

MINUTES

Regular Meeting of Council Wednesday, June 14, 2017 @ 4:30 pm Council Chambers

Present:	C. Abbott	Deputy Mayor
	G. Parrott	Councillor
	S. McBreairty	Councillor
	R. Anstey	Councillor
	B. Dove	Councillor
Advisory and Resource:	D. Chafe	Chief Administrative Officer
	J. Blackwood	Director of Engineering
	G. Brown	Town Clerk
	R. Locke	Director of Development
	N. Newell	Director of Recreation & Community Services
	T. Barron	Director of Municipal Works
	P. Fudge	Fire Chief
	B. Anstey	Communications Officer
Regrets:	C. Elliott	Mayor

1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

2. VISITORS/PRESENTATIONS

None.

3. APPROVAL OF AGENDA

Motion #17-128

Approval of Agenda

Moved by Councillor Parrott and seconded by Councillor Dove that the Agenda for the Regular Meeting of Council on June 14, 2017 be adopted as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #17-129

Regular Minutes for Approval

Moved by Councillor Dove and seconded by Councillor Anstey that the Minutes from the Regular Meeting of Council on May 24, 2017 be adopted as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

MINUTES FOR APPROVAL

Motion #17-130

Special Minutes for Approval

Moved by Councillor McBreairty and seconded by Councillor Parrott that the Minutes from the Special Meeting of Council on May 30, 2017 be adopted as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None

6. REPORTS – STANDING COMMITTEES:

A. Recreation & Community Living:

The Recreation & Community Living report was presented by Councillor Dove.

The Recreation & Community Living meeting was held on June 6, 2017. The meeting was chaired by R. Anstey, Councillor. Other members present included: B. Dove, Councillor; N. Newell, Director of Recreation & Community Services.

The following items were discussed:

Airport Nordic Ski Club

The Committee reviewed correspondence from the Airport Nordic Ski Club regarding their letter to the Minister of Transportation & Works, Hon. Al Hawkins. They are requesting the Provincial Government construct a left turning lane off the highway into the club's parking lot.

The Committee asked the Director to follow up with the President of the club to notify him that Council is aware of their request and if they require anything else from Council to formally contact them.

The Director of Economic Development joined the Committee meeting.

Gander Heritage Advisory Committee

The Committee reviewed a letter from the Gander Heritage Advisory Committee requesting access to tools and equipment and a donation of two dog bag posts. They would also like Town staff to provide regular maintenance during the summer months for phases I and II of their Aviation Historic Trails project they have been completing on the Canadian side located at the "Old Town Site".

The Committee feels that although what the Gander Heritage Advisory Committee has completed so far is beneficial, they would like the Gander Heritage Advisory Committee to provide more information before making a decision on the resources required. They are requesting they attend the next Committee meeting to discuss this further as a delegation.

The Committee did agree that while phase I is being completed (end date June 17th, 2017), the Recreation Department may still provide them with access to tools and equipment when not being used by Town staff.

The Director of Economic Development left the Committee meeting.

Broadening Horizons

A request from Broadening Horizons was reviewed to operate a canteen out of the Cobb's Pond Rotary Park building. They are proposing Friday's from 11:30 am – 4:30 pm and Saturday & Sunday's from 1:00 – 7:00 pm. They are also requesting the following: to operate under the Town of Gander's food establishment license, that there be no charge to use the building, use of the BBQ, and that the canteen is only used by Broadening Horizons.

The Committee supports Broadening Horizons operating a canteen during the summer months under the town's license and use of the BBQ. The Committee feels there should be no charge to use the building except during special events such as Gander Day when other similar groups pay to operate a vending booth. They would also be required to lock up their items as the building will be rented to other groups throughout the summer months and cannot be used exclusively by Broadening Horizons.

**Motion #17-131
Broadening Horizons**

Moved by Councillor Dove and seconded by Councillor Anstey that Broadening Horizons be allowed to operate a canteen at the Cobb's Pond Rotary Park at no charge, with the exception of Gander Day.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Tombolo Multicultural Festival NL Inc.

