place to live and raise a family.

The Committee would like departmental staff to work with the communication's staff to develop a marketing campaign and determine the most effective tools for delivering messages and reaching target audiences.

The Director will discuss with the Town Clerk's Office to determine a path for moving this initiative forward.

## **MNL-Marine Atlantic Commercial Rate Increase**

The Committee reviewed correspondence from Municipalities Newfoundland & Labrador urging members to write federal transportation Minister, Honourable Omar Alghabra expressing Council's concern and discontent with Marine Atlantic's most recent commercial rate increase. As of April 1<sup>st</sup>, 2021, the company will implement the following commercial rate increases, 2% on the Gulf route; 2.5% on the Argentia-North Sydney route, and a Drop Trailer Management Fee increase of 3.4% on both routes. Similar commercial increases were introduced in 2020.

It is inevitable, as with past increases, that this will be passed along to consumers who many are already struggling to make ends meet.

Not only is the Gulf ferry a constitutional service that connects Newfoundland and Labrador to the rest of Canada, but it also contradicts Prime Minister Trudeau's plans for ensuring a strong economic recovery by placing further undue financial hardship on the residents of Newfoundland and Labrador.

The Committee is supportive of MNL's position and recommends that Council write the federal Minister of Transport and urges other municipalities to join MNL in their advocacy efforts.

## **Qalipu Letter of Support Request**

The Committee would like to notify residents that Council received a request from the Qalipu First Nations Band requesting a letter of support as part of their grant submission to secure funding through the Healthy Community Fund. If successful, funds will be used to establish a public gathering space for ceremonial and commemorate activities in the Town of Gander.

With an indigenous population of approximately 5000 members in Central Newfoundland, Council believes that it is important to work together to ensure inclusiveness and support indigenous people.

Due to the timing of receiving this request and program deadline, Council decided to endorse this initiative prior to this round of Committee meetings.

The Committee wishes the Qalipu First Nations Band the best of luck with their funding submission and welcomes the opportunity to work together on future projects that are mutually beneficial.

### **C. Public Works & Services Committee:**

The Public Works & Services Committee report was presented by Councillor Anstey.

The Public Works & Services Committee meeting was held on March 9, 2021. The meeting was chaired by R. Anstey, Councillor. Other members present included: G. Brown, Councillor; T. Pollett, Deputy Mayor; T. Barron, Director of Municipal Works and Services; B. Hefford, Town Clerk; G. Whitt, Administrative Support Clerk.

The following items were discussed:

#### **2021 Capital Update**

The Director presented the Committee with a summary of the status of capital expenditures approved in the 2021 budget process. While it is expected to have some delays in receiving items due to the restrictions in place for Covid – 19, it is anticipated all items will be received before year end. Details are outlined in the attached summary.

#### **Covid – 19 Update**

The Director informed the Committee that the department is working under current restrictions that are in place within the alert level guidelines as required by the provincial government.

With the most recent announcement that set the province back to an alert level 5, the department was quickly able to transcend back to the guidelines that were put in place in the spring of 2020, with minimal impact on the level of service provided. As restrictions continue to ease, the department will continue to adjust to meet the requirements with every effort being made to minimize the impact on residents. Council thanks the residents for patience and understanding during these challenging circumstances.

#### **Notable Dates**

- Garbage collection scheduled for the Good Friday Holiday will now be collected on Thursday, April 1<sup>st</sup>.
- The next Waste Transfer Station is scheduled for April 10<sup>th</sup>. Hours of operation are 8 a.m. – 4 p.m. This date may be subject to change depending on the provincial government Covid -19 level in place at that time.

Details on this event can be viewed on the Town of Gander Website at [www.gandercanada.com](http://www.gandercanada.com)



**D. Public Safety & Protective Services Committee:**

The Public Safety & Protective Services Committee report was presented by Councillor Dove.

