



TOWN OF GANDER

REQUEST FOR QUOTATION

From: Procurement Officer, Town of Gander

Subject: Town Hall Renovations

Date: July 19, 2021

Pages: 1

Scope of Work

Supply and Installation of :

- One (1) window
- Two (2) doors as specified c/w hardware as required
- Provide demolition and construction work as specified in drawings
- Supply and install all electrical components as specified

12 Month Warranty on Premature Failure

Price for work _____ HST Incl

See Drawing #20-1083 for all Specifications (attached)

Contract Documentation

Within fourteen (14) days after notification, in writing, of acceptance of the tender, the contractor shall supply to the Owner the following documentation.

- Signed Agreement between owner and contractor
- Copy of Insurance Certificate
- Certificate of Clearance from Workplace NL
- Completed Contractor Health and Safety Questionnaire
- Completed Contractor Orientation Acknowledgement Form
- Completed Pre-work Hazard Assessment
- Completed Mandatory Site Visit
- Work must be completed by October 1st, 2021

Bid submissions shall be submitted no later than 2:00 pm July 29th, 2021

Bids may be e-mailed, mailed or hand delivered to the following

**Town Hall
100 Elizabeth Drive
Gander, NL A1V 1P9
Attn: Procurement Officer
e-mail: tenders@gandercanada.com**

**Suzanne White
Procurement Officer**

Town of Gander

100 Elizabeth Dr.
Gander, NL A1V 1G7
CANADA

Tel: 709-651-5905

Fax: 709-256-5809

swhite@gandercanada.com

Company Name _____

Address _____

Authorized Name/ Signature _____

Contact phone _____ **Contact e-mail** _____

GENERAL PROJECT DESCRIPTION

- .1 This contract generally consists of but is not limited to the supply of all materials and labour necessary to complete all work as specified in the attached drawing set.

1. SCOPE OF WORK

- .1 Remove door 100, frame and all hardware from current location. Frame existing opening and match sheathing to surrounding surfaces
- .2 Remove wall framing and sheathing for new location of door 100 as per attached drawings. Install new door, hardware and moulding as specified.
- .3 In main lobby, construct new wall to underside of existing suspended ceiling as indicated on drawings.
- .4 Install door 101 including all frames and associated hardware as specified.
- .5 In Administrative Assistants office, remove entirety of gypsum sheathing, furring, etc, on wall indicated in drawing.
- .6 Cut opening in masonry and brick wall and install new vinyl window as specified, complete with all flashings, drip caps and sealants
- .7 Install new extruded polystyrene insulation, metal furring and gypsum sheathing on interior surface.
- .8 Install all new electrical, communication and security components as per attached drawings
- .9 Finish all new walls to match adjacent surfaces.

2. WORK SITE

- .1 Work is to take place in the front lobby and administration wing of the Town Hall. As this area may be frequented by both Town staff and the General Public, the utmost attention must be paid to both the appearance and safety of this area as well as areas adjacent to the work.
- .2 Any work being conducted during the normal business hours of the facility, shall be carried out in such a manner as to minimise offensive elements such as dust, excessive noise offensive odours/fumes, etc. The contractor is to take all reasonable measures to mitigate these, up to and including, the reschedule of work to non-operational hours.

- .3 To ensure minimal disturbance to the overall operation of the facility as well as any work being conducted by others, work of this contract shall be conducted within the following timelines. Commence no later than August 16 and will be completed on or before October 1, 2021.

A mandatory site visit must be preformed by all bidders prior to submitting a bid on this project. Please contact the Engineering Department at (709) 651-5915 to arrange an appointment

3. SELECTIVE DEMOLITION AND DISPOSAL OF MATERIALS

- .1 Owner to be consulted on waste stream of all materials/fixtures removed during the course of construction. More specifically, as to the retention of any items which may be reused in another area of the operation.
- .2 All waste materials shall be removed from the building, by the contractor, at the end of each work day and deposited in either on-site bins or removed from property at their sole expense. Where possible, materials should be segregated to allow for ease of transport to the appropriate facility(s)

5. ACCEPTANCE OF MATERIALS/EQUIPMENT

- .1 All materials and equipment supplied as part of this contract shall be certified for use in Canada and bear all appropriate certification marks. Items to be found not in compliance will be removed and replaced at the Contractors cost.
- .2 Contractor is to submit product data and/or shop drawings to the Owner for approval before proceeding with installation. Data may be submitted either electronically or hard copy.

6. CLOSEOUT OF PROJECT

- .1 Contractor to ensure work area and all adjacent surfaces are cleaned of all construction dust and debris upon completion of project.

