

MINUTES

Regular Meeting of Council
Wednesday, August 15, 2018 @ 4:30 pm
Council Chambers

Present:

P. Farwell	Mayor
T. Pollett	Deputy Mayor
G. Brown	Councillor
O. Fudge	Councillor
P. Woodford	Councillor

Advisory and Resource:

G. Brown	Town Clerk
J. Blackwood	Director of Engineering
B. Freeborn	Director of Recreation & Community Services (A)
T. Barron	Director of Municipal Works
H. Lowe	Fire Chief
R. Locke	Development Director
K. White	Information and Communications Coordinator

Regrets:

R. Anstey	Councillor
B. Dove	Councillor

1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

2. VISITORS/PRESENTATIONS

None.

3. APPROVAL OF AGENDA

Council reviewed the agenda and approved as attached.

Motion #18-199

Approval of Agenda

Moved by Councillor Woodford and seconded by Councillor Fudge that the Agenda for the Regular Meeting of Council on August 15, 2018 be adopted as amended.

In Favour: 5 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #18-200

Regular Minutes for Approval

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that the Minutes from the Regular Meeting of Council on July 25, 2018 be adopted as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

6. REPORTS – STANDING COMMITTEES:

A. Recreation & Community Living:

The Recreation & Community Living report was presented by Deputy Mayor Pollett.

The Recreation & Community Living meeting was held on August 7, 2018. The meeting was chaired by T. Pollett, Deputy Mayor. Other members present included: O. Fudge, Councillor; B. Dove, Councillor; G. Brown, Councillor; N. Newell, Director of Recreation & Community Services; B. Freeborn, Administration Coordinator.

The following items were discussed:

CIMCO – Plant Maintenance Invoices

The Director provided an overview on the repairs to the plant at the Steele Community Centre. There was \$20,000 budgeted in 2018 for plant maintenance of which \$11,000 was for the scheduled plant overhaul. However, due to the ammonia leak this past March, there is an expected overrun on this account of approximately 50,000.00. The Director explained that the attached invoices reflect some of the extra charges but there are still some invoices to be received and others that have not been paid because she has asked for a further breakdown on the charges. An itemized and final cost will be provided when all invoices are received.

Variance Report

The Committee reviewed the Variance Report for the first six months of 2018. There were three variances noted - \$5,208.00 to replace an employee who was on leave, \$50,000.00 for the repairs at the Steele Community Centre due to the ammonia leak and \$30,637.00 for the loss in rentals because of the ammonia leak.

The Committee is referring the Variance Report to the Finance Committee for their review and consideration.

Capital Variance Report

The Director reviewed the capital budget variances for the Department. The upgrade to the Control Panel at the Steele Community Centre has been completed, however there are some additional funds needed to complete additional repairs which will be reviewed later in this report.

The ballfield lights are taking longer than expected, however, the electrician is currently putting together the costs to do the repairs and the Director still expects this to be completed in the fall. The paving of the Steele Community Centre and improvements to the Baseball Field are also scheduled to be completed in the fall.

The new soccer field project is ongoing as work is being done by Engineering for the geo technical and site selection. The original work was halted as the Town was waiting to receive tender documents and construction information provided by another organization. The Director expects that this money will be carried over into the 2019 budget.

The accessible playground structure Request for Proposal has been received and will be ordered and installed this fall.

The Committee discussed the Multiplex Study and would like to forward this item to the next Privileged Meeting for a discussion with Council.

Steele Community Centre Control Panel Additional Charges

The Director explained that the budgeted work to upgrade the programming for the Control Panel at the Steele Community Centre has been completed. The new programming is now showing that there are problems with some of the zone and actuator valves which control the level of heat for the showers and some dressing rooms and meeting rooms. The company provided a list and price for these repairs and the anticipated cost is \$19,000.00. Right now there are dressing rooms where the heat is not able to be turned off, some rooms where there is no heat at all and showers where the water is too hot to touch.

The Committee discussed these additional unbudgeted costs and is in agreement that these repairs should be done this year since our ice is currently being put down and it will impact users renting the Steele Community Centre.

