



**TOWN OF GANDER**  
**Community Safety and Well Being Lead (Approximately 1 year)**  
**Competition # TOG2025-006**

The Town of Gander is currently accepting applications for a temporary full-time Community Safety and Well Being Lead position within the Fire and Public Safety Department.

**POSITION IDENTIFICATION**

Reporting to the Manager of Fire and Public Safety, this position is responsible for research, data collection and tracking through surveys and other mechanisms, analysis, benchmarking, assessment, and related planning and process to support the development and implementation of reports and projects to Town of Gander, and particularly those within the Community Safety Plan. This role maintains relationships with internal partners, external stakeholders, and the community. The position requires independent decision-making, the ability to work on multiple projects with varying complexities, and the ability to prioritize and manage a full workload and meet deadlines.

**MAJOR DUTIES & RESPONSIBILITIES:**

Lead in the development and implementation of a Community Safety Plan; including briefing, meeting agendas and minutes, and presentations; Analyze large data sets to determine areas of need for community safety and well-being within the Town of Gander; Work with partners and stakeholders to ensure measures for safety and well-being are being addressed; Analyze data and statistics and provide Management and Council with reports, outlining trends and issues; Create digital information graphs, charts, tables and figures for presentations; Develop actionable road maps for improving community safety concerns; Meeting with various organizations to locate areas of strength and need within our region; Identifying underlining imbalances which contribute to issues in the community.

**WORKING CONDITIONS**

Work independently with data sets and compiling data to illustrate trends; Connecting with local, regional and provincial organizations for resources and team building; Speaking, presenting to groups of people from many different organizations; Administrative duties such as document management, keyboarding and multi-tasking.

**EDUCATION & TRAINING**

High school graduate or equivalent; Training/education in related fields such as, social sciences, project development, data analysis, community policing, sociology, criminology, or social policy or equivalencies; 5 years experience in related field; Proficiency in the use of Microsoft Office 365; Familiar with Canva, Power BI and other data compiling systems; Clear certificates of conduct including an RCMP Criminal Record Check and a Provincial Court Check, is a condition of employment.

**SALARY:** Non-unionized position, 35 hours/week – \$33.92/hour

Interested and qualified applicants are invited to submit their **cover letter and resume** on or before  
Monday, July 14, 2025, to the attention of:

**Human Resources**  
Town of Gander  
100 Elizabeth Drive  
Gander, NL, A1V 1G7  
Email: [humanresources@gandercanada.com](mailto:humanresources@gandercanada.com)

Please note: The Town of Gander appreciates all applicants for their interest, however, only individuals selected for interviews will be contacted.