5. CONTRACT DOCUMENTATION

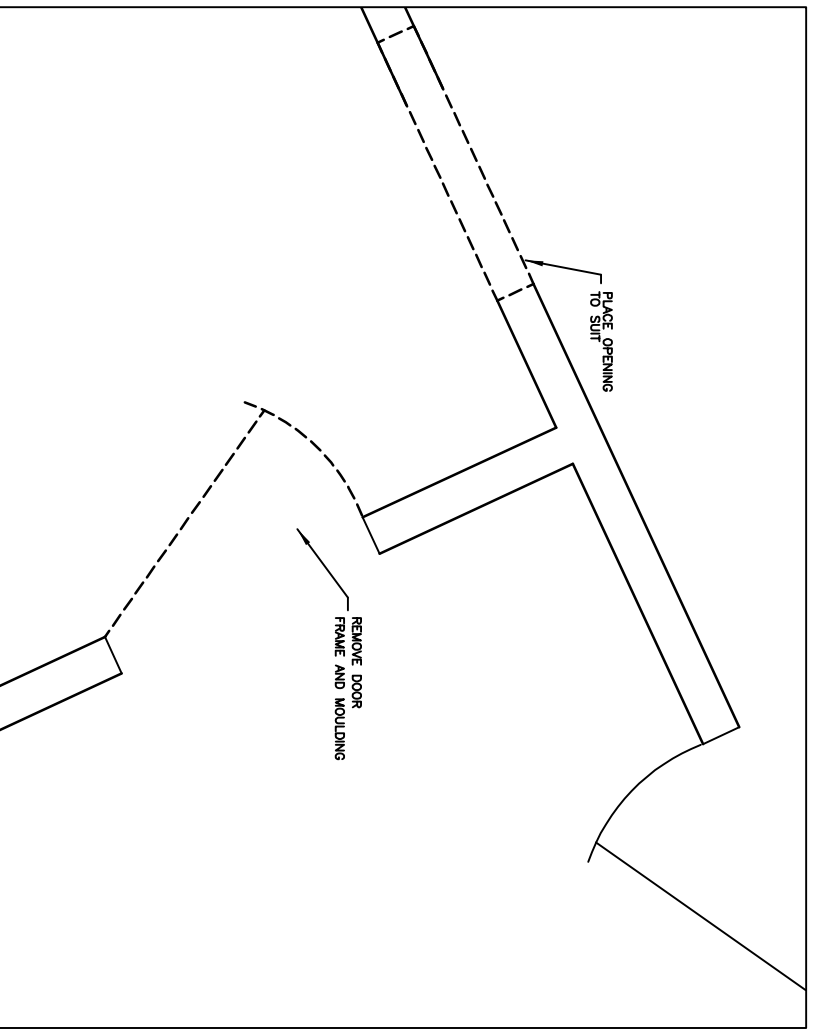
Within fourteen (14) days after notification, in writing, of acceptance of the tender, the contractor shall supply to the Owner the following documentation

- .1 A bid deposit in the amount of 10% of the bid before taxes (certified cheque or money order) will be accepted. We will hold this deposit until the 30 day inspection is complete.
- .2 Copy of Insurance Certificate
- .3 Certificate of Clearance from WHSCC
- .4 Completed Contractor Health and Safety Questionnaire
- .5 Completed Contractor Orientation Acknowledgement Form
- .6 Completed Pre-work Hazard Assessment
- .7 Completed Work Schedule indicating specific start and end dates for individual milestones of major portions of the work.

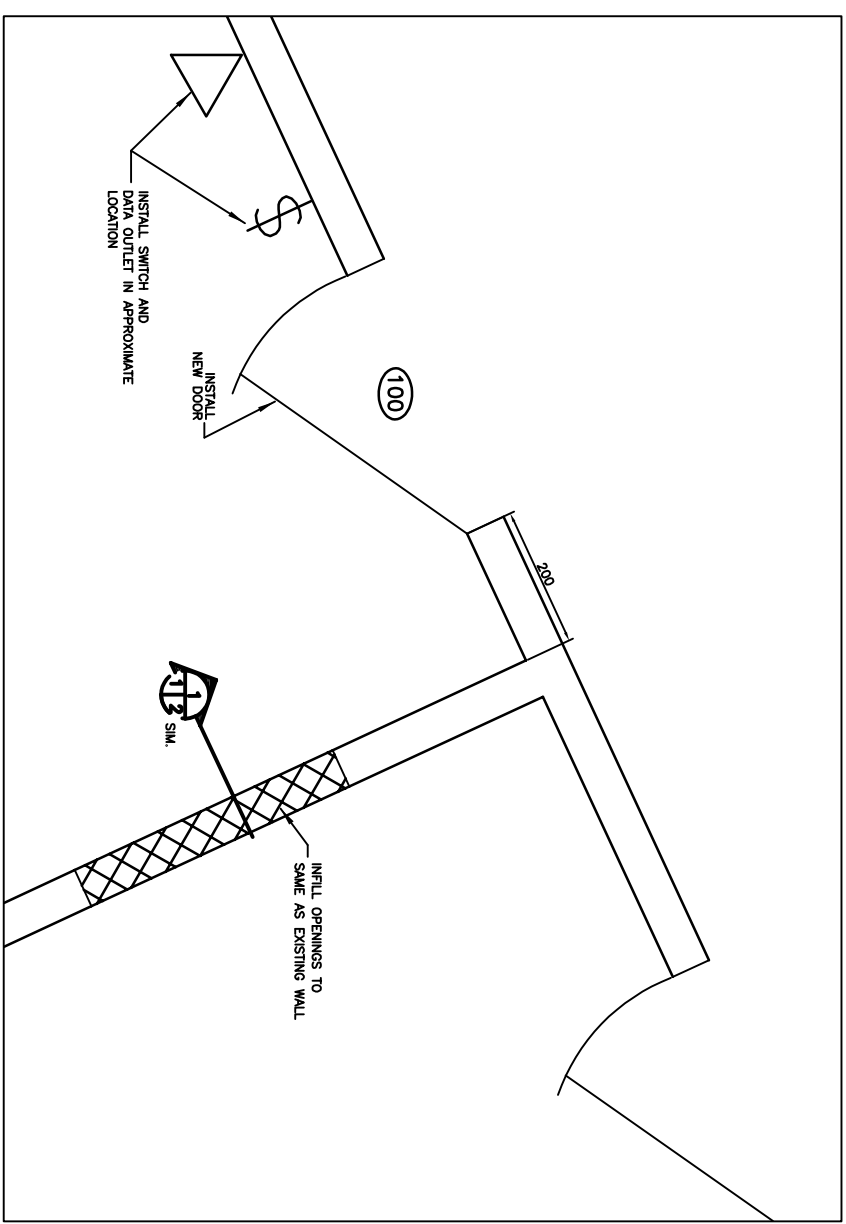
Upon receipt of all required documentation, contract documents will be prepared and sent to the contractor for signing.

