

MINUTES

Regular Meeting of Council
Wednesday, June 12, 2024 @ 4:00 p.m.
Council Chambers

Present:	P. Farwell	Mayor
	B. Ford	Deputy Mayor
	W. Hoffe	Councillor
	S. Handcock	Councillor
	T. Pollett	Councillor
	P. Woodford	Councillor
	M. White	Councillor

Advisory and Resource:	D. Chafe	CAO
	J. Blackwood	Director of Planning and Public Works/CAO (A)
	K. Hiscock	Director of Corporate Services/Acting Town Clerk
	S. Armstrong	Communications Officer
	H. Lowe	Director of Public Safety & Protective Services
	B. Hefford	Town Clerk

1. CALL TO ORDER

The Meeting was called to order at 4:00 p.m.

2. VISITORS/PRESENTATIONS

Recreation Month

Mayor Farwell proclaimed June as Recreation Month. Gander recognizes that all forms of recreation enhances residents quality of life, active living and lifelong learning. It helps people to live happier and longer providing personal growth and development for people with all abilities. The Town of Gander has parks, open spaces and trails that provide the space to enjoy recreational activities while soaking in the beauty of Gander.

Pride Month

Mayor Farwell proclaimed June 2024 as Pride Month in the Town of Gander. It is important to recognize the essential worth of every person and prevent discrimination against the 2SLGBTQI+ community. Awareness and acceptance of this community is crucial to an inclusive society giving dignity and equality to all members of the community and serves as the foundation of a free, peaceful and just society.

3. APPROVAL OF AGENDA

Motion #24-103

Approval of Agenda

Moved by Councillor Handcock and seconded by Councillor Pollett that the Agenda for the Regular Meeting of Council on June 12, 2024 be adopted with the removal of New Business Item “Gander Sports Complex – Rocks on Field Credit from Contractor”.

In Favour: 7 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #24-104

Regular Minutes for Approval

Moved by Councillor Handcock and seconded by Councillor Pollett that the Minutes from the Regular Meeting of Council on April 10, 2024 be adopted as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #24-105

Special Meeting of Council Minutes for Approval

Moved by Councillor Handcock and seconded by Councillor Pollett that the Minutes from the Regular Meeting of Council on April 10, 2024 be adopted as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

6. REPORTS – STANDING COMMITTEES:

A. Community Services Committee:

The Community Services Committee report was presented by Councillor Pollett.

The Community Services Committee meeting was held on May 22, 2024. The meeting was chaired by T. Pollett, Councillor (Chair). Other members present included: B. Ford, Deputy Mayor; W. Hoffe, Councillor; B. Hefford, Director of Governance and Legislative Services; and J. Knee, Director, Department of Community Services.

The following items were discussed:

Confederation 75 Grant

The Town of Gander has received a grant under the 75th Anniversary of Confederation for a community event. The event will be held at Cobb's Pond Rotary Park on July 10th from 7 p.m. – 9 p.m. and consists of two bands, a bouncy castle, Hare Bay Adventures information, and some games for kids. This is a free event, however, there may be a food truck for people to purchase food.

Year of the Arts Grant

Two artists expressed interest in working with the Town of Gander to secure funding under the Year of the Arts Grant program. This grant is intended to work with local artists on a possible mural in the community. The department is interested in moving forward with this program and will complete the funding application. If confirmation of funding is received, the department will engage local artists at that time.

ParticipACTION Community Challenge

As part of June is Recreation month, the Community Services Department is running a ParticipACTION community challenge. The basis of the challenge is for community organizations and businesses to record their active minutes during the month of June. A prize will be awarded to the group with the most active minutes. For complete details or to join the challenge, please contact sfrancis@gandercanada.com or call 709-651-5929.

Gander Wings re Provincial Athletics Championships

The Committee reviewed a request from Gander Wings to waive the rental cost to host a track and field meet on June 15 – 16, 2024 at the new facility. The tournament cost would be \$123.05 per day taxes included. The Committee felt that as we are just beginning to grow the athletics program in Gander, we would waive the usage fee for this year.

Motion #24-106**Gander Wings re Provincial Athletics Championships**

Moved by Councillor Pollett and seconded by Councillor Handcock that the fee for Gander Wings to host the provincial track and field meet on June 15-16 be waived at a total cost of \$246.10.

In Favour: 7 Opposing: 0

Decision: Motion carried.

ShipShape Skate Sharpening

Shipshape Skate Sharpening has expressed interest in operating a skate sharpening service at the Steele Community Centre for the 2024-25 ice season. The Committee feels that providing such services at the Steele Community Centre is a good idea but felt this is something that should be put out as an expression of interest.

