

Date:

## About the CPF

The Community Partnership Fund (CPF) supports local organizations that aim to improve life in Gander. Through two funding streams—operational and capital funding—CPF contributes to the development of inclusive programs, enhances infrastructure, and promotes community well-being.

## Organization Contact Info

Organization Name:

Contact Person:

Phone:  E-mail:

Mailing Address:

## Eligibility Checklist

- Registered charity or non-profit with sustainable operations
- Active Board of Directors
- Inclusive access for all Gander residents
- Programs/services enhance community well-being
- No outstanding financial obligations with the Town
- The application form has been fully completed

## Important Information: Before You Apply

Operating Funding Grant	<p>Supports daily operations: staffing, programming, outreach, training, or strategic development.</p> <p>Organizations may apply once per year for up to \$5000 in operating support.</p> <p>Organizations currently receiving operating funding from the Town are only eligible if the proposed initiative is distinct from existing supported activities and shows additional community impact. Priority will be given to those without existing Town funding.</p>
Capital Funding Grant	<p>Supports one-time infrastructure or equipment upgrades that benefit the public. Does not cover ongoing repairs or maintenance, financing costs, non-fixed furniture, or recurring operational expenses.</p> <p>Organizations may apply once every five years for up to \$20,000 in capital investment funding.</p>

## About Your Organization

1. How many years have you been in operation?

2. What is your organization's mandate and mission?  
*(Briefly describe your organization's purpose and goals.)*

3. Please provide a brief overview of your organization's history, including examples of how your work has had a positive impact on the community and remained sustainable over time.

4. How does your organization ensure diverse participation and equitable opportunities for all community members?

5. What activities or programs does your organization typically engage in to achieve its mission?

6. Do you collaborate with other organizations in the community? If so, please describe the nature of these collaborations.

**Please Note: You are not required to apply for both opportunities, but you may choose to do so if you wish. Kindly complete only the funding section that you are applying for.**

## Operational Funding

1. Amount Requested (Maximum \$5000):

2. What will the requested funds be used for?  
*(Please list specific uses.)*

3. What is the intended community impact of your initiative, and who will benefit from it?

4. How will your program or initiative improve quality of life for your target group?  
*(Consider factors like physical or mental health, economic opportunity, education, safe spaces, or community connection.)*

5. How does this initiative align with one or more streams of MNL's Tomorrow's Towns program such as Heritage and Arts, Healthy Built Environment, Food Security, Environmental Stewardship, or Climate Action?

6. Does your organization currently receive support from the Town of Gander?

Yes     No

If yes, please describe the type of support currently received:

If yes, how is this proposed initiative different from those currently supported activities?

7. What other funding sources or partners will support this initiative?

*(List grants, private or in-kind support, etc.)*

# Capital Funding

1. Amount Requested (Maximum of \$20,000):

2. Project Title:

3. Location of Project:

*(Include address or a description of the site.)*

4. Project Summary:

*(Describe the essence of the project.)*

5. What is the total estimated cost of your project?

*(Include materials, labor, permits, etc.)*

6. How will the requested funding be used?  
*(Briefly explain what the funds will cover.)*

7. What other funding sources or partners will support this initiative?  
*(List grants, private or in-kind support, etc.)*

8. What specific community needs or gaps will this project address?

9. What is the intended impact of your project, and who will benefit from it?  
*(Describe expected outcomes and the target population.)*

10. How will your program or initiative improve quality of life for your target group?  
*(Consider factors like physical or mental health, economic opportunity, education, safe spaces, or community connection.)*

11. Approximately how many people will participate in this program?

12. How does your initiative promote accessibility for all community members, including those with different abilities or needs?

13. What similar or relevant projects has your organization completed in the past?

14. How does this initiative align with one or more streams of MNL's Tomorrow's Towns program such as Heritage and Arts, Healthy Built Environment, Food Security, Environmental Stewardship, or Climate Action?

*(Name specific streams and describe how your project contributes.)*

15. How do you plan to maintain this initiative once the initial funding has been used?

16. Expected Start Date:

17. Expected Completion Date:

## Attachments Checklist

- Most recent financial statement
- Bank-certified balance statement
- Organizational bylaws
- List of current Board of Directors
- Registered charitable number (if applicable)
- Additional documentation (e.g., letters of support, budget breakdowns, photos) \*Optional\*

## Submission Info

**Town of Gander**

100 Elizabeth Drive  
Gander, NL A1V 1G7

**Attn: Jerry Knee, Director, Recreation & Community Services**  
**recreation@gandercanada.com**