NOTES

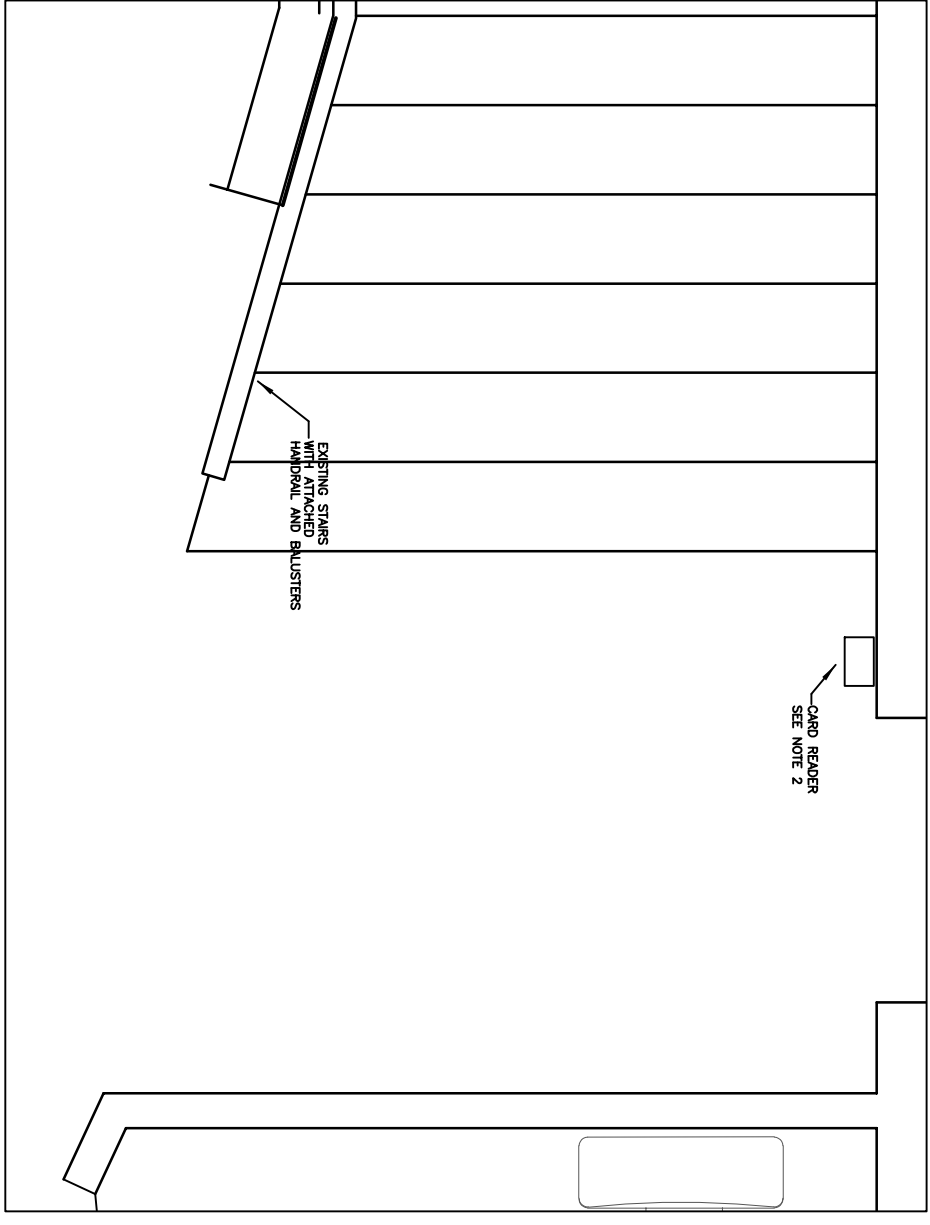
1. EXIT DEVICE ON DOOR 101 TO ACCEPT BEST CORE CORING SYSTEM
2. REMOVE AND RETAIN EXISTING CARD READER. REINSTALL READER ON LATCH SIDE OF NEW DOOR
3. INSTALL NEW OWNER SUPPLIED LED FIXTURE AS SHOWN C/W SWITCH