The Committee is recommending that the repairs to the valves at the Steele Community Centre be completed at a cost of \$19,176 plus HST and is referring this item to the Finance Committee for their consideration.

Councillor Woodford asked if we had looked at the possibility of installing time showers. Council agreed to look at it in the 2019 Budget process. The Mayor will follow up with CME about the energy report they prepared on the Steele Community Centre.

MNL Resolutions

Last year, the Town sent in a resolution asking that the Newfoundland & Labrador English School District review their policy with regard to renting/loaning their gym space to outside user groups. The Department has a relationship where they can contact the school for access to use the gymnasiums but various recreation events coming to the community sometimes have trouble obtaining the gymnasiums and there is no set rate across the province for renting the gymnasiums. The Committee would like this resolution to be submitted again this year.

Motion #18-201

MNL Resolutions

Moved by Deputy Mayor Pollett and seconded by Councillor Fudge that the Town prepare a resolution for MNL requesting that the Newfoundland & Labrador English School District do a review of their policy on renting/loaning their gym space and make it consistent across the province.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Tender – Sale of Used Playground Equipment

The Committee reviewed the results of the tender for the sale of Used Playground Equipment. The Director explained that there was only one tender received and is recommending awarding the tender to the Local Service District of Benton in the amount of \$1,452.57 HST inclusive.

The Committee recommends that the tender be awarded to the Local Service District of Benton and refers the Tender to the Finance Committee for its consideration.

Request for Quote for Accessible Playground Equipment

The Department put out a Request for Quotations for accessible playground equipment and three quotes were received. The areas being reviewed to install the equipment are Cobb's Pond Rotary Park and the Elizabeth Drive Playground, therefore, the Director had included as part of the quote that the company visit Gander in order to review both locations and decide which location was best for the equipment they were suggesting. However, none of the bidders were able to do a site visit and just quoted on the equipment.

The Committee reviewed the three quotes and the equipment suggested by the three bidders was very similar, therefore the Committee is recommending the lowest bidder which is Coastline Specialties Limited at a cost of \$49,174.00. This is under budget by \$18,128.66; however, the Director noted that ground work will need to be completed before the equipment can be installed which is not included in the quote.

The Committee recommends that the Request for Quote be awarded to Coastline Specialties Limited at a cost of \$49,174.00 tax inclusive and refers this item to the Finance Committee for their consideration.

The Director explained that the Department has decided that the best location for this equipment is at the Elizabeth Drive Playground and it will be installed this fall. She also noted that even though this is accessible equipment, there will still need to be either rubberized matting installed next season or some concrete pathways made in order for the wheelchairs to access the equipment. The Director is still applying on grants for funding for the rubberized matting; however, if this funding is not received, it will be reviewed in the 2019 budget process.

The Mayor stated that he has concerns about moving the location from Cobb's Pond to the Elizabeth Drive location.

Aviva Community Fund

The Chair had forwarded the Director some information with regard to the Aviva Community Fund which provides funding for ideas that improve community spirit, promote sustainability, provide a social opportunity and reduce social isolation to benefit people of all ages and backgrounds. There are a number of funding categories so the Department will be putting a proposal forward to receive some additional funding for more accessible playground equipment. If the idea meets the criteria, all ideas will be put out for a vote and the ideas getting the most votes from Canadians will receive the funding.

The Director will update the Committee on the progress of this funding.

Upcoming events

- a) Aug 13-31: NL Blizzard Hockey School
- b) Aug 22, 24 & 31: Lunchtime Concerts in the Park
- c) Aug 24-26: Gander Men's League Softball Playoffs

B. Public Safety & Protective Services Committee:

The Public Safety & Protective Services Committee report was presented by Councillor Woodford.

The Public Safety & Protective Services Committee was held on August 7, 2018. The meeting was chaired by B. Dove, Councillor. Other members present included: T. Pollett, Deputy Mayor; O. Fudge, Councillor; G. Brown, Councillor; W. Jenkins, Municipal Enforcement Officer in Charge; H. Lowe, Fire Chief, L. Small, Administrative Assistant.

