

MINUTES

Regular Meeting of Council
Wednesday, May 4, 2016 @ 4:30 pm
Council Chambers

Present:

C. Elliott	Mayor
C. Abbott	Deputy Mayor
B. Dove	Councillor
W. Lorenzen	Councillor
G. Parrott	Councillor
S. McBreairty	Councillor

Advisory and Resource:

D. Chafe	Chief Administrative Officer
G. Brown	Town Clerk
J. Blackwood	Director of Engineering
N. Newell	Director of Recreation & Community Services
S. Burbridge	Director of Municipal Works
P. Fudge	Fire Chief
R. Locke	Director of Development
S. Fisher	Deputy Municipal Clerk

Regrets:

R. Anstey	Councillor
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1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

2. VISITORS/PRESENTATIONS

Day of Mourning Proclamation

The Mayor proclaimed April 28, 2016 as a Day of Mourning in the Town of Gander.

3. MINUTES FOR APPROVAL

Motion #16-074

Minutes for Approval

Moved by Deputy Mayor Abbott and seconded by Councillor Parrott that the Minutes from the Regular Meeting of Council on April 13, 2016 be adopted as presented.

In Favour: 6 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

5. REPORTS – STANDING COMMITTEES:

A. Recreation & Community Living:

The Recreation & Community Living report was presented by Councillor Lorenzen.

The Recreation & Community Living meeting was held on April 27, 2016. The meeting was chaired by W. Lorenzen, Councillor. Other members present included: B. Dove, Councillor; N. Newell, Director of Recreation & Community Services.

Delegation: K. Higgins, Gander Minor Baseball

The following items were discussed:

Delegation – Gander Minor Baseball

The President of Gander Minor Baseball updated the Committee on the status of the organization and their plans moving forward. He indicated the priorities for the Art Walker Baseball Field which they would like to complete in 2016. The priorities include: building a permanent pitching mound, completing the warning track on the right field/third baseline, placing dirt on the warning track and level the dips in the outfield. The Director explained that while Council did budget money for various upgrades, they will be reviewed before proceeding with the work. The Department will meet with Mr. Higgins to determine what work will be completed this year.

Mr. Higgins explained that they have a sponsor willing to construct a building for baseball behind the backstop/home plate of the Art Walker field. They are looking for permission to construct this building, an in-kind donation from the Town of Gander for the cost of the electricity to the building and permission to upgrade the roadway/parking lot near the ballfield. They have a donation of two loads of class A as well as the labour to complete the road work. This is being referred to the next Management Meeting for their consideration.

The Delegation left the Committee meeting.

Gander Senior Flyers Request

A request was sent to the Department requesting use of the Gander Community Centre parking lot to host a provincial street hockey tournament from September 2 – 4, 2016. They are also looking to use the parking lot to sell concessions during this time. The Director advised that the Department has received a request for another event in the arena and that there are parking and staffing concerns. However, the Department will work with both organizers to ensure all needs are met and that both events can be held at the Centre/parking lot during that weekend.

Tender – Overhaul of Mycom N6WN Compressor and Supply & Installation of One (1) Thermo Storage Tank.

The Committee reviewed the tender summary for the overhaul of a compressor and supply & installation of one thermo storage tank. The Director advised that the storage tank came in under budget by \$960.00. The Committee recommends that the tender be awarded to Cimco Refrigeration in the amount of \$14,490.00 and forwards it to the Finance Committee for their review and recommendation.

Push for Change

A letter was received regarding an individual who is travelling through Gander on May 16, 2016. He is a former homeless youth who was addicted to drugs and through the help of others, he has turned his life around and is now dedicated to raising money to end homelessness. He has an organization called “the Push for Change” and starting in May, he will be pushing a shopping cart across Canada and stopping in communities along the way, beginning in St. John’s. The Committee discussed this and feels that the Community Events Coordinator should contact this individual to see if we can offer some in-kind support when he arrives in Gander.

Farmers Market

The Economic Development Department forwarded a request for a Saturday morning Farmers Market from 9 – 1 pm beginning late June to early October at Cobb’s Pond Rotary Park. In-kind assistance is being requested by providing tables, chairs, canopy tents, washroom access, power outlets as well as access to the building on rainy days. The Director advised that there may be some concerns with the location but that the Department will discuss this further with the organizers.