The Committee reviewed a request from the Multicultural Festival NL INC. to host a variety show at the Steele Community Centre on Saturday, July 22nd from 7-9pm. They are asking for an in-kind donation of the Steele Community Centre for a half day for set-up and to hold their event in the evening. This event is to help celebrate Canada's 150th Anniversary and is open to the general public with free admission. The Committee supports this request and looks forward to having this event as part of Canada's 150th Anniversary celebrations.

**Motion #17-132
Tombolo Multicultural Festival NL Inc.**

Moved by Councillor Dove and seconded by Councillor Anstey that Tombolo Multicultural Festival NL Inc. be permitted to use the Steele Community Centre on July 22nd at no charge.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Tender – Cafeteria/Alcohol/Vending Machines

The Committee reviewed the RFP for the cafeteria operation, alcohol sales and vending machines. After much discussion, it was decided that more information was required; therefore, it will be discussed further at the next Committee meeting.

Kitchen Party Ticket Cost

The recommended ticket price for the 2017 Kitchen Party ticket was reviewed. It was agreed that the cost would be \$20.00 in advance and \$30.00 at the door. An announcement will be made in the coming weeks with regard to the entertainment line-up.

Farmers Market

The Committee reviewed a letter regarding the continued support for a Farmer's Market at Cobb's Pond Rotary Park on Saturday mornings. This was done from July to October in 2016 and was a great addition to the community. The Committee supports this event and would like to commit to as many Saturday's as possible for this event this year.

Royal Canadian Legion

The Committee reviewed a request from the Royal Canadian Legion for a loan of the sound system for their red Carpet Night on June 11th to celebrate Tony Award Nominations of Come From Away. The Committee agreed with this request.

Gander Toyota – Volleyball Net

The Committee discussed a request from Gander Toyota to install a volleyball net at a green space/recreation area owned by the Town of Gander on Rowsell Blvd. Gander Toyota has indicated that they would place the net and maintain it as long as there was interest from the community.

The Committee discussed this and feels it would be a good location for a volleyball net providing homeowners in the area are given the opportunity to be made aware of this decision. It was also discussed that after the summer, the Department will make a decision for the following year and report back to the Committee. This item is being referred to the Engineering Committee for their consideration.

Stewardship Association of Municipalities (SAM)

Councilor Anstey attended the SAM meetings in Torbay from June 2-3, 2017 and will provide a report on the meeting.

Upcoming events

- June 16-17: Sportsfest
- June 23-25: Ride for Sight
- July 1: Canada Day

B. Public Works & Services Committee:

The Public Works & Services Committee report was presented by Councillor Anstey.

The Public Works & Services Committee was held on June 6, 2017. The meeting was chaired by R. Anstey, Councillor. Other members present included: G. Parrott, Councillor; B. Dove, Councillor; A. Quilty, Fire Chief (A); W. Jenkins, Municipal Officer in Charge; T. Barron, Director of Municipal Works & Services; L. Small, Administrative Assistant.

The following items were discussed:

Police & Fire Department Statistics- First Quarter 2017

The Committee was presented with the first quarter statistics for both the Fire and Police Department's covering January 1 to March 31, 2017.

The Municipal Enforcement Department issued 320 Citations. There were 164 for speeding, 24 moving violations, 19 non-moving, 108 parking, 5 Bylaw tickets and 42 warnings were issued. They responded to a total of 357 incidents which include but are not limited to animal control, illegal dumping, traffic complaints, ATV & snowmobile complaints, nuisance calls, snow clearing violations and motor vehicle accidents to name a few.

The Fire Department responded to 44 calls and conducted 81 inspections during the first quarter. Calls ranged from residential and commercial fires, motor vehicle accidents, unauthorized burning, system malfunctions, pole fires, electrical fires, chimney fires etc.

