

The Town Council of the Town of Gander Procurement Office

RFP24-04 Request For Proposal

Housing Modernization Regulatory Review of the Town of Gander 2019-2029 Municipal Plan and Development Regulations

Closing Date and Time: Wednesday June 19th,2024 2:00:00 p.m. NL Daylight Savings Time

Addenda Information

All Proponents are to note that any addenda to this RFP will be posted on the Town's website at www.gandercanada.com; it is the Proponents' responsibility to check the website often, or to contact the Procurement Officer, for any addenda.

- ► Late proposals will not be accepted but returned unopened to the respective Proponent.
- ► Proposals not signed will be rejected.
- ► Proposals must be typed or in ink.
- ► Erasures or noticeable changes must be initialed by the Proponent.
- ► Proponents must not include restrictive or conditional statements to alter the format or intent of the RFP.
- ➤ The award of this RFP will be based solely on the evaluation criteria outlined in these documents.
- Council and the Provincial Government do not bind themselves to accept the lowest or any proposal.

The proposal must be returned, signed by an authorized officer of the Company and in an envelope/package showing the firm name, Request for Proposal number and Proponent's name.

Issued by: Town Council of Gander

100 Elizabeth Drive Gander, NL, A1V 1G7 Tel: 709-651-5900

REQUEST FOR PROPOSAL RFP24-04

Background Information and Terms of Reference

Town of Gander Interim Municipal Plan Review

PURPOSE

To review and prepare recommendation for amendments to the 2019-2029 Municipal Plan and Development regulations for The Town of Gander Newfoundland, for the purposes of updating the zoning and development standards to encourage all forms of housing in the community in accordance with all requirements and initiatives of the Proposed Town of Gander HAF Action Plan.

The review shall include reports, amendments, and maps in conformity with Part III of the Urban and Rural Planning Act 2000, capable of being adopted by the general public and subsequently approved by Council, together with the preparation of zoning schedules and maps, if required.

BACKGROUND

The Town of Gander was incorporated in 1958 and the present plan for the period of 2019-2029 has been in effect since September 3, 2021. Reference can be made to the current Municipal Plan, Development Regulations, and other relevant documents at the Town of Gander, the Urban and Rural Planning Division of the Department of Municipal Affairs or the Town of Gander website (gandercanada.com).

In addition, the Town of Gander has been undertaking a Initiative under "Build Up Gander" which seeks multi millions dollar investment over 4 year period of 2024-2027 under the CMHC Housing Accelerator Fund.

The Housing Accelerator Fund (HAF) is a **federal program** that works with municipalities to remove local barriers to residential development and fast-track the creation of homes across Canada. In the Town of Gander's application proposes a commitment of 8 initiatives (As Attached) aimed at achieving these goals.

In addition, CMHC has stipulated that all applications will require adoption of 4 Units As-of-Right City–Wide which will require provisions to be included.

BASIC REQUIREMENTS

The Urban and Rural Planning Act 2000, Section 13, establishes the required contents of a Municipal Plan. The Consultant is expected to follow the requirements and to carry out an examination of all factors that relate to future development of the Town of Gander and to take into account the existing Municipal Plan and Development Regulations . This work will include the carrying out of surveys and investigations necessary to amend the current plan and development regulations and must involve a public consultation program as stipulated by Section 14 of the Act.

The Municipal Plan must contain proposals for the general development of the Municipal Planning Area for the remainder of the ten-year period and should be designed to coordinate the public purposes of the Council that bear upon development to achieve the common well-being of the community and conserve the financial and material resources of the Planning Area.

It should specifically contemplate changes that are response to the National Housing Crisis and the initiatives outlined in the Proposed Town of Gander HAF Action Plan and Initiatives with the goal of meeting the following targets during the agreement period.

- 1. Housing Supply Growth Target of 200 permitted housing units.
- 2. The Recipient agrees to the following Additional Targets:
 - a. 0 multi-unit housing units in close proximity to rapid transit
 - b. 0 missing middle housing units
 - c. 68 other multi-unit housing units
 - d. 35-percent of the Housing Supply Growth Target are affordable units.

This proposal will be presented in written and map form (if required) and must contain those items outlined in Section 13 of the Urban and Rural Planning Act 2000 and be sent out in an acceptable format for a Municipal Plan Report.

Primary Objectives

<u>Initiative 1</u> - AFFORDABLE HOUSING INCENTIVES PACKAGE: Assess regulatory options to incentivize affordable, diverse, and inclusive housing though regulatory concepts such density bonusing and/or other variations of zoning bonusing.

Initiative 2 - HOUSING-BASED ZONING AND REGULATORY REFORMS: HOUSING-BASED ZONING AND REGULATORY REFORMS: evaluate, define and amend regulatory tools (including zoning bylaw) to support housing affordability and permit a broader range of multi-residential housing options in the community.

Initiative 3 - MIDDLE AND HIGH-DENSITY HOUSING TOOLS: To facilitate the development of 'missing middle' and higher density housing forms using targeted regulatory practices and incentives.

Initiative 8 - Implement 4 Units As-of-Right City – Wide:

Secondary Objectives

Initiative 4 - INNOVATIVE PRACTICES IN HOUSING DELIVERY: To ensure that the regulatory framework is supportive to the goal of identifying and promoting innovative practices aimed at expediting the timely delivery of appropriate, affordable, and resilient housing options.

Initiative 5 – ESTABLISHING A MUNICIPAL LAND BANK: To consider regulatory and zoning considerations required to develop a municipal land inventory and associated mechanisms to acquire and utilize public lands suitable for housing development. (potentially identify areas)

Initiative 6 – PROPERTY UTILIZATION STRATEGY: To ensure that the regulatory framework is supportive to the goal of establishing a formal strategy and implementation tools for maximizing the use of serviced lands and existing developments for housing, thereby promoting the effective use of land and infrastructure. Evaluate TOG Design Standards for compatibility with Town Plan and Development Regulations.

Initiative 7 - CAPACITY, PARTNERSHIP AND EDUCATION STRATEGIES: To consider regulatory and zoning aspects necessary on the establishment of capacity, partnership and education strategies that build additional stakeholder capacity, foster beneficial housing partnerships and broaden awareness of housing issues among the general public.

Initiative 9 – Project must be undertaken in consideration of findings of the Town of Gander Housing Needs Assessment.

