

**TOWN OF GANDER**



**RFQ24-16 REQUEST FOR QUOTE**

**SUPPLY AND DELIVERY OF TREES 2024**

**PART I**

CLOSING DATE: Wednesday, May 22, 2024 @ 2:00:00 pm

OPENING DATE: Wednesday, May 22, 2024 @ 2:30:00 pm

**Reference Tree List – PART II**

**General**

1) This Quote is for the supply and delivery of approx. **60 trees** as per the attached Tree List (Part II) of the reply form. Part II must be attached to this portion (Part I) which must be signed and dated where indicated below.

2) Bids may be e-mailed (**PDF format**) to [tenders@gandercanada.com](mailto:tenders@gandercanada.com) by 2:00:00 pm, May 22, 2024. Amendments are to indicate the amount of increase or decrease only in the quoted amount (including HST) and must not show the final revised quoted amount. All bids must state the name of the Quote and closing date:

**Note: Bids sent to any other e-mail address will NOT be accepted**

3) All costs associated with the preparation of this quote will be the responsibility of the bidder only. Quote validity period will be 60 days from closing date.

4) All pricing must be FOB Gander, NL and include all associated costs. HST is to be shown separately. In the event of an error in addition or multiplication by the bidder, unit prices shall prevail and not invalidate the quote.

5) Deviations from specifications must be noted with the bid proposal. Deviations will be considered informalities in bidding which may or may not be accepted at the Town's sole discretion. In the event of an error in addition or multiplication by the bidder, unit prices shall prevail and not invalidate the quote.

6) Bidders may submit only one bid.

7) The Town of Gander does not bind itself to accept the lowest or any bid.

### **Limitation of Liability**

The bidder, by submitting a quoted price, agrees that it will not claim damages in excess of an amount equivalent to the reasonable costs incurred by the bidder in preparing its quote for matters relating to an agreement or in respect of the competitive process, and the bidder, by submitting a bid waives any claim for loss of profits if no agreement is made with the bidder.

**Notwithstanding anything to the contrary, the Town of Gander reserves the exclusive right to cancel the purchase at any time prior to entering into an agreement with the successful bidder and the bidder(s) agree(s) that all costs associated with the preparation of this quote will be the responsibility of the bidder(s) only. The bidder(s) further release the Town of Gander from any and all claims which the bidder(s) or their successors and assigns may have against the Town of Gander in connection with any loss, injury, damage or expense that the bidder(s) may suffer, incur or experience.**

## Detail Specifications

- 1) **Supply and delivery of approx. 60 trees** as per the attached Tree List (Part II). The Town reserves the right to add additional trees on the attached tree list, at the unit prices given, to any purchase order that may be issued because of this quote (if awarded). The town also reserves the right to delete trees off if the overall tree list is over budget. Unit prices are to be quoted FOB Gander, NL.
- 2) All trees are to be of commercial grade and are to have a size as indicated on the Tender Reply Form list (Part II). For tree sizes given in millimetres (mm), this shall be the tree diameter at the standard height used for measuring trees. Sizes outside the ranges given on the tender reply form will be rejected and subject to replacement at the suppliers cost.
- 3) Delivery of all trees to be the third week of June 2024 (**not before June 15<sup>th</sup>, 2024**). All trees shall be subject to inspection and approval by the Town's Supervisor of Municipal Works or his designate. Any trees found to be undersized or defective with disease or from any other cause will be rejected by the Town and subject to replacement at no cost.
- 4) All trees must be wrapped in a manner suitable for shipping to its destination. Likewise, root material shall also be wrapped as per following list and in such way as to prevent drying out during transport.
- 5) All trees must have been nursery grown in a climate similar to that of central Newfoundland.



Sub-Total: \$ \_\_\_\_\_

HST 15%: \$ \_\_\_\_\_

Total Price: \$ \_\_\_\_\_

(FOB Gander, NL)

The undersigned hereby agrees to provide the above compliant with all specifications in this Quote and at the above prices. The undersigned also agrees that by submission of this quote the bidder agrees to all terms and conditions indicated on this form.

**SIGNING OF BID**

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Authorizing Signature \_\_\_\_\_

Authorizing Signature (Print) \_\_\_\_\_

Date: \_\_\_\_\_