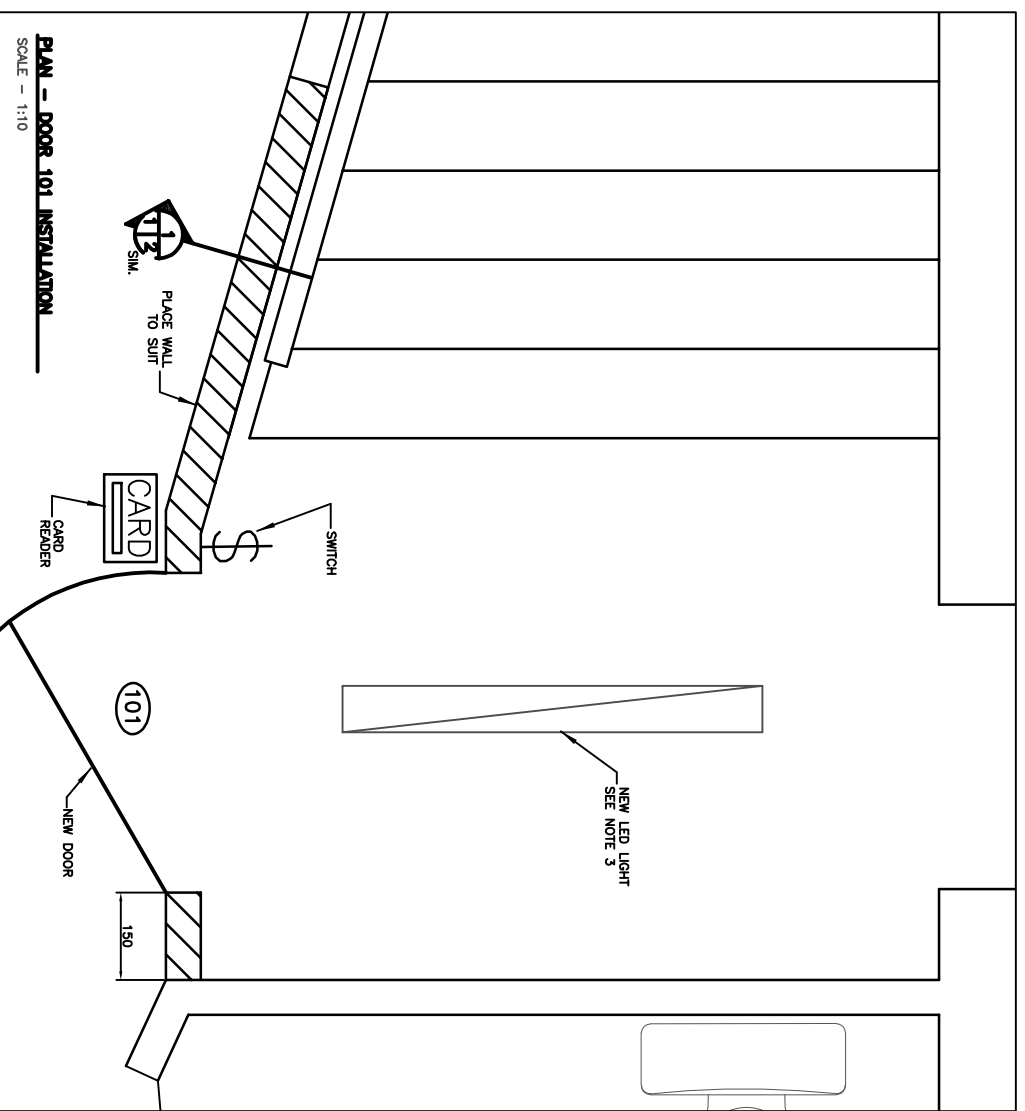
PLAN - DOOR 100 INSTALLATION-DEMOLITION
SCALE - 1:10



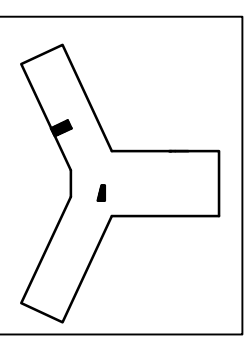
PLAN - DOOR 100 INSTALLATION
SCALE - 1:10



PLAN - DOOR 101 INSTALLATION-DEMOLITION
SCALE - 1:20



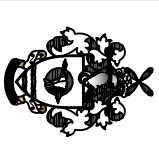
PLAN - DOOR 101 INSTALLATION
SCALE - 1:10



KEY PLAN
SCALE - 1:750

A - DETAIL NUMBER
B - DETAIL SHEET
C - LOCATION SHEET

No	Date	Revision	By
1	29/06/21	ISSUED FOR QUOTES	JC
2			
3			



Town of Gander
Department of Engineering
100 Elizabeth Dr. Gander, NL A1V 1G7
Telephone: (709) 681-5815 Fax: (709) 256-5868

Project:
INTERIOR RENOVATIONS
TOWN HALL

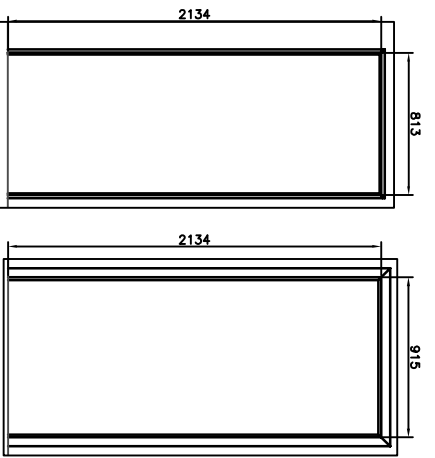
Drawing Title:
DOOR INSTALLATION

Drawn By: JUSTIN COLLINS
Scale: AS NOTED
Date: JUNE 1, 2021
Sheet Number: 1

Date Printed: JUNE 29, 2021
Checked By:
Drawing Number: 20-1083
Rev. No: R0

NOTES

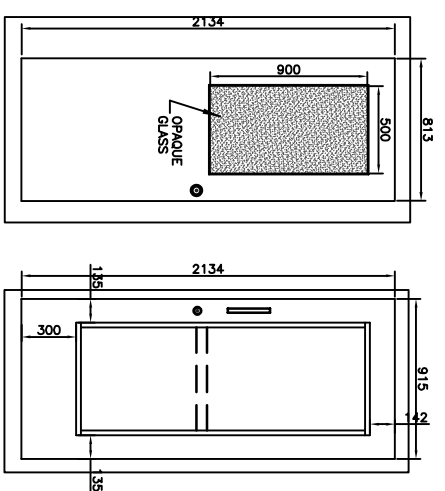
1. MOULDING IS BASED UPON EXISTING IN LOBBY OF TOWN HALL. CONTRACTOR TO PROVIDE SAMPLE OF PROPOSED MULDING INCLUDING PROFILE, WOOD SPECIES AND COLOUR, FOR APPROVAL BY OWNER



