



**TOWN OF GANDER
SPECIAL MEETING OF COUNCIL
Thursday, June 26, 2025, 02:00 PM
Council Chambers**

Council Present:

Percy Farwell, Mayor
Bettina Ford, Deputy Mayor
Marcie White, Councillor
Pat Woodford, Councillor
Tara Pollett, Councillor

Staff Present:

Brad Hefford, Chief Administrative Officer/Town Clerk/Director of Governance and Legislative Services
Alexa Oldford, Manager of Governance and Legislative Services
James Blackwood, Director of Planning and Public Works
Jerry Knee, Director of Community Services
Dave Shea, Fire Chief

Regrets:

Sheldon Handcock, Councillor
Wilson Hoffe, Councillor

1. CALL TO ORDER

The meeting was called to order by Percy Farwell, Mayor at 2:00 p.m.

2. LAND ACKNOWLEDGEMENT

3. APPROVAL OF AGENDA

The agenda for the Special Meeting of Council was presented for approval, with the addition of Depot Roof Replacement - RFQ25-14.

Resolution: **25-148**

Moved By Deputy Mayor Ford

Seconded By Councillor Pollett

THAT the agenda be approved as presented with the addition of Depot Roof Replacement – RFQ25-14

Carried

4. STANDING COUNCIL BUSINESS

4.1 Regulatory Affairs and Policy

a. Ballfield Clubhouse

Councillor White left Council Chambers at 2:14 p.m. due to conflict of interest.

As part of the 2025 budget, funding was allocated under the Sports Facility Enhancement Program for improvements at the Town's ballfields. The overall project includes four small structures for scorekeeping and storage, completed by Town staff, and a central clubhouse to support events and user groups. A design was developed in consultation with departmental staff.

An RFQ was issued specifically for the envelope portion of the clubhouse, and four local contractors expressed interest. The lowest compliant bid was submitted by Riverstone Construction in the amount of \$125,665.10 (HST inclusive), which was \$9,653.98 below the pre-tender estimate for the specified scope of work. It was noted during discussion that while the bid appears significantly under the overall project budget of \$296,755.32, the broader project includes costs for materials and other items not included in the clubhouse building envelope project.

The Committee recommends, and I move,

Resolution: **25-149**

Moved By Deputy Mayor Ford

Seconded By Councillor Woodford

THAT the Town of Gander award the contract for RFQ25-17 – Ballfield Clubhouse Envelope – to Riverstone Construction in the amount of \$125,665.10, HST inclusive.

Carried

Councillor White returned to Council Chambers at 2:19 p.m.

b. Roundabout

The Town continues to experience steady growth, resulting in increased traffic volumes and safety concerns, particularly at the intersection of Cooper Boulevard and Raynham Avenue/Briggs Street. In response, Englobe Corp. was commissioned to assess the area and recommended the construction of a roundabout to improve safety and traffic flow.

Council has engaged Harborside Transportation Consultants to carry out the detailed design and provide contract administration services for the project. To proceed with the anticipated tender call, the Town will fund the identified shortfall and contingency.

The Committee recommends, and I move,

Resolution: **25-150**

Moved By Councillor Pollett

Seconded By Councillor White

THAT we, the Ultimate Recipient - The Town of Gander will fund the identified shortfall in the amount \$542,780.90 for project # 17-MYCW-24-00089 - Traffic Calming. This will allow the project to be fully funded with a construction contingency of 5% (94,936.64) for the anticipated tender call.

Carried

5. ADMINISTRATION

6. NEW BUSINESS

6.1 Depot Roof Replacement – RFQ25-14

During a building inspection in 2024, it was identified that a portion of the roof over Maintenance Bays 6, 7, and 8 at the Public Works Depot (34 McCurdy Drive) required recapitalization to prevent water damage to the building envelope. Funding was allocated in the 2025 budget, and a request for quote (RFQ25-14) was issued for the specified work.

Four contractors submitted proposals. The lowest compliant bid was received from R & D Construction Ltd. in the amount of \$140,185.00 HST inclusive, which is \$32,875.37 under the allocated budget.

I move,

Resolution: **25-151**

Moved By Councillor White

Seconded By Councillor Pollett

THAT the Town of Gander award the contract for RFQ25-14 – Roof Recapitalization of Maintenance Bays 6, 7, and 8 at the Public Works Depot – to R & D Construction Ltd. in the amount of \$140,185.00, HST inclusive.

Carried

7. ADJOURNMENT

Mayor Farwell requested a motion of adjournment.

Resolution: **25-152**

Moved By Councillor Woodford

Seconded By Councillor Pollett

THAT the meeting be adjourned at 2:25 PM

Carried

P. Farwell, Mayor

B. Hefford, Town Clerk