The following items were discussed:

Policy FD-004

This policy was presented to council on July 25th for its first reading; however, correspondence received over the Gander Day long weekend indicated there was a problem with the timeline for objections. This item has now been deferred until the next Committee meeting as further investigation is required.

Variance Reports- Second quarter 2018

The Committee reviewed the Variance Report for the second quarter of 2018 for both the Fire Department and Municipal Enforcement.

Overall Public Safety was \$9,581 under the budget.

The Fire Department was under budget by \$ 5,149 while Municipal Enforcement and Animal Control was under budget by \$4,432. These reports are now forwarded to the Finance Committee for its review and consideration.

Ammonia Leak Policy

The Fire Chief updated the Committee on the changes to section 8:12 of the Ammonia Emergency Plan for the Steele Community Centre. This plan is part of the Occupational Health & Safety (OH & S) manual and it was recently reviewed by the Building Supervisor, the Fire Chief, the OH & S officer, and the Fire Inspector.

There was an item inserted in section 8:12, under item No. 2, regarding the decision to shut down the building if a situation should arise.

The Committee agreed that the decision would be made by the Fire Chief, in consultation with the Building Supervisor, regardless of the financial cost as safety is the prime concern in any emergency plan. The section of the manual is attached and this item is now referred to the OH & S Committee for follow-up with Management.

C. Public Works & Services Committee:

The Public Works & Services Committee report was presented by Councillor Fudge.

The Public Works & Services Committee meeting was held on August 8, 2018. The meeting was chaired by O. Fudge, Councillor. Other members present included: G. Brown, Councillor; T. Barron, Director of Municipal Works & Services; G. Whitt, Administrative Support Clerk.

The following items were discussed:

Deputy Mayor Pollett left the Council meeting.

All Saints Cemetery

The Committee reviewed correspondence from the Chairperson of the All Saints Cemetery Committee requesting the Town of Gander extend the water line to the area of the Vault on the North side of the Cemetery. They feel it is a good opportunity to extend the water line as the area will be excavated for the installation of a sewer main.

Due to the fact that the request involves a current Capital project the Committee refers this item to the Engineering Department for discussion and recommendation to Council.

Traffic Lights – Airport Boulevard / Lindbergh Road

The Committee discussed an ongoing timing issue with the traffic lights located at the intersection of Airport Boulevard and Lindbergh Road. It was suggested motorists are experiencing a delayed green light when heading North on Airport Boulevard.

The Director informed the Committee Public Works will look into the issue and make the necessary adjustments should a problem exist.

Councillor Woodford questioned whether the light is needed at all. This matter was referred to the Engineering Committee for review.

Deputy Mayor Pollett returned to the Council meeting.

Variance Report

The Director reviewed the Municipal Works and Services Variance Report for the second quarter with the Committee.

The Municipal Works and Services Department is operating \$78,292.00 under budget at this time. The items noted in this variance report were brought forward from the first quarter report. The second quarter is consistent with budgeted expenses during the period.

Capital Variance Report

The Director reviewed the Municipal Works and Services Capital Budget Report with the Committee. This report showed a cost savings of \$211,157.04, with the largest savings being the Salt Shed at \$156,927.70, and the Loader at \$69,228.15.

D. Development, Tourism & Culture Committee:

The Development, Tourism & Culture Committee report was presented by Councillor Brown.

The Development, Tourism & Culture Committee meeting was held on August 8, 2018. The meeting was chaired by G. Brown, Councillor. Other members present included: O. Fudge, Councillor; G. Brown, Town Clerk/Acting Development Director.

The following items were discussed:

2nd Quarter Variance Report

The Committee reviewed the Variance Report for the Development and Tourism Department to the end of June 2018. The report indicates that the department has \$152,000 spent to date and is projecting a surplus of \$7,900. The majority of the savings were in the wage accounts.