The Public Safety & Protective Services Committee was held on March 10, 2021. The meeting was chaired by B. Dove, Councillor. Other members present included: T. Pollett, Deputy Mayor; R. Anstey, Councillor; P. Woodford, Councillor; H. Lowe, Director of Protective Services/Fire Chief; B. Hefford, Town Clerk; L. Small, Administrative Assistant.

The following items were discussed:

**Request to Operate 24-Hour Taxi Service**

The Committee reviewed a request to start a 24-hour taxi service in Gander. However, the request would not be compliant with the Town of Gander Taxi and Limousine Regulations as the Taxi stand would be operated from a shared location in Clarenville.

The Committee did acknowledge concerns that the current taxi service does not operate 24 hours-7 days a week, creating a gap in the service offered to the public. In such, if it was determined that amendments to the Regulations would create economic conditions to improve the service, the Committee would entertain amendments.

The Committee will advise the licensed taxi company in Gander of the concerns regarding hours of service, offering them an opportunity to have input to possible solutions.

The Chamber of Commerce will also be consulted, as this service has implications for various commercial entities in the community.

**Petition and Motion for Essential Taxi Service**

The Committee reviewed correspondence and a petition requesting taxi services be mandated as public transportation. It also asked the Town of Gander work with the Provincial Government to mandate a maximum on insurance policies for taxis. The resident had been offering free rides to residents to offset the lack of late-night taxi service in town and has submitted a petition with 131 signatures.

The Committee is referring this item and the previous item to the Economic Development Committee for follow up.

## **Truck Route**

A new proposed truck route map was presented to committee for consideration. The new truck route removes the section of Magee Road from Carr Crescent to Route 330. It is important to note that operators and business in all sections of town can access roads not included in the Truck Route, provided their destination requires such. It is intended to ensure throughfare traffic uses the designated truck route.

The Committee recommends the amended Town of Gander Traffic Regulations Map be presented for first reading.

Anyone wishing to make representation on this change may do so in writing on or before 12 noon on **April 27, 2021**.

It was noted that the intent is not to impede the efficient operation of local businesses. Any concerns will be evaluated before final approval.

## **E-Petition, Puppy Mills and Service Dogs**

The Committee received correspondence from Victoria, BC regarding the lack of protection for companion animals in Canada, requesting that the Town sign the E-petition. It also asked that we consider enacting Animal Welfare Legislation similar to that adopted by Beaconsfield council Quebec.

The Committee would like the Director to discuss this with our local SPCA manager and return this item to the next Committee meeting for further discussion.

## **RCMP Funding**

The Committee reviewed a letter from a resident who attached correspondence penned by a member of the Burin Peninsula Joint Council to be published in the Evening Telegram. This letter was regarding the lack of funding for the RCMP who have been voicing their concerns to municipalities across the province.

The Committee will advise the resident, in writing, that Council has already spoken with Minister Haggie on this issue.

## **Boardwalk Safety-Ogilvie Street**

The committee discussed concerns regarding the boardwalk trail from Ogilvie Street to Cobbs Pond being cleared by a snowblower for residents to use for walking.

The Director investigated and it is potential hazard for snowmobiles which frequent the area.

Management will review the area and ensure temporary markings are erected for safety.

Residents will be contacted asking them refrain from clearing the boardwalk until more comprehensive review of the area can be undertaken. The Snowmobile Federation will also be engaged in the discussion.

### **ATV Trails Update**

Councillor Woodford inquired as to the status of the ATV Trails. The Town Clerk explained that the report has been reviewed by management and an implementation plan is being developed. Trail re-routing, signage and winter maintenance among other items require consideration. The approved trail location is an appendix to the regulations, and it requires a cohesive plan; it may have to be implemented in stages rather than all at once. There are several departments to consult with and budgets to consider.

This item is now referred to the next privileged meeting of Council.

### **E. Engineering, Planning & Controls:**

The Engineering, Planning & Controls Committee report was presented by Councillor Woodford.

The Engineering, Planning & Controls Committee meeting was held on March 10, 2021. The meeting was chaired by P. Woodford, Councillor. Other members present included: T. Pollett, Deputy Mayor; G. Brown, Councillor; J. Blackwood, Director of Engineering; B. Hefford, Town Clerk.