Seniors' Advisory Committee

The Seniors' Advisory Committee will be hosting a session with Leo Bonnell, a seniors advocate with the Town of Clarendville, on June 6th. The session is entitled, Rising Above the Rest, which will focus on how Clarendville moved forward as an age friendly community. They asked that the Town cover the cost of refreshments for this event. The Committee agreed that this could be covered under the Community Programs budget.

ACOA Funding

The Director discussed possible funding with ACOA to undergo a Tourism Development Strategy, while at the same time, partnering with You Are Here Inc to provide some support to "Come from Away, You are Here", playing at the JR Smallwood Arts and Culture Centre. The Director will move forward with the application process.

Councillor Ford left the meeting.

Junior Achievement

Members of Junior Achievement Newfoundland and Labrador were in Gander a few weeks ago for meetings at Gander Collegiate. Junior achievement aims to inspire and prepare young people to succeed in a global economy. The department is interested in the work that this organization does and would certainly look forward to any possible partnerships that may arise.

Variance Report

The Committee reviewed the quarterly variance report for the period ending March 31, 2024. The Community Services Department is on budget with a projected year to date expenditure of \$407,899.

RCAF 100th Anniversary Update

The planning for the 100th Anniversary of the RCAF is continuing, however due to recent events, the band Jetstream is no longer available for this engagement. The department will work with their planning committee on other possible performers.

Festival of Flight

The Festival of Flight will run August 1st – 5th. The Community Services Department is busy planning this year's activities and working hard to get a tentative schedule together. Any groups that are interested in running an event during are asked to reach out to the department by July 3rd. This will give adequate time to ensure everything gets on the schedule. Please email ksceviour@gandercanada.com or call 709-651-5936 for more information.

Upcoming Events

The following events will take place in the coming months:

June 3 rd – 16 th	Clean and Green Campaign
June 19 th	Seniors Wellness Sessions
June 27 th – 30 th	U13 & U14 Female Soccer Atlantic Championships
July 1 st	Canada Day Celebrations

B. Economic Development Committee:

The Economic Development Committee report was presented by Councillor Woodford.

The Economic Development Committee meeting was held on May 22, 2024. The meeting was chaired by P. Woodford, Councillor (Chair). Other members present included: T. Pollett, Councillor; S. Handcock, Councillor; R. Locke, Manager of Strategic Initiatives; D. Quinton, Development Officer; B. Hefford, Directory of Governance & Legislative Services/Town Clerk; and D. Chafe, CAO.

The following items were discussed:

Community Youth Network – Integrated Service Delivery

The Manager of Strategic initiatives provided an update on a recent meeting with representatives of Choices for Youth and the Open-Door Community Network (CYN) in Gander.

The Provincial Government announced \$4.3 million in their 2024 budget for the implementation of a provincial Integrated Youth Services model. Choices for Youth has been asked to oversee the request for proposals for the provision of the new integrated services model, including one in the central region.

CYN has expressed interest in sponsoring this initiative and have work well underway on their response to the request. Council is very interested in securing this service for those it may help and supports the CYN in the preparation of their bid. Staff will continue to work closely with CYN in their sponsorship efforts.

Economic Development Mandate

When reinstated in January 2023, the Economic Development Committee and staff have primarily focused on physician recruitment and retention, labour market development, housing availability, investment attraction and providing investor navigation support. Newly added responsibilities include advocacy support for Council's Air Ambulance retention efforts and supporting the Gander International Airport Authority in securing new air service options.

The meeting paused at 12:30 p.m.

The meeting reconvened at 2:00 p.m.

Deputy Mayor Ford and Councillor White joined the meeting.

Delegation – Department of Tourism, Culture, Arts and Recreation Department of Industry, Energy and Technology

The Committee welcomed a delegation from the Department of Tourism, Culture, Arts and Recreation and the Department of Industry, Energy and Technology. Both departments have programs that align well with select municipal initiatives, particularly those focused on economic growth and diversification. Discussion centered on current opportunities in the arts and culture sectors and what a support might look like. The Committee has directed staff to work with the delegation to find collaborative opportunities.

C. Public Safety and Protective Services Committee:

The Public Safety and Protective Services Committee report was presented by Councillor White.

The Public Safety and Protective Services meeting was held on May 23, 2024. The meeting was chaired by M. White, Councillor (Chair). Other members present included: S. Handcock, Councillor; P. Woodford, Councillor; B. Ford, Deputy Mayor; T. Pollett, Councillor; B. Hefford, Town Clerk; H. Lowe, Director of Protective Services/Fire Chief; D. Chafe, CAO; and T. Byrne, Administrative HR Coordinator.

The following items were discussed:

Delegation - Speeding on Rowsell Blvd.

A resident of Rowsell Boulevard presented his concerns with speeding traffic in his area. He gave a background on the park off Rowsell Blvd and its mudhole (ditch), as well as concerns with the accuracy of the Traffic Radar Sign that was collecting data on Rowsell Blvd. last year.