Fentanyl Training

The Acting Fire Chief informed the Committee that the Fire Department and Municipal Enforcement will be engaging in training for the handling of Fentanyl when responding to emergencies. This is for the Town staff's personnel safety only and does not involve treatment of overdose victims; the administration of the Naloxone drug for medical assistance is handled by the Ambulance Attendants.

Standing Offer- New Asphalt

The Committee reviewed the Standing Offer SO17-10 for New Asphalt for which two bids were received. The Director advised that the Standing Offers submitted by B & M Paving and Professional Grading and Contracting Ltd both met specifications.

The Committee recommends that the Standing Offer for New Asphalt be accepted as attached.

This item is now referred to the Finance and Administration Committee for their review and recommendation to Council.

Traffic Study

The Committee was presented with the Traffic Study for Gander Academy and reviewed the status of the Traffic Study for the Gander Elementary School. The Director of Public Works advised that the Gander Academy study is complete and the Town is in the process of implementing changes recommended including some sign modifications and zebra striping for the cross walks.

All Saints Cemetery- Request for Repairs

The Committee reviewed correspondence from the All Saint's Cemetery Committee requesting assistance from the Public Works Department to repair a broken waterline in the middle of the parking lot at the cemetery on Memorial Drive East.

The infrastructure is located on town property and the Committee agreed that the work should be completed by the Town.

Cobbs Pond ATV Trail - Update

The Director advised that the ATV trail circumventing Cobb's Pond is currently being excavated for upgrades and work will continue. The Town wanted this trail maintained to help keep traffic off Magee Road, however, the excavator may be required elsewhere should other items become priority.

2017 Capital Budget

The Director of Public Works advised that the Salt Shed will not be replaced in 2017 due to overruns on other projects including the pump failure at Cobham Lift Station and expected overage on the new Dump Truck with Plow & Dump Insert. The salt shed building is in need of replacement however this can be postponed until next year, the truck purchase cannot be put off any longer. The Department will determine if a tent structure or a wooden structure would be more efficient and economical for the salt storage and will submit a request in the 2018 budget process.

C. Development, Tourism & Culture Committee:

The Development, Tourism & Culture Committee report was presented by Councillor McBreairty.

The Development, Tourism & Culture Committee meeting was held on June 6, 2017. The meeting was chaired by S. McBreairty, Councillor. Other members present included: R. Anstey, Councillor; R. Locke, Development Director.

The following items were discussed:

Gander Heritage Advisory Committee: May 4th, 2017 Minutes

The Committee reviewed minutes of the May 4th, 2017 meeting of the Gander Heritage Advisory Committee.

The Director advised that the Committee's request for on-going care of the Aviation Historic Trails has been forwarded to the Recreation & Community Living Committee for their consideration.

The Director also advised that the request for maintenance, equipment/tools and the donation of two dog-bag posts is related to Phase I and II of the project and only applies to the completion of the Aviation Historic Trails. These trails are to be located on the "Canadian Side" of the "Old Town Site".

Clarification on the above-noted requests was provided by the Chair of the Gander Heritage Advisory Committee.

Update: Physician Recruitment & Retention

A meeting was held on Monday May 29th with the newly established Physician Recruitment and Retention working group. In attendance were members of Council, Development Department staff, representatives from the medical community and the Gander & Area Chamber of Commerce.

Many topics were discussed most of which focused on the current staffing levels of medical professionals within our community and what Council could do to help alleviate some of the concerns.

A meeting has been scheduled on July 4th, 2017 with the administration of Central Health to discuss the areas of concern.

The Committee received and reviewed correspondence from a local doctor suggesting some possible upgrades that could be made to the existing doctor's lounge located at James Paton Memorial Regional Health Centre (JPMRHC). She advised that a few small upgrades could have a significant impact on morale and also provide a more appealing place for staff to congregate and interact on a regular basis.

The Committee asked the Director to follow up with this doctor to obtain further information about how the Town of Gander can be of assistance.

Press Release: Provincial Department of Children, Seniors & Social Development

The Committee reviewed a press release from the Provincial Department of Children, Seniors & Social Development announcing over \$6.1 million in funding to support the construction of affordable housing units for seniors.