Upcoming events

- May 6: Health & Wellness Expo
- May 13: Gander Collegiate Prom
- May 18 & 19: Occupational Health & Safety Conference
- May 24 & 25: Youth & Adult Ball Hockey Begins
- May 28: Canadian Cancer Society’s Relay for Life

B. Development, Tourism & Culture Committee:

The Development, Tourism & Culture Committee report was presented by Councillor McBreairty.

The Development, Tourism & Culture Committee was held on April 26, 2016. The meeting was chaired by S. McBreairty, Councillor. Other members present included: W. Lorenzen, Councillor; R Locke, Director of Economic Development.

The following items were discussed:

Review of Previous Minutes

The Committee reviewed and discussed the minutes from their meeting of April 5th, 2016. No changes were required.

Farmers Market

While reviewing the previous minutes, Councillor Lorenzen advised the Committee that he had a discussion with an individual who expressed interest in setting up a Farmers Market in Gander and is requesting support from the Town of Gander to move this initiative forward.

The individual is proposing to hold the market every Saturday from 9:00 am – 1:00 pm from late June-October at Cobb's Pond. The individual is requesting from the Town access to tables/chairs, bathrooms, power outlets, and rainy day alternate site (inside the Cobb's Pond building), garbage and recycling bins and pop up canopy tents.

Although the Committee feels that this would be an excellent event for the community, they feel that this is a community event which fits better within the mandate of the Recreation and Community Services Department and is referring this item to be reviewed and considered at their next Committee meeting.

Movie Theatre Feasibility Study

The Director informed the Committee that in recent correspondence with the provincial government, they advised they are currently evaluating our request for funding assistance and should have a response in the near future.

The Director also informed the Committee that the consultant indicated that he would like to arrange his Gander site visit in May. The completion of phase I of the study should take approximately a month to complete.

The Committee directed staff to continue to work closely with the consultant and provide updates as the project proceeds.

Heritage Advisory Committee

In achieving Council's 2016 Strategic priorities, the Committee discussed how best to "Empower and resource the Heritage Committee under the direction of the Development, Tourism and Culture Committee"

After much discussion, the Committee felt that the best way to achieve this is for the Heritage Committee to direct any request for Town resources to the to the Director of Economic Development who would then present it to the Economic Development, Tourism and Culture Committee for recommendation to Council.

Customer Service Policy Review

The Director advised the Committee that he reviewed the following policies with the CAO in respect to maintaining the highest level of customer service:

- Commercial Land Sales Policy
- Student Business Application

The Director informed the Committee that except for a few minor wording changes, the policies are followed with the goal of carrying out direction of Council while maintaining policies that are clear, concise and user friendly for clients.

News Release: Gander and Area Chamber of Commerce

The Committee review and discussed a news release issued by the Gander and Area Chamber of Commerce.

The news release states that the Chamber is encouraged with moving NL Eastern School Board offices from Atlantic Place in St. John's, a space they are currently leasing, to one of the board owned buildings. The Chamber is strongly encouraging the offices to be relocated to the newly renovated building in Gander where there is a surplus of space.

The Committee is in full support of the Chamber's request and given the provincial governments fiscal challenges believe it would be a great way of reducing expenditures by utilizing their own infrastructure.

C. Governance & Community Engagement:

The Governance & Community Engagement Committee report was presented by Deputy Mayor Abbott.

The Governance & Community Engagement Committee meeting was held on April 27, 2016. The meeting was chaired by C. Abbott, Deputy Mayor. Other members present included: W. Lorenzen, Councillor; S. McBreairty, Councillor; B. Dove, Councillor; G. Parrott, Councillor; D. Chafe, CAO.

Delegation: D. Yannakidis, D. Murray, B. Warren – Gander & Area Chamber of Commerce

The following items were discussed:

Delegation

The Committee met with representatives of the Gander and Area Chamber of Commerce to talk about recent challenges to the working relationship between both organizations. Discussions touched on a number of areas including development regulations, taxation, transparency, municipal operations, and advocacy and public perception.

The Chamber is particularly concerned that regulatory and budgetary decisions are being made which directly affect local businesses without full consideration of their impact on the local business community. The Committee feels that at the root of this issue, as with many others, is a lack of dialogue between both parties. The Chamber has not always been forthcoming with its concerns and questions why the Town has not specifically engaged the Chamber on issues that their members would have expected to be consulted on.