The following items were discussed:

### **Cooper/Memorial Roundabout**

The Committee reviewed the most recent plan, as attached in drawing #2003821-1D C02, for the proposed roundabout at the intersection of Cooper and Memorial. It was noted that the sidewalks were set back from the curb and not consistent with standard practice in the Town's construction. It is recommended that the consultants be notified to make the necessary adjustments to keep this infrastructure consistent with existing Town practices. There was a revision to the driveway at 2B Memorial to better facilitate access to that property and a slight realignment to the multi-use trail. Overall, the Committee was pleased with the new design and recommends that it be forwarded to a Privileged meeting of Council for further review and discussion.

### **Accessory Building Regulations – 1<sup>st</sup> Reading**

The draft Accessory Building Regulations dated March 10, 2021 were presented to the Committee for their review and consideration. After careful review and following a lengthy discussion the Committee presents to Council the draft regulation for its first reading and encourages anyone who would like to make representation on the proposed document to contact the Engineering Department. The deadline is April 27, 2021.

### **Municipal Town Plan – Zoning**

Following that last Engineering Committee meeting, the Committee requested that the Engineering Department identify residential properties in Spruce Court that are currently adjacent to property zoned Open Space Recreation that is proposed to be rezoned to Residential Medium Density under the new Municipal Town Plan.

The Committee reviewed a sketch identifying these properties and associated zoning and is recommending to Council that the areas identified be retained as Open Space zones. The Committee is also recommending that the property owner be contacted, making him aware of Council's intentions.

### **Shipping Container Regulations – 1<sup>st</sup> Reading**

The Committee is recommending a change to the proposed Shipping Container Regulations, under section 5. "Exceptions" as attached. The proposed change limits the delegated authority of town staff to permits that comply with all specifications of the Regulations. All other applications can be approved under Council's authority but require a motion of Council. After careful review and following a lengthy discussion the Committee presents to Council the draft Shipping Container Regulation dated March 10, 2021 for its first reading and encourages anyone who would like to make representation on the proposed document to contact the Engineering Department. The deadline is April 27, 2021.

### **Accessory Building – 220 Baird Place**

The Committee reviewed correspondence from the owner of 220 Baird Place requesting consideration from Council to permit the construction of an accessory building. The size of the property requires Council approval as per Accessory Building Regulations. Buildings in excess of 300 meters can be approved under Council's authority. After careful review and consideration, the Committee is recommending approval of this request.

**Motion #21-029****Accessory Building – 220 Baird Place**

Moved by Councillor Woodford and seconded by Deputy Mayor Pollett that the owner of 220 Baird Place be granted approval to construct an accessory building at that property measuring approximately 357 M<sup>2</sup>.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

**Correspondence – Airbnb Regulations**

The Committee reviewed correspondence about the apparent rise of Airbnb's in Gander and identifying that there are currently no specific municipal regulations to govern this use. Following review of recommendations brought forward during the new Municipal Town Plan process and after a lengthy discussion the Committee is recommending that Management further research regulatory and taxation strategies that may be utilized by Council.

**Baird Place Renaming**

The Committee discussed the renaming of Baird Place, which is required as a result of the proposed extension of the business park which will see Dickins street extended to bisect Baird. The recommendation is to rename and renumber the southern portion of Baird which bisects Garrett as attached in drawing number 21-1017b. The Director of Economic Development has met with the owner of the only existing, developed property on that section of roadway and they raised no concerns with the proposed change. As there is currently only one occupant on the section of roadway proposed for renaming, the Committee is recommending that the owner be approached to see if they would have an interest in helping select a new street name from the list of approved names for future streets in Gander as attached. The Committee is also recommending that the Economic Development reach out to the existing property owners on the northern section of Baird to discuss potential impacts of renumbering that section of roadway as indicated in the attached drawing number 21-1017b.