The Committee would like to acknowledge and congratulate the Evangel Pentecostal Church in Gander which received \$1,250,000 in funding to support the construction of 10 seniors affordable housing units.

Gander Heritage Advisory Committee

The Committee reviewed correspondence from the Gander Heritage Advisory Committee. The Heritage Committee extended their sincere gratitude to Council for being the proponent during Phase I of the Aviation Historic Trails project which is to be located on the Canadian Side of the "Old Town Site".

During Phase I, the Town of Gander provided resources from many departments which included;

- Office space and required equipment;
- Use of tools and equipment;
- Computer support;
- Project administrative functions;
- Purchasing and budgeting services.

The Heritage Advisory Committee also encouraged Council to forward any Heritage related ideas for consideration.

The Committee appreciates this kind of gesture and extends best wishes to the Gander Heritage Advisory Committee during the completion of Phase II of their Aviation Historic Trails project.

The Committee asked the Director to prepare and send a letter to the Gander Heritage Advisory Committee acknowledging work completed during Phase I and extending congratulations for securing funding for Phase II.

Immigration & Settlement Officer Proposal

The Chair presented a potential opportunity which involved the preparation and submission of a proposal for the establishment of an Immigration and Settlement Officer to be located in Gander.

If successful, this position can play a pivotal role in welcoming and integrating new comers into the Town of Gander.

The Committee asked staff to contact the Office of Immigration and Multiculturalism to determine the process for submitting this application.

D. Governance & Community Engagement Committee:

The Governance & Community Engagement Committee report was presented by Councillor McBreairty.

The Governance & Community Engagement Committee meeting was held on June 6, 2017. The meeting was chaired by C. Abbott, Deputy Mayor. Other members present included: R. Anstey, Councillor; D. Chafe, CAO.

The following items were discussed:

Correspondence - Values-In-Action Foundation

The Values-in-Action Foundation wishes to award the Town of Gander with its **2018 Rescuer of Humanity Award** at its upcoming Rescuer of Humanity Awards Dinner on January 18, 2018 in Cleveland, Ohio. The Values-in-Action Foundation is a U.S. based character-building education and training organization. Through school workshops, community events, leadership training and media programs, Values-in-Action empowers teens and adults to build communities of kindness, caring and respect by putting their values-in-action wherever they go.

Council will be honoured to receive this award on behalf of the residents of Gander. The Committee is recommending that the new Mayor attend the award ceremony scheduled for January 2018. The Values-in-Action Foundation has advised that they will cover all costs associated with the Mayor's travel.

Correspondence - Gander International Airport Authority

The Gander International Airport Authority has advised that two of the Town's nominees to its Board, Mr. Des Dillon's and Mr. Melvin Thorne's three year term will conclude on September 7th and 18th, 2017 respectively. The Authority is asking that both terms be renewed as the organization is in a period of significant turnover and both nominees play a critical role in continuity, succession planning and general governance.

The Committee discussed the merit of continuity versus change and feels that that the Authority's request is reasonable.

Motion #17-133**GIAA Board Reappointment – Des Dillon**

Moved by Councillor McBrearity and seconded by Councillor Anstey that that Mr. Des Dillon be reappointed to the Gander International Airport Authority Board for a three year term commencing September 8th, 2017.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Motion #17-134**GIAA Board Reappointment – Melvin Thorne**

Moved by Councillor McBrearity and seconded by Councillor Dove that that Mr. Melvin Thorne be reappointed to the Gander International Airport Authority Board for a three year term commencing September 19th, 2017.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Municipalities Newfoundland and Labrador (MNL)

MNL is a body advocating for the interests of municipalities throughout Newfoundland and Labrador. They routinely call for the submission of resolutions on matter of governance and intergovernmental relations. Those resolutions are then presented to all MNL members for discussion.

If members vote to support a particular resolution, the issue or action at the core of that resolution becomes an issue of advocacy by MNL. The Committee has asked that each committee of Council identify and discuss issues that may warrant the submission of a resolution to MNL. All resolutions will be submitted to Council for a full review and discussion.