Both parties will work together to explore ways of better communicating our respective concerns and intentions and agreed that one option is for representatives of the Chamber to meet with either the Economic Development or Governance and Community Engagement Committees on a regular basis.

The Committee was pleased with the meeting and feels that despite recent challenges; this was an important first step in establishing a renewed and productive working relationship with the Chamber of Commerce and its members.

The Delegation, and Councillors Parrott and Dove left the Committee meeting at 4:50 pm.

Review of Previous Minutes

The Committee reviewed and discussed the Minutes of its previous meeting. No changes were required.

Provincial Budget Impact

The Chief Administrative Officer advised the Committee that we now have a better understanding on the impact that the 2016 Provincial Budget will have on our municipal budget for the remainder of this year as well as the foreseeable future. For 2016 we are now looking at an additional \$105,000 in expenses mostly due to the increase in the HST. For 2017 and onward that amount increases to approximately \$232,000. To put this into perspective a tax increase of 1% generates \$125,000 for the Town.

The Committee is recommending that Council revisit its 2016 budget and proposed expenditures in light of the provincial budget. A meeting will be scheduled for May 9th.

Twitter Question and Answer Session

The Committee was advised that planning for the next Twitter question and answer session was underway and that a date needs to be set. The Committee feels that the next session should be scheduled once Council has had a chance to review its 2016 budget. This item will be discussed again at the Committee's next meeting.

D. Engineering, Planning & Controls:

The Engineering, Planning & Controls Committee report was presented by Councillor Parrott.

The Engineering, Planning & Controls Committee meeting was held on April 27, 2016. The meeting was chaired by G. Parrott, Councillor. Other members present included: C. Abbott, Deputy Mayor; S. McBreairty, Councillor; J. Blackwood, Director of Engineering; J. Hillier, Administrative Assistant.

The following items were discussed:

Accessory Building Regulations – 2nd Reading

The Committee reviewed the proposed revisions to the Accessory Building Regulations for its second and final reading. The Director of Engineering advised the Committee that no objections have been received. The proposed change will provide Council, at their discretion, the opportunity to approve individual requests that do not meet the existing regulation.

Councillor McBreairty left the Council meeting due to conflict of interest.

Motion #16-075
Accessory Building Regulations – 2nd Reading

Moved by Councillor Parrott and seconded by Councillor Lorenzen approval for the Accessory Building Regulations as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Councillor McBreairty left the Committee meeting.

Peterson Drive

The Committee had further discussions regarding the proposed capital works project scheduled for this construction season that would see the conversion of Peterson Drive into a Cul-de-Sac and the impact that these changes would have on neighboring properties.

The Director of Engineering informed the Committee that they would work with the property owners and the successful contractor to minimize any impact this would have to adjacent property owners. The Director informed the Committee that he is planning to meet with the property owners next week to discuss the issue further.

Councillor McBreairty rejoined the Council meeting.

Correspondence – Civic Enhancement Committee

The Committee reviewed correspondence from the Civic Enhancement Committee which brought forward the following recommendations:

- Require future residential and commercial developments to enhance the image of neighborhoods and commercial areas by incorporating planting of landscape trees.
- Entrances for new subdivisions contain a standardized image with an approved design as well as implement a 22 meter right of way for subdivision entrances with no open ditches.

The Committee had a discussion and is in agreement with the recommendation to require planting of trees in future developments. The Committee suggested requiring a minimum of one (1) tree per lot for future housing developments and would like to revise the Town of Gander’s Landscape Regulations to reflect this requirement.

The Committee discussed signage for entrances in new developments and subdivisions and feels that installing signage would enhance the development to make it more esthetically pleasing.

The Director of Engineering advised that his department would compile all the pertinent information and bring it forward to the next Management meeting for their review and consideration.

The Committee would like to thank the Civic Enhancement Committee for all its hard work and appreciates their continued support to enhance landscaping within the Town of Gander.

Councillor McBreairey rejoined the Committee meeting.

Correspondence – 9 Brock Crescent

The Committee reviewed correspondence from a resident who has concerns with the current condition of Brock Crescent, as well as, Armstrong Boulevard. The resident is requesting that the Town consider installing curb, gutter, and asphalt to Brock Crescent given that road upgrades will be commencing on Blackwood Drive within the next few weeks. The resident feels that without these upgrades to Brock Crescent, the road will continue to pose a threat for pedestrians, motorists, and cyclists given the state the roadway is in with the buildup of rocks and debris.