The accompanying regulations must follow the requirements of Section 35 of the Act and be consistent with the Plan and incorporate Ministerial regulations made pursuant to Section 36.

All final reports and plans submitted shall be certified by and bear the seal of the Member of the Canadian Institute of Planners responsible for their contents.

DIGITAL MAPPING REQUIREMENTS

Digital Mapping requirements will be provided to successful bidder if changes to the current mapping is deemed necessary.

CONSULTATION

The Consultant will be expected to work directly for Council and liaise with its staff as well as attend at least two (meetings with Council (one during preliminary assessment, and one to present the final Municipal Plan.

The Consultant will attend at least two (2) meetings with the general public to discuss policy proposals during their preparation and to attend the statutory Public Hearing, if required, to present the rationale, objectives and policies of the amended Municipal Plan and Development Regulations.

Close liaison will be expected between the Consultant and the Town of Gander, the Urban and Rural Planning Division of Municipal and Provincial Affairs, Canada Mortgage and Housing Corporation, the Town of Gander Housing Advisory Team, and Town of Gander Planning & Control Technician, which are to be kept informed of progress during all stages of the work through submission of progress reports and meetings at crucial points during the process. The Urban and Rural Planning Division can provide as much information and technical support to the Consultant as possible, but the Consultant must establish recommendations that are aligned with the overall objectives of Housing Modernization.

It will be necessary for the Consultant to become familiar with the activities of other Government Departments as they relate to policies and proposals applicable to the Municipal Planning Area.

TIMING

The Municipal Plan Review project will be considered completed when (a) the amended Municipal Plan and Development Regulations have been registered under Section 24 of the Urban and Rural Planning Act 2000; (b) adopted by Council; (c)when two (2) copies of the amended Municipal Plan and Development Regulations.

(a) when one digital reproducible, amendable copy of each report (maps and diagrams, if necessary is delivered to the Town of Gander and Government of Newfoundland Department of Municipal and Provincial Affairs

Work will be scheduled to allow for completion as soon as possible in 2024 with deliverables no later than December 31, 2024. A detailed work schedule shall be submitted with the proposal.

PAYMENT

Payment will be on a per diem basis with an agreed cost which is <u>not to be exceeded</u>. Payments will be made at not less than monthly intervals and at the completion of the work. Invoices will be submitted in duplicate to the Client for that portion of the work undertaken during the time of the last billing and must be accompanied by a progress report outlining the work completed to date since the last billing, and the stage reached in the overall project. Progress reports will, in any event, be submitted monthly.

Particular attention is directed to the provisions of the draft agreement regarding excess costs. Work must not be carried out which results in additional costs without the prior approval of the Town of Gander. The Consultant must ensure that the cost in the proposal is realistic, and the work can be completed in accordance with the agreement.

EVALUATION CRITERIA

The consultant will be selected on the basis of qualifications and experience of the firm and individuals assigned to the project; demonstrated understanding of the project; proposed methodology and ability to complete the work in a timely manner; and per diem and total costs. All submissions will be held in strict confidence. The client does not bind itself to accept the lowest or any proposal. Substitutions to key personnel will only be accepted at the discretion of Council. Points will be allocated as follows:

Evaluation Criteria	Points
Qualifications (individuals assigned)	20
Relevant Experience in Housing Modernization Policy and Urban Planning processes aimed at introducing innovative techniques in expanding the types and scope of option in Municipal Plans, Development regulations, (individuals assigned)	30
Demonstrated Understanding of Project	15
Methodology/Schedule	15
Subtotal (Technical)	80
Plan Amendment total Cost including per diems	20
TOTAL	100

PROPOSALS

Two (2) copies of each proposal should be submitted to: <u>The Town of Gander.</u> by the <u>day of and should contain:</u>

- (a) A schedule of work to be undertaken.
- (b) A breakdown of the time to be spent on each task phase by each of the personnel who will be working on the Municipal Plan Review.
- (c) An estimated completion date.
- (d) Costs for each Municipal Plan Review and a cost for their combined preparation based on daily rates with a maximum not to be exceeded price for:
 - (1) professional services, and
 - (2) expenses and HST, showing an amount for copies of final reports and reproducibles and for the Public Hearing, (if required);
- (e) Names of personnel, qualifications, hourly rate and specific involvement in the work.

Failure to provide this information may eliminate a proposal from consideration.

It is not proposed to hold a consultant briefing session unless sufficient consultants request it but further information and clarification can be obtained at the Town of Gander. It is incumbent upon the consultant to become acquainted with any local problems and concerns relative to the Municipal Plan Review prior to submitting a proposal and addressing these matters in the submission.

In preparing the proposal, Consultants must familiarize themselves with the general scope of mapping and other data available in the Town of Gander, the Planning Division and elsewhere. Payment will not be made for provision of mapping or other basic information unless this is specifically provided for in the proposal which will form a part of the agreement. A copy of the standard form of agreement is attached.

Council and the Provincial Government do not bind themselves to accept the lowest or any proposal.

All requests for information shall be submitted in writing to swhite@gandercanada.com no later than 1 week prior to closing. Questions and answers will be distributed to all those who have obtained copies of this request for proposal.

Appendices:

- 1. (HAF) Application Summary
- 2. Town of Gander Affordable Housing Incentives Package

Initiative #1	AFFORDABLE HOUSING INCENTIVES PA	CKAGE
Type (Select initiative from on that applies)	drop down – select the best one	Implementing incentives, costing or fee structures, for example density bonusing, to encourage such things as affordable housing and conversions from non-residential to residential
Description		unch a suite of targeted incentives that support housing the supply of housing that is affordable.
	persistent challenge, further am incentives to development prope	at is inclusive, equitable and diverse has been a plified by recent cost and supply trends. Providing onents that foster the inclusion of affordable units in way to help address this issue and spur additional
	capital grants, interest free loans development fees and land dona Housing Needs Assessment Upd suitable depth and breadth of in	rt of this initiative would include among other things, s, tax abatement, tax increment financing, waiver of ations. The definition of affordable, as established in the ate (currently underway), will help determine the most centives to be used. Best mechanisms for conveying based on an assessment of options.
	integral parts of the incentive pa the estimated costs for this initia HAF funding to deliver on these production. Roll out of the incen flowing into year 2, thereby sup Opportunities to support public	unding and municipal incentives would be used as ackage to spur new affordable housing development. Of ative, 98% (an estimated \$2.17M) is being allocated in incentives, thereby having a direct impact on unit atives to proponents would happen later in year 1 and porting the planned targets for affordable housing. and non-profit housing entities (i.e. NLHC) would be help further leverage available funding for new
Start & Completion Dates	Start – 2023/09/01 Complete – 2025/09/01	Estimated costs - \$2,200,000
years - 120 • Estimated # of units initi period (3 yrs.) - 60	ative will incent w/i the next 10	Other expected results – It is expected that the number of affordable units incented will be largely driven by HAF funding during the program period but will moderate thereafter to reflect the realities of municipal-only funding
Evaluation criteria (select al		Explain how initiative supports this area
	housing at an accelerated pace in the approvals and building	Providing incentives directly to proponents in exchange for affordability will help to spur the development of units that might not otherwise be built.
that are walkable consis density and a diverse mi a wide variety of amenit and active transportatio		Fostering the addition of affordable housing forms will ensure that a greater mix of housing options is available to meet the needs of a more diverse and inclusive community
	ment of affordable, inclusive, ommunities that encourage clear	Creating more affordable units helps to ensure that those households with low to moderate economic

