

MINUTES

Regular Meeting of Council
Wednesday, May 25, 2016 @ 4:30 pm
Council Chambers

Present:

C. Elliott	Mayor
C. Abbott	Deputy Mayor
B. Dove	Councillor
R. Anstey	Councillor
G. Parrott	Councillor
S. McBreairty	Councillor

Advisory and Resource:

D. Chafe	Chief Administrative Officer
S. Fisher	Town Clerk (A)
K. Hiscock	Director of Finance (A)
J. Blackwood	Director of Engineering
N. Newell	Director of Recreation & Community Services
D. Moulton	Director of Public Works (A)
A. Quilty	Fire Chief (A)
R. Locke	Director of Development

Regrets: W. Lorenzen Councillor

1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

2. VISITORS/PRESENTATIONS

None.

3. MINUTES FOR APPROVAL

Motion #16-092

Minutes for Approval

Moved by Councillor Parrott and seconded by Councillor Dove that the Minutes from the Regular Meeting of Council on May 4, 2016 be adopted as presented.

In Favour: 6 Opposing: 0

Decision Motion carried.

Motion #16-093
Special Minutes for Approval

Moved by Councillor Parrott and seconded by Deputy Mayor Abbott that the Minutes from the Special Meeting of Council on May 16, 2016 be adopted as presented.

In Favour: 6 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

5. REPORTS – STANDING COMMITTEES:

A. Recreation & Community Living:

The Recreation & Community Living report was presented by Councillor Anstey.

The Recreation & Community Living meeting was held on May 18, 2016. The meeting was chaired by W. Lorenzen, Councillor. Other members present included: R. Anstey, Councillor; B. Dove, Councillor; N. Newell, Director of Recreation & Community Services; K. Sceviour, Special Events Coordinator.

The following items were discussed:

Festival of Flight Update

The Special Events Coordinator updated the Committee on events being organized for the Festival of Flight. Plans are underway for a number of events including the Opening Ceremonies with a Star Wars theme, revamped Crafters Market plus much more. We're excited to be going back to Cobb's Pond Rotary Park this year for Gander Day Festivities and will be making an announcement very soon on entertainment for the Kitchen Party and Gander Day! If any local organizations would like to participate in the Festival or partner with the Town, please contact the Department at 709-651-5958/27.

9/11 Event

The Director and Special Event Coordinator updated the Committee on the plans for the 15th Anniversary of 9/11. There is a committee formed for the planning of both events as well as a local committee for planning and execution of events. Currently a Gala is being planned for Saturday evening and a Memorial Service for Sunday afternoon. More information will be made available when events are confirmed. Anyone wishing to volunteer or get more information is asked to contact the Special Events Coordinator at 709-651-5936.

Adventure Central Annual General Meeting

Adventure Central held their AGM on Tuesday, May 17th at Hotel Gander with over 60 tourism operators/members in attendance. During the year in review, it was noted that the organization hosted over 47 FAM/Media tours with writers and photographers from various media outlets, attended multiple consumer shows/marketplaces and utilized social media to get the word out about tourism attractions in Central NL. They also worked with a number of tourism operators to update their marketing plans and social media presence. The Town of Gander is pleased to be a member of Adventure Central and looks forward to working with them on such projects as the 9/11 Fifteenth Anniversary and Quad-A-Palooza.

Variance Report

The Committee reviewed and approved variance reports for the Recreation & Community Centre as well as Tourism for the end of December 2015.

The Committee also reviewed variance reports for the end of March 2016. There were no issues or concerns.

All variance reports are referred to the Finance Committee for their consideration.

Request for Proposal (RFP) – Festival of Flight Fireworks

The Committee reviewed the results of the RFP for the supply of fireworks for the Festival of Flight. There were three RFP's received and the Special Event Coordinator presented an evaluation of all submissions. The Director advised that the preferred bidder is NorthStar Fireworks Entertainment.

The Committee recommends that the RFP for the supply of Fireworks for the Festival of Flight be awarded to NorthStar Fireworks Entertainment and refers to the Finance Committee for its consideration.

Request for Proposal (RFP) - Audio/Visual Production for Festival of Flight

The Committee reviewed the results of the RFP for the Audio/Visual Production for the Festival of Flight. There were two RFP's received and the Director advised that the preferred bidder is Eastern Audio.