The resident also has concerns that Armstrong Boulevard currently has only portions of sidewalks installed on either side of the roadway. Given that this street is very busy with many commercial businesses and with the new senior's subdivision, the resident is requesting that sidewalks be installed to ensure the safety of pedestrians.

The Director of Engineering informed the Committee that Brock Crescent is currently scheduled for reconstruction in 2020, however, the Engineering Department re-evaluates all streets within the Town of Gander every year. The Director advised that the rocks and debris that are located at both entrances is possibly due to Blackwood Drive upgrades and can be cleaned up once Blackwood Drive is completed. Any immediate work such as asphalt patching will be referred to the Public Works and Services Department for their review and maintenance.

The Director informed the Committee that Armstrong Boulevard was under a development agreement with a local company and that the work was to include sidewalks. The Director advised that he would investigate further the exact scope of the infrastructure that was to be installed and relay that information back to the owner of 9 Brock Crescent.

Proposed Forestry Operations – Forestry and Agrifoods Agency

The Committee reviewed a letter, as well as, a map from the Forestry and Agrifoods Agency stating that the Forest Services Branch is currently developing plans for the next 5 year period.

The map identified harvesting areas that are inside the Town of Gander municipal planning area. The Director of Engineering advised that the proposed harvesting areas are located within Rural zones and that Forestry is a permitted use within that zone.

The Committee had no concerns with the proposed Forestry Operations, 5 – Year plan as submitted for the period of 2017 – 2021 and advised the Director to notify the department that the proponent who would be carrying out the operations would be required to make application with the Towns Engineering department.

Request for Access Road

The Committee reviewed correspondence from a resident who is currently in the process of applying for land through crown lands for the purpose of farming. The resident has previously met with Town staff to discuss their proposal and it was determined that the land was correctly zoned to permit the intended usage.

The resident is requesting the Town provide a path for road access, water and sewer, electricity to the farm, and a secondary access road for farm equipment, as well as, development equipment.

After much discussion the Committee understands the resident has put a lot of time and effort into preparing this business plan however, cannot commit to his request to provide the requested services as outlined. The Committee is recommending that the Director of Engineering arrange a meeting with the applicant to discuss his proposal further.

Cobb's Pond Phase 2 – Proposed Additional Work

The Committee reviewed a recommendation from Tract Consulting to install more helical pile supports for the boardwalk. The original design included these helical piles for areas where ground conditions are wet and marshy, however, after seeing the technology first hand they are suggesting substituting piles in some sections that were scheduled for crib foundations. The proposed change would require approximately \$113,000 in additional expense.

The Committee discussed this recommendation, however feel that the current design is adequate and although they are in agreement that the additional piles would be an asset to the project, the additional expense required is not warranted. The Committee is recommending this item be forwarded to the Rotary Club for its review and consideration.

The Director of Finance joined the Committee meeting.

150 Memorial Drive

The Committee reviewed correspondence from the residence of 150 Memorial Drive which outlined three complaints from the property owners and the supporting documentation.

Their first complaint was concerning the accuracy of the property boundaries found on the Town of Gander's GIS specifically as it related to the property of 150 Memorial Drive and their recommendation for rectifying the alleged inaccuracy.

The second complaint was about the location of an accessory building on the neighboring property of 148 Memorial Drive which they felt did not have the required side yard of 1.0 meter as outlined in Town of Gander's Accessory Building Regulations.

The third complaint was about the construction of a fence between the properties of 148 and 150 Memorial Drive and that the owner of 150 Memorial Drive feels that the owner of 148 Memorial Drive has constructed a fence on their property.

The Director advised that he would investigate each of these complaints and respond accordingly.

Tender – Infrastructure Upgrades 2015, Cooper Boulevard

The Committee reviewed the results of the tender for *infrastructure upgrades to Cooper Boulevard*. Two (2) tenders were received and the Director advised that the lowest of the tenders that met the specifications was submitted by *Professional Grading and Contracting Ltd.*

The Committee recommends that the tender for the *infrastructure upgrades to Cooper Boulevard* be awarded to *Professional Grading and Contracting Ltd.* and refers this tender to the Finance Committee for its review and consideration.