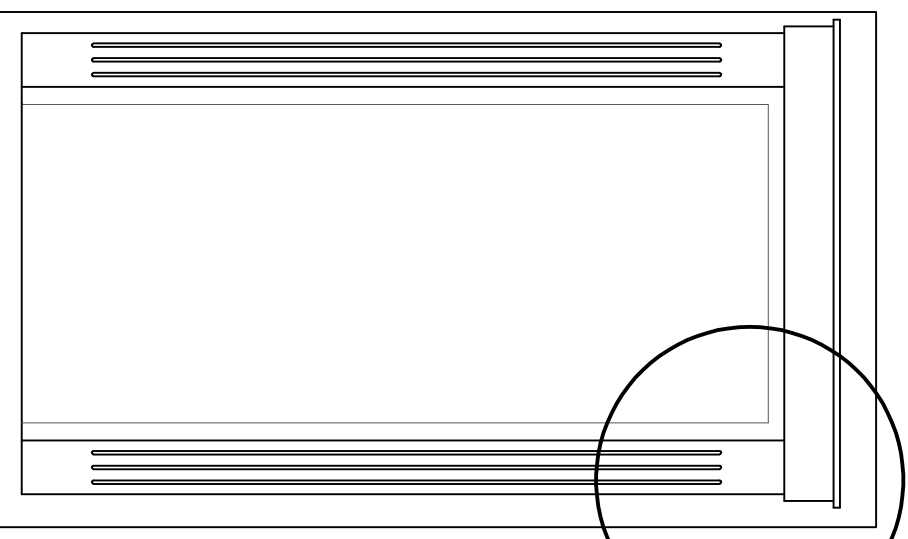
FRAME SPECIFICATIONS

A	SIZE - 813x2134
	TYPE - 19mm SOLID WOOD (SITE MADE)
	FINISH - PAINT
B	SIZE - 915x2134x1146
	MATERIAL - PRESSED STEEL FRAME
	FINISH - PAINT - SPRAYED AUTOMOTIVE
	TYPE, GLASS
	COLOUR-BLACK

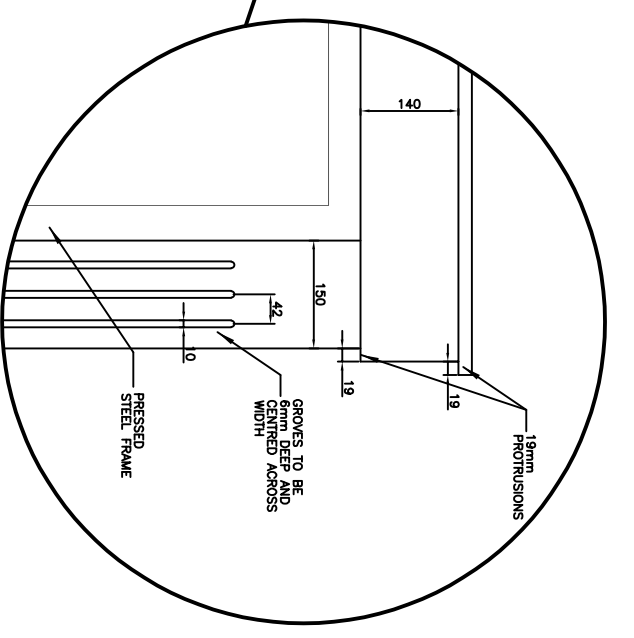
FRAME ELEVATIONS
SCALE - 1:20



DOOR ELEVATIONS
SCALE - 1:20



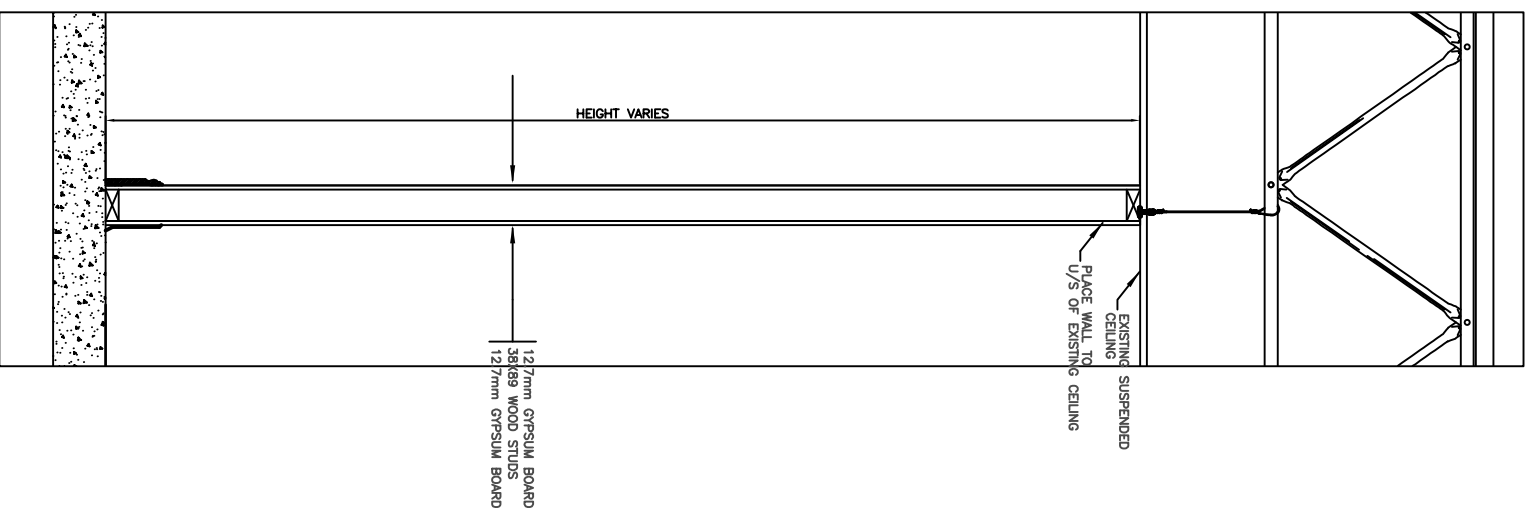
MULDING ELEVATIONS SEE NOTE 2
SCALE - 1:10