Last year, it showed the average speed was 41 km/hr. The traffic appears to be travelling faster than the Radar Data sign records. His concern is with the foot traffic, bus stops, schools and day cares in the area. Different types of traffic calming measures were discussed, as well as the Traffic Calming Policy.

Recently, there has been a Traffic Data Collection Sign, which does not show speeds, placed in the same area to collect more data. This Traffic Data Collection Sign will collect data from bi-directional travel as the Traffic Radar Sign only collects data and shows the speed of traffic approaching it.

The delegation left the meeting at 11:40 a.m.

Correspondence

The Public Safety and Protective Services Committee reviewed correspondence on the following:

- a. An information sheet from RCMP regarding Body Cameras as attached.
- b. An Email from Fire Services Division stating the change of personnel with Emergency Management. Chris Foster has accepted a position as the Fire Protection Officer and the new Regional Emergency Management and Planning Office will be Stephen Ash.
- c. Information on the Wildfire Resilient Futures initiative being applied for, to create a space at Thomas Howe Demonstration Forest. The new space will be used to increase education, knowledge, and awareness of wildfire mitigation techniques through FireSmart practices.
- d. An Email noting the Province-wide Radio System has been operational since March 2023 on the Avalon for police and paramedics and the remainder of the network going live across the Province on June 1, 2024.

Municipal Enforcement Officer and Fire Stats

From January 1st to March 31st, the Municipal Enforcement Officers responded to 190 calls/incidents with traffic complaints, passing school buses with warning lights and stop sign activated, snow complaints, fire calls, and request for patrols as some of the higher call volume. There were 72 citations written from 93 traffic stops. These consisted of speeding, obstructing snow clearing, winter ban parking, parking on sidewalk, operating ATV without license and without insurance.

From January 1st to March 31st, Gander Fire Rescue responded to 51 calls, including motor vehicle collisions, vehicle fires, chimney fires, dumpster fire, alarm activations, and a propane leak. They were 77 inspections done which include commercial (new and existing), as well as home oxygen usage inspections.

The Director also informed the Committee of the multiple calls per day trends and the breakdown of motor vehicle collisions in town and out of town.

Variance Report to March 31, 2024

The Committee reviewed the quarterly variance report for the period ending March 31, 2024.

The Public Safety Department is \$24,050 under budget with a projected year to date expenditure of \$ 382,943.

Some of the individual factors contributing to this difference were:

- Description: Delay in filling Municipal Enforcement Officer position \$14,352

D. Planning and Public Works Committee:

The Planning and Development Committee report was presented by Councillor Handcock.

The Planning and Development Committee was held on May 28, 2024. The meeting was chaired by S. Handcock, Councillor (Chair). Other members present included: B. Ford, Deputy Mayor; T. Pollet, Councillor; M. White, Councillor; B. Hefford, Director of Governance & Legislative Services/Town Clerk; and J. Blackwood, Director of Planning and Public Works.

The following items were discussed:

Public Works Summer Maintenance Programs

The Town of Gander summer maintenance programs are now in progress. Motorists can expect reduced speeds, including lane closures, in areas where crews are working.

Motorists are reminded to be conscious of street signage in work zones as crews may be working near traffic flow, and out of the view of a driver.

We would like to thank everyone for their patience and understanding as the Public Works staff progress through scheduled summer maintenance operations.

Councillor Woodford left Council Chambers at 4:35 p.m.

Accessory Building – 16 Vatcher Place

The owner of 16 Vatcher Place has requested Council's permission to construct an accessory building on that property which would exceed the allowable building height as permitted by the Town of Gander Accessory Building Regulations by 2.57m for a total proposed height of 8.07m.

After reviewing the proposal, the Committee was not prepared to approve the request at this time. The department will contact the applicant and further discuss opportunities that may meet their needs within the existing regulations.

B. Hefford left the meeting.

Discretionary Use – 126 Roe Avenue

The Committee reviewed a development application from the Gander Mosque and Islamic Centre to utilize a small portion of the building at the above noted address for the purpose of a Prayer Room.

The location in question is currently zoned *Commercial General*. It is noted that *General Assembly* uses are permitted as a Discretionary Use in this zone as per the Town of Gander Development Regulations.

Motion #24-107

Discretionary Use – 126 Roe Avenue

Moved by Councillor Handcock and seconded by Councillor White that the Gander Mosque and Islamic Group be permitted to utilize a portion of the building as noted above for a Prayer Room.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Food Cycler Pilot Program

Council is working with Food Cycler Science on a pilot project to possibly provide 200 Food Cycler units to the residents of Gander. These units are a closed-loop indoor compost alternative that speeds up the natural decomposition process through aerobic digestion of waste. The unit dries and grinds food waste into a dry, odorless nutrient-rich by-product that is significantly reduced

in weight and volume from its unprocessed state. These units have the capacity to divert 100% of food waste from ending up in landfills by reducing food waste volume by up to 90% and turning it into a nutrient-rich soil amendment and repurposing scraps to use for plants and gardens.