The Committee recommends that the RFP for the Audio/Visual Production for the Festival of Flight be awarded to Eastern Audio and refers to the Finance Committee for its consideration.

Upcoming events

- May 24 & 25: Youth & Adult Ball Hockey Season Begins
- May 28: Relay for Life
- June 3 – 4: TOPS Convention
- June 11 – 12: Men's Regional Softball Qualifier

B. Development, Tourism & Culture Committee:

The Development, Tourism & Culture Committee report was presented by Councillor McBreairty.

The Development, Tourism & Culture Committee was held on May 17, 2016. The meeting was chaired by S. McBreairty, Councillor. Other members present included: R. Anstey, Councillor; R. Locke, Director of Economic Development.

The following items were discussed:

Review of Previous Minutes

The Committee reviewed and discussed the minutes of the previous meeting. No changes were required.

Youth Ventures Request

The Committee reviewed a request from the local Youth Ventures Program Coordinator. They have requested that permit and licensing fees be waived for participants of this program.

This request falls directly in alignment with the current "Student Business Application Policy" which states that a student wishing to apply to operate a business out of residence will receive the following exemptions:

- The annual tax, based on gross sales with a minimum tax of \$200.00
- A fee of \$50.00 to cover discretionary use advertising

It is important to note that although the above-mentioned fees will be waived, applicants must meet all other conditions and obtain applicable permits that are related to the operation of their business.

The Town of Gander recognizes the value of youth entrepreneurship and its future impact on the community. This policy hopes to assist youth in starting a business.

Interested students are asked to contact the Economic Development Department at 651-5912 or 651-5910 for more information.

Work-Term Student-Business Liaison Coordinator

The Director advised the Committee that a work-term student has been hired for the position of Business Liaison Coordinator for a four month period ending in August 2016.

This person was hired to continue the project that was introduced in 2015. The goals for the project are to help the Economic Development Department update our current business directory and obtain information about some of the barriers/obstacles facing our local business community.

This project will also help Council in understanding potential ways the Town can become a more “Business Friendly Community” and will be working in collaboration with the Gander & Area Chamber of Commerce to understand the needs of the local business community.

The Committee would like to encourage the business community to participate in a short survey to help obtain all necessary information for the successful completion of this project.

Please be advised that all information collected will remain strictly confidential. The Economic Development Committee would like to thank the business community in advance for their cooperation.

2015 Variance Report

The Committee reviewed the department’s variance report ending December 31st, 2015 and is pleased to announce a savings of \$45,921.00 which can be attributed to changes in Business-Travel, Professional Development and the cancellation of the Outdoor Market.

2016 Variance Report – March 31st

The Committee reviewed the department's variance report ending March 31st, 2016 which shows a small deficit of \$503.00. The Committee expects this deficit to be eliminated throughout the year and is pleased with the department's financial standing at this time.

C. Governance & Community Engagement:

The Governance & Community Engagement Committee report was presented by Deputy Mayor Abbott.

The Governance & Community Engagement Committee meeting was held on May 17, 2016. The meeting was chaired by C. Abbott, Deputy Mayor. Other members present included: S. McBreairty, Councillor; D. Chafe, CAO.

The following items were discussed:

Review of Previous Minutes

The Committee reviewed and discussed the minutes of the previous meeting. No changes were required.

Twitter Question and Answer

The Committee discussed the scheduling of Council's next Twitter Question and Answer session and has selected June 6th as its preferred date. Further details will be announced on our website at www.gandercanada.com, on our Facebook page, and on Twitter. The Committee encourages residents to participate and looks forward to their questions and comments.

Premier's Forum on Local Government

The Department of Municipal Affairs has notified municipalities of an upcoming Premier's Forum on Local Government which will be held on October 5th in St. John's. This will be an annual event that will allow selected municipal leaders to discuss key municipal topics with government decision-makers.

Mayor Elliott will represent Council in his capacity as a board member of Municipalities Newfoundland and Labrador. The Committee welcomes the opportunity for municipal leaders to have direct dialogue with key provincial government decision-makers and is hopeful that this forum will facilitate a more proactive provincial/municipal approach to addressing municipal issues.