New Programming update

In the 2018 budget there were three items identified for additional funds. The first was the hiring of a Tourism Officer which has taken place and he is well on his way in developing a tourism product for the Town. Funds were also budgeted for tourism marketing and promotion and the main use of these funds for 2018 was to develop a map of the Town which has been done and 20,000 copies have been printed for circulation. The third item additional funds were identified for was for the Physician Recruitment and Retention program. The Town is assisting with several events to help recruit Doctors to the community.

News Release – Jazz

The Committee reviewed a news release issued by Jazz regarding the welcoming of Exploits Valley Air Services (EVAS) to their Pilot Pathway Program. The Pilot Pathway Program is a program that will provide opportunities for EVAS pilots to transition into a position with Jazz if qualified. It will also permit students who have participated in the program to find employment with EVAS. As EVAS has stated this is a huge step forward for the company and hopefully we will see a significant increase in flight training in the Gander area. Council would like to congratulate EVAS on their acceptance into the new Pilot Pathway Program.

A letter of congratulations will be sent to the company.

260 Baird Place

The Committee reviewed correspondence from the developer of 260 Baird Place. He stated that he is in the final stages of developing his property, however his deadline expired at the end of July and he is asking for a one month extension to complete his project. The Committee felt that this was reasonable and is recommending the extension request be approved.

Motion #18-202

260 Baird Place

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that the developer of 260 Baird Place be given to the end of August 2018 to develop his property.

In Favour: 5 Opposing: 0

Decision: Motion carried.

E. Engineering, Planning & Controls:

The Engineering, Planning & Controls Committee report was presented by Councillor Fudge.

The Engineering, Planning & Controls Committee meeting was held on August 9, 2018. The meeting was chaired by O. Fudge, Councillor. Other members present included: G. Brown, Councillor; B. Dove, Councillor; J. Blackwood, Director of Engineering; J. Hillier, Administrative Assistant.

The following items were discussed:

Quotes – Storm/Sewer Upgrades – Bondar Street

The Director presented, to the Committee, Quotes that were received for storm/sewer upgrades to Bondar Street.

Two quotes were received and the Director advises that the lowest quote that met the specifications was submitted by H. Wareham and Sons Ltd. in the amount of \$13,695.35.

The Committee recommends, that the storm/sewer upgrades contract be awarded to H. Wareham and Sons Ltd. and forwards this to the Finance and Administration Committee for their review and consideration.

Accessible Housing – Senior/Retirement Homes

This item was referred from the Recreation and Community Living Committee over concerns that were brought forward at the last meeting with regards to accessibility in senior/retirement homes. Concerns were raised as to whether or not the Town of Gander required developers to provide a number of retirement homes to be accessible in order to accommodate the needs of seniors.

The Director informed the Committee that the units being referred to in the correspondence were considered single family dwellings and their construction was governed under the National Building Code of Canada which the Town has adopted as their standard. This standard ensures residential homes are constructed to conform to the latest in life safety, energy efficiency, and structural stability standards. The zoning and building construction within this zone does not differentiate on the age demographic or mobility of its residents and leaves the level of accessibility with each unit to the discretion of the builder. Non-residential and publically occupied buildings are required to comply with accessibility standards set forth and administered by the Provincial Department of Government Services.

Service NL regulations requires that an apartment type building that contains more than 4 residential units shall have at least one accessible residential unit, but not less than one accessible residential unit in every 10 residential units.

The Committee felt there may be more of a role for the Town to play in this issue and is recommending to Council that local developers who are targeting the seniors market be invited in to meet and discuss possibly joint initiatives with the Economic Development Committee and Council.

The Committee is in agreement with this and recommends forwarding this item to the Economic Development Committee for further discussion.

Councillor Brown left the Council meeting.

Presentation – Aerated Lagoons

The Director presented to the Committee a brief overview of the technical processes of an aerated lagoon and the design of the Town of Gander's new Wastewater Treatment Facility. He explained the overall operation of the facility and how an aerated lagoon technology will provide an efficient and cost effective system for wastewater treatment that will serve the residents of Gander for many years into the future.

The Director advised the Committee that once the contractor is established on site he will arrange a site visit for all of Council.