	eater socio-economic inclusion the equitable provision of housing spectrum	means have access to housing options they can afford, a clear challenge given current market conditions and the effect they have on building viability
☐ Supporting the developm resilient communities	nent of low-carbon and climate-	
Duration - time to complete/implement initiative	☑ Within 1 year ☐ Within 2 years ☐ Over 2 years	The early development and adoption of incentives will provide a key foundation for promoting construction by development proponents. Disbursement of incentives will directly support achievement of affordability targets.
Timeliness – time to start achieving additional units due to initiative Supply impact – improving housing & community outcomes	 □ Within 1 year ☑ Within 2 years □ Over 2 years ☑ High degree of improvement □ Medium degree of improvement □ Low degree of improvement 	Once in place, implementation of the incentives is expected to result in immediate activity, given pending applications in the approvals pipeline Fostering the production of affordable multi-unit housing will have a substantial and immediate impact given the lack of affordable supply on offer in the community
System impact – increasing stability and predictability in the housing system	 ☐ High degree of stability and predictability ☑ Medium degree of stability and predictability ☐ Low degree of stability and predictability 	Incentives will be structured to require long term affordability of the subject developments, thereby helping to ensure a durable and meaningful impact for the community
Milestone #1 Development of incentive package	Start/comp dates 2023/09/07 to 2024/03/31	With the assistance of an external consultant, incentive options would be identified and evaluated in term of impact, duration and effect on affordability. Consultation with development stakeholders would be undertaken as part of this process to help target high impact incentives and appropriate mechanisms for their conveyance. NLHC and other local non-profit providers would be included in these consultations.
Milestone #2 Adoption and implementation	Start/comp dates 2024/04/01 to 2025/09/01	Based on results of the review process, a formal incentive package would be developed in coordination with the Build Up Gander initiative for implementation and adoption by Council. The approved incentive package would be promoted among stakeholders to facilitate take-up and accelerate housing production. HAF funding (projected at \$2.17M) and municipal incentives would then be used to provide direct and tangible benefits in exchange for the delivery of affordable new housing development. NLHC and other local non-profit providers would be considered for incentives on a priority basis as a way to support HAF affordability targets and ensure that available funding for affordable housing could be fully leveraged.

Initiative #2	HOUSING-BASED ZONING AND REGULA	ATORY REFORMS
Type (Select initiative from d that applies)	rop down – select the best one	Allowing increased housing density (increased number of units and number of storeys) on a single lot including promoting "missing middle" housing forms typically buildings less than 4 stories
Description	support housing affordability and options in the community. Municipal staff have identified at for Gander which could better suffexible standards and promotion Update will also identify possible. To support this, work would productermine the impact of those cand implementation phase to fo and timely consideration, the reconly. Work would be phased so a housing tools (initiative #3) as we thereby incorporating policy presented.	mend regulatory tools (including zoning bylaw) to depermit a broader range of multi-residential housing reas within the current municipal plan and zoning bylaw upport housing though expanded permissions, more not intensification. The Housing Needs Assessment expanded in 2 stages; a comprehensive evaluation phase to hanges deemed necessary/desirable, and an adoption rmally effect the regulatory changes. To ensure focused view would be restricted to housing-related policies as to roll in findings from middle and high density lell as the property utilization strategy (initiative #6), ferences into the regulatory framework.
	right zoning, use of non-resident adding density (infill, intensificat (inclusionary zoning) and promo By implementing regulatory chareasier and less costly to develop "missing middle" (e.g. ground or triplexes, row houses, accessory	ial zones), reducing standards (parking, height, lot size), ion, density bonusing), supporting affordability
Start & Completion Dates	Start - 2024/04/01 Completion - 25/03/30	Estimated costs - \$40,000
years - 100 • Estimated # of units initi program period - 23 Evaluation criteria (select al Creating more supply of	ative will incent w/i the next 10 ative will incent w/i 3 year I that apply) housing at an accelerated pace	Other expected results - The number of units incented is estimated to be quite modest in the short term but will have a growing influence over time as zoning adjustments are 'normalized' within development practices Explain how initiative supports this area Facilitating changes will provide greater flexibility and
process ☑ Supporting the developr that are walkable consist	in the approvals and building ment of complete communities ting of appropriate residential	predictability for development proponents by reducing standards and broadening as-of-right permissions Focusing on multi-residential forms and encouraging greater density will help promote a greater diversity
density and a diverse mi	x of land uses providing access to	of housing options and more efficient use of land, especially for higher density uses