E. Engineering, Planning & Controls:

The Engineering, Planning & Controls Committee report was presented by Councillor Parrott.

The Engineering, Planning & Controls Committee meeting was held on June 7, 2017. The meeting was chaired by G. Parrott, Councillor. Other members present included: S. McBrearity, Councillor; C. Abbott, Deputy Mayor; G. Regular, Supervisor of Engineering Services; J. Hillier, Administrative Assistant.

The following items were discussed:

Accessory Building Request – 8 Cheshire Crescent

The Committee reviewed correspondence from the homeowner of 8 Cheshire Crescent requesting to build an accessory building which is currently outside the Town of Gander’s Accessory Building Regulations. The Newfoundland Power Easement at the rear of his property is preventing him from building the size of building he would like, and he is seeking Council’s approval to build the accessory building 8.5 meters away from his house as opposed to the 12 meters it states in the Town of Gander’s regulations.

The Committee discussed this request and they are not willing to use their discretionary authority to approve the application.

Motion #17-135

Accessory Building Request – 8 Cheshire Crescent

Moved by Councillor Parrott and seconded by Councillor Dove that the request to construct an accessory building at the rear of 8 Cheshire Crescent be rejected.

In Favour: 5 Opposing: 0

Decision: Motion carried.

The Engineering department will work with the applicant to explore different options such as location and building shape.

Accessory Building Request – 52 McCurdy Drive

The Committee reviewed a request from the owner of 52 McCurdy Drive to erect an accessory building at the rear of the property. There is currently an existing accessory building that will be demolished with plans to construct a new one. Due to the nature of their business, they require a larger accessory building.

The Supervisor of Technical Services informed the Committee that for non-residential accessory buildings, the accessory building shall not exceed 50% of the size of the main office building however, this type of business does not require a large office building but does require a larger accessory building for storage. It should be noted that 52 McCurdy Drive is a large piece of land of approximately one and a half acres.

Motion #17-136

Accessory Building Request - 52 McCurdy Drive

Moved by Councillor Parrott and seconded by Councillor Anstey approval for an accessory building located at 52 McCurdy Drive as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Accessory Building Request – 3 Gibson Place

The Committee reviewed correspondence from the owner of 3 Gibson Place requesting Council’s approval for an extension to the existing accessory building on that property which will exceed the Town of Gander’s accessory building regulations.

After discussion, the Committee is not in agreement with the request as it will be outside the Town of Gander’s accessory building regulations; they are not willing to use their discretionary authority to approve the application.

Motion #17-137

Accessory Building Request – 3 Gibson Place

Moved by Councillor Parrott and seconded by Councillor Dove that the application for an extension to an accessory building at 3 Gibson Place be rejected.

In Favour: 5 Opposing: 0

Decision: Motion carried.

The Engineering department will work with the applicant to explore different options such as building location.

Accessory Building Request – 28 Edinburgh Avenue

The Supervisor of Technical Services informed the Committee of a request from the owner of 28 Edinburgh Avenue who has an existing accessory building measuring 720f² and is proposing to construct an additional accessory building that will exceed the 8% of the total lot size. After discussion, the Committee is not in agreement with the request as it does not comply with the Town of Gander’s accessory building regulations and they are not willing to use their discretionary authority to approve the application.

Motion #17-138
Accessory Building Request – 28 Edinburgh Avenue

Moved by Councillor Parrott and seconded by Councillor Anstey that the application to build an accessory building at 28 Edinburgh Avenue be rejected.

In Favour: 5 Opposing: 0

Decision: Motion carried.

The Committee discussed these four (4) requests and has indicated that the intent of having Council’s discretion to override the regulations was to permit unique circumstances in non-residential zones, such as the one presented in the application at 52 McCurdy Drive. The regulations regarding the size and placement of accessory buildings were modified in 2016 and the Committee feels that residential use accessory buildings are adequately covered in these regulations.