These units will be made available to the public at a reduced price due to a combination of a Food Cycler discount, financial contribution from Impact Canada, Newfoundland and Labrador Waste Management Trust Fund, and Municipal contribution. As the program nears its launch, information will be made available to residents on the Town of Gander website on how and where these units can be purchased.

Quarterly Variance Report to March 31, 2024

The Committee was presented with the departmental variance reports to March 31, 2024. The overall departmental variance with timing adjustments was under budget by \$17,966.00. Several factors were involved in the savings and overall, the Committee was pleased with the reports and recommends forwarding them to the Corporate Services Committee for their review and consideration.

Home Based Business – 1 Morgan Drive

The Committee reviewed a home-based business application from a resident at 1 Morgan Drive. The applicant, *Little Blessings Childcare*, is seeking the Council's permission to operate a home-based registered childcare service from that property. It is noted that home occupation is permitted as a discretionary use for the zone in which this property is located. Discretionary use notices were advertised with no objections being received by the advertised deadline.

Motion #24-108

Home Based Business – 1 Morgan Drive

Moved by Councillor Handcock and seconded by Councillor Pollett that *Little Blessings Childcare* be permitted to operate a home-based registered childcare service at 1 Morgan Drive.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Notable Dates:

- Garbage Collection for the Canada Day Holiday, observed on Monday July 1st, is rescheduled for collection on Wednesday July 3rd.

Council would like to remind residents that details of notable dates and events can be found on the Town of Gander Website at www.gandercanada.com.

E. Governance & Legislative Services Committee:

The Governance & Legislative Services Committee report was presented by Deputy Mayor Ford.

The Governance & Legislative Services Committee was held on May 29, 2024. The meeting was chaired by B. Ford, Deputy Mayor (Chair). Other members present included: W. Hoffe, Councillor; and B. Hefford, Director of Governance & Legislative Services/Town Clerk.

The following items were discussed:

Council Engagement Report

Effective engagement with the community is crucial for local governance, as it fosters transparency, inclusivity, and collaboration.

Over the past month, Council actively engaged in several events and initiatives. To offer a glimpse, here are some noteworthy examples:

- May 7 – Mock Council and Q&A w/ Gander Elementary students
- May 8 – Town Hall Open House & Coffee w/ Council
- May 8 – NLOHSA Safety Conference
- May 9 – Short Term rentals Open House
- May 25 – 288 Ardent Sea and Navy Cadets Annual Ceremonial Review
- May 28 – NL Kubota Grand Opening
- May 29 – Special Olympics Year-end Awards
- June 1 – 537 RC Air Cadet Squadron Review & Banquet
- June 3 – Gander Pride Flag Raising Ceremony
- June 6 – Gander Pride Crosswalk Painting Event

Councillor Woodford returned to Council Chambers at 4:44 p.m.

Social Media Report

The highlights of the report include 13,715 Facebook followers, an increase of 137 new followers over the 3-month reporting period, post engagement of 63,698 (21,233 / month average) and posts reaching 209,274 (69,758 / month average). On X, Town of Gander currently has 3,097 followers (an increase of 7), and May alone saw 22.5k impressions (and increase of 101% over April). Overall, impressions and engagement have increased considerably across all social media platforms (Facebook / X / Instagram).

Highlights: Facebook posts that saw the most significant traction include: the reopening of OBS, Impact Awards and IWD 9Wing in March; Fire/Rescue, Sports Multiplex and National Tourism Week in April; and the Municipal Awareness Week campaign (#MunicipalAwarenessWeek2024

#GanderProud) in May, which had double the amount of engagement that industry experts would categorize as "Exceptional".

Variance Report

The Committee reviewed the quarterly variance report for the period ending March 31, 2024.

Governance and Legislative Services Department has a Year-to-Date budget of \$213,271, with actual expenditures of \$190,705, and \$13,044 of committed expenditures.

Council has a Year-to-Date budget of \$75,475, with actual expenditures of \$90,547 and \$0 in committed expenditures.

F. Corporate Services Committee:

The Corporate Services Committee report was presented by Councillor Hoffe.

The Corporate Services Committee meeting was held on May 29, 2024. The meeting was chaired by W. Hoffe, Councillor (Chair). Other members present included: T. Pollett, Councillor; P. Woodford, Councillor; B. Hefford, Director of Governance & Legislative Services/Town Clerk; and K. Hiscock, Director of Corporate Services.