Council suggested that a link be put on our website to show how the technology works and where the plant will be located.

Councillor Brown returned to the Council meeting.

Country Inn and RV Park

Following the last Economic Development Committee meeting, it was recommended that the Engineering Department provide a site analysis of this location.

The Director presented a drawing to the Committee, outlining an area of land that has been cleared and is currently being utilized. Also, it outlines a 10M environmental buffer, as well as, a 10M buffer for the adjacent properties owners and a 20M buffer for potential future residential development.

As per the attached drawing, a portion of land is clearly identified as being available for purchase. The Committee is in agreement and forwards this item back to the Economic Development Committee for follow up.

Contract Change Order – Wastewater Treatment Plant

The Director of Engineering presented change order #6, Gander WWTP Collection System, project no. 17-NRP-17-00006 to the Committee for their review and consideration. The proposed change order would cover the cost of additional resident inspection time as a result of non-contractor related delays.

The Director advised that after careful review and under consultation with the Project Management team, including representatives from our funding partners, he is recommending to the Committee that this change order in the amount of \$38,573.30 be approved.

The Committee is in agreement therefore, forwards this change order to the Finance Committee for their review and consideration.

Contract Change Order – Cooper Boulevard

Upon the request of the Committee, the Director of Engineering presented change order #1, Infrastructure Upgrading 2017, Contract #1 – Cooper Blvd, in the amount of \$110,894.50 for their review and approval. The Committee felt that, because of the increased traffic flow on Cooper, a by-pass lane should be constructed at the intersection of Cooper and Mitchell while the street was being rebuilt.

The Committee recommends approval of the change order as presented and forwards it to the Finance Committee for their review and consideration.

Contract Change Order – Street Resurfacing

The Director of Engineering presented change order #1, Contract #3 – Street Resurfacing, TOG 18-11, in the amount of \$24,929.70, to the Committee for their review and consideration. The proposed change order is to provide milling, apply tac coat and pave a section of Yeager Street measuring approximately 1020 square meters.

The Director advised that the change order being presented is an expansion to the existing scope, that it represents good value and recommends it to the Committee for approval. The Committee is in agreement with the change order, as presented, and forwards this to the Finance Committee for their review and consideration.

Contract Change Order – Colliers Project Leaders

The Director of Engineering presented change order #1, Gander WWTP – Owners PM, 17-NRP-17-00006, in the amount of \$67,539.50, to the Committee for their review and consideration. The proposed change order would cover the cost of additional Project Management efforts as a result of delays in funding on the project, as well as, the splitting of the project into two separate contracts. This separation proved to be beneficial to both the scheduling and overall cost of the project but did impact the efforts of our project managers. Upon the request of the Director, Colliers has submitted a detailed level of effort for the time covered in the change order.

After discussion, the Committee is in agreement with payment for the change order as presented, and forwards this to the Finance and Administration Committee for their review and consideration.

Municipalities Newfoundland & Labrador - Resolutions

The Director advised the Committee that resolutions are now being accepted by Municipalities Newfoundland and Labrador.

The deadline for submission is August 14, 2018 and the Engineering Department is recommending that to help with future land planning, Council should prepare a submission for the upcoming MNL annual general meeting for the Province to review crown land within municipal boundaries and to make it more accessible to Municipalities.

Motion #18-203

Municipalities Newfoundland & Labrador - Resolutions

Moved by Councillor Fudge and seconded by Councillor Woodford that they prepare a submission for the upcoming MNL general meeting asking that they lobby government to turn over crown lands location within municipal boundaries to the municipality at no cost.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Variance Report to June 30, 2018

The Director presented to the Committee, the departmental variance report to June 30, 2018. The Director advised that the departmental variance was \$70,000 under budget due to an increase in commercial building permits. The Committee was pleased with this and forwards it to the Finance Committee for their review and consideration.

Capital Budget Variance

The Director presented, to the Committee, the Engineering Capital Budget variance on projects and expenditures to June 30, 2018. Overall the Committee was pleased with the expenditures to date and the progress of this year's capital projects and forwards it to the Finance committee for their review and consideration.