		1
a wide variety of ameniti and active transportation	es and services through public	
Supporting the developm equitable and diverse con pathways to achieving grangely achieved through housing across the entire	nent of affordable, inclusive, mmunities that encourage clear eater socio-economic inclusion the equitable provision of	Providing greater regulatory flexibility and predictability will help to reduce development costs and encourage the development of more affordable housing forms that better address the needs of low and moderate income households By fostering greater density and encouraging infill, a more efficient use of land and infrastructure will be promoted that can help reduce the community's carbon impact
Duration - time to complete/implement initiative	☐ Within 1 year☑ Within 2 years☐ Over 2 years	Once identified and evaluated, amendments to existing zoning and regulatory tools would be enacted, facilitating subsequent development
Timeliness – time to start achieving additional units due to initiative	☐ Within 1 year☑ Within 2 years☐ Over 2 years	Given the pent up demand for greater multi-res housing, it is anticipated that modified flexibilities will have an immediate impact on development applications and subsequent construction activity
Supply impact – improving housing & community outcomes	 ✓ High degree of improvement ✓ Medium degree of improvement ✓ Low degree of improvement 	The regulatory changes contemplated will pave the way for 'missing middle' and higher density housing development which are underrepresented in the current stock and recent production trends
System impact – increasing stability and predictability in the housing system	 ✓ High degree of stability and predictability ☐ Medium degree of stability and predictability ☐ Low degree of stability and predictability 	Establishing new regulatory norms will provide greater certainty and predictability to development proponents, thereby encouraging the delivery of additional multi-residential housing forms
Milestone #1 Evaluation of impact of policy changes	Start/comp dates 2024/04/01 to 2024/10/30	This work would be undertaken with the assistance of an external consultant and would help to facilitate capacity building for municipal staff at the same time. Based on the results of the Housing Needs Assessment Update, a comprehensive but scoped review process would be undertaken to identify and evaluate prospective regulatory changes that are housing-related. The process would include a stakeholder consultation phase to capture feedback on proposed changes.
Milestone #2 Adoption and policy implementation	Start/comp dates 2024/11/01 to 2025/03/30	Based on results of review and consultation phases, formal amending documents would be drafted with the consultant for approval by Council. Implementation of the changes and notice to stakeholders would be facilitated to encourage take-up of new flexibilities by development proponents. Knowledge transfer would also be effected through education strategies (initiative #7) to broaden community awareness.

Initiative #3	MIDDLE AND HIGH DENSITY HOUSING	Tools
Type (Select initiative from o	drop down – select the best one	Promoting and allowing more housing types that
that applies)		serve vulnerable populations
Description	GOAL: To facilitate the developme	ent of 'missing middle' and higher density housing
	forms using targeted regulatory p	practices and incentives
	ground-oriented middle density to Dwelling Units - ADU's) and at hig challenge, especially in terms of a absence in the Town of permits p the Build Up Gander initiative wa	local housing options in the 'missing middle' (e.g. forms such as triplexes, row housing and Accessory gher densities (e.g. multi-storey apartments) is a affordability. The last 5 years has seen a particular bulled for higher density forms. Council's support for a clear example of seeking solutions regarding more, Council is seeking ways to advance such tools.
	regard to mid and higher density barriers. Translation of opportun- ultimately leading to testing of th initiative early in the HAF program	identifying pressure points in the local market with housing as well as opportunities for overcoming these ities into tools, practices and incentives would follow, he tools through a demonstration project. Staging this m will help to encourage development of higher density identified for 'missing middle' and 'multi-unit other'
	the supply of multi-residential ur those requiring greater affordabi row housing, tools would also be apartments using permissive plan	nsity gaps evident in the local market will help add to nits that are better suited to smaller households and lity. In addition to mid-density forms like duplexes and used to generate higher density forms such as nning practices (e.g. as-of-right permissions), ntives (e.g. land, fee waivers, reduced standards, etc.).
Start & Completion Dates	Start - 2023/09/01 Completion - 2024/08/30	Estimated costs - \$30,000
Expected results		Other expected results - The number of 'missing
•	ative will incent w/i the next 10	middle' and high density units incented is assumed to
years - 90	· · · · · · · · · · · · · · · · · · ·	have significant initial take-up due to HAF funding and
•	ative will incent w/i 3 year	a more diminished impact thereafter where
program period - 45	, ,	municipal-only incentives are offered
Evaluation criteria (select al	l that apply)	Explain how initiative supports this area
☑ Creating more supply of	housing at an accelerated pace in the approvals and building	Providing the right combination of practices and incentives will help to trigger development that responds to pent up demand for multi-residential forms of housing
✓ Supporting the develop	ment of complete communities	Establishing a more conducive development
	ting of appropriate residential	environment that supports 'missing middle' and
	x of land uses providing access to	higher density housing will help to ensure that an
	ies and services through public	appropriate mix of housing forms and affordability is
and active transportatio		available
Supporting the developmequitable and diverse co	ment of affordable, inclusive, ommunities that encourage clear reater socio-economic inclusion	Generating additional housing options at density tends to support smaller, more compact housing forms which enables cost-effective development and improves affordability

largely achieved through housing across the entire	the equitable provision of	
	nent of low-carbon and climate-	Promoting higher density housing forms helps to foster more compact development and reduces impacts associated with carbon reliance evident in lower density communities
Duration - time to complete/implement initiative Timeliness - time to start achieving additional units due to initiative Supply impact - improving housing & community outcomes	 ✓ Within 1 year □ Within 2 years □ Over 2 years □ Within 1 year ✓ Within 2 years □ Over 2 years ☑ High degree of improvement □ Medium degree of 	Development and adoption of these tools will create a positive environment for construction by development proponents Once in place, the application of tools is expected to have an immediate impact by helping to advance development applications Given the continued demand for mid and higher density housing in the community, the production of multi-unit and smaller, affordable housing forms will
	improvement Low degree of improvement	have an immediate and positive community impact
System impact – increasing stability and predictability in the housing system	 ✓ High degree of stability and predictability ☐ Medium degree of stability and predictability ☐ Low degree of stability and predictability 	Implementation of tools will support establishment of additional supply across the housing continuum, helping to serve gaps in higher density housing and provide a more permanent mix of housing options for households in the community.
Milestone #1 Barriers and opportunities assessment	Start/comp dates 2023/09/01 to 2023/12/31	With the help of an external consultant, target market segments would initially be defined within the 'missing middle' and higher density market. Existing barriers and opportunities for advancing multiresidential development would also be identified.
Milestone #2 Formulation of tools and regulatory practices	Start/comp dates 2024/01/01 to 2024/06/01	Based on the barriers and opportunities analysis, Town staff would work with the consultant to formulate draft tools, consult with stakeholders and adopt regulatory practices and incentives that will directly address identified challenges
Milestone #3 Piloting of tools	Start/comp dates 2024/06/01 to 2024/08/30	The final stage involves testing the use of tools that are developed through a demonstration project, making results available to prospective proponents to demonstrate learnings and success. Stakeholder capacity building and education strategies (initiative #7) would provide a vehicle for information dissemination.