The following items were discussed:

Municipal Assessment Agency – Assessment Roll for Tax Year 2025

The 2025 annual property assessments were mailed to property owners on June 3rd, 2024. The assessments are based on the market value as of January 1, 2024. The average residential value of properties in Gander increased by 3.04% from \$261,110 to \$269,058 with the provincial average increasing by 2.25%.

Also, the average commercial value of properties in Gander increased by 4.57% with the provincial average increasing by 4.73%.

Residents or commercial property owners with concerns about their individual assessments are encouraged to contact the Municipal Assessment Agency at 1-877-777-2807 or contact their service team at customerservice@maa.ca to discuss any issues prior to appealing the assessment.

If you wish to file a formal appeal of your assessment, the deadline to do so is August 2nd, 2024.

The details on how to appeal your assessment are provided with your notice.

Property Tax Reductions

The Committee reviewed two applications for residential property tax reductions that met Council’s policy based on income criteria. The total amount to be adjusted is \$1,989.69.

To date, the Town has issued 24 property tax reductions in the total amount of \$21,616.22.

**Motion #24-109
Property Tax Reductions**

Moved by Councillor Hoffe and seconded by Councillor Woodford that the property tax reductions be approved as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Quote for Approval

OPERATING

- 1. Avalon, Coal & Salt
00-000-0070-1405– Inventory \$ 209,622.00

This is an inventory item and will be expensed when used over two fiscal periods. The quote is from the Department of Transportation and Infrastructure government pricing.

Total quote for approval (with HST) \$ 209,622.00

The Director of Corporate Services advised that the quote met the policies of the Town of Gander.

**Motion #24-110
Quote for Approval**

Moved by Councillor Hoffe and seconded by Councillor Pollett that the supply of Salt from Avalon Coal & Salt in the amount of \$209 622.00 be approved.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Year End Variance and Capital Reports to December 31, 2023

The Corporate Services Committee reviewed the unaudited operating and capital variance reports for the year ending December 31, 2023. The revenues of \$20,508,305 less expenses of \$19,608,448 resulted in an operating surplus of \$899,857. While the surplus is encouraging, the main contributors are due to one-time savings.

The major variances for all Departments that contributed to this surplus were as follows:

- Wages & benefits are \$268,950 under budget due to delay in filling positions.
- Revenues are \$164,700 over budget due mainly to ice rentals higher than budgeted and unbudgeted land sales.
- Operating & maintenance are \$145,180 due to sports field & WWTP maintenance as well as lower electrical costs.
- Travel & training expenses are \$78,900 under budget.
- Consulting and legal fees are \$71,000 under budget.
- Earned interest is \$62,387 over budget due to high interest rates.
- Fuels & chemicals are \$47,200 under budgeted due to the lower cost per litre.
- Special events are \$44,00 under budget due to savings in the hosting events account.

The capital variance report indicates \$2 million was spent on various capital projects in the Town including:

- Replacement of vehicles and equipment at \$750,000.
- Continuation of the new Soccer, Track & Field Facility at \$610,000.
- Road upgrades to Edinburgh Ave at \$358,000.
- Facility upgrades such as Town Hall upgrades, painting of the Steele Community Centre and ball field upgrades at \$344,000.

The Committee was pleased with the operating variance to December 31, 2023, and recommends applying Strategy #1 “Use of Year End Surplus” of the Fiscal Sustainability Strategy to utilize the surplus.

The objective of the strategy is to reduce debt servicing for current and future capital investments. The mechanism to utilize the surplus is to allocate 50% to capital out of revenue and 50% to a capital reserve fund.

Motion #24-111

Year End Variance and Capital Reports to December 31, 2023

Moved by Councillor Hoffe and seconded by Councillor Woodford to apply strategy #1 of the Fiscal Sustainability Strategy to the 2023 projected surplus.

In Favour: 7 Opposing: 0

Decision: Motion carried.

The Committee recommends, and I move to apply strategy #1 of the Fiscal Sustainability Strategy to the 2023 projected surplus.

Quarterly Variance and Capital Reports to March 31, 2024

The Corporate Services Committee reviewed the unaudited operating and capital variance reports for the period ending March 31, 2024. The revenues of \$5,114,877 less expenses of \$4,948,453 resulted in an operating surplus of \$166,424.

The main factor contributing to the surplus, not previously reported by other Committee reports, was due to surplus funds earning a high interest rate and is projected to be \$58,000 over budget.

The capital budget report indicates purchases are under budget by \$143,000 mainly due to savings from the light vehicle replacements and new breathing apparatuses.

The Committee was pleased with the financial reports to date and hopes it continues to the end of the year.

2023-2026 MYCW Schedule A (Revised)

The Planning & Public Works Committee referred the request to re-allocate funding within the 2023-2026 MYCW funding agreement to the Corporate Services Committee for consideration.