E. Public Works & Services:

The Public Works & Services Committee report was presented by Councillor Dove.

The Public Works & Services Committee was held on April 26, 2016. The meeting was chaired by B. Dove, Councillor. Other members present included: G. Parrott, Councillor; P. Fudge, Fire Chief; S. Burbridge, Director of Public Works & Services; W. Jenkins, Municipal Enforcement Officer; L. Small, Administrative Assistant; G. Whitt, Administrative Support Clerk.

The following items were discussed:

Review of Previous Minutes

The previous minutes were reviewed and approved as presented.

Invoices for Approval

The Committee reviewed one invoice from Avalon Coal Salt & Oil Company Ltd in the amount of \$15,533.55. The Director advised the Committee that all goods and services have been received and meet the Town’s specifications.

The Committee recommends that the invoice be paid and forwards it to the Finance and Administration Committee for its consideration.

Policy No. FD001

The Committee reviewed the Firefighter Charity Fund policy number FD001 and agreed with the Fire Chief that this policy is no longer relevant to the organization.

Motion #16-076

Policy No. FD001

Moved by Councillor Dove and seconded by Councillor Parrott that policy Number FD001 be rescinded.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Policy No. FD003

The Committee reviewed the Overtime Shifts for Volunteer Firefighters policy number FD003 and agrees with the changes requested in the attached document.

Motion #16-077

Policy No. FD-003

Moved by Councillor Dove and seconded by Councillor McBairty that the modifications to Policy FD003 be accepted as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tenders

1. The Committee reviewed the results of the tender for the supply of One Live Fire Extinguisher Training System. Four tenders were received and the Director advises that the lowest of the tenders that met specifications was submitted by *Total Coverage Fire Protection* in the amount \$ 16,892.37, HST included.

The Committee recommends that the tender be awarded to *Total Coverage Fire Protection* and refers the Tender to the Finance and Administration Committee for its consideration.

2. The Committee reviewed the results of the tender for the supply and delivery of one Rescue Pumper Apparatus. Three tenders were received and the Director advises that the lowest of the tenders that met specifications was submitted by *Dependable Emergency Vehicles* in the amount of \$ 497,200.00, HST included.

The Committee recommends that the tender be awarded to *Dependable Emergency Vehicles* and refers the Tender to the Finance and Administration Committee for its consideration.

3. The Committee reviewed the results of the tender for the supply of Garbage Truck Rentals for 2016 spring clean-up. Two tenders were received and the Director advises that the lowest of the tenders that met specifications was submitted by *Ridge Gap Services Ltd.* in the amount of \$ 175.15 per hour, HST included.

The Committee recommends that the tender be awarded to *Ridge Gap Services Ltd.*, Option A, which specifies a price per hour including Operator, and refers the Tender to the Finance and Administration Committee for its consideration.

23-25 McCurdy Drive

The Committee was informed that the owner of 23-25 McCurdy Drive was found guilty of not carrying out the maintenance order that was issued on March 13, 2014. The owner has been fined \$500 and has until December 31, 2016 to comply with the order which requires that old vehicles and unsightly material be moved to the rear or side of the building and a fence be erected around the scrap yard.

The Engineering Department will follow up with the owner on the fence regulations for commercial businesses.

54 Bondar Street - Sewer Backup Invoices

The Director of Public Works and Services reviewed correspondence from the homeowner of 54 Bondar Street requesting reimbursement for plumbing charges incurred to diagnose and free a blocked sewer lateral. It was determined the blockage was due to a narrowing and sag in the line outside the property line.

The Committee recommends all costs incurred by the homeowner should be reimbursed and forwards this item to the Finance and Administration Committee for its consideration.

Verbal Abuse & Intimidation of Construction Inspectors

The Director of Public Works and Services brought forward a concern with potential verbal abuse and intimidation of Town of Gander Construction Inspectors by the employees of developers on job sites. The Committee recognized the concern and through discussion with the Municipal Enforcement Officer (MEO) in Charge gave the following recommendations:

- Call an MEO to the location. This will provide support to the Inspector as the MEO will be in direct contact with RCMP, if required, and holds status to remain on site if necessary.
- If a MEO is not immediately available, leave the site and report to Supervisor.
- The Individual may call the RCMP at any time if they feel they are being threatened.