Initiative #4	INNOVATIVE PRACTICES IN HOUSING DE	ELIVERY
Type (Select initiative from o	Irop down – select the best one	Encouraging alternative forms of housing
that applies)		construction such as modular housing, manufactured
		housing, and prefabricated housing
Description	GOAL: To identify and promote in	nnovative practices aimed at expediting the timely
•	delivery of appropriate, affordab	
	, , , , , , , , , , , , , , , , , , , ,	<i>3</i> ,
	Expanding possible housing type	s and delivery techniques through promising practices
	will help to shorten development timelines, broaden options, and reduce the cost of	
	housing. Work would first focus on a development process review to shorten potential	
	_	pe followed by a scan of innovative practices and a scan
	of energy efficiency & climate res	
	This staged approach would help	address priorities based on immediacy of impact.
	Streamlining the approvals proce	ess will help in this regard by identifying and
	implementing possible efficiencie	es (e.g. e-permitting). Likewise, pre-approved housing
	plans (e.g. open source) and inno	ovative design techniques (e.g. ICF, concrete slab, etc.)
	are two such examples to also be	e explored. As part of this practice review, options for
		climate resilience would also be explored to encourage
	•	ns of housing (e.g. net zero and near net zero
	standards). Piloting of select best practices would help to demonstrate their merits and	
		ket. This would be achieved through a case study,
	sponsored prototype, design contest or similar vehicle.	
	Investments in these efforts wou	ld generally yield results over the long term by creating
	a more responsive system but sta	aging of the initiative milestones focuses on highest
	priorities first to help realize cert	ain housing benefits sooner in the process.
Start & Completion Dates	Start - 2024/07/01	Estimated costs - \$40,000
	Completion – 2025/08/30	
Expected results		Other expected results - The number of innovative
	ative will incent w/i the next 10	units incented is estimated to be quite modest during
years - 100		the program period but would increase thereafter as
 Estimated # of units initi 	ative will incent w/i 3 year	innovative practices become more widely adopted
program period – 20		and accepted
Evaluation criteria (select al		Explain how initiative supports this area
	housing at an accelerated pace	Identifying and adopting streamlined approvals
and enhancing certainty	in the approvals and building	processes would assist in accelerating development.
process		Innovative techniques that are adopted also have the
		potential to reduce the overall development timeline
		and can translate into cost savings and improved
		affordability.
	nent of complete communities	The addition of innovative housing options would
that are walkable consisting of appropriate residential		accommodate a more diverse mix of land uses and
density and a diverse mix of land uses providing access to		densities that contribute towards a more complete
a wide variety of amenities and services through public		community.
and active transportatio		
	ment of affordable, inclusive,	Expanding potential new housing types and adopting
· · · · · · · · · · · · · · · · · · ·	mmunities that encourage clear	regulatory tools for their implementation helps to
pathways to achieving g	reater socio-economic inclusion	provide greater diversity and affordability to meet the
		full range of needs in the community.

housing across the entire		
✓ Supporting the developn resilient communities	nent of low-carbon and climate-	Identifying and encouraging housing practices that integrate energy efficiency and climate resilience serve to support a more resilient community
Duration - time to	☐ Within 1 year	This initiative will phase over 3 years but will advance
complete/implement	☐ Within 2 years	component by component, in order of priority, to
initiative	☑ Over 2 years	ensure most impactful actions are addressed first.
Timeliness – time to start	☑ Within 1 year	To realize results for this initiative in a timelier way,
achieving additional units	☐ Within 2 years	the streamlining component will be prioritized within
due to initiative	☐ Over 2 years	the first year, resulting in improvements over the short term
Supply impact – improving	☐ High degree of	The adoption of innovative practices will help to
housing & community	improvement	improve the delivery and resilience of housing over
outcomes	☑ Medium degree of	time, resulting in better community outcomes
	improvement	
	☐ Low degree of	
	improvement	
System impact – increasing	☐ High degree of stability and	Adopting more streamlined processes and regulatory
stability and predictability in the housing system	predictability Medium degree of stability	measures that facilitate innovative housing forms/ practices will help to ensure a greater level of
in the nousing system	and predictability	predictability in the approvals process.
	Low degree of stability and	predictability in the approvais process.
	predictability	
Milestone #1	Start/comp dates	With the assistance of an external consultant,
Development process	2024/07/01 to 2024/12/30	undertake a development process review to identify
review		opportunities, evaluate options and implement
		streamlining measures for the municipal review and
Milestone #2	Start/comp dates	approval function. With the assistance of an external consultant,
Scan of innovative forms &	2025/03/01 to 2025/06/30	conduct a scan of promising practices for innovative
techniques	2023/03/01 to 2023/00/30	housing forms, creative design and delivery
		techniques. Regulatory changes to adopt or
		accommodate locally relevant practices would be
		advanced where appropriate. Promoting piloting of
		the most promising practices would be used to help
		further encourage innovative development
.		alternatives.
Milestone #3	Start/comp dates	With the assistance of an external consultant,
Scan of energy efficient & climate resilient practices	2025/07/01 to 2025/09/30	complete a scan of promising practices for energy efficiency and climate resilience in housing, providing
ciimate resilient practices		recommendations for integration and sharing of
		practices. Expanding awareness of practices among
		stakeholders would be facilitated through education
		strategies (initiative #7). Promoting promising
		practices by piloting alternatives would help further
		encourage more efficient and resilient development.