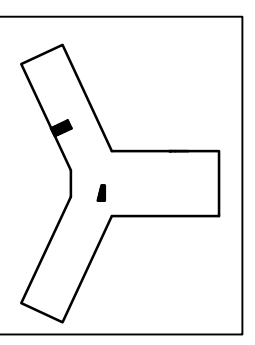
MULDING DETAIL
SCALE - 1:5

DOOR SPECIFICATIONS & HARDWARE

100	SIZE - 813x2134 44 THICK MATERIAL - SOLID CORE WOOD/BIRCH FACE W/ GLAZING AS SHOWN FINISH - CLEAR HARDWARE HINGES (3) - 100X100, 5 KNUCKLE C/W BALL BEARINGS, STAINLESS FINISH, NES BRAND ONE KNOB - REUSE EXISTING KNOB AND CORE
101	SIZE - 915x2134 44 THICK MATERIAL - STEEL W/GLAZING AS SHOWN FINISH - PAINT - SPRAYED AUTOMOTIVE TYPE, GLOSS - COLOUR-BLACK HARDWARE HINGES (3) - 100X100, 5 KNUCKLE C/W BALL BEARINGS, STAINLESS FINISH, NES BRAND ONE CLOSER - LON 4040XP C/W H-CUSH ONE EXIT DEVICE C/W HARDWARE - STRIKE - PULL HANDLE - CONTRACTOR TO MATCH EXISTING EXIT DEVICE AND HARDWARE OF SIMILAR DESIGN IN LOBBY CARD READER - SEE NOTE 3, SHEET 1



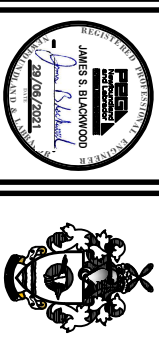
WALL SECTION
SCALE - 1:20



KEY PLAN
SCALE - 1:750

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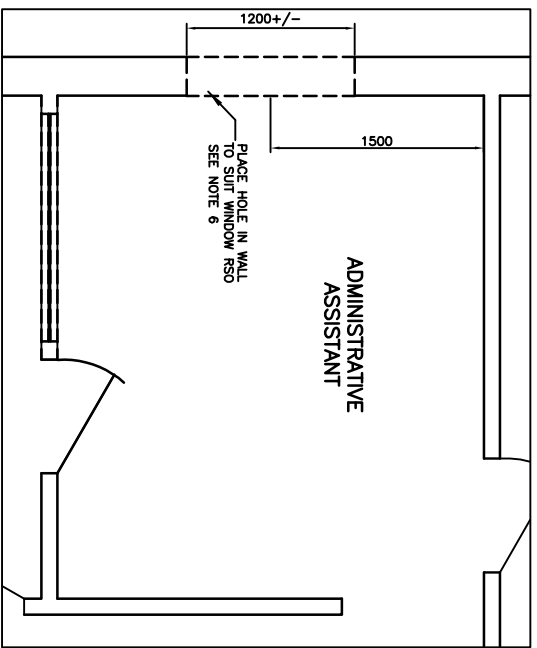
Town of Gander
Department of Engineering
100 Elizabeth Dr. Gander, NL A1V 1G7
Telephone: (709) 651-5815 Fax: (709) 256-5869

Project:
INTERIOR RENOVATIONS
TOWN HALL

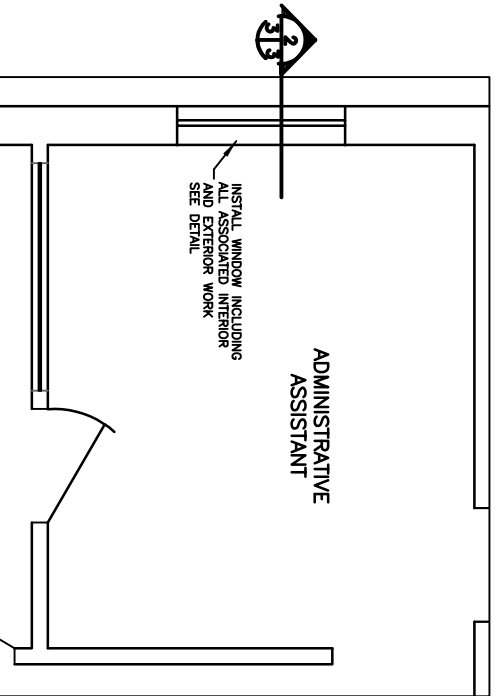
Drawing Title:
DOOR INSTALLATION

Drawn By: JUSTIN COLLINS
Scale: AS NOTED
Date: JUNE 1, 2021
Sheet Number: 2

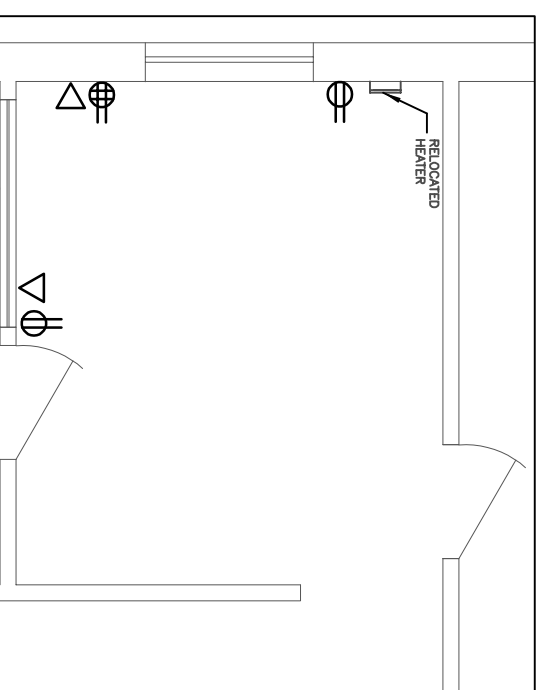
Date Printed: JUNE 29, 2021
Checked By:
Drawing Number: 20-1083
Rev. No: RO