Hiring Policy

The Committee discussed its concerns with respect to the hiring of individuals related to current employees. The CAO advised that there are already a number of related individuals within the organization including, sibling, parent/child and spousal relations. The Town strives to hire the most qualified individual for each position and neither discriminates nor treats preferentially any applicant regardless of their relationship to an existing employee. The Committee has asked that an external body currently available to members of Municipalities Newfoundland and Labrador review the hiring policy. The CAO will make the necessary arrangements and report back to the Committee.

D. Special Engineering, Planning & Controls:

The Special Engineering, Planning & Controls Committee report was presented by Councillor Parrott.

The Special Engineering, Planning & Controls Committee meeting was held on April 22, 2016. The meeting was chaired by G. Parrott, Councillor. Other members present included: C. Abbott, Deputy Mayor; S. McBreairty, Councillor; B. Dove, Councillor; J. Blackwood, Director of Engineering; J. Hillier, Administrative Assistant; P. Fudge, Fire Chief; S. Burbridge, Director of Public Works & Services; D. Chafe, CAO; R. Stoyles, Foreperson of Public Works.

The following items were discussed:

Trans-Canada Highway Intersection with Magee Road

The Committee reviewed a conceptual design for the reconstruction of the Trans-Canada Highway and Magee Road intersection that was prepared by the Department of Transportation and Works.

The plan indicates that traffic will no longer be able to exit right off the highway onto Magee Road, instead the right turning lane will be located just before Magee Road and traffic will be diverted onto Memorial Drive. The plan also indicates that concrete medians will be erected at the Magee Road turn off to assist with traffic calming and directional flows.

The Department of Transportation and Works are requesting approval from the Town of Gander for this design and if Council is in agreement, this work can commence in the near future and possibly be completed during this construction season.

The Committee discussed that this new configuration would bisect the existing Kevin Waterman Memorial Park and wants to ensure this park can be expanded to minimize the impact of the proposed construction. The Director of Engineering recommends forwarding this to the Civic Enhancement Committee for their review and consideration.

After a lengthy discussion the Committee is in agreement with the design as presented, although it would like the Director of Engineering to discuss with the Department of Transportation and Works the necessity of having the following:

- Ensure that signage is in place indicating no right turn onto Magee Road
- Signage for truck routes that indicate only left turn onto Memorial Drive
- Installation of street lights that the town would maintain.
- Installation of road medians

Motion #16-094

Trans Canada Highway Intersection with Magee Road

Moved by Councillor Parrott and seconded by Councillor Dove approval for the proposed design providing the Department of Transportation and Works adheres to Council's recommendations.

In Favour: 6 Opposing: 0

Decision: Motion carried.

CalHan Investments Inc.

The Committee reviewed correspondence from CalHan Investments which indicated they have currently purchased Hughes Street from Cecon Development Corporation for the purpose of a row housing development.

Plans for this row housing development have been submitted and approved by the Engineering Department. CalHan Investments are requesting approval from Council to allow issuance of building permits prior to placement of curb, gutter, and asphalt. CalHan Investments are prepared to have no occupancy permits issued until curb, gutter and asphalt is installed, inspected, and approved by the Town of Gander.

The Committee discussed the request and is in agreement with issuing building permits prior to the installation of curb, gutter, and asphalt however, states that no occupancy permits will be issued until this work is completed by the developer. The Director of Engineering will work with the proponent and the developer to ensure this is done within the confines of our development regulations.

New Wastewater Treatment Plant

The Town is still awaiting funding approval from the government for the New Wastewater Treatment Plant. The Town has sent letters and met with many government officials, however have yet to receive an answer regarding the status of funding.

Deputy Mayor Abbott recommends that a Wastewater Steering Committee meeting be arranged for next week and requested that we invite the Minister of Municipal Affairs, as well as, the Minister of Health and Community Services to attend.

The Committee is in agreement and is requesting the Director of Engineering contact government officials and make the necessary arrangements for this meeting.

Councillor McBrearity left the Regular Council meeting due to conflict of interest.

Edinburgh/Cooper Intersection

Councillor Parrott suggested the possibility of reassessing the reconstruction of Peterson Drive into a Cul-de-sac. He recommends this item be brought forward at the next Engineering, Planning, and Controls Committee meeting for further discussion.

A lengthy discussion ensued on this issue.

Motion #16-095

Edinburgh/Cooper Intersection

Moved by Councillor Anstey and seconded by Deputy Mayor Abbott not to proceed with the Edinburgh/Cooper Intersection this year.