Recreational Use – Rowsell Boulevard

This item was referred to the Engineering Committee from the Recreation and Community Living Committee.

The Committee reviewed correspondence from a representative from Gander Toyota requesting Council’s permission to install volleyball net on the green space on Rowsell Boulevard. The Supervisor of Technical Services advised the Committee that this area is zoned Open Space Recreation and the proposed use does meet the Town of Gander’s zoning Regulations.

The Committee forwards this item back to the Recreation and Community Living Committee for follow up.

The Director of Recreation and Community Services advised that there are three residents to be contacted.

Motion #17-139
Volleyball Net on Rowsell Blvd.

Moved by Councillor Anstey and seconded by Councillor Dove that the Volleyball Net at Rowsell Blvd. be approved subject to no objections from the residents.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Development Application – 280 Garrett Drive

The Committee reviewed a subdivision application from the land owner of 280 Garrett Drive requesting Council's permission to subdivide the above noted property. The Supervisor of Technical Services advised that the subdivision as presented meets the requirements of the development regulations.

The Committee is in agreement with the subdivision providing the proponent be made aware that municipal water and sewer infrastructure is not currently available adjacent to this new parcel. As per the Town's development regulations a building permit for this property would not be able to be issued unless the applicant contracts to pay the full cost of construction of the services deemed necessary by the Town and such costs shall attach to and upon the property in respect of which it is imposed.

Development Application – Phase 4 Eastgate

The Committee reviewed a development application for the construction of Phase 4 in the Eastgate Subdivision. The Supervisor of Technical Services informed the Committee that preliminary plans have been received and are currently being reviewed by the Engineering Department however, he also indicated that Cecon Ltd. had previously requested Council's approval for an exemption of Open Space and Neighbourhood Parks for this phase as the design drawings were already drafted prior to the Town making revisions to the Design Standards for Streets and Subdivisions. At that time, Council did not make a final decision as they had requested that Cecon Ltd. provide a conceptual drawing of adjacent developments outlining the specific location of Open Space and Neighbourhood Parks. He also advised that Cecon Ltd. has been in contact with the Recreation Department and have arranged a meeting to have further discussions regarding this.

The Committee is in agreement with the development of Phase 4, in principal, providing Cecon Ltd. submits the conceptual drawings and meets the Town of Gander's Design Standards for Streets and Subdivisions. Once approval of the future concept plan is given by Council, and the final design for Phase 4 has been approved for construction, the Town will enter into a development agreement with Cecon Development Corporation.

Plan Amendment – 151 Trans-Canada Highway

The Supervisor of Technical Services advised the Committee that in January 2016, Council passed a motion of consent to rezone 141, 151, and 161 Trans-Canada Highway to accommodate a personal care facility however, the applicant, at that time, did not move forward with the amendment process and requested they be granted more time.

The Supervisor also informed the Committee that the land owner of 151 Trans-Canada Highway is now proceeding with another project which will require a rezoning of 151 Trans-Canada Highway and is seeking approval to move forward with a plan amendment for this address.

After discussion, the Committee is in agreement with the Plan Amendment however, recommends all future applications for Plan Amendments be given an expiration date of 12 months from the date of consent from Council. Also, the applicant that previously requested to rezone 141 and 161 Trans-Canada Highway is to be given an expiration date when their land options expire.

Motion #17-140**Plan Amendment – 151 Trans Canada Highway**

Moved by Councillor Parrott and seconded by Councillor Dove an expiration date of 12 months from the approval of consent motion of Council is applicable to all future plan amendment applications.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Motion #17-141**Plan Amendment – 151 Trans Canada Highway**

Moved by Councillor Parrott and seconded by Councillor Dove the expiration date be the same as the expiration date of the land option for 141 and 161 Trans-Canada Highway.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Land Rezoning – Spruce Court Penwell Extension

The Town Council of the Town of Gander is undertaking a Municipal Plan Amendment for a small parcel of land in Spruce Court. Council will be covering all associated costs of the amendment. This Amendment is being undertaken to help stimulate residential growth in Spruce Court and Gander as a whole.