The revised Schedule A is being adjusted to accommodate an additional scope of work on the Sullivan Avenue Phase 1 project to include storm sewer upgrades down Caldwell Street, and to defer Sullivan Avenue Phase 2.

Motion #24-112

2023-2026 MYCW Schedule A (Revised)

Moved by Councillor Hoffe and seconded by Councillor Handcock that the revised schedule A for the MYCW 2023-2026 Funding Agreement be approved as per the attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

2024 Sectional Paving Program

The Planning & Public Works Committee forwarded the proposed locations of the 2024 sectional paving program to the Corporate Services for consideration.

The areas identified to be upgraded by departmental staff are those not anticipated to require underground infrastructure replacement in the near future, and the resurfacing will significantly extend the life of the roadways.

The proposed 2024 sectional paving program will include Memorial Drive East from the intersection of Cooper Boulevard to Old Navy Road, Airport Boulevard both lanes from the intersection of Memorial Drive to just South of Boyd Street and Rowsell Boulevard both lanes from approximately 95 Rowsell to 109 Rowsell.

During the 2024 budget process, it was approved to utilize \$400,000 from the Canada Community Building Fund for the sectional paving program, however the anticipated project costs are \$631,906 which is \$231,906 over the approved budget.

The Committee agreed with the recommendation brought forward to approve the three projects and to utilize the Canada Community Building Fund for 100% of the costs.

Motion #24-113

2024 Sectional Paving Program

Moved by Councillor Hoffe and seconded by Councillor Pollett that the Capital Investment Applications for the upgrades to Memorial Drive East, Airport Boulevard and Rowsell Boulevard be approved as per the attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

G. Committee of the Whole

The Committee of the Whole has nothing to report for this cycle.

H. Other Reports

7. ADMINISTRATION

8. CORRESPONDENCE

9. NEW BUSINESS

80 Dickens Street

The Town of Gander has received an application for the purchase of Commercial Land located at 80 Dickens Street.

Motion #24-114

80 Dickens Street

Moved by Councillor Handcock and seconded by Councillor Pollett that the Town of Gander proceed to sell land located at 80 Dickens Street to York Properties Inc. subject to Public Notice, Approval of the Minister of Municipal and Provincial Affairs, and Compliance to the Town of Gander Land Sale Policy based on \$150,0000 per acre which is market value.

In Favour: 7 Opposing: 0

Decision: Motion carried.

RFQ24-11 Roof Replacement at Pumphouse – Gander Lake

The Planning and Public Works Committee referred the quote for the Roof Replacement at the Gander Lake Pumphouse to Council for consideration.

There were five quotes received with the second lowest bid, the only one meeting specifications submitted by Flynn Canada at a cost of \$113,390.00 HST included. This item is \$7,174 under budget.

Motion #24-115

RFQ24-11 Roof Replacement at Pumphouse – Gander Lake

Moved by Councillor Handcock and seconded by Councillor Woodford that the Roof Replacement at Gander Lake Pumphouse to be awarded to Flynn Canada provided at a cost of \$113,390.00 HST included.

In Favour: 7 Opposing: 0

Decision: Motion carried.

RFQ24-12 Depot Roof Replacement

The Planning and Public Works Committee referred the quote for the Depot Roof Replacement to Council for consideration.

There were four quotes received with the second lowest bid, the only one that meets specifications submitted by Atlas – Apex Roofing (NL) Inc. at a cost of \$97,290.00 HST included. This item is \$1,774.04 under budget.

Motion #24-116**RFQ24-12 Depot Roof Replacement**

Moved by Councillor Handcock and seconded by Councillor White that RFQ#24-12 for the Depot Roof Replacement be awarded to Atlas – Apex Roofing (NL) Inc. at a cost of \$97,290.00 HST included.

In Favour: 7 Opposing: 0

Decision: Motion carried.

17-MYCW24-00089 - Traffic Calming

In response to increased traffic movements on Cooper Boulevard Council, in the 2024 budget process allocated capital funding to design and construct a roundabout for the intersection of Cooper boulevard and Memorial Drive. The decision to construct a roundabout was based on the recommendation from traffic Engineers at Englobe following a report completed for Council in 2023. The report indicated that a roundabout would provide better operational and safety performance in the long term as well as formalize pedestrian crossings at that intersection.

A tender was issued for the construction of a single lane roundabout at the intersection of Cooper Boulevard and Memorial Drive and one bid was received from GerGar Enterprises in the amount of \$1,629,300.45 HST inclusive. It was noted that the bid was over budget by \$100,967.47. Additional funding is available through the Multi- Year Capital Works 2020-2023 funding agreement with the provincial government. Representatives from Englobe have reviewed the tender and have verified that it met the specifications.