In Favour: 1 Opposing: 4

Mayor Elliott, Deputy Mayor Abbott, Councillors Dove and Parrott opposed.

Decision: Motion defeated.

Councillor McBreairty returned to the Regular Council meeting.

Engineering, Planning & Controls:

The Engineering, Planning & Controls Committee report was presented by Councillor Parrott.

The Engineering, Planning & Controls Committee meeting was held on May 18, 2016. The meeting was chaired by G. Parrott, Councillor. Other members present included: C. Abbott, Deputy Mayor; J. Blackwood, Director of Engineering; J. Hillier, Administrative Assistant; D. Chafe, CAO.

The following items were discussed:

Discretionary Notice – 750 Trans-Canada Highway

Notice is hereby given that the Town Council of Gander has received an application to establish as Asphalt Plant at the above noted address, approximately 4.0 kilometres west of Gander.

It is noted that this area is zoned Rural in the Town of Gander Municipal Plan and Hazardous Industry (Asphalt Plant Use) is permitted as a Discretionary Use under the Town of Gander Development Regulations.

The Director of Engineering informed the Committee that this has been advertised and to date no objections have been received.

Motion #16-096

Discretionary Notice – 750 Trans Canada Highway

Moved by Councillor Parrott and seconded by Deputy Mayor Abbott approval for the Discretionary Notice for 750 Trans Canada Highway pending no objections are received by the advertised deadline.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Departmental Variance Report to December 2015 and March 2016

The Committee reviewed the department variance report to December 2015. The Director of Engineering advised the variance report is \$27,407.00 under budget which is due to savings from an engineering student position, less building permits than budgeted and higher revenues than budgeted.

The Committee reviewed the department variance report to March 2016. The Director of Engineering advised that the variance report is \$36,005.00 under budget due to a job position delay, as well as, the cancellation of hiring a seasonal technician.

E. Public Works & Services:

The Public Works & Services Committee report was presented by Councillor Anstey.

The Public Works & Services Committee was held on May 17, 2016. The meeting was chaired by R. Anstey, Councillor. Other members present included: B. Dove, Councillor; G. Parrott, Councillor; P. Fudge, Fire Chief; S. Burbridge, Director of Public Works & Services; O. Fudge, Municipal Enforcement Officer; L. Small, Administrative Assistant; G. Whitt, Administrative Support Clerk.

The following items were discussed:

Review of Previous Minutes

The previous minutes were reviewed and approved as presented.

Invoices for Approval

The Committee reviewed one invoice from General Motors for a 2016 Silverado Pick-up truck for \$ 29,038.73 and two operating invoices from Central NL Waste Management in the amount of 28,177.63. The Director advised the Committee that all goods and services have been received and meet the Town’s specifications.

The Committee recommends that the invoices be paid and forwards them to the Finance Committee for its consideration.

Variance Reports

Public Works

The Committee reviewed the December 31, 2015 Variance Report. The Department was \$587,126 over budget, most of which can be attributed to repayment to the businesses that were charged for parking lot maintenance. Also, \$56,486 was used for salt usage due to harsh winter conditions.

The Committee also reviewed the Variance Report for the first quarter of 2016. This reflected a surplus of \$8,289. Notable unforeseen expenditures included \$38,000 for water distribution valve and pump repairs. This expense was offset by savings from the delay in hiring personnel.

Fire and Police

The Committee reviewed the Public Works and Services variance report to December 31, 2015. The Department was over budget by \$ 19,530. Unexpected repairs required to the “Jaws of Life” equipment and an overtime increase created most of the shortfall, however, there was \$23,000 saved in honourariums due to low numbers of volunteers.

The first quarter variance of this year shows the department was under budget by \$ 44,085. This was mainly due to the delay in hiring the extra fire fighters and the extra Municipal Officer.

“No Left Turn” Signage

The Committee was asked to review its signage for the “no left turn” rule at the top of Armstrong Boulevard exiting onto Airport Boulevard. There have been complaints of drivers not following this rule and more signage was requested. After discussion, it was agreed that there are currently two signs in place and drivers who dis-obey the “no left turn” rule will continue to do so; they will not be deterred by extra signage.

The Committee did not see the merit in this request and is not recommending any changes to the signage at this time.

Councillor Dove left the Committee meeting.

Busy Bee Cabs

The Committee reviewed correspondence from Busy Bee Cabs requesting that Municipal Enforcement Officers stop issuing tickets to taxi’s when parked in the fire lanes at local shopping establishments.