The Committee agreed the Inspector is there to protect the interests of the Town and requires support from Council to do so. The Committee recommends the Inspectors speak with the MEO in Charge to discuss areas of potential conflict, determine a plan, and be ready to help resolve issues before they become disputes.

Report – Shared Services

The Director of Public Works and Services presented a progress report of the Shared Services Implementation Committee. The Committee was formed in October 2015 to provide insight on requirements to successfully implement a partnership between the Town of Gander and Gander International Airport Authority.

In January of 2016, the Town had assumed the snow clearing operations on Airport Roads, and is in the process of assuming operation of the maintenance of some of the Gander International Airport Authority water and sewer infrastructure.

The primary focus at this time has shifted to completion of a feasibility study on redesigning current infrastructure to accommodate both organizations. The Director of Public Works and Services anticipates a feasibility report should be available by the fall of 2016.

Property Maintenance Update

The Municipal Officer in Charge gave an update to the Committee on the commercial property inspections and advised that they are in the process of noting which properties do not meet the requirements of Town Regulations. They also advised the Committee that once the process for issuing orders has started, the Municipal Enforcement Officers will be issuing warnings, and in some cases tickets, as opposed to maintenance orders.

A list of properties that do not meet the regulations will be provided to Councillors so that they are aware which ones the Municipal Enforcement Department is working on should they be approached by the owners.

F. Finance & Administration:

The Finance and Administration Committee report was presented by Councillor Dove.

The Finance & Administration Committee was held on April 27, 2016. The meeting was chaired by B. Dove, Councillor. Other members present included: G. Parrott, Councillor; C. Abbott, Deputy Mayor; G. Brown, Director of Finance.

The following items were discussed:

Property Tax Reductions

The Committee reviewed 19 residential tax reduction applications which were submitted in accordance with Council's policy on tax reductions for residential property.

Motion #16-078

Property Tax Reductions

Moved by Councillor Dove and seconded by Councillor Parrott that the 19 property tax reductions be approved as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Tax Request – 550 Gander Bay Road

In our 2016 Budget, Council increased the property tax charge for vacant land from \$100 to \$350. This was done because of concerns that people were buying building lots and not developing them in a timely manner. It was seen as a method to encourage them to do so. The owner of 550 Gander Bay indicated that their lot is in a waste disposal site buffer area which means the land cannot be developed.

The Town has a waste disposal site buffer which restricts development within a one mile radius of the landfill on Gander Bay Road. There are two lots in this area that are affected by the buffer.

The Committee agreed with the resident and felt that the tax for their property should be held at \$100.

Motion #16-079

Tax Request – 550 and 560 Gander Bay Road

Moved by Councillor Dove and seconded by Councillor Lorenzen that the property tax for 550 and 560 Gander Bay Road be reduced from \$350 to \$100.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Invoice for Approval

Operating

AS RECOMMENDED BY THE PUBLIC WORKS SERVICES COMMITTEE APRIL 26, 2016

1. Avalon Coal Salt & Oil Ltd.	15,533.55
00-000-0070-1405, road salt	
Budget 117,600 Spent to date 73,134	

Total operating invoice for approval \$15,533.55

The Director of Finance advised that the invoice met the policies of the Town of Gander.

Motion #16-080
Invoice for Approval

Moved by Councillor Dove and seconded by Councillor Parrott that the invoice be paid as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Provincial Budget Impact Notes

The Director of Finance presented a summary to the Committee outlining the financial impact of the Provincial budget announcements that are known to date. It is anticipated the changes would cost the Town approximately \$105,000 in 2016 and \$232,000 in 2017. The biggest impact financially on the Town is the 2% increase in the HST. The Town was pleased to see the Province did not change the cost-sharing formula for Capital Works as this is of vital importance to us in maintaining our infrastructure.

Tenders**Supply of Trees**

The Committee reviewed the tender results for the supply of trees for which five bids were received. The lowest bid that met the specifications was from Sheridan Nurseries.

Motion #16-081
Supply of Trees Tender

Moved by Councillor Dove and seconded by Councillor McBreairty that the tender for the supply of trees be awarded to Sheridan Nurseries at a price of \$17,934.23 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

This is \$3,176.74 under budget.