All Saints Cemetery Request

This item has been referred from the Public Works and Services Committee.

The Committee reviewed correspondence from the All Saints Cemetery Committee who are requesting that the Town of Gander extend their water line over to the area of the vault on the north side of the cemetery since there will be a contractor in that area installing a sewer force main.

The Director advised the Committee that the installation of the sewer main is a cost shared project between the Federal Government, Provincial Government and the residents of the Town of Gander and the request presented is outside the proposed scope of work and would not be eligible for cost sharing.

The Director advised that this request was better addressed as a standalone project and that there was little or no advantage in requesting a change order from the contractor on site.

After discussion, the Committee is not in agreement to request this work as a change order under the WWTP contract and forwards this back to the Public Works and Services Committee for follow up.

Development Application – 5 Roe Avenue

Notice is hereby given that the Town Council of Gander has received an application to renovate and occupy the building and property at 5 Roe Avenue for the purpose of operating a licenced restaurant.

It is noted that this area is zoned Commercial Shopping Centre and Catering is permitted as Discretionary Uses under the Town of Gander Development Regulations.

The Director advised the Committee that no objections were received by the advertised deadline.

Motion #18-204

Development Application – 5 Roe Avenue

Moved by Councillor Fudge and seconded by Councillor Brown approval of the Discretionary Notice for 5 Roe Avenue as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

F. Finance & Administration:

The Finance and Administration Committee report was presented by Councillor Brown.

The Finance & Administration Committee meeting was held on August 9th, 2018. The meeting was chaired by B. Dove, Councillor. Other members present included: O. Fudge, Councillor; G. Brown, Councillor; J. Blackwood, Acting CAO; G. Brown, Director of Finance.

The following items were discussed:

11 Curtiss Avenue

The Committee reviewed correspondence from the owner of 11 Curtiss Avenue. They have been issued an Order to remove their driveway which is currently on Town land and relocate it to the other side of their property. They are asking for a 90 day extension to review their options. The Committee felt this was reasonable given the circumstances.

Motion #18-205

11 Curtiss Avenue

Moved by Councillor Brown and seconded by Councillor Fudge that the date of the Removal Order for 11 Curtiss Avenue be extended by 90 days.

In Favour: 4 Opposing: 1 – Councillor Woodford

Decision: Motion carried.

Minister of Infrastructure and Communities Correspondence

The Committee reviewed a letter from the Federal Minister of Infrastructure and Communities. The letter is regarding Federal funding for the new Wastewater Treatment Plant. Now that the Town has acquired ownership of the land which the plant will be constructed on, they are prepared to sign the Agreement with the Town.

Motion #18-206

Minister of Infrastructure and Communities Correspondence

Moved by Councillor Brown and seconded by Councillor Woodford that the Mayor and Town Clerk be authorized to sign the Funding Agreement for the new Wastewater Treatment Plant with the Federal Government under the Building Canada Fund Provincial Territorial Infrastructure Component.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Under the Agreement, the Federal Government will fund 1/3 of the project cost to a maximum of \$11,686,331.

MNL Resolutions

The Committee reviewed the request for resolutions from Municipalities Newfoundland and Labrador. They do not have any Finance resolutions to bring forward at this time.

Councillor Woodford indicated that he wanted the qualifications for potential Councillors to be brought forward as a resolution. He was disappointed that this did not happen. The Mayor asked that Council look at this for next year.

Christmas Week Closure

The Committee reviewed the Policy for Closure during Christmas Week. Over the last couple of years, the Town Hall and the Steele Community Centre Administration offices have been shut down for the week of Christmas. Management is recommending that that take place once again this year.

Motion #18-207

Christmas Week Closure

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that the Town Hall and the Administration offices at the Community Centre be closed from December 24 – December 28, 2018 inclusive.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Councillor Brown advised that staff who takes time off will have to take vacation time.