The Committee is not recommending that this breach of the bylaws be permitted and will contact the company and suggest that they canvas the businesses requesting a special area of the parking lot for this type of activity.

First Quarter Statistics- Municipal Enforcement/Fire Department

The Municipal Enforcement Department issued 455 citations in the first quarter and responded to 242 incident reports. Gander Fire Rescue responded to a total of 47 fire calls and conducted 101 inspections in this same first quarter of 2016.

Municipal Enforcement Campaigns

The Municipal Enforcement Officer reported that they will be preparing for three campaigns in the near future. The first is “Lock it or Lose It” which is specifically designed to remind residents of the importance of locking your vehicles and residences etc...

The second will target the ATV’s/UTV’s, dirt bike use and trail monitoring. The officers will be conducting an education segment first and then proceeding with enforcement as required.

They will also be doing work, in conjunction with Rogers Cable, on Pet Safety Regulations.

Dirt Bike Complaint

The Committee reviewed an email complaint from a resident in the Blackwood/Peterson Drive area. The T’Railway, which is a Provincial trail, runs through Gander in this area.

The resident will be contacted and advised that the Municipal Enforcement Officers will be monitoring these activities and enforcing the laws when possible. This will also be forwarded to the ATV Sub Committee.

Central NL Waste Management (CNWM) Correspondence

The Committee reviewed correspondence from CNWM in response to our letter requesting a meeting with the Board referencing the costs associated with curbside collection. It explained any increase in fees was the result of the increasing number of new streets and homes being serviced.

The Committee recommends we issue a Request for Proposals for curbside collection services.

F. Finance & Administration:

The Finance and Administration Committee report was presented by Councillor Dove.

The Finance & Administration Committee was held on May 19, 2016. The meeting was chaired by B. Dove, Councillor. Other members present included: G. Parrott, Councillor; C. Abbott, Deputy Mayor; G. Brown, Director of Finance.

The following items were discussed:

Invoices for Approval

CAPITAL

AS RECOMMENDED BY THE PUBLIC WORKS & SERVICES COMMITTEE MAY 17, 2016

- | | |
|------------------------------------|-----------|
| 1. General Motors of Canada | 29,038.74 |
| 01-210-0080-9310, Chevy Silverado | |
| Budget 40,000 Spent to date 10,188 | |

Total capital invoice for approval \$29,038.74

Operating

AS RECOMMENDED BY THE PUBLIC WORKS & SERVICES COMMITTEE MAY 17, 2016

- | | |
|--|-------------|
| 1. Central Newfoundland Waste Management | 26,916.12 |
| 00-430-1000-7007 total tipping fees April | |
| Budget 347,900 Spent to date 89,023 | |
|
 | |
| 2. Central Newfoundland Waste Management | 25,654.87 |
| 00-430-1000-7008, Curbside Collections monthly fee | -(5,099.83) |
| 00-430-1000-7008, 2015 rebate letter (5099.83) | |
| Budget 301,800 Spent to date 82,063 | |

Total operating invoices for approval \$47,471.16

The Director of Finance advised that the invoices met the policies of the Town of Gander.

Motion #16-097

Invoices for Approval

Moved by Councillor Dove and seconded by Councillor Parrott that the invoices be paid as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Property Tax Reductions

The Committee reviewed two residential tax reduction applications which were submitted in accordance with Council's policy on tax reductions for residential property.

Motion #16-098

Property Tax Reductions

Moved by Councillor Dove and seconded by Councillor Parrott that the two property tax reductions be approved as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Audio/Visual Production Request for Proposal (RFP)

The Committee reviewed the RFP results for the supply of Audio/Visual Production for which two bids were received. The preferred bid was from Eastern Audio.

Motion #16-099

Audio/Visual Production Request for Proposal (RFP)

Moved by Councillor Dove and seconded by Councillor Anstey that the Request for Proposal for the supply of Audio/Visual Production be awarded to Eastern Audio at a price of \$13,842.50 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

This is \$1,750.00 under budget.

Festival of Flight Fireworks Request for Proposal (RFP)

The Committee reviewed the RFP results for the supply of Festival of Flight Fireworks for which three bids were received. The preferred bid was from North Star Fireworks.