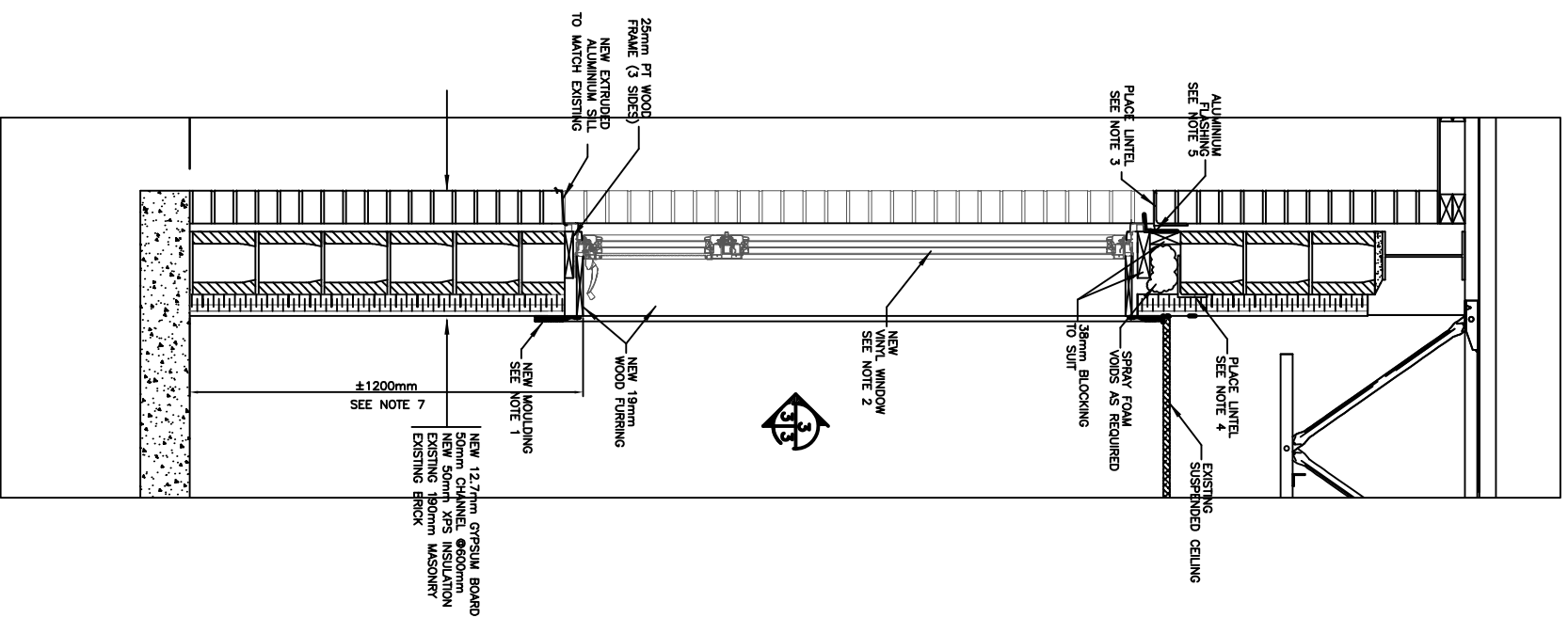
WINDOW INSTALLATION-DEMOLITION
SCALE - 1:25



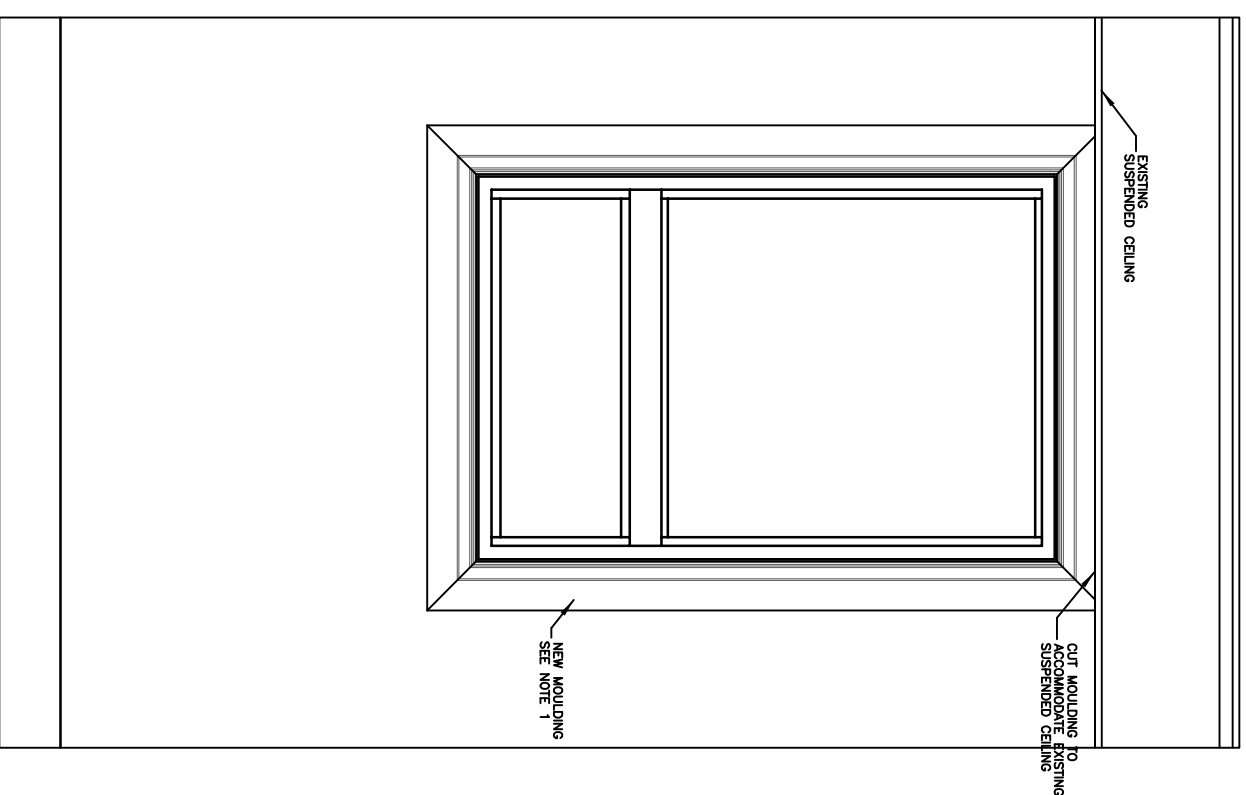
WINDOW INSTALLATION-NEW WORK
SCALE - 1:25