Initiative #5	ESTABLISHING A MUNICIPAL LAND BAN	IK
Type (Select initiative from on that applies)	drop down – select the best one	Create a process for the disposal of city-owned land assets for the development of affordable housing as-of-right (not requiring rezoning)
Description	GOAL - To develop a municipal la and utilize public lands suitable f	and inventory and associated mechanisms to acquire
	housing, especially affordable ho	n tools that municipalities can leverage to support pusing. Primary tasks in this initiative involve completing unicipal land policies and expanding opportunities via isitions.
	important resource. Establishing prioritized basis will be equally in outcomes, especially affordable complementary practices with o coordinate the use of lands for the coordinate the co	f land or property suitable for housing will provide an policies around the use of these lands for housing on a mportant to ensure they are leveraged for best housing. Augmenting this inventory through ther public sector land holders will help better he benefit of the overall community. Utilizing HAF funds r property acquisitions will also help provide an ulate housing development.
	used for land acquisition in furth suitable lands would be targeted potential locally. Additional grou prominently in the local landscap	located for this initiative (estimated at \$1M) would be terance of HAF housing objectives. Acquisitions of a especially at the Provincial level where there is known ndwork would be focused on federal lands which figure be. benefit of serving not only today's needs but provides term leveraging to support housing objectives.
Start & Completion Dates	Start – 2024/01/01 Completion – 2025/06/30	Estimated costs - \$1,035,000
years - 120	iative will incent w/i the next 10	Other expected results - The number of housing units facilitated through land is estimated be modest initially until policies and practices are in place, expanding supply notably thereafter.
Evaluation criteria (select a	ll that apply)	Explain how initiative supports this area
☑ Creating more supply of	housing at an accelerated pace in the approvals and building	The provision of municipal/public sectors lands to support housing development will help to accelerate the delivery of housing units in the local market
Supporting the developed that are walkable consist density and a diverse m	ment of complete communities ting of appropriate residential ix of land uses providing access to ties and services through public n	Attaching conditions to the use of municipal/public land will help support the concept of complete communities and density objectives
Supporting the develope equitable and diverse co	ment of affordable, inclusive, ommunities that encourage clear reater socio-economic inclusion	Attaching conditions to the use of municipal/public land will help leverage the delivery of affordable housing

	the equitable provision of	
housing across the entire Supporting the developn resilient communities	nent of low-carbon and climate-	Attaching conditions to the use of municipal/public land will help leverage the adoption of energy
resilient communities		efficiency and climate resilience housing practices
Duration - time to	☐ Within 1 year	This initiative will phase over 2 years but will advance
complete/implement	✓ Within 2 years	component by component, in order of priority
initiative	☐ Over 2 years	
Timeliness – time to start	☑ Within 1 year	To advance results for this initiative, a shortlist of
achieving additional units	☐ Within 2 years	priority municipal properties will be completed within
due to initiative	☐ Over 2 years	the first year to support incentive packages,
		supporting meaningful results in the short term as
	5	the more detailed inventory is completed
Supply impact – improving	☐ High degree of	The use of municipal/public lands will help to foster
housing & community	improvement	more housing choice and affordability in the
outcomes	☐ Medium degree of improvement	community, resulting in tangible and sustained community benefits
	□ Low degree of	Community benefits
	improvement	
System impact – increasing	☐ High degree of stability and	Using municipal/public lands to foster greater
stability and predictability	predictability	housing choice and affordability in the local market
in the housing system	☑ Medium degree of stability	will provide a more responsive and stable housing
	and predictability	system that better address community needs over
	☐ Low degree of stability and	time
	predictability	
Milestone #1	Start/comp dates	Building on work to date, staff would initially analyse
Undertake land inventory	2024/01/01 to 2024/05/30	municipal land holdings and develop an inventory of
		land/property suitable for housing, flagging any potential constraints to development. An initial
		shortlist of most promising candidate housing sites
		(internal and external) would be established early in
		this stage to support incentive initiatives.
Milestone #2	Start/comp dates	With the assistance of an external consultant,
Establish municipal policies	2024/09/01 to 2024/12/31	municipal policies around priority use of suitable
		municipal lands for housing development would be
		established. Priority would be given to affordable
		housing that is inclusive, equitable and diverse.
Milestone #3	Start/comp dates	Staff would scan other public sector land holder
Public sector protocols and	2025/01/01 to 2025/06/30	opportunities, augmenting the inventory with
acquisitions		plausible properties which would include Provincial and Federal lands. With the assistance of an external
		consultant, practices/protocols with these entities
		would be established for the acquisition, exchange or
		granting of land for housing purposes. Targeted
		acquisition of public lands using \$1M in HAF funding
		would be undertaken to further support affordable,
		mid-density and higher density objectives. Provincial
		property opportunities would be a primary target but
		longer term Federal prospects would also be
		considered. This would include evaluating

opportunities under the Federal Lands Initiative program (FLI) which could assist in further leveraging
local properties for housing development.

Initiative #6	PROPERTY UTILIZATION STRATEGY			
	Irop down – select the best one	Promoting infill developments (adding new units to		
that applies)		existing communities) with increased housing density		
,		and a variety of unit types (e.g., duplexes or		
		secondary suites)		
Description	GOAL: To establish a formal strategy and implementation tools for maximizing the use of serviced lands and existing developments for housing, thereby promoting the effective use of land and infrastructure. Underutilized lands/properties in the community are an untapped resource that could be used to help address persistent supply issues. Realizing this potential has the added benefit of more effectively utilizing servicing and infrastructure that is already in place. Council has expressed its commitment for initiatives like this (i.e. Build Up Gander) and is invested in effectively utilizing lands and infrastructure. Work under this initiative would progress in four main stages, focusing on priority tasks first. Identifying issues and opportunities is a critical first step followed by policy implementation, thereby helping to create the basis for supporting more compact development. An Accessory Dwelling Unit (ADU) pilot project and brownfield policies would help round out the planned work and stage later on in the HAF program period. These would help provide tangible examples for how housing and land can be put to better use. Identifying where the issues and opportunities exist in the community is an integral first step, illustrating prospective impacts at the neighbourhood level. Expanding policies and implementation tools to foster intensification, infill, redevelopment and adaptive reuse will help to make this untapped resource more readily available. It will also help to build support for the acceptance of more intensive forms of development. Creating an ADU pilot program (i.e. secondary suites) will further capitalize on unused housing potential within the existing housing stock, creating alternative and affordable rental units in the process. Adopting policies to foster the remediation and use of brownfield properties is a further mechanism for expanding housing potential through the use of 'reclaimed' land. More effectively using land and property provides a number of benefits for a community and ca			
Charle O Campulation Decision	Stort 2024/04/04	Fatimental costs (FD 000		
Start & Completion Dates	Start - 2024/04/01	Estimated costs - \$50,000		
Francisco de manistro	Completion – 2026/03/30	Other supported manufacture. The second control of the second cont		
Expected results	ativo will incont w/i the result 10	Other expected results - The number of housing units		
• Estimated # of units initiative will incent w/i the next 10		facilitated is estimated to be relatively modest during		
•	ears - 120 the program period but increase thereaft			
• Estimated # of units initiative will incent w/i 3 year policies, practices and programs take		policies, practices and programs take effect		
program period - 32				
Evaluation criteria (select al		Explain how initiative supports this area		
	housing at an accelerated pace	Adoption of intensification and infill policies helps to		
= :	in the approvals and building	create additional housing units in existing serviced		
process		areas while at the same time adding clarity around		
		development expectations in given locales		