Motion #24-117**17-MYCW24-00089 - Traffic Calming**

Moved by Councillor Handcock and seconded by Councillor Woodford that project # 17-MYCW-24-0089 be awarded to GerGar Enterprises Ltd. for the tendered amount of \$1,629,300.45 HST inclusive.

In Favour: 7 Opposing: 0

Decision: Motion carried.

10. ADJOURNMENT

Motion #24-118

Adjournment

There being no further business, it was moved by Councillor Woodford and seconded by Councillor Pollett that the meeting be adjourned.

In Favor: 7 Opposing: 0

Decision: Motion carried.

The meeting was adjourned at 5:20 p.m.

P. Farwell, Mayor

B. Hefford, Town Clerk

**Property Tax Reductions
- Residential -
Year 2024**

Roll Number	2024 Property Tax	% of Reduction	Amount of Reduction	Revised 2024 Taxes
070010120000	\$2,443.16	50	\$1,221.58	\$1,221.58
016700050000	\$1,920.28	40	\$768.11	\$1,152.17

Town of Gander
 Multi-Year Capital Works Funding Agreement
 2023-2026 Schedule A (Revised)

Date: May-24

Project	Project #	Original Funding \$	Revised Funding \$	GST/PST Rebate \$	Net Funding \$	Provincial Share \$	Municipal Share \$	Cash Flow <i>(enter % anticipated to be spent per</i>			
								Year 1	Year 2	Year 3	Year 4
Outdoor Ice Rink Phase 1	17-MYCW-24-00041	490,870	490,870	45,732	445,138	267,083	178,055		100%		
Sullivan Ave - Phase 2 - storm, sanitary, water line, street resurfacing & sidewalk	17-MYCW-24-00042	1,800,000	-	-	-	-	-		100%		
Sullivan Ave - Phase 1 - storm, sanitary, water line, street resurfacing & sidewalk	17-MYCW-24-00043	1,800,000	3,600,000	335,395	3,264,605	2,285,224	979,382		100%		
Sport Facility Enhancement Program	17-MYCW-24-00044	400,000	400,000	52,174	347,826	208,696	139,130			100%	
TOTAL		4,490,870	4,490,870	433,301	4,057,569	2,761,002	1,296,567				

CAPITAL INVESTMENT PLAN APPLICATION

- A electronic copy of this template is available at: <https://www.gov.nl.ca/eccm/for/gta/>

Contact Information:

Name of Municipality/Inuit Community Government:

Town of Gander

Contact Name: Kelly Hiscock

Phone: 709-651-5903

Is this a Revised Project: Yes
No

If yes, please indicate Project Number: _____

Identification of Proposed Project:

Project Title: Infrastructure Upgrading 2024 - Street Resurfacing

Eligible Project Category:

Tick **one** of the appropriate categories

- | | |
|---|--|
| <input checked="" type="checkbox"/> Local Roads and Bridges | <input type="checkbox"/> Drinking Water |
| <input type="checkbox"/> Highways | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Short-sea Shipping | <input type="checkbox"/> Solid Waste |
| <input type="checkbox"/> Short-line rail | <input type="checkbox"/> Community Energy Systems |
| <input type="checkbox"/> Brownfield Redevelopment | <input type="checkbox"/> Sport Infrastructure |
| <input type="checkbox"/> Broadband Connectivity | <input type="checkbox"/> Recreational Infrastructure |
| <input type="checkbox"/> Public Transit | <input type="checkbox"/> Disaster Mitigation |
| <input type="checkbox"/> Cultural Infrastructure | <input type="checkbox"/> Capacity Building |
| <input type="checkbox"/> Tourism Infrastructure | |

1) Description of the proposed project, including the project location.

(If other municipalities are involved in this project, please indicate the names of the municipalities. Provide the specific location (street name) of the project and a site map or plan, if available)

The project involves asphalt resurfacing a 150 meter section of Rowsell Blvd.

2) Proposed Project Financing

(A) Gas Tax Funding	(B) Municipal Funding	(C) Provincial Funding	(D) Other Federal Funding	(E) Other Funding	(A)+(B)+(C)+(D)+(E) Total Estimated Project Cost
88,594.63					88,594.63

- Does this project require signage, as per the Economic Action Plan Signage Policy?
 Yes
 No
 If yes, please ensure the cost is included in the Total Estimated Project Cost and a quote is attached.

- Will this project receive (or has the project received) funding from other provincial/federal programs? Y N
 ➤ If yes, please indicate the name of the provincial/federal program(s), as well as the associated project number:

- What is the estimated starting date of the proposed project? July 2024
 ➤ What is the estimated completion date of the proposed project? Sept 2024

- 3) How will this project provide a beneficial impact on your community?
This project will provide safer roads in high traffic areas of our community. It will also protect our infrastructure from premature failure while reducing the maintenance costs associated with this street.