Motion #16-100
Festival of Flight Fireworks Request for Proposal (RFP)

Moved by Councillor Dove and seconded by Councillor Parrott that the Request for Proposal for the supply of Festival of Flight Fireworks be awarded to North Star Fireworks at a price of \$19,814.55 HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

This is \$2,465.00 under budget.

Standing Offer – Ready Mix Concrete

The Committee reviewed the Standing Offer for Ready Mix Concrete for which two bids were received.

Motion #16-101
Standing Offer – Ready Mix Concrete

Moved by Councillor Dove and seconded by Councillor Anstey that the Standing Offer for Ready Mix Concrete pricing be accepted as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Airport Blvd. Gas Tax Project

The Town is upgrading a section of Airport Blvd. from Bennett Drive to Cooper Blvd. using Gas Tax funds. When tenders came in the project was \$25,000 over the initial budget. There are however, sufficient funds in the Gas Tax program to cover the cost overage. Council has to get approval from the Gas Tax Secretariat to allocate the additional funding.

Motion #16-102
Airport Blvd. Gas Tax Project

Moved by Councillor Dove and seconded by Deputy Mayor Abbott that the Town of Gander request of the Gas Tax Secretariat that the budget for Airport Blvd. Upgrading be increased from \$550,000 to \$575,000.

In Favour: 6 Opposing: 0

Decision: Motion carried.

2015 Year End Financial Report

The Committee reviewed the unaudited year-end financial report for 2015. At the end of 2015, Council has a deficit of \$1,665,760. It has accumulated the deficit as a result of decisions in two court cases in which Council has discussed numerous times in the past. They are the Town Owned Parking Lot case and the Special Purpose Property case which affected the taxation of NAV CANADA.

Since the budget process, Council recognizes the deficit and requested permission from Government to fund it over a five year period to the tune of \$400,000/year and Government agreed to permit Council to do so.

On a more positive note, the Departments kept their operating spending within budget and the net result of the Departmental operations was their cost savings of \$50,000 on their budget.

Capital Variance Report 2015

The Committee reviewed the Capital Variance Report for 2015. It indicated we were \$356,000 over budget in our Capital spending for 2015. This was largely a result of the work involved with repairing the waste water issues creating flooding in certain areas of Town being \$327,000 over budget.

Operating Variance Report January – March 2016

The Committee reviewed the Variance Report for the first quarter of 2016. At the end of March we were projecting an operational surplus of \$61,000 for the current year which would reduce the accumulated deficit to \$1.6 million.

Revenues for the first quarter are \$53,477 under budget as a result of assessment appeals being over budget and revenues from utilities being less than expected.

Expenditures for the first quarter \$114,579 under budget. These savings were realized due to delays in re-staffing certain positions and the cancellation of others.

Capital Variance Report First Quarter 2016

The Committee reviewed the Capital Variance Report for the first quarter of 2016 and is projecting that the Capital Expenditures for this year would be \$480,000 under budget. Council had recently reviewed its Capital spending for this year and decided to defer the purchase of 4 light vehicles and eliminate the purchase of a piece of heavy equipment which created the surplus in the Capital account.

6. ADMINISTRATION

None.

7. CORRESPONDENCE

The Acting Town Clerk read a letter from the Newfoundland and Labrador Women's Institutes thanking Councillor McBrearity for attending their Ribbon Cutting Ceremony on April 8, 2016.

8. NEW BUSINESS

Infrastructure Upgrading Contract #2 – Raynham Avenue

The Town called tenders for Infrastructure Upgrading on Raynham Avenue and three bids were received. The lowest tender was not compliant as it did not meet all of the requirements of the tender so it is being recommended that the tender be awarded to the second low bidder, B & M Paving (1983) Ltd.

Motion #16-103

Infrastructure Upgrading Contract #2 – Raynham Avenue

Moved by Councillor Dove and seconded by Councillor Parrott that the Town award the tender for Infrastructure Upgrading Contract #2 – Raynham Avenue to B & M Paving (1983) Ltd. in the amount of \$754,154.09, HST inclusive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The Province pays for 70% of this project with the Town paying the remaining 30%. It is \$50,100 over budget.

9. ADJOURNMENT

Motion #16-104

Adjournment

There being no further business, it was moved by Deputy Mayor Abbott and seconded by Councillor Anstey that the meeting be adjourned.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:20pm.

C. Elliott, Mayor

S. Fisher, Town Clerk (A)