☑ Supporting the development of complete communities that are walkable consisting of appropriate residential density and a diverse mix of land uses providing access to a wide variety of amenities and services through public and active transportation		Targeted intensification promotes a greater mix of housing types and supports appropriate development density. This added density has the effect of supporting compact and walkable communities.		
☐ Supporting the development of affordable, inclusive,		Generating added density in existing areas through		
• • • •		more compact housing forms has the added effect of		
equitable and diverse communities that encourage clear pathways to achieving greater socio-economic inclusion		supporting more diversity in housing options and		
	the equitable provision of	greater affordability		
housing across the entire				
	nent of low-carbon and climate-	Promoting intensification helps foster more effective		
resilient communities		use of land and infrastructure across the community,		
		thereby limiting the footprint and impact of new		
		development		
Duration - time to	\square Within 1 year	This initiative will phase over 3 years but will advance		
complete/implement	☐ Within 2 years	component by component, in order of priority		
initiative	☑ Over 2 years			
Timeliness – time to start	☐ Within 1 year	Identification of opportunities and implementation		
achieving additional units	☑ Within 2 years	policies will provide initial benefits into the 2 nd		
due to initiative	☐ Over 2 years	program year with the secondary suite pilot program		
	,	occurring thereafter. This staged approach will yield		
		results in the short term as other tasks are completed		
Supply impact – improving	☑ High degree of	Increasing housing supply though more intensive use		
housing & community	improvement	of existing land and infrastructure will help to foster		
outcomes	☐ Medium degree of	more compact and affordable housing while		
outcomes	improvement	minimizing growth-related development costs and		
	I			
	☐ Low degree of	land use impacts.		
Contour incorporate in an arctical	improvement			
System impact – increasing	☐ High degree of stability and	Generating additional units and housing types helps		
stability and predictability	predictability	create a broader, more stable housing market. At the		
in the housing system	☐ Medium degree of stability	same time, implementing policies around		
	and predictability	intensification and infill helps to clarify land use		
	☐ Low degree of stability and	expectations, providing more predictability in the		
	predictability	approvals process		
Milestone #1	Start/comp dates	With the assistance of an external consultant, first		
Issues & opportunities	2024/04/01 to 2024/08/30	steps would involve undertaking an issues and		
assessment		opportunities assessment to inventory underutilized		
		lands and properties as well as the potential they		
		have for additional residential use/yield through		
		intensification, infill, adaptive reuse and		
		redevelopment		
Milestone #2	Start/comp dates	With the assistance of an external consultant, expand		
Policy and implementation	2024/10/01 to 2024/12/30	the flexibility of land use policies to accommodate		
tools		intensification opportunities and create illustrated		
		implementation guidelines for use by development		
		proponents and expand awareness in the community.		
Milestone #3	Start/comp dates	With the assistance of an external consultant,		
ADU Pilot Project	2025/04/01 to 2025/08/30	develop and implement an Accessory Dwelling Unit		
		(ADU) pilot program to promote secondary suites.		
		This would be undertaken to encourage an increase in		
<u> </u>	<u>l</u>	Page 2 of 2		

		the number of accessory dwellings created and to build upon opportunities that generate a more flexible supply of local housing options.
Milestone #4 Brownfield policies	Start/comp dates 2026/01/01 to 2026/03/31	With the assistance of an external consultant, establish brownfield/site remediation policies and associated resources to help facilitate the use of these lands for housing development

Initiative #7	CAPACITY, PARTNERSHIP AND EDUCATION STRATEGIES			
Type (Select initiative from drop down – select the best one that applies)		Partnering with non-profit housing providers to		
that applies)		preserve and increase the stock of affordable housing		
Description	GOAL – To establish capacity, partnership and education strategies that build additional stakeholder capacity, foster beneficial housing partnerships and broaden awareness of housing issues among the general public. To better address housing challenges, the capacity of local stakeholders needs to be enhanced by actively engaging development proponents and building awareness of available tools and resources, especially among private sector development interests. This stakeholder capacity should also be leveraged through value-added partnerships to help foster collaboration and pooling of resources to realize better housing outcomes			
	for the community. NLHC and local non-profit housing providers are prime examples of these types of potential partnerships where alternate streams of housing funding can be uniquely leveraged. Raising awareness of housing issues and challenges with the broader community is also important in order to curb NIMBY attitudes, build additional support for possible solutions and secure approval for new units. Taking collective action through this three-pronged strategy will help to expand stakeholder capacity, foster partnerships and build public support for a more responsive and timely local housing system. Staging of milestones helps to ensure that clear priorities are addressed in the shorter term. Investments in this initiative will pay dividends over the longer term as local housing system awareness and knowledge grows.			
Start & Completion Dates	Start - 2024/07/01 Completion - 2025/12/30	Estimated costs - \$30,000		
Expected results		Other expected results - The number of housing units		
 Estimated # of units initiative will incent w/i the next 10 years - 100 Estimated # of units initiative will incent w/i 3 year program period - 32 		facilitated is estimated to be relatively modest during the program period but expand thereafter as capacity and partnership initiatives take root		
Evaluation criteria (select all that apply)		Explain how initiative supports this area		
 ✓ Creating more supply of housing at an accelerated pace and enhancing certainty in the approvals and building process 		Generating greater community awareness will improve certainty around approvals and building capacity to deliver units will ultimately assist in creating additional housing units in a more timely way		
Supporting the development of complete communities that are walkable consisting of appropriate residential density and a diverse mix of land uses providing access to a wide variety of amenities and services through public and active transportation		Building stakeholder capacity and awareness around tools and resources will help to foster a mix and density of uses that might not otherwise be developed		
 ✓ Supporting the development of affordable, inclusive, equitable and diverse communities that encourage clear pathways to achieving greater socio-economic inclusion largely achieved through the equitable provision of housing across the entire housing spectrum ☐ Supporting the development of low-carbon and climate- 		Promoting creative partnerships and undertaking capacity-building efforts will encourage development across the housing continuum		
resilient communities		Dago 1 of 2		