Rental of Garbage Truck

The Committee reviewed the tender results for the Rental of Garbage Trucks for which two bids were received. The lowest bid that met the specifications was from Ridge Gap Services Ltd.

Motion #16-082

Rental of Garbage Truck Tender

Moved by Councillor Dove and seconded by Councillor Parrott that the tender for the Rental of Garbage Trucks be awarded to Ridge Gap Services Ltd. at a price of \$175.15/hour, HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The rate is \$30/hour higher than was paid last year and if the same number of hours are required for spring clean up it will cost us an additional \$6,000.

Mycom N6WB Compressor & Thermo Storage Tank

The Committee reviewed the tender results for a Mycom N6WB Compressor and Thermo Storage Tank for which three bids were received. The lowest bid that met the specifications was from Cimco Refrigeration.

Motion #16-083

Mycom N6WB Compressor & Thermo Storage Tank Tender

Moved by Councillor Dove and seconded by Councillor Parrott that the tender for a Mycom N6WB Compressor and Thermo Storage Tank be awarded to Cimco Refrigeration at a price of \$14,490.00 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Fire Extinguisher Training System

The Committee reviewed the tender results for a Fire Extinguisher Training System for which four bids were received. The lowest bid that met the specifications was from Total Coverage Fire Protection.

Motion #16-084

Fire Extinguisher Training System Tender

Moved by Councillor Dove and seconded by Councillor Parrott that the tender for a Fire Extinguisher Training System be awarded to Total Coverage Fire Protection at a price of \$16,892.37 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

This item is \$1,345.94 over budget.

Standing Offer – Class A Material

The Committee reviewed the Standing Offer for Class A Material for which two bids were received.

Motion #16-085

Standing Offer – Class A Material

Moved by Councillor Dove and seconded by Councillor Parrott that the Standing Offer for Class A Material pricing be accepted as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Standing Offer – Topsoil

The Committee reviewed the Standing Offer for Topsoil for which two bids were received.

Motion #16-086

Standing Offer - Topsoil

Moved by Councillor Dove and seconded by Councillor McBreairty that the Standing Offer for Topsoil pricing be accepted as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Standing Offer – Lawn Sods

The Committee reviewed the Standing Offer for Lawn Sods for which two bids were received.

Motion #16-087

Standing Offer – Lawn Sods

Moved by Councillor Dove and seconded by Councillor Parrott that the Standing Offer for Lawn Sods pricing be accepted as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Provincial Roads Program 2016-17

The Committee reviewed the Provincial Government’s list of proposed highway projects for 2016-17 released as part of the budget. It is encouraged to see that there is funding allocated for improvements at the Magee Road/Trans Canada Highway intersection which has been a source of concern to Council for many years.

Tender – Upgrading Cooper Blvd.

The Committee reviewed the tender results for the Upgrading of Cooper Blvd. for which two bids were received. The lowest bid that met the specifications was from Professional Grading & Contracting Ltd.

Motion #16-088

Tender – Upgrading Cooper Blvd.

Moved by Councillor Dove and seconded by Councillor McBreaity that the tender for the Upgrading of Cooper Blvd. be awarded to Professional Grading & Contracting at a price of \$644,760.20 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

This project is being funded through the Multi Year Capital Works Program with the province paying 70% of the costs and the Town 30%. The estimated cost is \$136,000 under budget.

6. ADMINISTRATION

None.

7. CORRESPONDENCE

None.

8. NEW BUSINESS

ATV Sub-Committee

The Town of Gander will be hosting a Public Forum at Hotel Gander on Monday, May 9, 2016 at 7 pm.

This Forum is an opportunity for residents to present ideas and have input into how they would like to see the Town proceed with trail use in and around our community.

The Town of Gander invites all residents to attend this important event and be a part of ensuring all trails are safe and fun for all types of general and recreational use.

Gander Collegiate Band & Choir

It was noted that the Gander Collegiate Band and Choir placed second at the Atlantic Music Festival held in Halifax at the end of April.

Special Olympics

Councillor McBreairty noted that Floressa Harris has been selected as one of the athletes from across Canada to represent Canada in the 2017 Special Olympics Winter Games in Austria.

9. ADJOURNMENT

Motion #16-089

Adjournment

There being no further business, it was moved by Deputy Mayor Abbott that the meeting be adjourned.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:30pm.

C. Elliott, Mayor

G. Brown, Town Clerk