Motion #17-142**Land Rezoning – Spruce Court Penwell Extension**

Moved by Councillor Parrott and seconded by Councillor McBairty that the Engineering Department be given permission to proceed with an amendment process of our Municipal Plan and our Development Regulations to re-zone Penwell Avenue extension between Penwell Avenue and Rutan Street. It is Council's intention to rezone the land, currently zoned **Open Space Recreation**, to a Residential **Medium Density (RMD)** land use designation to permit the development of residential building lots.

In Favour: 5 Opposing: 0

Decision: Motion carried.

F. Finance & Administration:

The Finance and Administration Committee report was presented by Councillor Dove.

The Finance & Administration Committee was held on June 8, 2017. The meeting was chaired by C. Abbott, Deputy Mayor. Other members present included: G. Parrott, Councillor; G. Brown, Director of Finance.

The following items were discussed:

Clean Water and Wastewater Fund Project Approval

Last year Council was asked to submit funding requests under the Clean Water and Wastewater Fund by the Federal and Provincial Governments. We submitted two. One related to work on Bennett Drive and the other on Medcalf Street.

The Medcalf Street project would have to be done after the Bennett Drive improvements were done. When we received approval of funding from the Government, they had approved the Medcalf project and not the Bennett Drive project.

Council wrote them advising it did not make sense to do this and asked that the funding be reallocated to the Bennett Drive project, as the costs were pretty similar for both projects. The Province has gotten back to us indicating they are prepared to do so.

Motion #17-143

Clean Water and Wastewater Fund Project Approval

Moved by Councillor Dove and seconded by Councillor Parrott that the Mayor and Town Clerk be authorized to sign Amendment #1 of Project CWWF-00053 Sanitary Sewer and Storm Sewer Upgrade – Bennett Drive.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Correspondence - Minister of Municipal Affairs and Environment

The Committee reviewed a letter from the Minister of Municipal Affairs and Environment regarding the changes to the capital cost share ratios. Roads projects had previously been funded 70/30 with the Province paying the higher portion. That has been changed now to 50/50. Council has written them expressing its concerns with the change and outlining the potential impact on municipal budgets. The letter from the Minister indicated that even with the revised funding scheme, it is still amongst the most lucrative of its kind in Canada.

They also indicated that funding recently announced for our new Wastewater Treatment Plant is one of the larger projects they will be funding this year.

Municipalities Newfoundland and Labrador

The Committee reviewed a memo from Municipalities Newfoundland and Labrador regarding the recently released report on the Provincial Library System. In the report, the consultants indicated in most Provinces, municipalities are the main funder of libraries and suggested that in Newfoundland and Labrador, municipalities become more involved in the financial support of libraries.

MNL indicated it will engage in discussions with the Province on the matter, however, without dedicated funding, it does not see how the Province can expect to download this service onto municipal budgets.

Property Tax Reductions

The Committee reviewed three residential tax reduction applications which were submitted in accordance with Council's policy on tax reductions for residential property.

Motion #17-144

Property Tax Reductions

Moved by Councillor Dove and seconded by Councillor Anstey that the three property tax reductions be approved as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Standing Offer – New Asphalt

The Committee reviewed the Standing Offer results for New Asphalt for which two bids were received.

Motion #17-145
Standing Offer – New Asphalt

Moved by Councillor Dove and seconded by Councillor Parrott that the Standing Offers for New Asphalt be accepted, as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Gander Experience Funding

As has been recently announced, there will be a tour program set up for people to have the “Gander Experience”. This is being set up as a result of all the publicity from the Come from Away production and expected increases in tourism. The Town has had discussions with the hotels, as well as the North Atlantic Aviation Museum regarding putting a tour program in place. The Museum has agreed to host the program at their facility, as well as manage it. They are asking for financial assistance from the Town.