Duration - time to complete/implement initiative	☐ Within 1 year☐ Within 2 years☑ Over 2 years	This initiative will phase over 3 years but will advance component by component, in order of priority
Timeliness – time to start achieving additional units due to initiative	☐ Within 1 year ☑ Within 2 years ☐ Over 2 years	Capacity building initiatives with stakeholders will be prioritized to help advance unit development in the 2 nd program year. Partnership and education strategies will follow thereafter, supporting longer term, more transformative achievement of goals. This staged approach will help to start generating results in the shorter term as subsequent tasks are completed
Supply impact – improving housing & community outcomes	 ✓ High degree of improvement ✓ Medium degree of improvement ✓ Low degree of improvement 	Increasing stakeholder capacity, expanding development partnerships and building public support are all ways to promote more beneficial community housing outcomes in the future but these systemic improvements will take longer to realize in terms of supply
System impact – increasing stability and predictability in the housing system	 ☐ High degree of stability and predictability ☑ Medium degree of stability and predictability ☐ Low degree of stability and predictability 	These strategies support a more informed and responsive local housing system which would be beneficial over the longer term but which may take longer to realize, depending on community support
Milestone #1 Capacity building strategy	Start/comp dates 2024/07/01 to 2024/09/30	With the assistance of an external consultant, establish and implement a formal capacity building strategy to actively engage and inform a cross-section of proponents directly involved in housing development (private, public and not-for-profit housing entities, including NLHC)
Milestone #2 Community partnership forums	Start/comp dates 2025/04/01 to 2025/06/30	With the assistance of an external consultant, create community partnership forums to facilitate connections, share information and promote tools and incentives among stakeholders that foster creative housing partnerships. Encouraging early connection of promising partnerships, especially in the public and non-for-profit sectors, will help maximize leveraging of other housing funding and available resources. NLHC and local non-profit housing providers would be priority targets for such partnerships.
Milestone #3 Housing information toolkit	Start/comp dates 2025/09/30 to 2025/12/31	With the assistance of an external consultant, develop a toolkit of housing information and a coordinated communication strategy that builds public awareness and promotes the need for additional, appropriate and affordable housing. This would help to challenge NIMBY attitudes and better support housing options for all in the community.



Uploaded Files

My Activities

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Application Information

Application Reference Project Title Program

Number Town of Gander Housing Accelerator Fund

27129196

Date Submitted Current Date Status

August 17, 2023 17 August 2023 Submitted

Organization Information

Organization Organization Legal Name

Re/fact Consulting 1728163 Ontario Inc.

Main Phone Legal Entity Type

613 836-4267 Corporation

Fax Web Site

613 836-2545

Office Address

Street Number and Name Street Type Street Direction

40 Orville Street

Unit

CityProvince/TerritoryPortal CodestittsvilleOntarioK2S1M5

Contact information

Salutation First Name Last Name

Mr. Ken Foulds

Email Business Phone Mobile Phone

re fact@sympatico.ca (613) 836-4267

Preferred Language

English Canada

Office Address

Street Number and Name Street Type Street Direction

40 Orville Street

Unit

City Province/Territory Portal Code

Stittsville Ontario K2S 1M5

Select the Program and provide Proponent information

Program you're applying for

Housing Accelerator Fund

By clicking "I Agree", I certify that I am authorized to create an application for and on behalf of the Applicant. I certify that the information provided is, to the best of my knowledge and ability, complete, accurate and correct. I have read and understood the terms and conditions described and acknowledge and accept that they shall apply upon the creation of, or my attempt to create, an application. I confirm the Applicant has voluntarily consented to the collection, use and disclosure of information as set forth in these terms and conditions.

I Agree

Project Details

Program you're applying for

Housing Accelerator Fund

Project Type

New Construction

Project Name

Town of Gander

CMHC Client Solutions Representative

Jeremy Tessier

Additional Project Details

Question	Status
Application Stream	Answered
Proponent Type	Answered
Municipality Type	Answered
Housing Needs Assessment	Answered

Additional Information

Question	Answer Details		Eligibility
What is the annual housing supply growth rate?	3. 1.10% to 1.49%		Yes
What is the annual growth rate percentage change?	1. Over 20.00%		Yes
Is there a current housing needs assessment?	No, a current report is not available		Yes

Initiatives

Initiative Name	Estimated Start Date	Estimated Completion Date	Estimated Number of Units the Initiative will Incent - Within the Program Period	Score	Created On
AFFORDABLE HOUSING INCENTIVES PACKAGE (/en- CA/initiativedetails/?id=ae0b5604- bf3b-ee11-a81c-6045bd5e6951)	2023-09-01	2025-09-01	60	16.00	2023-08- 15
HOUSING-BASED ZONING AND REGULATORY REFORMS (/en- CA/initiativedetails/?id=380840ab- c03b-ee11-a81c-6045bd5e6951)	2024-04-01	2025-03-30	23	16.00	2023-08- 15
MIDDLE AND HIGH DENSITY HOUSING TOOLS (/en- CA/initiativedetails/?id=a8fc3bb7- c13b-ee11-a81c-6045bd5e6951)	2023-09-01	2024-08-30	45	18.00	2023-08- 15
INNOVATIVE PRACTICES IN HOUSING DELIVERY (/en- CA/initiativedetails/?id=d3b0a8e9- c23b-ee11-a81c-6045bd5e6951)	2024-07-01	2025-08-30	20	14.00	2023-08- 15
ESTABLISHING A MUNICIPAL LAND BANK (/en- CA/initiativedetails/?id=378f738b- c43b-ee11-a81c-6045bd5e6951)	2024-01-01	2025-06-30	32	16.00	2023-08- 15
PROPERTY UTILIZATION STRATEGY (/en- CA/initiativedetails/?id=67f9137f- 323c-ee11-a81c-6045bd5e6951)	2024-04-01	2026-03-30	32	14.00	2023-08- 16
CAPACITY, PARTNERSHIP AND EDUCATION STRATEGIES (/en- CA/initiativedetails/?id=239e04d0- 333c-ee11-a81c-6045bd5e6951)	2024-07-01	2025-12-30	32	12.00	2023-08- 16

My Document

Town of Gander HAF integrity declartion form (signed).pdf
Town of Gander Financial Statements 2022.pdf
Town of Gander HAF Council approval in principle.pdf
Town of Gander haf-application-form-en (final).xlsx
Town of Gander HAF prelim attestation form (signed).pdf

Town of Gander HAF application overview and schedule (final).pdf

Withdraw Application

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