ELECTRICAL WORK
SCALE - 1:25



WALL AND WINDOW SECTION
SCALE - 1:20



INTERIOR FINISHED WINDOW ELEVATION
SCALE - 1:20

ROOM FINISH SCHEDULE										
ROOM NAME	FLOOR		BASE		WALL		CEILING		HT.	REMARKS
	MAT.	FIN.	MAT.	FIN.	MAT.	FIN.	MAT.	FIN.		
ADMIN. ASSISTANT										- ALL NEW/REPAIRED AREAS TO MATCH EXISTING IN ROOM

LEGEND - ROOM FINISH SCHEDULE

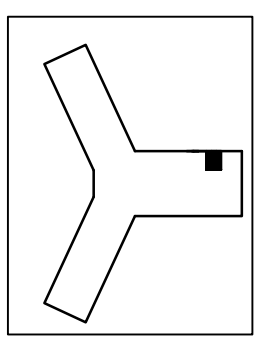
- C CARPET
- GB GYPSUM BD.
- MDF MEDIUM DENSITY FIBREBOARD
- PT PAINT

LEGEND - ELECTRICAL SCHEDULE

- ⊕ DUPLEX RECEPTACLE
- ⊕ QUADRUPLEX RECEPTACLE
- △ DATA OUTLET
- ⊕ SWITCH-SINGLE POLE
- ⊕ HEATER-SEE NOTE
- ⊕ CARD ACCESS SYSTEM CONTROL UNIT
- HEATER
- FAN FORCED ELECTRIC
- SURFACE MOUNTED
- CONNECT TO EXISTING THERMOSTAT
- COORDINATE LOCATION WITH OWNER

NOTES

1. WHERE APPLICABLE, CONTRACTOR TO MATCH EXISTING MATERIALS AND FINISHES IN IMMEDIATE AREA
2. DISCONNECT, REMOVE AND RETAIN ALL ELECTRICAL AND COMMUNICATION WIRING AND FIXTURES IN/ON AREAS TO BE DEMOLISHED.
3. FINAL SIZE TO SUIT INSTALLATION REQUIREMENTS OF WINDOW PLUS WOOD FURNISH. RETAIN ALL ORIGINAL FINISHES. COLOUR AND PATTERN MATCH FOR REPAIR.
4. WINDOW TO MATCH EXISTING IN BUILDING IN SIZE, CONFIGURATION AND COLOUR. UNIT MUST BE IDENTICAL TO EXISTING UNLESS APPROVED BY ARCHITECT OR APPROVED EQUAL.
5. SUPPLY AND INSTALL L102 X 102 X 6.4 ANGLE LINTEL AT TOP OF BRICK OPENING. ENSURE ANGLE HAS MINIMUM BEARING OF 150mm BOTH SIDES
6. SUPPLY AND INSTALL L1127 X 89 X 7.9 ANGLE LINTEL AT TOP OF MASONRY OPENING FROM INTERIOR. ENSURE LINTEL HAS MINIMUM BEARING OF 150mm BOTH SIDES
7. SUPPLY AND INSTALL FIELD-MADE ALUMINIUM FLASHING TO SUIT WINDOW. THICKNESS FLASHING IS PLACED ON INNER WALL OVER TOP OF WINDOW, EXTENDING A MINIMUM 100mm UP INTERIOR. ENSURE LINTEL HAS MINIMUM BEARING OF 150mm BOTH SIDES
8. INSTALL SELF-ADHERED MEMBRANE TYPE FLASHING TAPE TO OUTER EDGES OF WINDOW. ENSURE PROPER INSTALLATION SEQUENCE IS MAINTAINED WALL.
9. INSTALLATION HEIGHT OF NEW WINDOW TO BE BASED UPON FLOOR TO SILL HEIGHT OF EXISTING WINDOWS ON SAME SIDE OF BUILDING



KEY PLAN
SCALE - 1:750

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1	29/06/21	ISSUED FOR QUOTES	JC
2			
3			

James S. Blakewood

 29/06/2021

Town of Gander

 Department of Engineering

 100 Elizabeth Dr. Gander, NL A1V 1G7

 Telephone: (709) 651-5815 Fax: (709) 256-5869

Project:

INTERIOR RENOVATIONS

TOWN HALL

Drawing Title:

WINDOW REPLACEMENT

Drawn By:

JUSTIN COLLINS

 Scale:

AS NOTED

 Date:

JUNE 1, 2021

 Date Printed:

JUNE 29, 2021

 Checked By:

C. Reguliar

 Drawing Number:

20-1083

 Rev. No.

RO