Motion #17-146
Gander Experience Funding

Moved by Councillor Dove and seconded by Councillor Anstey that up to \$18,000 be provided by the Town of Gander to assist in funding the “Gander Experience”. The funding for this activity will come from the Town’s savings in its Workplace Health and Safety premiums for 2017.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Access to Information and Protection of Privacy Coordinator

The ATIPP Coordinator with the Town of Gander is the Town Clerk. In the absence of the Town Clerk, we need a back up for this position.

Motion #17-147
Access to Information and Protection of Privacy Coordinator

Moved by Councillor Dove and seconded by Councillor Parrott that the Deputy Municipal Clerk be the Acting ATIPP Coordinator in the absence of the Town Clerk.

In Favour: 5 Opposing: 0

Decision: Motion carried.

G. Other Reports:

Councillor McBreairty briefed Council on the Come From Away Experience Tour.

The Beyond Words tour is in its final stages of being completed, with hopes of completing trial runs this week. Starting June 20th and ending on September 15th, tours will be offered Tuesday through Saturday in the afternoon.

There are two interpretative options; A Come From Away Experience, and an Up Close and Personal Tour.

The first tour offering: A “Come from Away” Experience

- Includes a tour of the Airport, which includes viewing steel from the World Trade Centers and a tour of the international lounge.
- Following this will be a brief driving tour through Gander including a stop at Town Hall which displays another piece of steel from the World Trade Centers. Also at Town Hall, visitors can meet with the mayor or other notable locals for a tea/coffee break.
- Tourists will then continue to the College of the North Atlantic for a tour of the school, and view an exclusive mini exhibit which will have cots and memorabilia from the “plane people.”
- The tour will finish at the museum with a look at their own displays.

The second tour offering: The up close and personal Tour

- The Up Close and Personal Tour will include an interpretative tour of all venues included in the “Come From Away” experience however; this package will also include a meet and greet with an Gander International Airport employee who personally experienced the events of 9/11, a tour of NAV Canada Air Traffic Control Centre, and an evening sit down personal dinner with the Mayor or another notable local.

The Tour Coordinator was hired in May and has been in charge of putting together the tours. She has been working with various people within the town. As well, the museum has recently purchased a 15 passenger van in order to run these tours interpretive tour offerings.

7. ADMINISTRATION

None

8. CORRESPONDENCE

None

9. NEW BUSINESS

Request for Proposals #17-03 – Cobb's Pond Residential Land Development

The Town called for proposals for development of a residential sub-division adjacent to Little Cobb's Pond. Our goal with this project is to make more affordable housing options available to the residents of Gander. One bid was received on this RFP.

Motion #17-148

Request for Proposals #17-03 – Cobb's Pond Residential Land Development

Moved by Councillor Dove and seconded by Councillor Anstey that the Town of Gander award RFP 17-03 to Freedom Villages Inc. in accordance with the terms outlined in the RFP #17-03 and subject to an acceptable Development Agreement being agreed to by both parties.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Additional Geotechnical Services – Waste Water Treatment Plant

The Director of Engineering presented Council with a proposal from Englobe to carry out additional geotechnical work covering a site on Crown land to accommodate the slight shift in location of the proposed facility.

Motion #17-149

Additional Geotechnical Services – Waste Water Treatment Plant

Moved by Councillor Dove and seconded by Councillor Parrott that the Town of Gander hire Englobe to carry out additional geotechnical work on the proposed wastewater treatment plant site at a cost of \$12,780 plus HST.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Depot for Grass Clippings

Councillor Anstey brought up the site at the Depot set aside for disposal of grass clippings and leaves. He said that all kinds of garbage is being dropped off there and encouraged residents to just use it for the purpose it was intended.

Come From Away

Councillor Dove congratulated Come from Away for winning a Tony. He asked that a letter of congratulations be written.

10. ADJOURNMENT

Motion #17-150

Adjournment

There being no further business, it was moved by Councillor Anstey and seconded by Councillor McBreairty that the meeting be adjourned.

In Favour: 5 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:36pm.

C. Abbott, Deputy Mayor

G. Brown, Town Clerk