Tender – Sale of Elizabeth Drive Backland

The Town offered the parcel of land behind the Pentecostal Church and Hickman Motors for sale. It is an area of approximately 7,000 square feet. It is being sold because the Pentecostal Church had approached us regarding the land. They are asking to be able to purchase it in order to construct a second affordable housing unit and they need the land in order to fit the proposed building on their site and meet all the Town requirements regarding sideyards and rear yards.

One bid was received on the land and it was from the Evangel Pentecostal Church in the amount of \$1.00 plus HST.

Motion #18-208

Tender – Sale of Elizabeth Drive Backland

Moved by Councillor Brown and seconded by Councillor Fudge that the Town sell approximately 670 square metres of land more particularly described in Town of Gander Drawing # 18-1048 to the Evangel Pentecostal Church for \$1.00 plus HST and survey costs.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Tender - Sale of Used Playground Equipment

The Committee reviewed the tender results for the sale of Used Playground Equipment for which one bid was received.

Motion #18-209

Tender - Sale of Used Playground Equipment

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that the sale of Used Playground Equipment be awarded to the Local Service District of Benton at the price of \$1,452.57 HST inclusive.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Quotations for Storm Sewer Upgrading – 40 Bondar Street

The Committee reviewed quotations for Storm Sewer Upgrading – 40 Bondar Street for which two bids were received. This work is required as a result of deficiencies in development of Phase 11 of Spruce Court. Funds to pay for the work will be obtained through sale of the pledged lots.

Motion #18-210

Quotations for Storm Sewer Upgrading – 40 Bondar Street

Moved by Councillor Brown and seconded by Councillor Fudge that the Storm Sewer Upgrading – 40 Bondar Street Contract be awarded to H. Wareham & Sons Ltd. at the price of \$13,695.35 HST inclusive.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Quotations for the Supply and Delivery of Playground Equipment

The Committee reviewed quotations for the Supply and Delivery of Playground Equipment for which four bids were received. This is the accessible playground equipment that has been budgeted for some time and award of the tender is being recommended by the Recreation and Community Living Committee.

Motion #18-211

Quotations for the Supply and Delivery of Playground Equipment

Moved by Councillor Brown and seconded by Councillor Fudge that the Supply and Delivery of Playground Equipment be awarded to Coastline Specialties Ltd. at the price of \$49,174.00 HST inclusive.

In Favour: 5 Opposing: 0

Decision: Motion carried.

The budget for the project is \$65,000.

Control Panel Extra Funds

The Committee reviewed the recommendation from the Recreation and Community Living Committee that additional funding be allocated to the Department to carry out further repairs to the heating control systems. The amount being requested is approximately \$19,000. The Committee agrees that there is no choice but to do this in order to ensure that the systems operate properly.

Motion #18-212

Control Panel Extra Funds

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that the Recreation and Community Services Department be authorized to spend an additional \$19,176 plus HST on the Steele Community Centre Control Panel.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Change Order – Collier’s International

The Committee reviewed a recommendation from the Engineering Department that Change Order #1 for Collier’s International be approved. They are the Project Managers for the Gander Wastewater Treatment Plant.

The Change Order is for extra project management fees that arose as a result of delays in the project funding approval, as well as the requirement to separate the project into two separate phases; one being the linear infrastructure and the other the construction of the plant.

Motion #18-213

Change Order – Collier’s International

Moved by Councillor Brown and seconded by Councillor Woodford approval of Change Order #1 Gander WWTP – Owners PM, 17-NRP-17-00006 for Collier’s International in the amount of \$67,539.50 HST inclusive.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Change Order – CBCL

The Committee reviewed Change Order #6 for CBCL as recommended by the Engineering Committee. This Change Order is required as a result of numerous changes in the schedule for several reasons including contaminated soil conditions, rerouting of the water main for the pump house relocation, design changes and delays crossing DND property due to migratory bird concerns.

The Committee is in agreement that the Change Order should be approved.

Motion #18-214

Change Order - CBCL

Moved by Councillor Brown and seconded by Councillor Woodford that Change Order #6 Gander WWTP Collection System, Project #17-NRP-17-00006 for CBCL be approved in the amount of \$38,573.30 HST inclusive.