**Discretionary Use – 125 Armstrong Boulevard**

The Committee reviewed an application from AllRock Consulting to operate a Geotechnical Engineering Consulting office complete with a soil's testing lab at 125 Armstrong Boulevard. This property is zoned *Commercial General* and *Light Industry* is permitted as a Discretionary Use under the Town of Gander Development regulations.

This application was advertised, and no objections were received by the advertised deadline.

**Motion #21-030****Discretionary Use – 125 Armstrong Boulevard**

Moved by Councillor Woodford and seconded by Councillor Fudge that AllRock Consulting be permitted to operate a Geotechnical Engineering Consulting office complete with a soil's testing lab at 125 Armstrong Boulevard.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

**F. Finance & Administration:**

The Finance and Administration Committee report was presented by Councillor Brown.

The Finance & Administration Committee meeting was held on March 11, 2021. The meeting was chaired by G. Brown, Councillor. Other members present included: P. Woodford, Councillor; R. Anstey, Councillor; T. Pollett, Deputy Mayor; B. Hefford, Town Clerk; K. Hiscock, Director of Finance (A); D. Chafe, CAO.

The following items were discussed:

**Invoice for Approval**OPERATING

1. Stewart McKelvey	\$ 45,795.33
00-120-1000-7220 – Legal Fees	
Budget: \$100,000	Spent to Date: \$0

**Total operating invoice for approval      \$ 45,795.33**

The Director of Finance advised that the invoice met the policies of the Town of Gander.

**Motion #21-031****Invoice for Approval**

Moved by Councillor Brown and seconded by Councillor Anstey that the invoice be paid as presented.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

### **Refund of Security Deposits**

The request to refund the security deposits received from Lark Projects Ltd. on vacant land located at 141 and 161 Trans-Canada Highway was referred from Management to the Finance Committee for consideration.

In the interest of seeing these properties being made available for development in a timely manner, the Finance Committee agrees with Management’s recommendation to refund the security deposits.

#### **Motion #21-032**

### **Refund of Security Deposits**

Moved by Councillor Brown and seconded by Deputy Mayor Pollett to refund the security deposits received from Lark Projects Ltd. for the properties located at 141 and 161 Trans-Canada Highway in the amount of \$193,550 as per the Agreement attached.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

### **Gander Elks Lodge – Property Taxes**

The Finance Committee was presented with correspondence from the Gander Elks Lodge requesting a reduction to their 2021 taxes.

Attached to the correspondence was a completed application form provided to residential property owners requesting a reduction in taxes based on household income. This reduction is only available to residential properties and therefore, the Gander Elks Lodge is not eligible to apply.

However, Town of Gander does provide a full property tax exemption to 11 charitable and not-for profit organizations, including the Gander Elks Lodge. These organizations are only charged a water & sewer tax at 7.15 mills of the assessed value.

The Finance Committee does not recommend a further tax reduction as per the Gander Elks Lodge request as a reduction is currently provided.

### **Dept. of Transportation – Multi Year Capital Works – 3 Year Allocation**

The Committee was presented with correspondence from the Department of Transportation and Infrastructure advising that Council’s request to reallocate funds within the existing Multi Year Capital Works allocation was approved.

The funds will be used to complete the Magee Road widening project including to construct left turning lanes into Penney and Rowsell, place new asphalt roadway from Rowsell to the Country Inn cul-de-sac and pave the sidewalk on the west side of the road.

**Motion #21-033**

**2012-2014 Multi Year Capital Works Program**

Moved by Councillor Brown and seconded by Councillor Anstey the Town of Gander accept the cost-shared funding as outlined in the Department of Transportation and Infrastructure approval letter dated March 4, 2021 to complete the 2012-2014 Multi Year Capital Works Program as per the revised Schedule A attached. The Town of Gander agrees to provide the municipal share funding and authorizes the Mayor and Town Clerk to enter into the funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Gander.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