- 4) Does this project relate to infrastructure owned by the municipality/ICG? Y N
 If no, who owns the infrastructure? _____

REMINDER: Attach the cost estimate and resolution of council for your proposed project.

Submit completed application to:

Gas Tax Secretariat
 Department of Environment, Climate Change and Municipalities
 Confederation Building, West Block
 P.O. Box 8700
 St. John's, NL
 A1B 4J6

Facsimile: (709) 729-3605
 E-mail: gastax@gov.nl.ca

Questions:
 Please call 1-877-729-4393 or E-mail: gastax@gov.nl.ca

CAPITAL INVESTMENT PLAN APPLICATION

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Contact Information:

Name of Municipality/Inuit Community Government:

Town of Gander

Contact Name: Kelly Hiscock

Phone: 709-651-5903

Is this a Revised Project: Yes
No

If yes, please indicate Project Number: _____

Identification of Proposed Project:

Project Title: Infrastructure Upgrading 2024 - Street Resurfacing

Eligible Project Category:

Tick **one** of the appropriate categories

- | | |
|---|--|
| <input checked="" type="checkbox"/> Local Roads and Bridges | <input type="checkbox"/> Drinking Water |
| <input type="checkbox"/> Highways | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Short-sea Shipping | <input type="checkbox"/> Solid Waste |
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| <input type="checkbox"/> Brownfield Redevelopment | <input type="checkbox"/> Sport Infrastructure |
| <input type="checkbox"/> Broadband Connectivity | <input type="checkbox"/> Recreational Infrastructure |
| <input type="checkbox"/> Public Transit | <input type="checkbox"/> Disaster Mitigation |
| <input type="checkbox"/> Cultural Infrastructure | <input type="checkbox"/> Capacity Building |
| <input type="checkbox"/> Tourism Infrastructure | |

- 1) Description of the proposed project, including the project location.
(If other municipalities are involved in this project, please indicate the names of the municipalities. Provide the specific location (street name) of the project and a site map or plan, if available)

The project involves asphalt resurfacing approximately 250 meters of Airport Blvd
(4 Lanes)

2) Proposed Project Financing

(A) Gas Tax Funding	(B) Municipal Funding	(C) Provincial Funding	(D) Other Federal Funding	(E) Other Funding	(A)+(B)+(C)+(D)+(E) Total Estimated Project Cost
162,222.07					162,222.07

➤ Does this project require signage, as per the Economic Action Plan Signage Policy?
 Yes
 No
 If yes, please ensure the cost is included in the Total Estimated Project Cost and a quote is attached.

➤ Will this project receive (or has the project received) funding from other provincial/federal programs? Y N

➤ If yes, please indicate the name of the provincial/federal program(s), as well as the associated project number:

➤ What is the estimated starting date of the proposed project? July 2024

➤ What is the estimated completion date of the proposed project? Sept 2024

3) How will this project provide a beneficial impact on your community?

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4) Does this project relate to infrastructure owned by the municipality/ICG? Y N
 If no, who owns the infrastructure? _____

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Contact Information:

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Town of Gander

Contact Name: Kelly Hiscock

Phone: 709-651-5903

Is this a Revised Project: Yes
No

If yes, please indicate Project Number: _____

Identification of Proposed Project:

Project Title: Infrastructure Upgrading 2024 - Street Resurfacing

Eligible Project Category:
Tick **one** of the appropriate categories

- | | |
|---|--|
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| <input type="checkbox"/> Highways | <input type="checkbox"/> Wastewater |
| <input type="checkbox"/> Short-sea Shipping | <input type="checkbox"/> Solid Waste |
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| <input type="checkbox"/> Tourism Infrastructure | |

- 1) Description of the proposed project, including the project location.
(If other municipalities are involved in this project, please indicate the names of the municipalities. Provide the specific location (street name) of the project and a site map or plan, if available)

The project involves subgrade repairs and asphalt resurfacing sections of the Memorial Drive East, proposed project will rebuild approximately 300 meters of road.

2) Proposed Project Financing

(A) Gas Tax Funding	(B) Municipal Funding	(C) Provincial Funding	(D) Other Federal Funding	(E) Other Funding	(A)+(B)+(C)+(D)+(E) Total Estimated Project Cost
381,089.51					381,089.51

- Does this project require signage, as per the Economic Action Plan Signage Policy?
 Yes
 No
 If yes, please ensure the cost is included in the Total Estimated Project Cost and a quote is attached.

- Will this project receive (or has the project received) funding from other provincial/federal programs? Y N
 ➤ If yes, please indicate the name of the provincial/federal program(s), as well as the associated project number:

- What is the estimated starting date of the proposed project? July 2024
 ➤ What is the estimated completion date of the proposed project? Sept 2024

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