In Favour: 5 Opposing: 0

Decision: Motion carried.

J-1 Contracting Ltd. Change Order – Yeager Street

The Committee reviewed a proposed change to the sectional paving contract which involves paving a section of Yeager Street, consisting of approximately 1,020 square meters.

Motion #18-215

J-1 Contracting Ltd. Change Order – Yeager Street

Moved by Councillor Brown and seconded by Councillor Woodford approval of Change Order #1 for Contract #3 – Street Resurfacing, TOG 18-11 with J-1 Contracting Ltd. in the amount of \$24,929.70 HST inclusive.

In Favour: 5 Opposing: 0

Decision: Motion carried.

J-1 Contracting Ltd. Change Order – Cooper Blvd.

The Committee reviewed proposed Change Order #1 for the Cooper Blvd. repaving contract. This contract is to repave a section of Cooper Blvd. from Mitchell to Raynham. Specifically, the Change Order is to put a by-pass lane on Cooper Blvd. so that south bound traffic will have a holding lane at the Mitchell intersection. It is being recommended by the Engineering Committee.

Motion #18-216

J-1 Contracting Ltd. Change Order – Cooper Blvd.

Moved by Councillor Brown and seconded by Councillor Fudge approval of Change Order #1 for the Infrastructure Upgrading 2017 Contract #1 Cooper Blvd. with J-1 Contracting Ltd. in the amount of \$110,894.50 HST inclusive.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Variance Report to the end of June 2018

The Committee reviewed the Operating Account Variance Report to the end of June 2018. At the end of June, we are predicting a surplus of \$188,180. All Departments are expected to be under budget with the exception of the Recreation and Community Services Department.

They are projected to be over budget as a result of the ammonia leak in the ice plant which resulted in significant costs associated to repair the leak, as well as lost revenues due to the ice being taken off earlier than anticipated.

The Committee also reviewed the Capital Variance Report for the first six months of the year. Capital Expenditures are projected to be \$3.6 million under budget, \$3.5 million of which is related to the Wastewater Treatment Plant.

The Committee is pleased with the Operating and Capital results to date in 2018.

G. Other Reports:

None.

7. ADMINISTRATION

None.

8. CORRESPONDENCE

None.

9. NEW BUSINESS

GIAA Intersection Request

Staff met with representatives from GIAA to discuss their request to construct an intersection on Cooper Boulevard 200 metres north of the Airport Boulevard intersection. They need the intersection in order to develop additional commercial lots and have indicated that the intersection is crucial in order to ensure that development proceeds.

In Management's discussion with the Airport Authority they indicated that they are prepared to design and install acceleration and deceleration lanes at the intersection. The location of the intersection does meet the Transportation Association of Canada standards for road design.

Motion #18-217

GIAA Intersection Request

Moved by Councillor Fudge and seconded by Deputy Mayor Pollett that the Town of Gander give permission to the Gander International Airport Authority to construct an intersection on Cooper Boulevard approximately 200 metres north of the Cooper/James/Airport intersection.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Invoice for Approval

When the Town invited proposals for design and construction of our new Waste Water Treatment Plant there was a stipulation in the RFP that unsuccessful bidders who met the criteria outlined in the proposal would be paid a fee. The amount of the fee was \$100,000 and it is designed to compensate them for some of the costs that they incurred in preparing the proposal. In our RFP process the Town received three bids on the project. One of the bids was non-compliant and the other two were compliant. Therefore we have to pay the compliant unsuccessful bidder the fee.

Motion #18-218 Invoice for Approval

Moved by Councillor Brown and seconded by Deputy Mayor Pollett that the Town approve payment of an invoice in the amount of \$115,000.00, HST inclusive from Dexter Construction Company Ltd.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Payment on this invoice is cost shared equally between the three levels of government.

Motion #18-219 Adjournment

There being no further business, it was moved by Deputy Mayor Pollett and seconded by Councillor Fudge that the meeting be adjourned.

In Favour: 5 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 6:50 p.m.

P. Farwell, Mayor

G. Brown, Town Clerk