**Motion #21-034**

**2014-2017 Multi Year Capital Works Program**

Moved by Councillor Brown and seconded by Councillor Fudge the Town of Gander accept the cost-shared funding as outlined in the Department of Transportation and Infrastructure approval letter dated March 4, 2021 to complete the 2014-2017 Multi Year Capital Works Program as per the revised Schedule A attached. The Town of Gander agrees to provide the municipal share of funding and authorizes the Mayor and Town Clerk to enter into the funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Gander.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

**Motion #21-035**

**2017-2020 Multi Year Capital Works Program**

Moved by Councillor Brown and seconded by Deputy Mayor Pollett the Town of Gander accept cost-shared funding as outlined in the Department of Transportation and Infrastructure approval letter dated March 4, 2021 to complete the 2017-2020 Multi Year Capital Works Program as per the revised Schedule A attached. The Town of Gander agrees to provide the municipal share of funding and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Gander.

In Favour: 7      Opposing: 0



Decision: Motion carried.

**Fire Services Division – 2020/2021 Fire Protection Vehicles Cost Shared Program**

The Finance Committee was presented with correspondence from the Justice and Public Safety Fire Services Division advising the final eligible cost for the new pumper truck is \$387,194.65. The original approved amount was \$385,000 and due to this increase the Town will receive an additional \$1,194 in funding.

The Finance Committee authorizes the Town Clerk to acknowledge receipt and acceptance of the requirements identified in the correspondence by signing and returning the original letter.

**Request for Quote – Waste Water Lagoon Barge Work**

The Engineering Committee referred the quotation summary for the fabrication of a maintenance barge for the Wastewater Treatment Plant to the Finance Committee for consideration.

Five quotes were submitted with the lowest quote that met specifications received from FIT Industrial Inc. at \$39,905.00 HST inclusive. Our consultant, MSI Marine Service International Ltd. provided the summary of the proposed suppliers and highly recommends the lowest bidder.

The total amount budgeted for the design and fabrication of the maintenance barge was \$45,300 which results in the project being over budget by \$4,913.

**Motion #21-036**

**Request for Quote – Waste Water Lagoon Barge Work**

Moved by Councillor Brown and seconded by Councillor Woodford the quote for the fabrication of a maintenance barge be awarded to FIT Industrial at \$39,905.00 HST inclusive.

In Favour: 7      Opposing: 0

Decision: Motion carried.

**G. Other Reports:**

None

**7. ADMINISTRATION**

None

## **8. CORRESPONDENCE**

None

## **9. NEW BUSINESS**

### **KPMG Report Update**

Late last year Council entered into an agreement with KPMG, a global accounting and business consulting firm, to undertake an independent review of the Town's operations and organizational structure. The purpose of the review was to identify opportunities leading to the more optimal delivery of legislated and discretionary municipal services.

Work completed by the consultant included:

- A review of the operations of all Town departments defining operations within the Town's legislated mandate and policies, including those identified as discretionary.
- An evaluation of the current organizational structure and staffing levels, considering the Town's service delivery requirements.
- A review of departmental functions identifying and providing recommendations leading to improved efficiency
- Identifying synergies within and between operational units and departments as well as duplications or overlaps in services or operations and providing recommendations leading to improvement in the quality and delivery of services, and
- Reconciling current staffing, supervisory and management resources based on operational and service delivery requirements.

The Consultant's report was submitted to Council on February 22<sup>nd</sup> and references operational and structural scenarios for Council's consideration and provides 24 specific recommendations. Council is currently reviewing the report and will be discussing its findings and the implementation of its recommendations. The report will be brought forward at a future Council meeting and made available to the public shortly thereafter.

The Mayor acknowledged the death of Ms. Betty Ireland. A key life long member of drama community of Gander in various volunteer roles.

## 10. ADJOURNMENT

### **Motion #21-037**

#### **Adjournment**

There being no further business, it was moved by Councillor Dove and seconded by Councillor Woodford that the meeting be adjourned.

In Favour: 7      Opposing: 0

**Decision:** Motion carried.

The meeting adjourned at 4:56 p.m.

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**P. Farwell, Mayor**

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**B. Hefford, Town Clerk**